

RESOLUTION NO. 28 - 2004

RESOLUTION AUTHORIZING THE EXPENDITURE OF PUBLIC FUNDS/PROPER "PUBLIC PURPOSE"

WHEREAS, the State of Ohio Attorney General Opinion Number 82-006 states that "Coffee, meals, refreshments and other amenities are fringe benefits which may properly be provided by units of local government to their employees as a form of compensation, if authorized by the officer or body having the power to fix the compensation of such employees;" and,

WHEREAS, the Auditor of State Technical Bulletin Number 2003-005 requires that by resolution the Township Trustees may approve the use of public funds for coffee, meals, refreshments, or other amenities excluding alcoholic beverages; and,

WHEREAS, the Board of Trustees, based on the state officials' opinions, recognizes that during the regular and general course of Township business it may be necessary to use public funds to purchase coffee, meals, refreshments or other amenities, excluding alcoholic beverages, when strictly used or served to promote and enhance the effective, productive, and efficient operations of Township government; and,

WHEREAS, the Board of Trustees also recognizes that it may be necessary for authorized Township employees to use personal funds to purchase coffee, meals, refreshments or other amenities excluding alcoholic beverages to more effectively perform their professional responsibilities and complete departmental projects and programs.

NOW THEREFORE, BE IT RESOLVED that the West Chester Township Board of Trustees does hereby agree to:

SECTION 1. Authorize the Township Administrator or his designee to approve the use of public funds to purchase or to reimburse a Township employee for the purchase of coffee, meals, refreshments or other amenities excluding alcoholic beverages.

SECTION 2. Authorize the Township Clerk/Treasurer to structure the Township's accounting system to illustrate line items for the budgeting, expending, and monitoring of public funds for said purpose.

SECTION 3. Authorize the Township Administrator or his designee to annually review the subject expenditures for the reasonable and proper use of public funds for said purpose and adequately address any unreasonable or improper use of public funds.

Adopted this 25th day of May, 2004.

Catherine Stoker yes
Catherine Stoker, President Yes / No

Jose Alvarez yes
Jose Alvarez, Vice President Yes / No

George Lang YES
George Lang, Trustee Yes / No

ATTEST:

Patricia Williams
Patricia Williams, Township Clerk

APPROVED AS TO FORM:

D. Crain
Donald L. Crain, Law Director

CERTIFICATE OF PUBLICATION

April 27, 2004

Date

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Emergency Reading

Date

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Date

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Date and Newspaper

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Patricia Williams, 11/4/04

Clerk Signature & Date

Certificate of Publication