

West Chester

— OHIO —

Trustees Meeting Agenda November 19, 2024

Trustees

Lee Wong, Chair
Mark S. Welch
Ann Becker

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

5:00 P.M.

Regular Meeting

- Mr. Wong**
- Convene
 - Roll Call
 - Pledge

Executive Session

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Wong

Presentations

None

Mr. Burks

Personnel Items

1. Services Hire Bryce Roberts to the position of Laborer Operator effective November 4, 2024 at the hourly rate of \$21.95

Mr. Wong

Action Items – For approval by motion

2. Motion to approve Trustee Meeting Minutes - October 22, 2024
3. Motion to approve Trustee Meeting Minutes - October 25, 2024
4. Motion to approve payment of bills - October 14, 2024 through November 1, 2024

Mr. Burks

Requisitions – Greater than \$7,500.00

5. Adm \$465,578.00 Ohio Township Association Risk Management Authority (OTARMA) - \$466,578.00 - Purchase liability and property insurance coverage
6. Adm \$ 23,240.00 Emcor - \$23,240.00 - Replace soffit and paint interior of Administration
7. Fire \$ 24,761.25 S.A. Comunale Co, Inc. - Investigate and Repair underground leak at Station 71, Fire Headquarters
8. PIE \$ 29,501.89 OpenGov, Inc. - Annual service agreement for transparency tool
9. Police \$ 54,165.00 Bachman's Inc. - Replace two HVAC units CIP 2004
10. Police \$ 14,903.00 Leadsonline, LLC - Upgrade of Leadsonline package and forensic digital data mapping

November 19, 2024

- 11. Services \$ 250,000.00 Morton Salt Inc. - Purchase road salt for 2024-2025 winter season
- 12. Services \$ 18,000.00 Univar Solutions USA Inc. - Purchase calcium chloride for 2024-2025 winter season

Mr. Burks

Business Items

- 13. Adm Motion to approve a five-year agreement with Clark Schaefer Hackett for professional accounting services for Financial Statement Preparation and Comprehensive Annual Financial Report (CAFR) submittal for annual financial year ending statements; and, to authorize the Township Administrator to execute the said agreement
- 14. Adm Motion to approve agreement between West Chester Township Board of Trustees and McGrath Consulting Group Inc. not to exceed \$25,000.00; and authorize Township Administrator to make non-substantive changes with Law Director approval
- 15. Comm Dev Motion to appoint one regular member to the West Chester Township Zoning Commission to fill an unexpired five-year term (through May 31, 2025)
- 16. Police Motion to approve Statutory Resolution 46-2024 finding five Ford Explorer Police Interceptors not needed or unfit for Township use; authorizing the donation of said vehicles to North Carolina Police Department impacted by Hurricane Helene
- 17. Police Motion to authorize the Township Administrator to accept the Ohio Body-Worn Camera Program if awarded
- 18. Services Motion to request to advertise for The Square remodel
- 19. Services Motion to accept solar panel proposal for Administration building not to exceed \$224,639.80; and to authorize Township Administrator to execute said agreement
- 20. Services Motion to accept bid for roof replacement on Administration building not to exceed \$108,003.50; and to authorize Township Administrator to execute said agreement

Resolutions

- 21. 1st Reading Resolution 43-2024 approving Major Change for Case # MC 07-24; Union Centre Pavilion; Domino's (To be read at public hearing)
- 22. Emergency Reading Emergency Resolution 44-2024 extending the moratorium on the cultivation, processing, and retail sale of "adult use" cannabis within West Chester Township for an additional 180 days and declaring an emergency and dispensing with the second reading
- 23. Emergency Reading Emergency Resolution 45-2024 imposing a moratorium of one hundred and eighty days on short-term rentals within West Chester Township and declaring an emergency
- 24. Emergency Reading Emergency Resolution 47-2024 authorizing the removal of snow and ice from dedicated roads in accordance with Ohio Revised Code section 505.82 and pursuant to Limited Home Rule Authority provided under Ohio Revised Code Chapter 504 and declaring an emergency and dispensing with the second reading

Citizen's Comments

Discussion Items & Elected Official Comments

Public Hearing

Case #MC 07-24; Union Centre Pavilion; Domino's

Adjourn