

RESOLUTION NO. 3-96

BE IT RESOLVED by the Township Trustees of Union Township, Butler County, Ohio that:

The Board of Union Township Trustees has promulgated personnel policies covering the administration of benefits for non-contract personnel and deems it necessary to amend those policies; Now Therefore,

BE IT HEREBY RESOLVED: that Union Township Resolutions 5-84, 6-84, 7-84, and 92-04 are hereby amended effective 1 January 1996.

VACATION PAY: (replacing number "4.")

If the employee elects, he or she may upon written request through the department head to the township clerk "cash in" vacation time carried over into the next year. If no election is made by the employee, and carried over vacation is not taken by December 31st of the current year, the carry over time in excess of 40 hours will be automatically paid to the employee.

In any case, all unused vacation hours will be either carried over and/or cashed in.

This resolution shall be effective so as to permit the unused vacation time mentioned above to be carried from 1995 to 1996.

Adopted the 22nd day of January, 19 96

Thomas J. Hayden

Catherine Stoker

Joe Thomas
Township Trustees

Attest: Patricia Williams
Township Clerk