



**West Chester Township
Trustees Meeting Agenda
March 8, 2016**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko **Presentations**

None

Mr. Welch **Action Items – For approval by motion**

- A. Motion to approve payment of bills

Mrs. Boyko **Requisitions – Greater than \$2,500.00**

- | | | | |
|----|----------|-------------|---|
| 1. | Adm | \$51,968.00 | Dell Marketing L.P. – Renew annual Microsoft license and software and purchase uninterruptible power supplies for Township telephony systems (CIP #988) |
| 2. | Adm | \$3,840.00 | Darryl W.Niederbaumer – Install video production system in remote production truck and provide associated technical plans (CIP #284) |
| 3. | Fire | \$3,495.48 | Jake Sweeney Body Shop – Repair vehicle damaged by fire apparatus |
| 4. | Fire | \$47,525.00 | Phoenix Safety Outfitters – Purchase 25 sets of fire turnout gear (CIP #1177) |
| 5. | Fire | \$4,604.00 | VFIS of Ohio/Ohio Public Risk Insurance – Renew last installment of three year plan for Accident & Sickness Insurance Policy |
| 6. | Police | \$12,890.00 | Gall's, LLC – Purchase 16 bulletproof vests |
| 7. | Services | \$25,000.00 | Viox Services, Inc. – Allocate cleaning fees for 2016 Muhlhauser Barn rentals (before reimbursement) |

Mrs. Boyko **Personnel Items**

8. Adm Motion to hire Mr. Joshua Moyer to a vacant position of Communications Officer effective March 28, 2016, at the annual salary of \$44,223.51 with a one year probationary period and contingent upon successful completion of applicable testing and procedures

9. Fire Motion to approve the revised job description for Assistant Fire Chief - Administration as illustrated in the attached supporting documentation and to hire Mr. David Pickering to the vacant position of Assistant Fire Chief - Administration effective March 28, 2016, at the annual exempt salary of \$88,000.00 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
10. Services Motion to create the Secretary position and eliminate the Recreation Assistant position in the Community Services Department and to hire Ms. Constance Staarmann as Secretary effective March 23, 2016, at the hourly rate of \$13.50 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
- Mrs. Boyko** **Business Items**
11. Police Motion to convey money from seized accounts to the U.S. Marshals Service in the amount of \$123,298.00 in the form of a cashier's check and to transfer evidence to the U.S. Marshals Service in the amount of \$36,104.51 in the form of a cashier's check
12. Police Motion to apply for the Ohio Local Government Safety Capital Grant for two portable electronic message boards; to authorize the Township Administrator to execute and submit the grant application and all other documents necessary to effectuate the grant; and to accept said grant if awarded
13. Police Motion not to object to a liquor permit TREX transfer from Oasis Sports Bar & Grill, LLC, dba Oasis Café, 644 St. Clair Avenue, East Liverpool, Ohio to TopGolf USA West Chester, LLC, dba TopGolf, 9568 Waterfront Drive

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Friday	March 11	6 to 8 p.m.	Women's SMART Self Defense Class at WCPD, 9577 Beckett Road. FREE class. Call 759-3985 to register.
Friday	March 11	4:30 to 8:30 p.m.	WCFD Organization Fish Fry at St. John Church, 9080 Cincinnati Dayton Road.
Saturday	March 19	7:30 a.m. to 12 p.m.	Shamrock Shuffle 5K/10K Walk/Run and Block Party at The Square @ Union Centre. For more information www.TheShamrockShuffle.com
Saturday	March 26	1 to 2 p.m.	Easter Egg Hunt at Keehner Park tennis court area. Presented by the West Chester Fire Department Organization and the Tylersville Road Kroger.
Visit www.westchesteroh.org for more information			
Recurring Events			
Tuesday	March 8 March 22	6 p.m.	Board of Trustees Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	April 6	10:30 to 11:15 a.m.	Nature Basket at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or lgroff@westchesteroh.org
Saturday	March 19	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.
Saturday	March 19	2 to 4 p.m.	Winter Farmers' Market at the Muhlhauser Barn in Beckett Park
Friday	March 18	7 to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati Dayton Rd. 24th year of slides and stories from travels around the world (visit www.westchesteroh.org and click on Calendar for details)