



**West Chester Township  
Trustees Meeting Agenda  
March 28, 2017**

**Trustees**

Mark Welch, President  
George Lang, Vice President  
Lee Wong, Trustee

**Fiscal Officer**

Bruce Jones  
**Administrator**  
Judith C. Boyko

**6:00 P.M.  
Regular Meeting**

- Mr. Welch**
- Convene
  - Roll Call
  - Pledge

**Citizen's Comments**

(2 minutes per person limited to a total of 10 minutes)

**Mrs. Boyko**      **Presentations**

- A. Greg Wilkens, Butler County Engineer – Design options for improvements to the Union Centre Boulevard Interchange

**Mr. Welch**      **Action Items – For approval by motion**

- B. Motion to approve Trustee Meeting Minutes – February 28, 2017
- C. Motion to approve Trustee Meeting Minutes – March 14, 2017
- D. Motion to approve payment of bills
- E. Motion to approve a lighting district in Glenview Farm Estates at Foxborough, Phase 2C, as illustrated in the attached plan documentation

**Mrs. Boyko**      **Requisitions – Greater than \$2,500.00**

- |             |             |   |
|-------------|-------------|---|
| 1. Fire     | \$17,334.71 | Bound Tree Medical LLC – Purchase various disposable EMS supply items for annual bulk order   |
| 2. Fire     | \$12,962.56 | Midwest Medical Supply – Purchase various disposable EMS supply items for annual bulk order   |
| 3. Fire     | \$4,537.68  | Henry Schein Matrix Medical – Purchase various disposable EMS supply items for annual bulk order  |
| 4. Police   | \$13,457.50 | RJ Wagener Marketing, Inc. – Purchase seven replacement bulletproof vests for SWAT members  |
| 5. Police   | \$5,366.24  | JBG New York Hotel Operator LLC – Purchase lodging and parking for West Chester Police Department Honor Guard for four nights while attending National Police Memorial Week in Washington, D.C. |
| 6. Services | \$75,982.00 | FYDA Freightliner Cincinnati, Inc. – Purchase 2018 Freightliner cab and chassis for fleet replacement (CIP #826)  |
| 7. Services | \$60,447.00 | Henderson Products, Inc. – Purchase and install snow removal equipment for 2018 Freightliner truck (CIP #826)   |

8. Services \$12,229.00 Kaffenbarger Truck Equipment Co. – Refurbish 2007 International Dump Truck (CIP #1365)

**Mrs. Boyko** **Personnel Items**

9. Services Motion to hire Mr. Paul Broxterman as a 2017 April through October seasonal employee (Parks) effective April 3, 2017 at the hourly rate of \$11.25

**Mrs. Boyko** **Business Items**

10. Adm Motion to approve license agreement between West Chester Township and the Rotary Club of West Chester/Liberty for the use of a portion of Township property at 9285 Centre Pointe Drive and adjacent and ancillary public roadways for The Buckeye BBQ Fest on Friday, May 19 from 5 to 11 p.m. and Saturday, May 20 from 12 to 11 p.m. and to authorize the Township Administrator to execute said agreement
11. Adm Motion to approve scopes of work and a three year software agreement with OpenGov, Inc. for sole source open data platform software services and applications as identified on appendices A, B, and C not to exceed \$56,000 in year one; \$48,000 in year two; and \$48,000 in year three; to authorize the Township Administrator to make non-substantive changes to appendices A, B, and C with Law Director approval; to remit approved payment amount in each subsequent year; and to execute the software agreement and any and all other necessary documents to effectuate said agreement, services, and applications
12. Adm Motion to approve a memorandum of understanding among Tri-State Trails, West Chester Township Board of Trustees, and other boards of township trustees or city councils (collectively M2M Coalition) and a financial contribution not to exceed \$7,500.00 to collaborate, plan for, and develop a network of bicycle and pedestrian connections between the Great Miami River Trail and the Little Miami Scenic Trail and to authorize the Township Administrator to execute the memorandum of understanding
13. Adm Motion to approve independent agent agreement effective April 1, 2017 – March 31, 2019 between the West Chester Township Board of Trustees and Energy Alliances, Inc. in substantially the same form as attached for natural gas aggregation professional agent services; to authorize the Township Administrator to make non-substantive changes with Law Director approval; and to execute the agreement and any and all other necessary documents to effectuate said agreement
14. Adm Motion to approve independent agent agreement effective April 1, 2017 – March 31, 2019 between the West Chester Township Board of Trustees and Energy Alliances, Inc. in substantially the same form as attached for electric aggregation professional broker services; to authorize the Township Administrator to make non-substantive changes with Law Director approval; and to execute agreement and any and all other necessary documents to effectuate said agreement
15. Adm Motion to approve an agreement in substantially the same form as attached for a 24 month term effective April 1, 2017 – March 31, 2019 or Duke Energy’s last March 2019 meter read closest to this date between West Chester Township Board of Trustees and Constellation – Natural Gas, LLC to supply natural gas and to provide certification and other related administrative services to a governmental aggregator; to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute the agreement and any and all other necessary documents to effectuate said agreement

16. Police Motion to accept donation from an anonymous donor to the West Chester Police Department for two protective police canine vests
17. Police Motion not to object to a new D2 liquor permit for SBSN LLC, dba Korealistic, 7735 Cox Lane
18. Police Motion not to object to a new C1, C2 and D2 liquor permit for Kroger Limited Partnership I LP, dba Kroger 959, 8000 Princeton Glendale Road
19. Police Motion not to object to a D5 liquor permit transfer from Tap & Barrel LLC, 7741 Tylers Place Boulevard, to Tap Barrel LLC, 7741 Tylers Place Boulevard

**First Reading of Resolutions  
& Reading of Emergency Resolutions (if any)**

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions  
& Vote on Emergency Resolutions (if any)**

**Discussion Items & Elected Official Comments**

**Mrs. Boyko**

Olde West Chester Lighting District Petition

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Adjourn**

**Public Hearing 7:00 p.m.**

Limited Duration Parking at Towne Centre Drive and Centre Pointe Drive

**FYI**

<b>Saturday</b>	April 15	1 p.m.	<b>Easter Egg Hunt</b> at Keehner Park tennis court area. Presented by the West Chester Fire Department Organization and the Tylersville Road Kroger.
Visit <a href="http://www.WestChesterOH.org">www.WestChesterOH.org</a> for more information			
<b>Recurring Events</b>			
<b>Tuesday</b>	March 28 April 11 April 25	6 p.m.	<b>Board of Trustees Meeting</b> Township Hall, 9113 Cincinnati Dayton Road
<b>Wednesday</b>	April 5 May 10	10:30 to 11:15a.m.	<b>Nature Basket</b> at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or <a href="mailto:cstaarmann@WestChesterOH.org">cstaarmann@WestChesterOH.org</a>
<b>Saturday</b>	April 1 April 15 April 29	2 to 4 p.m.	<b>Farmers' Market</b> at The Square on Union Centre. RAIN or SHINE! <a href="http://www.WestChesterOhioFarmersMarket.org">www.WestChesterOhioFarmersMarket.org</a>
<b>Saturday</b>	April 15 May 20	1 to 4 p.m.	<b>National VOA Museum of Broadcasting Open for Tours at the VOA</b> , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.