Interoffice - Memorandum

To: Judith C. Boyko, Township Administrator

From: Tim Franck, Community Services Director

Date: August 9, 2013

RE: **REQUISITION ITEM: THE MAX CONSTRUCTION GROUP, LLC $8,239.00 - REPLACE 6 DOORS AT SAFETY SERVICES CENTER - CIP# 1081**

A couple years ago during a preventive maintenance inspection, Viox Services brought to our attention that several of the man doors at Safety Services Center were beginning to rust at the bottom of the doors and would eventually need to be replaced. With this knowledge, replacement man doors were added to the capital improvement plan.

As part of the Capital Improvement Plan, several doors were replaced in 2012 and an additional 6 doorways were scheduled to be replaced in 2013. The budgeted amount for CIP #1081 is $9,000.00.

The Community Services Department requested quotes and after review determined that The Max Construction Group, LLC submitted the lowest and most responsive quote. The Max Construction Group LLC will replace six (6) existing man doors (five single doors and one double door) and will use existing hardware when possible for a cost of $7,490.00.

The Community Services Department is requesting that the Board approve a purchase order to Max Construction Group, LLC for $7,490.00 plus a 10% contingency in the amount of $749.00, for a total purchase order amount of $8,239.00

Please let us know if you have questions regarding this request. Thank you.

Westchester Door Replacement

Westchester, Ohio

Bid Proposal – June 26, 2013

The Max Construction Group, LLC (MCG) greatly appreciates the opportunity to serve as your Subcontractor for your door replacement project. We have taken all of your requests into consideration and we're confident that this proposal addresses your needs. Please see the project description and summary below.

Inclusions:

FIELD MANAGEMENT SERVICES

Superintendent

DIVISION 2 - DEMOLITION

Remove 7 Doors and Save Hdw.

Remove 1 Door Frame

DIVISION 8- OPENINGS

Doors and Frames

Furnish 6 New Doors, Hinges (6-7 Week Lead Time)

Add $927.00 For 2 ½ Week Lead time

Reinstall Doors and Hdw.

Install and Grout 1 New Welded Ext. Frame

Grout

DIVISION 9 - FINISHES

Paint Doors and Frames

Paint

Supplies

Labor

Alternates:

Alt. #1

Remove/Replace 1 Welded Exterior Frame

Remove Door Frame

Supply Three Sided Frame W/1" Head

Install New Welded Ext. Frame

Grout Solid

ADD $669.00 To Base Bid

Alt. #2

Replace (2) 3070 Hollow Metal Doors

Supply Doors (6-7 Week Lead Time)

Install

Add $422.00 For 2 1/2 Week Lead Time

Paint

Material

Labor

ADD $1223 To Base Bid

Exclusions: Permits, Site Utilities, Dumpsters

Proposal for Contract: hereby to furnish equipment, material, and labor – complete and in accordance with the above specifications, for the sum of **Five Thousand Five Hundred Ninety Eight Dollars ($5598.00).**

All work is to be completed in a professional manner according to standard practices, under the fulltime supervision of an OHSA certified superintendent. Any alteration or deviation from the specifications described above will be executed only upon written orders, and will become an extra charge over and above the proposal herein. All agreements are contingent upon delays beyond our control.

Authorized Signature:_____ Traci L Segrist, MCG, LLC.

Note: This proposal may be withdrawn if not accepted by July 12, 2013.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in the forthcoming Contract for Construction.

Agenda Items: Items Over $2500.00

Trustee Meeting: 8/13/13

PURCHASE ORDER	S132184		
VENDOR:	THE MAX CONSTRUCTION GROUP LLC		
TOTAL ENCUMBRANCE	**$8,239.00**		
ACCOUNT	219-0000-5701-000-000000		
	CIP 1081-REPLACE 6 EXTERIOR DOORS	PRICE	$7,490.00
	IN THE MAINTENANCE AND PD AREAS AT	PRICE	$0.00
	WCSSC	PRICE	$0.00
	CONTINGENCY - CIP 1081-REPLACE 6	PRICE	$749.00
	EXTERIOR DOORS IN THE MAINTENANCE	PRICE	$0.00
	AND PD AREAS AT WCSSC	PRICE	$0.00