



West Chester Township
Trustees Meeting Agenda
December 3, 2013

Trustees

Lee Wong, President
Catherine Stoker, Vice President
George Lang, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

- Mr. Wong
- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

None

Action Items - For approval by motion

- A. Motion to approve Trustee Meeting Minutes - October 8, 2013

No documentation at this time:

Trustee Meeting Minutes - October 22, 2013

Trustee Meeting Minutes - November 12, 2013

- B. Motion to approve payment of bills

Mrs. Boyko

C. Requisitions - Greater than \$2,500.00

- 1. Adm \$53,611.50 Frost Brown Todd - Legal services through September 30 and through October 31, 2013 (various depts.)
2. Adm \$4,425.00 Sayers Company - Renew license and support agreement for Net Motion wireless application
3. Adm \$3,526.28 CDW Government, Inc. - Renew license and support agreement for RSA key fob system for security authentication
4. Adm \$2,847.31 Capax Discovery LLC - Renew service, support and maintenance agreement for Mimosa archiving system
5. Police \$4,308.00 LeadsOnline, LLC - Renew subscription for online investigation system

Mrs. Boyko

D. Personnel Items

- 6. Adm Motion to promote Nancy Conlon to the position of Secretary effective December 4, 2013 at the hourly rate of \$13.02 with a one (1) year probationary period and contingent upon successful completion of applicable testing and procedures

- 7. Services Motion to promote Jim Rigsby to the position of Roads and Maintenance Superintendent, effective December 4, 2013 at the annual salary of \$63,000.00 with a one (1) year probationary period and contingent upon successful completion of applicable testing and procedures
- 8. Services Motion to hire four (4) on-call snow plow operators on an as needed basis for the 2013-2014 winter season: Bob Murphy, Donna Minotto, Jerry Hornsby and Carlton Grant effective December 4, 2013, all at the hourly rate of \$15.00

Mrs. Boyko        **E. Business Items**

- 9. Adm Motion to approve a two (2) year contract with Aetna for medical insurance and rates for January 1, 2014 through December 31, 2015 and to authorize the Township Administrator to execute a contract
- 10. Adm Motion to approve a three (3) year contract with Metlife dental for January 1, 2014 through December 31, 2016 and to authorize the Township Administrator to execute a contract
- 11. Adm Motion to approve a two (2) year contract with Principal Life Insurance for voluntary life insurance for January 1, 2014 through December 31, 2015 and to authorize the Township Administrator to execute a contract
- 12. Adm Motion to approve a contract with Anthem Voluntary Vision for January 1, 2014 through December 31, 2014 and to authorize the Township Administrator to execute a contract
- 13. Adm Motion to approve fourth amendment to Master Agreement for a twenty-four (24) month term between West Chester Township Board of Trustees and Interstate Gas Supply, Inc. to supply natural gas and to provide certified natural gas services to a governmental aggregator and to authorize the Township Administrator to execute amendment
- 14. Fire Motion to appoint two (2) Trustees, two (2) Fire Department members, and one (1) civilian to the 2013 Volunteer Firefighters' Dependents Board
- 15. Police Motion not to object to new liquor permit for Kalamatas Greek Grill Inc., 7690 Voice of America Centre Drive
- 16. Services Motion to approve statutory Resolution No. 21-2013 prohibiting the use of engine brakes on State Route 747 within West Chester Township pursuant to Ohio Revised Code Section 505.17

**First Reading of Resolutions  
& Reading of Emergency Resolutions (if any)**

- \*17. Emergency Reading Resolution No. 22-2013 amending the Township 2013 permanent appropriations and declaring an emergency and dispensing with the second reading

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions  
& Vote on Emergency Resolutions (if any)**

- \* Vote on Emergency Resolution No. 22-2013

**Discussion Items & Trustees Comments**

**Adjourn**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**FYI 2013-2014**

<b>Sunday</b>	December 15	1 to 4 p.m.	<b>Pioneer Christmas</b> at the Log Cabin in the Clearing at Keehner Park. For information call Laura Groff at 759-7312 or <a href="mailto:lgroff@westchesteroh.org">lgroff@westchesteroh.org</a>
<b>Wednesday</b>	December 25		<b>Township offices closed for Christmas Day</b>
<b>Wednesday</b>	January 1, 2014		<b>Township offices closed for New Year's Day</b>
Visit <a href="http://www.westchesteroh.org">www.westchesteroh.org</a> for more information			
<b>Recurring Events</b>			
<b>Tuesday</b>	December 3* December 17*	6 p.m.	<b>Trustee Meeting</b> Township Hall, 9113 Cincinnati Dayton Road
<b>Wednesday</b>	December 18 January 8, 2014	10:30 to 11:15 a.m.	<b>Nature Basket</b> at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or <a href="mailto:lgroff@westchesteroh.org">lgroff@westchesteroh.org</a>
<b>Friday</b>	January 10, 2014 January 24, 2014	7 to 8 p.m.	<b>Armchair Program</b> at Township Hall, 9113 Cincinnati Dayton Rd. 23rd year of slides and stories from travels around the world. (Jan. 24 – Washington State)
<b>Saturday</b>	December 21	1 to 4 p.m.	<b>National VOA Museum of Broadcasting Open for Tours</b> at the VOA, 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.
<b>Saturday</b>	December 21 January 18, 2014	2 to 4 p.m.	<b>Winter Farmers' Market</b> at the Muhlhauser Barn in Beckett Park

\* Revised holiday schedule