

# West Chester

— OHIO —

## Trustees Meeting Agenda November 19, 2024

### Trustees

Lee Wong, Chair  
Mark S. Welch  
Ann Becker

### Fiscal Officer

Bruce Jones  
Administrator  
Larry D. Burks

5:00 P.M.

### Regular Meeting

- Mr. Wong**
- Convene
  - Roll Call
  - Pledge

### Executive Session

### Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

**Mr. Wong**

### Presentations

None

**Mr. Burks**

### Personnel Items

1. Services Hire Bryce Roberts to the position of Laborer Operator effective November 4, 2024 at the hourly rate of \$21.95

**Mr. Wong**

### Action Items - For approval by motion

2. Motion to approve Trustee Meeting Minutes - October 22, 2024
3. Motion to approve Trustee Meeting Minutes - October 25, 2024
4. Motion to approve payment of bills - October 14, 2024 through November 1, 2024

**Mr. Burks**

### Requisitions - Greater than \$7,500.00

5. Fire \$ 24,761.25 S.A.Comunale Co, Inc. - Investigate and repair underground leak at Station 71, Fire Headquarters
6. PIE \$ 29,501.89 OpenGov, Inc. - Annual service agreement for transparency tool
7. Police \$ 54,165.00 Bachman's Inc. - Replace two HVAC units CIP 2004
8. Police \$ 14,903.00 Leadsonline, LLC - Upgrade of Leadsonline package and forensic digital data mapping
9. Services \$ 250,000.00 Morton Salt Inc. - Purchase road salt for 2024-2025 winter season
10. Services \$ 18,000.00 Univar Solutions USA Inc. - Purchase calcium chloride for 2024-2025 winter season

November 19, 2024

**Mr. Burks****Business Items**

11. Adm Motion to accept proposal from Clark Schaefer Hackett for professional accounting services for Financial Statement Preparation and Annual Comprehensive Financial Report (ACFR)
12. Adm Motion to approve agreement between West Chester Township Board of Trustees and McGrath Consulting Group Inc. not to exceed \$25,000.00; and authorize Township Administrator to make non-substantive changes with Law Director approval
13. Comm Dev Motion to appoint one regular member to the West Chester Township Zoning Commission to fill an unexpired five-year term (through May 31, 2025)
14. Police Motion to approve Statutory Resolution 46-2024 finding five Ford Explorer Police Interceptors not needed or unfit for Township use; authorizing the donation of said vehicles to North Carolina Police Department impacted by Hurricane Helene
15. Police Motion to authorize the Township Administrator to accept the Ohio Body-Worn Camera Program if awarded
16. Services Motion to request to advertise for The Square remodel

**Resolutions**

17. 1st Reading Resolution 43-2024 approving Major Change for Case # MC 07-24; Union Centre Pavilion; Domino's (To be read at public hearing)
18. Emergency Reading Emergency Resolution 44-2024 extending the moratorium on the cultivation, processing, and retail sale of "adult use" cannabis within West Chester Township for an additional 180 days and declaring an emergency and dispensing with the second reading
19. Emergency Reading Emergency Resolution 45-2024 imposing a moratorium of one hundred and eighty days on short term rentals within West Chester Township and declaring an emergency
20. Emergency Reading Emergency Resolution 47-2024 authorizing the removal of snow and ice from dedicated roads in accordance with Ohio Revised Code section 505.82 and pursuant to Limited Home Rule Authority provided under Ohio Revised Code Chapter 504 and declaring an emergency and dispensing with the second reading

**Citizen's Comments****Discussion Items & Elected Official Comments****Public Hearing****Adjourn**