



West Chester Township  
Trustees Meeting Agenda  
June 28, 2016

**Trustees**

Mark Welch, President  
George Lang, Vice President  
Lee Wong, Trustee

**Fiscal Officer**

Bruce Jones

**Administrator**

Judith C. Boyko

**6:00 P.M.**

**Regular meeting**

- Mr. Welch**
  - Convene
  - Roll Call
  - Pledge

**Citizen's Comments**

(2 minutes per person limited to a total of 10 minutes)

**Mrs. Boyko**

**Presentations**

None

**Mr. Welch**

**Action Items – For approval by motion**

- A. Motion to approve Trustee Meeting Minutes – June 14, 2016
- B. Motion to approve payment of bills
- C. Motion to establish a commercial lighting district and to certify assessment to the applicable property owners to be charged for the operational and maintenance costs of the applicable lights pursuant to Ohio Revised Code section 515.01

**Mrs. Boyko**

**Requisitions – Greater than \$2,500.00**

- 1. Adm                    \$30,488.61    Frost Brown Todd, LLC – Legal services through May 31, 2016  
(various departments)
- 2. Adm                    \$4,364.13    Ohio Township Association Risk Management – Remit payment for deductible for certain litigation
- 3. Fire                    \$6,370.00    Vogelpohl Fire Equipment – Purchase twenty-six replacement firefighting helmets (CIP #1178)

**Mrs. Boyko**

**Personnel Items**

- 4. Adm                    Motion to contract with Office Team (Robert Half International) for temporary placement services not to exceed \$20,000.00 for an HR Specialist position and to authorize the Township Administrator to execute an agreement in substantially the same form as attached and make non-substantive changes with Law Director approval
- 5. Adm                    Motion to release collective bargaining unit employee
- 6. Fire                    Motion to approve the revised job description for the Fire Department Administrative Assistant as illustrated in the attached supporting documentation and to promote Mrs. Jennifer Whittaker to fill the vacant position of Administrative Assistant effective June 29, 2016, at the hourly rate of \$19.34 with a one year probationary period and contingent upon successful completion of applicable testing and procedures

**Mrs. Boyko**

**Business Items**

- 7. Adm Motion to approve license agreement between West Chester Township and Union Centre Boulevard Merchant Association for the use of a portion of Township property, 9285 Centre Pointe Drive and ancillary and adjacent roadways, for the production and presentation of the Union Centre Food Truck Rally (Friday, August 12 from 11:30 a.m. to 10:30 p.m.) and authorize the Township Administrator to execute said agreement
  
- 8. Comm Dev. Motion to declare 11 properties as public nuisances:  
8052 Quail Meadow Lane                      5618 Tylersville Road  
8367 Cincinnati Dayton Road                6963 Tylersville Road  
7708 Parktown Dive                            10170 Summit Avenue  
8916 Walnut Ridge                             8872 Cincinnati-Dayton Road  
7859 Butler Warren Road                    7683 Tylersville Road  
7859 Kingsgate Way
  
- 9. Police Motion not to object to liquor permit transfer from Munafo, Inc., dba Munafo's Party Store, 9153 Cincinnati Columbus Rd., to Incept 16, Inc. dba Fine Wine and Spirits, 9153 Cincinnati Columbus Rd.
  
- 10. Police Motion not to object to Liquor Agency Contract for Incept 16, Inc., dba Fine Wine and Spirits, 9153 Cincinnati Columbus Rd.

**First Reading of Resolutions  
& Reading of Emergency Resolutions (if any)**

- 11.\* Emergency Reading Resolution 20-2016 adopting the 2017 tax budget and declaring an emergency and dispensing with the second reading

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions  
& Vote on Emergency Resolutions (if any)**

- \* Vote on Emergency Resolution No. 20-2016

**Discussion Items & Elected Official Comments**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Adjourn**

**FYI**

<b>Thursday</b>	June 30	11 a.m. to 1 p.m.	<b>Coffee With A Cop</b> at West Chester Hospital (Main Lobby), 7700 University Blvd. Come join your neighbors and police officers for coffee and conversation.
<b>Monday</b>	July 4		<b>Township offices closed</b> in observance of Independence day
<b>Saturday</b>	July 16	10 a.m. to 3 p.m.	<b>Crazy Cardboard Regatta</b> , 7850 VOA Park Drive. MetroParks of Butler County hosts this annual cardboard boat race. Be a spectator and enjoy the events or build a boat and enter the race.
Visit <a href="http://www.WestChesterOH.org">www.WestChesterOH.org</a> for more information			
<b>Recurring Events</b>			
<b>Tuesday</b>	June 28 July 12 July 26	6 p.m.	<b>Board of Trustees' Meeting</b> Township Hall, 9113 Cincinnati Dayton Road
<b>Wednesday</b>	June 29 July 6	10:30 to 11:30 a.m.	<b>Wolf Program</b> @ Keehner Park is offered on specific summer Wednesdays at the Deer Shelter. Ages 5-12. Focuses attention on specific topics related to nature and the environment. Register at 759-7312 or <a href="mailto:cstaarmann@westchesteroh.org">cstaarmann@westchesteroh.org</a>
<b>Saturday</b>	June 25 July 2 July 9	9 to 1 p.m.	<b>Farmers' Market presented by First Financial Bank</b> @ The Square on Union Centre. RAIN or SHINE! <a href="http://www.WestChesterOhioFarmersMarket.org">www.WestChesterOhioFarmersMarket.org</a>
<b>Sunday</b>	July 3	3 to 5 p.m.	<b>First Sunday Acoustic Jam</b> at Keehner Park Amphitheatre. Local musicians in acoustic jam session
<b>Saturday</b>	June 18	1 to 4 p.m.	<b>National VOA Museum of Broadcasting Open for Tours</b> at the VOA, 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.

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# Thursdays Live Bands 6 - 9 pm

5/26 Social Crush

6/2 Naked Karate Girls

6/9 Color Blind

6/16 DV8

6/23 Britney's Lipstick

6/30 3 Piece Revival

7/7 Amy Sailor Band

7/14 Zack Attack

7/21 The Good Hooks

7/28 Lt. Dan's New Legs

8/4 Color Blind

8/11 Naked Karate Girls

8/18 Lt. Dan's New Legs

8/25 3 Day Rule

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*Additional sponsors: AK Steel, Huntington Bank, BAE Systems*



9285 Centre Pointe Drive



WestChesterOH.org



**WEST 2016  
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Concert Series

PRESENTED BY



**Keehner Park • Saturdays • 7 to 9 pm • Free Admission**

- |             |  |
|-------------|--|
| Sat, Jun 4  | Southwest Ohio Symphonic Band            |
| Sat, Jun 11 | BACKdoor                                 |
| Sat, Jun 18 | TopShelf                                 |
| Sat, Jun 25 | Miami University Steel Drum              |
| Sat, Jul 2  | West Chester Symphony — ice cream social |
| Sat, Jul 9  | Right Turn Clyde                         |
| Sat, Jul 16 | Cincinnati Brass Band                    |
| Sat, Jul 23 | Keith Jones and the Makeshifts           |
| Sat, Jul 30 | Shut Up & Drive                          |
| Sat, Aug 6  | no concert                               |
| Sat, Aug 13 | Ohio Valley Big Band                     |
| Sat, Aug 20 | The Colour of Rhythm                     |
| Sat, Aug 27 | Blue Stone Ivory                         |
| Mon, Sep 5  | West Chester Symphony                    |



Questions/Directions: 513 777-5900 or [WestChesterOH.org](http://WestChesterOH.org)  
for Rain Cancellations, call 513 759-3036