



**West Chester Township
Trustees Meeting Agenda
February 28, 2017**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones
Administrator
Judith C. Boyko

**6:00 P.M.
Regular Meeting**

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko **Presentations**
None

- Mr. Welch** **Action Items – For approval by motion**
- A. Motion to approve Trustee Meeting Minutes — January 24, 2017
 - B. Motion to approve Trustee Meeting Minutes — February 14, 2017
 - C. Motion to approve payment of bills

Mrs. Boyko **Requisitions – Greater than \$2,500.00**

1. Adm	\$29,850.00	Butler County Sheriff's Office – Purchase annual radio maintenance
2. Adm	\$23,666.76	Butler County Emergency Management Agency – Remit annual fee for operational services
3. Adm	\$7,823.50	N. Harris Corporation – Subscribe to Enterprise Output Manager for financial software printing (CIP #1290)
4. Adm	\$3,849.00	ESRI Inc. – Renew annual license and maintenance for ARC-GIS for mapping and asset management software
5. Adm	\$3,825.00	Center for Local Government – Renew 2017 membership and remit payment
6. Adm	\$3,495.00	AP Technology LLC – Upgrade to secure check to print purchase orders and checks (CIP #1306)
7. Fire	\$4,833.00	VFIS of Ohio/ Ohio Public Risk Insurance – Renew annual Accident & Sickness Insurance policy
8. Police	\$3,000.00	Michael Bruce - Reimburse tuition in accordance with Article 20 of the collective bargaining agreement and Township guidelines

Mrs. Boyko

Personnel Items

9. Fire Motion to approve the revised job description for Assistant Fire Chief - Operations as illustrated in the attached supporting documentation and to hire Mr. Stephen Oughterson to the vacant position of Assistant Fire Chief - Operations effective March 13, 2017, at the annual exempt salary of \$88,000.00 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
10. Fire Motion to transfer Captain Troy Bonfield to the position of Captain of Risk Management effective March 1, 2017, at his current exempt salary of \$89,022.27 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
11. Adm Motion to authorize the 2017 hiring of a complement of 16 seasonal employees all at the hourly rate of 11.25 and contingent upon successful completion of applicable testing and procedures at actual start date of work: 15 Seasonal – Laborer employees: nine April – October and six May – September, One Seasonal – Events and Facilities employee April - October

Mrs. Boyko

Business Items

12. Adm Motion to approve Steward Investor Level for 2017 with and remit payment to REDI Cincinnati for regional economic development initiatives – \$20,000.00
13. Adm Motion to renew Silver Sustaining Sponsorship for 2017 with and remit payment to the West Chester/Liberty Chamber Alliance – \$5,000.00
14. Adm Motion to approve financial contribution for 2017 and remit payment to the National Voice of America Museum of Broadcasting – \$50,000.00
15. Adm Motion to commence process to limit 15 minute parking at identifiable spaces along Town Centre and Centre Pointe Drives and schedule a public hearing for March 28, 2017 at 7:00 P.M.
16. Adm Motion to accept bid and to approve contract with Prograss LLC for the installation of synthetic turf infields on fields #1 and #4 at the West Chester Baseball Complex per the specifications as advertised not to exceed \$456,382.50 and to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute said contract and all other necessary documents to effectuate the project (CIP #1387)
17. Adm Motion to approve an amendment to the First Renewal Concession Agreement in substantially the same form as attached between the West Chester Township Board of Trustees and the West Chester Baseball Partnership to establish revised terms for the management, use, operation, and maintenance of the West Chester Baseball Complex and to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute said agreement after approval granted by the National Park Service
18. Police Motion to transfer ownership of canine Rex to Police Officer Scott Lovett for the fee of \$1.00 pursuant to Ohio Revised Code Section 9.62 and the current Collective Bargaining Agreement Article 20, Section 4 and to authorize the Township Administrator to make non-substantive changes to the applicable ownership agreement with Law Director approval and to execute the agreement and any and all other necessary documents to effectuate said agreement
19. Police Motion not to object to a new D5I liquor permit for TKJB Inc. dba Buffalo Wings & Rings 4782 Plum Square

- 20. Police Motion not to object to a new D5I liquor permit for Chuys OPCO Inc dba Chuys 9538 Civic Centre Boulevard
- 21. Police Motion not to object to a new D2 liquor permit for Thai Koon Kitchen Inc. dba Thai Koon Kitchen 9114 West Chester Towne Center Drive

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- 22. 1st Reading Resolution No. 06-2017 rescinding and replacing Resolution No. 15-2011 to govern and regulate sexually oriented businesses and employees pursuant to Sections 503.51 and 503.52 of the Ohio Revised Code and as authorized by the Township Limited Home Rule provisions of Ohio Revised Code Chapter 504
- 23. 1st Reading Resolution No. 07-2017 approving ZMA10-16 Cooper Meadows Self Storage
(to be read during public hearing)
- 24. 1st Reading Resolution No. 08-2017 approving ZMA11-16 New Life Chapel
(to be read during public hearing)
- 25. 1st Reading Resolution No. 09-2017 approving MC12-16 Keefe; Tract 1; Lot 1; Chick-Fil-A
(to be read during public hearing)
- 26. 1st Reading Resolution No. 10-2017 approving ZMA13-16 Rinck Farm II
(to be read during public hearing)
- *27. Emergency Reading Resolution No. 11-2017 adopting and certifying the Township 2017 permanent appropriations and authorizing the transfer of funds from the General Fund to the Road and Bridge Fund and to the Cemetery Fund and declaring an emergency and dispensing with the second reading

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

- * Emergency Reading Vote on Emergency Resolution No. 11-2017

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

Public Hearing 7:00 P.M.

ZMA10-16 Cooper Meadows Self Storage
ZMA11-16 New Life Chapel
MC12-16 Keefe; Tract 1; Lot 1; Chick-Fil-A
ZMA13-16 Rinck Farm II

FYI

Wednesday	March 15	7 p.m. to 8:30 p.m.	Wildlife Management at Midpointe Library, 9363 Centre Pointe Drive. The Ohio Department of Natural Resources will provide a wildlife expert to educate the community about wildlife.
Saturday	March 18	7 a.m. to 12:30 p.m.	Shamrock Shuffle 5K/10K Walk/Run and Block Party at The Square @ Union Centre. For more information www.TheShamrockShuffle.com
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	February 28 March 14	6 p.m.	Board of Trustees Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	March 8 April 5	10:30 to 11:15a.m.	Nature Basket at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or estaarmann@WestChesterOH.org
Friday	March 10 March 24	7 to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati Dayton Rd. 26th year of pictures and stories from travels around the world (visit www.WestChesterOH.org and click on Calendar for details)
Saturday	March 4 March 18	2 to 4 p.m.	Winter Farmers' Market at Muhlhauser Barn. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Saturday	March 11	10 a.m. to 12 p.m.	Muhlhauser Barn Open House for guests and interested renters. Poor weather cancels – check www.WestChesterOH.org
Saturday	March 18	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.