The Great Pumpkin Fest

West Chester Township

October 5, 2024, 2:00 PM – 6:00 PM

Booth/Space Application

Organization: _____

Contact Name: _____ Cell Phone: _____

Street Address: _____ City _____ St _____ Zip _____

Email Address: _____

- A limited number of applicants will be approved. Submitting an application does not guarantee participation.
- Booths must be open by 1:30 pm Saturday. All unauthorized vehicles must be out of the event area by 1 pm.
- Each food concession stand is required to carry its own sales tax and food permits, and should clean up garbage in their area.
- Each booth is responsible for providing their own tables/chairs/tents, if necessary. Tents must be properly secured and can be no larger than 10x10 feet.
- Unless otherwise established with event manager, all booths must stay open Saturday from 2 pm – 6 pm
- All booths must be off the park premises by Saturday evening.
- **All approved booth space is free but requires hosts to offer a free kids' game, activity, or giveaway.**

Electrical Requirement* _____Current # Outlets Needed _____ Total Amps Required _____

Please describe items requiring electricity: _____

_____

**Access to electric is not guaranteed*

Lesser accepts this contract, under the following conditions:

1. Lessee will not disfigure the booth in any way, agrees to keep the area in and around the booth clean and to remove all debris at the conclusion of the festival.
2. Lessee agrees to sell or give away only those items or articles specifically listed or permitted in the contract and to post all prices clearly.
3. The Lessee agrees that the location of said booth space will be determined by the Lessee.
4. Lessee agrees to hold Lessee free and harmless from any liability or damage to Lessee's workers, property or loss, theft or destruction of Lessee's property during set-up, operation or removal of booth.

Briefly describe the items sold (concessions included), displayed, given away, or activity to be offered:

_____

_____

Please return the completed contract to:

Email:	mdexter@westchesteroh.org
Fax:	513-779-9369
Mail:	9113 Cincinnati-Dayton Road West Chester, OH 45069.
Questions/concerns:	Contact Monica Dexter at 513-759-3960

Completing this application DOES NOT guarantee participation. Successful applicants will receive a signed copy of this form. Applicants who are unable to be approved for the 2024 event will be notified as such.

_____ _____

Lesser – West Chester Township Date Lessee Signature - Applicant Date

Application Submission Deadline is September 25

West Chester Township reserves the right to deny any booth application