



**West Chester Township
Trustees Meeting Agenda
December 17, 2013**

Trustees

Lee Wong, President
Catherine Stoker, Vice President
George Lang, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

6:00 P.M.

Regular Meeting

- Mr. Wong
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

- A. Recognition of Mrs. Linda Rosselot for her commitment to the "West Chester Farmers Market presented by First Financial Bank"

Action Items – For approval by motion

No documentation at this time:

- Trustee Meeting Minutes – October 22, 2013
- Trustee Meeting Minutes – November 12, 2013
- Trustee Meeting Minutes – December 3, 2013

- B. Motion to approve payment of bills

Mrs. Boyko

C. Requisitions – Greater than \$2,500.00

- | | | | |
|----|--------|-------------|---|
| 1. | Adm | \$30,695.36 | Harris ERP – Renew annual license and support agreement for GEMS financial accounting software |
| 2. | Adm | \$6,000.00 | Five Visual Communication & Design – Design and print the 2014 Community Guide |
| 3. | Adm | \$4,044.00 | ESRI, Inc. – Renew annual license and maintenance agreement for Geographic Information System mapping |
| 4. | Fire | \$4,000.00 | Buckeye Power Sales – Replace logic board in Fire Station 74 emergency stand-by power generator |
| 5. | Police | \$6,910.00 | Nightforce Optics, LLC – Replace four rifle scopes and four ultra-lite scope rings (CIP #1005) |

Mrs. Boyko

D. Personnel Items

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|----|----------|--|
| 6. | Adm | Motion to approve and execute Township Administrator Employment Agreement |
| 7. | Services | Motion to hire three on-call snow plow operators on an as needed basis for the 2013-2014 winter season at the hourly rate of \$15.00: Michael Amshoff and Gregory Dobbs effective December 5, 2013; and Jeffrey Yeary effective December 7, 2013 |

- Mrs. Boyko **E. Business Items**
8. Adm Motion to set date for organizational meeting (suggested date and time January 14, 2013, 6:00 p.m.)
 9. Adm Motion to set date for work session for the proposed 2014 operational budget (suggested date and time January 21, 2014, 5:30 – 7:00 p.m.)
 10. Police Motion to dispose of one abandoned vehicle by auction or through salvage dealer
 11. Police Motion not to object to a liquor permit transfer from Parlay Inc. DBA Gano Tavern to Gano Tavern LLC DBA Gano Tavern, 1st Floor and Basement and Deck, 10024 Cincinnati Dayton Road
 12. Police Motion not to object to a liquor permit transfer from REI KO Investment LLC DBA Akira Japanese Restaurant to Dancing Roll LLC DBA Dancing Roll Japanese Restaurant, 7759 Tylersville Road
 13. Services Motion to approve statutory Resolution No. 21-2013 prohibiting the use of engine brakes on State Route 747 within West Chester Township pursuant to Ohio Revised Code Section 505.17

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- *14. Emergency Reading Resolution No. 23-2013 approving and authorizing adoption of the Township 2014 temporary appropriations and declaring an emergency and dispensing with the second reading

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Vote on Emergency Resolution No. 23-2013

Discussion Items & Trustees Comments

- Mrs. Boyko 2013 Operational Budget Summary and 2014 Operational Budget Introduction

Adjourn

Executive Session

Property, personnel & pending litigation with Legal Counsel

FYI 2013-2014

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|---|------------------------------------|-------------------------------|---|
| Wednesday | December 25 | | Township offices closed for Christmas Day |
| Wednesday | January 1 | | Township offices closed for New Year's Day |
| Monday | January 20 | | Township offices closed for Martin Luther King Day |
| Monday | January 20 | 12 to 1 p.m. | Martin Luther King Jr. Day: March for Unity Beginning at Union Day School, 8735 Cincinnati Dayton Road south to West Chester Presbyterian Church. All Welcome. Free lunch for those marching will follow. Free event. |
| Monday | January 20 | 6:30 to 8:30 p.m. | Martin Luther King Day Live the Dream: Our Declaration of Unity Cornerstone Church (7600 Princeton Glendale Road). Lobby display of contest entries; music, Dr. King's words, youth presentations and more. Refreshments; free event, all welcome. |
| Visit www.westchesteroh.org for more information | | | |
| Recurring Events | | | |
| Tuesday | December 17* | 6 p.m. | Trustee Meeting Township Hall, 9113 Cincinnati Dayton Road |
| Wednesday | December 18 January 8 | 10:30 to 11:15 a.m. | Nature Basket at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or lgroff@westchesteroh.org |
| Saturday | December 21 | 1 to 4 p.m. | National VOA Museum of Broadcasting Open for Tours at the VOA , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage. |
| Saturday | December 21 January 18 | 2 to 4 p.m. 2 to 3:30 p.m. | Winter Farmers' Market at the Muhlhauser Barn in Beckett Park |
| Saturday | January 4 February 1 March 1 | 10 a.m. to 12 p.m. | Muhlhauser Barn Open House Open to guests and interested renters. Poor weather cancels – check www.westchesteroh.org |
| Friday | January 10 January 24 | 7 to 8 p.m. | Armchair Program at Township Hall, 9113 Cincinnati Dayton Rd. 23rd year of slides and stories from travels around the world. (Jan. 24 – Washington State) |

* Revised holiday schedule