



**West Chester Township
Trustees Meeting Agenda
July 11, 2017**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones
Administrator
Judith C. Boyko

**6:00 P.M.
Regular Meeting**

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko **Presentations**

- A. Jonathan Granville, Executive Director Butler County MetroParks - Development update on VOA MetroParks

Mr. Welch **Action Items – For approval by motion**

- B. Motion to approve Trustee Meeting Minutes — June 27, 2017
- C. Motion to approve payment of bills
- D. Motion to approve a lighting district in the Oaks of West Chester, Section 3, as illustrated in the attached plan documentation

Mrs. Boyko **Requisitions – Greater than \$2,500.00**

- | | | | |
|----|----------|--------------|--|
| 1. | Adm | \$31,250.00 | A & A Safety Inc. – Purchase two transportable electronic message boards for public safety and traffic management notification (CIP# 1282) |
| 2. | Adm | \$13,506.94 | Frost Brown Todd, LLC – Legal services through May 2017 (various departments) |
| 3. | Adm | \$5,000.00 | Boys and Girls Club of West Chester/Liberty – Contribution for community outreach and youth development |
| 4. | Fire | \$233,901.66 | Stryker Sales Corporation – Purchase six battery operated and powered patient cots (PO# S171964 & S171971) (CIP # 1247) |
| 5. | Fire | \$9,840.00 | Ambulance Maintenance Co. Inc. – Install battery operated and powered patient cots in ambulatory vehicles (CIP# 1247) |
| 6. | Fire | \$7,465.00 | Jon D. Hines dba Hinson Roofing and Sheet Metal Inc. – Repair metal roof at Station 75 |
| 7. | Services | \$15,990.72 | Best Equipment Co. – Purchase replacement camera for storm water pipe inspections (CIP #1251) |

Mrs. Boyko

Personnel Items

8. Adm Motion to hire Mrs. Joan Tumblison to the vacant position of Human Resources Manager effective July 12, 2017 at the annual exempt salary of \$75,500.00 with a one year probationary period contingent upon successful completion of applicable testing and procedures and pursuant to the attached terms of employment
9. Adm Motion to reclassify a Finance Assistant/Accounting Clerk position to Budget Coordinator; to approve the job description; to revise the Township's organizational chart and the exempt and non-exempt compensation program to reflect the changed position; and to authorize the Township Administrator to amend or revise other organizational documents and procedures to effectuate the reclassified non-exempt position
10. Adm Motion to hire Ms. Michele Hunkler to the newly created non-exempt position of Budget Coordinator effective July 17, 2017 at an hourly rate of \$22.50 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
11. Police Motion to hire Mr. Adam A. Bernard, Mr. Cody L. Hall, Ms. Margaret M. Clem, and Mr. William P. Schlie to the vacant positions of police officer effective July 31, 2017 at the annual salary of \$56,685.77 per the collective bargaining agreement with a one year probationary period and contingent upon successful completion of applicable testing and procedures

Mrs. Boyko

Business Items

12. Adm Motion to approve contract with The Novak Consulting Group in substantially the same form as attached not to exceed \$25,000.00 for professional executive search services and ancillary recruitment costs for replacement of the West Chester Township Administrator position and to authorize the current Township Administrator to make non-substantive changes with Law Director approval before execution by the Board of Trustees
13. Comm Dev Motion to declare four properties as public nuisances:

5275 Fieldstone Court	7903 Crossings of Beckett Drive
7925 Crossings of Beckett Drive	10170 Summit Avenue
14. Police Motion to approve School Resource Officer Agreement between the West Chester Township Board of Trustees and the Lakota Local School District Board of Education for the 2017-2018 school year and to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute the agreement
15. Police Motion to approve School Resource Officer Agreement between the West Chester Township Board of Trustees and the Butler Technology and Career Development Schools Board of Education for the 2017-2018 school year at the Bioscience Center and to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute the agreement
16. Police Motion not to object to a new D5I liquor permit for Matt the Millers West Chester LLC dba Matt the Millers Tavern, 9558 Civic Centre Boulevard Suite A

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- *17 Emergency Reading Resolution No. 23-2017 adopting the 2018 tax budget and declaring an emergency and dispensing with the second reading

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Emergency Reading Vote on Emergency Resolution No. 23-2017

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Saturday	July 15	11 a.m.	Crazy Cardboard Regatta , 7850 VOA Park Drive. MetroParks of Butler County hosts this annual cardboard boat race. Be a spectator and enjoy the events or build a boat and enter the race.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	July 11 August 8	6 p.m.	Board of Trustees Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	July 12 July 19 July 26 August 2	10:30 to 11:30 a.m.	Wolf Program at Keehner Park is offered on specific summer Wednesdays at the Deer Shelter. Ages 5-12. Focuses attention on specific topics related to nature and the environment. Register at 759-7312 or cstaarmann@WestChesterOH.org
Saturday	July 15 July 22 July 29 August 5	9 a.m. to 1 p.m.	Farmers' Market at The Square @ Union Centre. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Sunday	August 6	3 p.m.	First Sunday Acoustic Jam at Keehner Park Amphitheatre. Local musicians in acoustic jam session
Saturday	July 15 August 19	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage

Thursdays

Live Bands 6 to 9 pm

9285 Centre Point Dr

- June 1 - SWAGG
- June 8 - DV8
- June 15 - 3 Piece Revival
- June 22 - Color Blind
- June 29 - Lt. Dan's New Legs
- July 6 - The Menus
- July 13 - The Sly Band
- July 20 - Billy Brown Band
- July 27 - The Naked Karate Girls
- Aug 3 - Jamison Road
- Aug 10 - Zack Attack
- Aug 17 - Lt Dan's New Legs
- Aug 24 - 3 Piece Revival
- Aug 31 - Color Blind

West Chester • Weekends start early in
Your Summer Park Party





**WEST 2017
CHESTER**
Concert Series

PRESENTED BY



Constellation.
An Exelon Company



Energy Alliances
Energy Consulting & Supply

WEST CHESTER'S NATURAL GAS AGGREGATION SUPPLIER

Keehner Park • Saturdays • 7 to 9 pm • Free Admission

- Jun 3 Blue Stone Ivory
- Jun 10 Mad River Railroad
- Jun 17 Stagger Lee Band
- Jun 24 Southwestern Ohio Symphonic Band
- Jul 1 West Chester Symphony –
Ice cream social
- Jul 8 Fillmore Brass Band
- Jul 15 Miami University Steel Band
- Jul 22 Bob Gray Orchestra
- Jul 29 Reload
- Aug 5 Shut Up & Drive
- Aug 12 Big Trouble Blues Band
- Aug 19 No Concert – Shakespeare
- Aug 26 Naz Jazz
- Mon, Sep 4 West Chester Symphony



Questions/Directions: 513 777-5900 or WestChesterOH.org