



**West Chester Township
Trustees Meeting Agenda
April 24, 2012**

Trustees

Catherine Stoker, President
Lee Wong, Vice President
George Lang, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

5:20 P.M.

**Zoning Commission Interviews
Olde West Chester Architectural Advisory Committee Interviews**

6:00 P.M.

Regular Meeting

- Mrs. Stoker
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

None

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes – March 27, 2012
No documentation at this time:
Trustee Meeting Minutes – April 10, 2012

- B. Motion to approve payment of bills

Mrs. Boyko

C. Requisitions – Greater than \$2,500.00

- | | | | |
|----|----------|-------------|--|
| 1. | Adm | \$9,765.00 | OnviSource, Inc. – Renew annual service agreement for software and support for recording of emergency communications and certain landlines |
| 2. | Adm | \$7,200.00 | Federal Field Services LLC – Replace batteries for nine (9) outdoor weather warning sirens |
| 3. | Fire | \$8,950.00 | Webco Fire Equipment – Replace foam supply |
| 4. | Fire | \$5,110.50 | Henry-Schein Company – Purchase equipment for new medic unit |
| 5. | Fire | \$4,514.00 | Motorola, Inc. – Purchase radio equipment for new medic unit |
| 6. | Fire | \$3,840.00 | Holland Roofing – Purchase snow rails for Station 74 |
| 7. | Services | \$10,264.77 | Kleem Inc. – Purchase materials for street sign replacement program |
| 8. | Services | \$7,835.00 | Yeager Well Drilling and Pumps – Replace well pump for irrigation system at the West Chester Baseball Complex |

- 9. Services \$5,324.56 John Deere Company – Increase PO #S120589 for 7130 John Deere cab tractor and decrease PO #S120590 to Southeastern Equipment
- 10. Services \$4,132.55 Deer Park Auto Parts – Purchase refrigerant recovery system for Township fleet vehicles
- 11. Services \$3,150.00 A&A Safety, Inc. – Replace barricades for emergency response and operational needs

Mrs. Boyko D. **Personnel Items**

- 12. Services Motion to hire two (2) April – November seasonal employees: Jason Schrudder (UCB Landscape District) and Luke Turner (Parks) effective April 16, 2012; and hire two (2) May – September seasonal employees; Matthew Wulf (Parks) effective May 7, 2012, and Matt Brown (Parks) effective June 4, 2012, all at the hourly rate of \$11.25

Mrs. Boyko E. **Business Items**

- 13. Adm Motion to adopt Outdoor Weather Warning Siren Activation Policy
- 14. Adm Motion to approve Intergovernmental Agreement between West Chester Township and Liberty Township for release of Liberty Township outdoor weather warning sirens
- 15. Adm Motion to approve license agreement between West Chester Township and the Rotary Club of West Chester/Liberty for the use of a portion of Township property, 8070 Tylersville Road, for the production and presentation of the Backyard BBQ Bash, and authorize the Township Administrator to execute said agreement
- 16. Adm Motion to approve a Maintenance and Use Agreement for the Voice of America maintenance building and grounds between the West Chester Township Board of Trustees and MetroParks and authorize the Township Administrator to execute said agreement
- 17. Adm Motion to approve 2012 contribution to Partners in Prime
- 18. Police Motion to accept donation of an Automatic License Plate Recognition (ALPR) Camera System and approve items governed by the agreement between the Hamilton County Emergency Management Agency and West Chester Township Board of Trustees approved January 24, 2012
- 19. Police Motion not to object to new liquor permit for Little Sonoma Inc., 6078 West Chester Road
- 20. Police Motion not to object to a liquor permit transfer from Village Tavern Inc. DBA Cavanaugh's Irish Pub to Jai Laxmi Enterprises LLC DBA The Spot Irish Pub, 7340 Kingsgate Way
- 21. Police Motion not to object to a liquor permit transfer from UDF Limited Partnership II DBA United Dairy Farmers 134, 8976-90 Princeton Glendale Road to UDF Limited Partnership II DBA United Dairy Farmers 172, 9022 Princeton Glendale Road
- 22. Services Motion to advertise for the 2012 Storm Water Pipe Replacement Program

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

Discussion Items & Trustees Comments

Butler County Veterans' event

Adjourn

Executive Session

Property, personnel & pending litigation with Legal Counsel

FYI - 2012

Tuesday	April 24	6 p.m.	Trustee Meeting Township Hall, 9113 Cincinnati Dayton Road
Saturday	April 28	10 a.m. to 2 p.m.	Medication Disposal Day Sponsored by WCPD and Coordinated by the Drug Enforcement Agency. West Chester Presbyterian Church, 8930 Cincinnati-Dayton Rd. Residents may drop off unwanted and unused prescription drugs for safe disposal. Not accepted: syringes, lancets, over-the counter, syrup or liquid medications. Free Event.
Saturday	April 28	2 to 3:30 p.m.	Farmers' Market presented by First Financial Bank on The Square. RAIN, SLEET, SNOW OR SHINE! WestChestersFarmersMarket.com
Saturday	April 28	10 a.m. to 2 p.m.	Star Gazing View the stars and planets up close at Keehner Park tennis court area. Members of the Cincinnati Astronomical Society will set up their powerful scopes for viewing of the night sky. 7411 Barret Road, Rain cancels.
Saturday	May 5	8:30 a.m. to 2:30 p.m.	RASKALS (Random Acts of Simple Kindness Affecting Local Seniors) Spring Event. Volunteer to help Senior Citizens in the Township. For more information please call Laura Groff 759-7312 or lgroff@westchesteroh.org
Saturday	May 5	10 a.m. to 1 p.m.	Bike Rodeo Free event. Presented by West Chester Police Department. West Chester Library. Rain cancels.
Tuesday	May 8	6 p.m.	Trustee Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	May 9	10:30 a.m. to 11:15 a.m.	Nature Basket Program suited to preschool children and their adult companion features storytime and nature-inspired crafts. Register at 759-7312 or lgroff@westchesteroh.org . Keehner Park Owl Shelter, 7211 Barret Road. Rain does not cancel.
Saturday	May 12	9 a.m. to 1 p.m.	Farmers' Market presented by First Financial Bank on The Square. RAIN, SLEET, SNOW OR SHINE! WestChestersFarmersMarket.com
Saturday	May 12	9 a.m. to 1 p.m.	Art Market presented by First Financial Bank Held in conjunction with the West Chester Farmers' Market on The Square @ Union Centre; managed by The Arts Council of West Chester and Liberty.
Thursday	May 17	5:30 p.m. to 7 p.m.	West Chester Volunteer Appreciation Reception Muhlhauser Barn
Tuesday	May 22	6 p.m.	Trustee Meeting Township Hall, 9113 Cincinnati Dayton Road
Monday	May 28	10 a.m.	Memorial Day Parade VFW Post 7696 parade begins at Union Day School and ends at Brookside Cemetery on West Chester Road.