Interoffice - Memorandum

To: Judith C. Boyko, Township Administrator

From: Anthony Goller, Fire Chief

Date: August 23, 2013

RE: **REQUISITION ITEM: VOGELPOHL FIRE EQUIPMENT, $8,256.50 – PURCHASE 35 FIREFIGHTING HELMETS FOR REPLACEMENT (CIP #1051)**

Request purchase order approval for the purchase of 35 firefighting helmets to replace 10 year old helmets. NFPA and the Ohio Administrative Code require that helmets be replaced after 10 years from manufacture date. These helmets have reached their life expectancy of 10 years and require replacement.

We have worked with the following departments, Oxford FD, Deerfield FD and Middletown FD to secure a group purchase by piggy backing on an order of 500 helmets with Cincinnati FD. This purchase saved us approximately $5.00 per helmet on the lowest quote.

Received two quotes of the three requested:

- Phoenix Safety Outfitters $258 each
- Vogelpohl Fire Equipment $235.90 each

Request approval of purchase order #S132285 in the amount of $8,256.50 to Vogelpohl Fire Equipment. CIP #1051. (Budgeted $15,000)

Agenda Items: Items Over $2500.00

Trustee Meeting: 8/27/13

PURCHASE ORDER	S132285		
VENDOR:	VOGELPOHL FIRE EQUIPMENT		
TOTAL ENCUMBRANCE	**$8,256.50**		
ACCOUNT	210-FD00-5705-000-000000		
	CIP #1051 - PURCHASE NEW HELMETS	PRICE	$8,256.50
	MSA CAIRNS 1010 -REPLACE OLD HELMET	PRICE	$0.00