

Record of Proceedings: June 23, 2015
West Chester Township Board of Trustees - Regular Meeting

Convene: President Lang convened the meeting at 6:00 p.m.
Roll Call: Mr. Lang, Mr. Welch, and Mr. Wong responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

There were no citizen's comments.

Presentations

There were no presentations.

Action Items – For Approval by Motion

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve the Trustee Meeting Minutes of June 9, 2015. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mrs. Boyko submitted the following requisitions greater than \$2,500:

Requisitions – Greater than \$2,500.00

1. Adm \$150,793.24 Intergraph Corporation – Renew annual license and support of public safety systems and software applications
2. Adm \$800.00 EC Link – Extend services with current township website host for sixty (60) days
3. Fire \$307,990.00 Vogelpohl Fire Equipment – Replace Self Contained Breathing Apparatus (SCBA) equipment (CIP #630)

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve payment of requisitions 1 through 3. Discussion: none. **Motion carried unanimously.**

Personnel Items

Mrs. Boyko introduced the next item saying negotiations began with AFSCME Local 3975 in spring and they were able to resolve differences through mediation. She added that the contract calls for a 2% increase each of the first two years, and a 2 1/2 % lump sum the third year. Furthermore, it calls for a 1% increase to the employee healthcare contribution for 2017 and 2018, to be added to the 15% they currently pay.

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve a Collective Bargaining Agreement effective June 1, 2015 to May 31, 2018 in substantially the same form as attached between the West Chester Township Board of Trustees and the American Federation of State, County, and Municipal Employees (AFSCME), Local 3975. Discussion: Mr. Lang applauded staff, union leadership, the township lead negotiator, Don Crain, as well as his fellow Trustees for coming to an agreement, stating the benefits to both the taxpayers and the bargaining unit. **Motion carried unanimously.**

Mrs. Boyko introduced the next item saying the hiring of these three seasonal employees would fulfill the complement of 15 seasonal employees the Board approved earlier this year.

MOTION made by Mr. Welch, seconded by Mr. Wong, to hire one (1) 2015 May through September seasonal employee: Mr. Andrew Peace (Roads) effective June 10, 2015; and two (2) 2015 April through October seasonal employees: Mr. Blake Smith (Roads) effective June 10, 2015 and Mr. Maxwell Newman (Cemetery) effective June 11, 2015 all at the hourly rate of \$11.25. Discussion: none. **Motion carried unanimously.**

Business Items

Mrs. Boyko introduced the next item saying Integrated Multimedia Marketing Director Barb Wilson was in charge of this initiative, utilizing input from throughout the community in order to create an easy to navigate, interactive website. Ten vendors responded to the RFQ and three vendors were interviewed.

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve a contract with Vision Internet for professional website development services, as illustrated in the attached contract and addendum "A", not to exceed \$25,445.00 (CIP #1083); to approve a four (4) year agreement for subscription hosting and support services, as illustrated in the attached agreement and addendum "B", not to exceed \$7,640.00 in any one year of the four (4) year agreement; and to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute any and all necessary documents to effectuate the services. Discussion: Mr. Welch observed the four year contract allows the Township to have the entire website updated in four years. **Motion carried unanimously.**

Mrs. Boyko introduced the next item saying, though the township bears no obligation to address storm water drainage matters on private property, however the township is obligated to provide a public infrastructure at a standard that can handle storm water runoff. The latter applies to six properties just north of the intersection of Cincinnati-Dayton and Maud-Hughes Roads, and to the east. The township could co-sponsor along with the property owners a funding source - Butler County Storm Water District - to pay for engineering and surveying services to that area, and identifying the source of their drainage problem. Subsequently the property owners could pursue repairs at their expense. This action would enable the township to identify the problem, but not fix it.

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve and apply for the Butler County Storm Water District Cost Share Program grant application in substantially the same form attached, to be used for professional survey and engineering services; to authorize the Township Administrator to accept said grant if awarded and to advertise a request for qualifications for survey and engineering services; and to approve and enter into a

Memorandum of Understanding (MOU) among the West Chester Board of Trustees and multiple property owners along Cincinnati Dayton Road, in substantially the same form as attached, and to authorize the Township Administrator to execute any and all documents necessary to effectuate the project. Discussion: Mrs. Boyko clarified for Mr. Welch the funding mechanism and stated the Township would not bear any expenses for subsequent repairs. Mr. Lang expressed concern given the history of drainage problems in that area. **Motion carried unanimously.**

MOTION made by Mr. Welch that, having reviewed the staff report and affidavit, we declare the properties listed on the West Chester Township Board of Trustees meeting agenda dated June 23, 2015 to be public nuisances as authorized by the Ohio Revised Code. Staff is directed to cause removal of the nuisances identified, and monitor these properties for 90 days to require continued compliance. An administrative charge of 25% shall be added to the contractor fee for these properties. Motion seconded by Mr. Wong. Discussion: none. (Fiscal Officer Note: The five subject properties were 7159 Fox Plum Drive, 7782 Dudley Drive, 7951 Kenneth Street, 6489 Coachlight Way, and 6041 Bardean Drive.) **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to not object to a liquor permit transfer from Asian Treasure Restaurant Inc., DBA Taiyo Wei Asian Diner, 8179 Princeton Glendale Road, Suite K, to Hiso Rice and Noodles Inc., 8179 Princeton Glendale Road, Suite K. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to not object to a liquor permit transfer from Nonu Inc., DBA The Wine List, 7753 Tylersville Road, to Nonu Inc., DBA The Wine List, 7381 Tylers Corner Drive. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to not object to a liquor permit ownership change for Sultans Limited Liability Company, DBA Sultans Mediterranean Cuisine, 7305 Tylers Corner Drive. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to not object to a new liquor permit for Sushi Samurais LLC, 9326 Union Centre Blvd. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to not object to a new liquor permit for Stonehenge F & B LLC, 9926 Schulze Drive. Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

Mrs. Boyko read Resolution No. 15-2015 adopting the 2016 tax budget and declaring an emergency, and dispensing with the second reading. She explained that a tax budget for the following fiscal year is required in early July. The tax budget entails estimates and projections of expenses and revenues for the following year that can be subsequently amended later in the year. The Board had no questions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

MOTION made by Mr. Wong, seconded by Welch, to declare Emergency Resolution No. 15-2015 an emergency and dispense with the second reading. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Resolution No. 15-2015 as read and as already declared an emergency. Discussion: none. **Motion carried unanimously.**

Discussion Items & Elected Official Comments

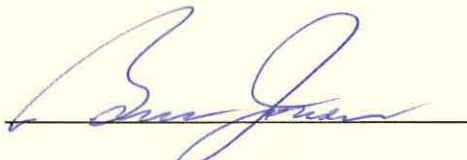
Mr. Welch observed that the Keehner Concert series would feature the West Chester Symphony the following Saturday, ice cream would be served, and Baseball Across the Region would be celebrated in recognition of the All Star game in Cincinnati this year.

Mr. Lang commented on the post audit committee meeting conducted just before the trustee meeting. He said it's held once a year for the purpose of reviewing the audit for the previous year. He noted the representative for Ohio Auditor David Yost's office said she's never seen a better audit: there were no compliance or internal control deficiencies whatsoever. He applauded Fiscal Officer Jones, Finance Director Ken Keim and his staff, and Mrs. Boyko for fulfilling the high expectations of West Chester taxpayers.

Adjournment

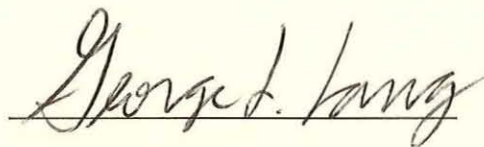
At 6:31 p.m., Mr. Lang asked for a motion to adjourn the Regular meeting and go into Executive Session with legal counsel for the purpose of considering and discussing (1) personnel matters: (a) discipline, termination, promotion, hiring, or transfer of a current or candidate public employee; (b) provision of health benefits for a contract employee, (2) Acquisition, sale, or swap of real property, (3) Current and pending litigation. Motion made by Mr. Welch, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.** Mr. Lang said the Board would not return.

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



George Lang, President