Interoffice - Memorandum

To: Judith C. Boyko, Township Administrator

From: Dennis Dick, Operations Manager – Communications Center

Date: October 18, 2013

RE: **REQUISITION ITEM: BUTLER COUNTY SHERIFF'S OFFICE - $29,200 – PURCHASE ANNUAL RADIO MAINTENANCE**

Request payment to the Butler County Sheriff's Office (BCSO) for maintenance of 800 MHz radios utilized by West Chester Township. The individual department invoice amounts are: Communications Center $23,300; Police Department $2,400; Fire Department $2,250; Services Department $1,250.

The maintenance includes and applies to all mobile and portable radios used by the respective departments listed and also includes the severe weather warning siren radios. Providing maintenance for radios through BCSO allows for 24X7X365 service calls on critical radio equipment with no "time and material" billing or costs incurred.

The primary advantage to utilizing BCSO for maintenance allows for the immediate replacement of a radio (mobile or portable) should it become inoperable, yielding minimal to no downtime for West Chester personnel or equipment.

Approval of payment would cover all mobile and portable radios for the 2014 calendar year and the Communication Center consoles April 1, 2014 – March 31, 2015.

Thank you for your consideration.

Agenda Items: Items Over $2500.00

Trustee Meeting: 10/22/13

PURCHASE ORDER	S132843		
VENDOR:	BUTLER COUNTY SHERIFF'S OFFICE		
TOTAL ENCUMBRANCE	**$29,200.00**		
ACCOUNT	MULTIPLE		
	ANNUAL RADIO MAINTENANCE	PRICE	$29,200.00

209-DS00-5483-000-000000	11,650.00
210-DS00-5483-000-000000	11,650.00
209-PD00-5483-000-000000	2,400.00
210-FD00-5483-000-000000	1,687.50
211-EM00-5483-000-000000	562.50
201-RD00-5483-000-000000	1,250.00