



**West Chester Township
Trustees Meeting Agenda
March 25, 2014**

Trustees

George Lang, President
Mark Welch, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

5:45 P.M.

Records Commission Meeting

6:00 P.M.

Regular meeting

- Mr. Lang**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

Recognition of Program Graduates Community Emergency Response Team (CERT)

Mr. Lang

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes – February 25, 2014
- B. Motion to approve Trustee Meeting Minutes – March 11, 2014
 - No documentation at this time:
 - Trustee Special Meeting Minutes – March 4, 2014
- C. Motion to approve payment of bills

Mrs. Boyko

Requisitions – Greater than \$2,500.00

- 1. Adm \$40,138.40 Dell Marketing LP – Renew Microsoft license and support agreement
- 2. Adm \$15,340.82 Lumenate – Renew annual maintenance and support agreement for Cisco Network switch hardware
- 3. Adm \$5,566.00 M2R Technology Group Inc. – Renew annual maintenance and support for Township network backup system

- | | | | |
|----|-------------------|-------------|---|
| 4. | Fire/
Services | \$7,737.00 | Sports Art Fitness – Purchase two (2) replacement treadmills
(CIP #'s 1128 and 1159) |
| 5. | Police | \$4,500.00 | Roy Tailor's Uniform Company – Purchase bulletproof vests |
| 6. | Services | \$41,100.80 | Butler County Engineer's Office (BCEO) – Reimburse salt supplement for
2013 – 2014 winter season |
| 7. | Services | \$22,500.00 | Viox Services, Inc. – Allocate cleaning fees for 2014 Muhlhauser Barn rentals
(before reimbursement) |

Mrs. Boyko **Personnel Items**

- | | | | |
|----|-----|--|--------------------------------------|
| 8. | Adm | | Motion to release part-time employee |
|----|-----|--|--------------------------------------|

Mrs. Boyko **Business Items**

- | | | | |
|-----|-------------|--|--|
| 9. | Adm | | Motion to approve \$65,000.00 contribution to Partners in Prime for 2014 |
| 10. | Adm | | Motion to authorize the Township Administrator to execute a compensation agreement with Donald L. Crain and Frost Brown Todd LLC for legal services related to the position of Law Director (January 1, 2014 – December 31, 2016) |
| 11. | Adm | | Motion to accept the proposal and Operation Plan of West Chester Ohio Farmers Market Inc. and approve Agreement for management services to program, manage, operate and maintain the West Chester Farmers' Market presented by First Financial Bank and authorize the Township Administrator to execute said Agreement |
| 12. | Comm
Dev | | Motion to approve a procedure policy for responding to property maintenance and zoning violations received anonymously |
| 13. | Services | | Motion to accept bid from Jackson Construction, Inc. for the 2014 Curb Replacement Program not to exceed \$349,649.85 (CIP # 667) |

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- | | | | |
|------|----------------------|--|---|
| *14. | Emergency
Reading | | Resolution No. 09-2014 declaring and authorizing a moratorium for six (6) months effective the date of this resolution on the enforcement of the West Chester Township Zoning Resolution as it pertains to the parking of commercial vehicles on residential property and the definition of commercial vehicles and declaring an emergency and dispensing with the second reading |
| *15. | Emergency
Reading | | Resolution No. 10-2014 declaring and authorizing a moratorium for six (6) months effective the date of this resolution on the enforcement of the West Chester Township Zoning Resolution as it pertains to individuals wearing costumes as a means of advertising or promoting an establishment, a product, goods or services and declaring an emergency and dispensing with the second reading |

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Vote on Emergency Resolution No. 09-2014
- * Vote on Emergency Resolution No. 10-2014

Discussion Items & Elected Official Comments

Adjourn

Executive Session

Property, personnel & pending litigation with Legal Counsel

FYI – 2014

Wednesday	March 26	7 to 8:00 p.m.	Wildlife Management: Coyotes at Township Hall, 9113 Cincinnati Dayton Road. The Ohio Department of Natural Resources will provide a wildlife expert to educate the community about wildlife
Saturday	April 12	2 to 3:30 p.m.	Winter Farmers' Market @ the Square at Union Centre
Saturday	April 19	1 to 2:00 p.m.	Easter Egg Hunt Presented by the West Chester Fire Department Organization and the Tylersville Road Kroger. Children will be organized into different age groups. Bring a bag or basket to collect eggs. Keehner Park tennis court area.
Visit www.westchesteroh.org for more information			
Recurring Events			
Saturday	April 5 May 17	8 to 11 p.m.	Star Gazing at Keehner Park tennis court area, 7411 Barret Road. Members of the Cincinnati Astronomical Society will set up their powerful scopes for viewing of the night sky. RAIN CANCELS
Tuesday	March 25 April 8	6 p.m.	Trustee Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	April 9	10:30 to 11:15 a.m.	Nature Basket at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. 759-7312 or lgroff@westchesteroh.org
Saturday	April 19	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage