



West Chester Township
Trustees Meeting Agenda
February 28, 2012

Trustees

Catherine Stoker, President
Lee Wong, Vice President
George Lang, Trustee

Fiscal Officer

Patricia Williams
Administrator
Judith C. Boyko

6:00 P.M.

Regular Meeting

- President
- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

None

Action Items - For approval by motion

- A. Motion to approve Trustee Meeting Minutes - January 24, 2012
No documentation at this time:
2012 Operational Budget Work Session Minutes - January 17, 2012
Trustee Meeting Minutes - February 14, 2012
B. Motion to approve payment of bills

Mrs. Boyko

C. Requisitions - Greater than \$2,500.00

- 1. Adm \$53,517.79 Frost Brown Todd, LLC - Legal services through December 31, 2011 (various depts.)
2. Adm \$3,840.00 EC Link - Renew hosting and annual maintenance of Township website
3. Adm \$3,825.00 Center for Local Government - Renew membership for 2012
4. Adm \$5,000.00 Cincinnati USA Regional Chamber - Renew Economic Development Partnership for 2012
5. Services \$3,200.00 AAA State of Play - Replace four (4) picnic tables at Muhlhauser Barn

- Mrs. Boyko D. **Personnel Items**
6. Adm Motion to hire Nancy S. Conlon to the vacant position of Receptionist for Administration effective March 1, 2012 at the hourly rate of \$10.60 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
 7. Services Motion to hire three (3) on-call snow plow operators on an as needed basis for the 2011-2012 winter season: Lawrence Albert Henkel effective January 18, 2012; Kevin Michael Hickey and Michael P. Kerr effective January 20, 2012 at the hourly rate of \$15.00

- Mrs. Boyko E. **Business Items**
8. Adm Motion to approve amendment to master agreement between West Chester Township Board of Trustees and FirstEnergy Solutions, Corp. to supply electric and to provide certification services to a governmental aggregator and authorize Township Administrator to execute amendment
 9. Adm Motion to establish the West Chester Township Zoning Resolution Review Committee 2012; to appoint its membership; and to approve its governing procedures
 10. Adm Motion to enter into license agreement between West Chester Township and Cincinnati Public Radio for the use of a portion of Township property, the National Voice of America Museum of Broadcasting and surrounding Township property, for the production and presentation of the Airwaves Kite Fest 2012 and authorize the Township Administrator to execute said agreement
 11. Comm Motion to appoint one member (term March 1, 2012 through February 28, 2017) to the West Dev Chester Township Board of Zoning Appeals
 12. Police Motion not to object to new liquor permit for Pizza Bakers of Cincy North LLC DBA Mellow Mushroom, 9238 Floer Drive
 13. Police Motion not to object to a liquor permit transfer from TPE LLC DBA TIC TOC Food Mart to Fira Inc. DBA Ameri Stop, 9609 Cincinnati Columbus Road
 14. Services Motion to advertise for 2012 curb replacement program
 15. Services Motion to accept the following street in the Union Centre Commerce Park; Phase 4; Lots 26 – 34 to be dedicated and journalized at 25 MPH

West Chester Towne Centre Drive	923.92'	0.18 miles
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**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- 16.* Emergency Resolution No. 03-2012 authorizing the adoption of permanent appropriations for year Reading 2012 and declaring an emergency and dispensing with the second reading
- 17.* Emergency Resolution No. 04-2012 authorizing the issuance of not to exceed \$8,585,000 Various Reading Purpose Refunding Bonds for the purpose of refunding outstanding bonds, the execution of a Bond Purchase Agreement appropriate for the sale of the bonds, the execution of a Certificate of Award containing the final terms of the bonds, an Official Statement, the execution of an Escrow Deposit Agreement securing the refunded bonds and other necessary agreements and certificates and declaring an emergency and dispensing with the second reading

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Vote on Emergency Resolution No. 03-2012
- * Vote on Emergency Resolution No. 04-2012

Discussion Items & Trustees Comments

Adjourn

Executive Session

Property, personnel & pending litigation w/Legal Counsel

FYI - 2012

Friday	February 24	7 p.m.	Armchair Program – Alaska (with stops in Vancouver & Seattle). Presented by Graeme George. Township Hall, 9113 Cincinnati Dayton Road
Saturday	February 25	10 a.m. to 12 p.m.	Self-Defense for Women - FULL West Chester Police Department offers a free West Chester University program on self-defense, specifically for women. The class will be offered at the Police Department, 9577 Beckett Road
Tuesday	February 28	6 p.m.	Trustee Meeting. Township Hall, 9113 Cincinnati Dayton Road
Friday	March 9	7 p.m.	Armchair Program – Tanzania Presented by Bill Boardman. Township Hall, 9113 Cincinnati Dayton Road
Saturday	March 10	2 to 3:30 p.m.	Winter Farmer’s Market presented by First Financial Bank A winter market will be offered once a month on the Square @ Union Centre
Saturday	March 10	7 to 11:00 a.m.	Shamrock Shuffle 5K/10K Walk/Run, Leprechaun Lap, and Block Party – The Square @ Union Centre For more information www.theshamrockshuffle.com
Tuesday	March 13	6 p.m.	Trustee Meeting. Township Hall, 9113 Cincinnati Dayton Road
Wednesday	March 14	10:30 to 11:15 a.m.	Nature Basket Program suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or lgroff@westchesteroh.org . Station Road Schoolhouse, 6670 Station Road
Saturday	March 17	9 a.m. to 12 p.m.	Free Shredding & Identity Theft Awareness Day The West Chester Police Department will be at The West Chester Activity Center, 7900 Cox Road, to accept personal paperwork for shredding and to answer any questions related to identity theft. Event is free; no registration is required.
Friday	March 23	7 p.m.	Armchair Program – Heart of Bordeaux Presented by Carol Replogle. Township Hall, 9113 Cincinnati Dayton Road
Saturday	March 24	10 a.m. to 12 p.m.	Self-Defense for Women West Chester Police Department offers a free West Chester University program on self-defense, specifically for women. The class will be offered at the Police Department, 9577 Beckett Road
Tuesday	March 27	6 p.m.	Trustee Meeting. Township Hall, 9113 Cincinnati Dayton Road