

Record of Proceedings: May 28, 2024
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Wong convened the meeting at 4:59 p.m.
Roll Call: Mr. Wong, Mr. Welch, and Mrs. Becker responded.
Pledge of Allegiance: Repeated by those present.

MOTION made at 5:00 p.m. by Mr. Welch, seconded by Mrs. Becker, to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: (1) Conferencing with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action (O.R.C. 121.22(G)(3)); (2) details relative to the security arrangements and emergency response protocols for the Township or a department of the City (O.R.C. 121.22(G)(6)); (3) to consider the promotion employment of a public employee (O.R.C. 121.22(G)(1)); (4) consider the compensation of a public employee (O.R.C. 121.22(G)(1)).

Discussion: none. **Motion carried unanimously.** Mr. Wong said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Mr. Wong declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 6:16 p.m. by Mrs. Becker to adjourn the Executive Session and resume the Regular meeting, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**

Citizen's Comments

There were no citizen's comments.

Presentations

There were no presentations.

Personnel Items

Mr. Burks introduced the Personnel Items consisting of, (1) promoting Katy Kanelopoulos to the position of Community Development Director effective May 20, 2024 at the bi-weekly rate of \$4038.46; (2) hiring Andrea Madding to the position of Seasonal Intern - Events effective May 20, 2024 at the hourly rate of \$19.00; (3) hiring Kayda Ryan to the position of Seasonal Intern - Events effective May 20, 2024 at the hourly rate of \$19.00; (4) hiring Katrina Hayes to the position of Project Manager effective May 13, 2024 at the hourly rate of \$32.69. These were identified on the agenda as Personnel Items 1 through 4. (Fiscal Officer Note: The original motion to address all four personnel items was rescinded after Mr. Welch's comments - noted below - and replaced with a motion to address each of the four personnel items separately:

MOTION made by Mr. Welch, seconded by Mrs. Becker, to address the four personnel items separately. Discussion: Mr. Welch said this was not a reflection on Ms. Kanelopolous in any respect. Mr. Wong said he believed the Administration fulfilled the hiring process thoroughly and with integrity, and he holds the Administrator responsible for hiring. **Motion carried unanimously.**

MOTION made by Mrs. Becker to approve Personnel Item #1, seconded by Mr. Welch. Discussion- *Mr. Welch comments:* He said his comments were not a reflection on Ms. Kaneloupolos, but the hiring process. Mr. Wong also cited Ms. Kanelopoulos's credentials. He noted he was not afforded an opportunity to interview Ms. Kanelopoulos before the Administration had made the decision to hire her. He asked the Board to begin the process for creating a Resolution allowing the Trustees the opportunity to interview Director level applicants. He also asked the Board to postpone action on hiring for the Community Development Director position for two weeks. Mr. Burks said it would create the appearance of "politics" if the Trustees interviewed them, but, he said the Trustees could form a panel to hear about the applicants. Mr. Burks continued by saying he appreciated that the Board put him in the position to be responsible for people's performance and behavior. Neither Mr. Wong nor Mrs. Becker responded to these requests. These comments and others preceded the motion on Item 1. Discussion: Mrs. Becker said she appreciated Katy being a part of their team. Mr. Wong said West Chester always hires good candidates, he favors hiring from within first, and spoke favorable of Ms. Kanelopoulos and the hiring process. Mr. Welch wished Ms. Kanelopoulos every success. **Motion carried.** Mr. Welch voted in opposition.

MOTION made by Mr. Welch to approve Personnel Item #2, seconded by Mrs. Becker. Discussion: Mrs. Becker encouraged Ms. Madding. **Motion carried unanimously.**

MOTION made by Mrs. Becker to approve Personnel Item #3, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker to approve Personnel Item #4, seconded by Mr. Welch. Discussion: Mrs. Becker and Mr. Welch welcomed the new hires. **Motion carried unanimously.**

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for May 14, 2024. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve payment of bills – May 4, 2024 through May 17, 2024. Discussion: none. **Motion carried unanimously.**

Requisitions – Greater than \$7,500.00

Mr. Burks submitted the following requisitions greater than \$7,500:

- 7) Fire \$13,370.00 Bachman's, Inc. - Replace HVAC split system at Station 71
(CIP 1945)
- 8) Services \$11,745.00 Pinecrest Nursery - Purchase landscaping for the Square and
Streetscape roundabout

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve payment of requisitions 7 and 8. Discussion: none. **Motion carried unanimously.**

Business Items

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve agreement between West Chester Township Board of Trustees and Sedgwick Claims Management Services, Inc. for 2025 Bureau of Worker's Compensation third party administrator services, not to exceed \$18,970.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve Resolution 21-2024 approving the Solid Waste Management Plan for Butler County Solid Waste Management District. Discussion: Ann Flaig from the Butler County Department of Recycling and Solid Waste addressed the Board explaining the disposal fees added to solid waste collections, and the effect on recycling. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve Resolution 22-2024 rescinding Resolution 91-13 Adopting Rules-Regulations and Operational Procedures for the Union Township Land Use Planning Committee. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve Resolution 23-2024 authorizing removal of a junk vehicle located at 6919 Stonewood Court. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker that, having reviewed the staff report and affidavit, we declare the property listed on The West Chester Board of Trustees agenda dated May 28, 2024 to be a public nuisance as authorized by the Ohio Revised Code. Staff is directed to cause removal of the nuisances identified, and monitor this property for 90 days to require continued compliance. An administrative charge of 25% shall be added to the contractor fee for this property. Motion seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.** (Fiscal Officer Note: the listed property was 8212 Chestnut Hill Court.)

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve agreement between West Chester Township Board of Trustees and Policy Confluence, Inc. to conduct a Community Survey, not to exceed \$26,600.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement. Discussion: none. **Motion carried unanimously.**

Resolutions

There were no resolutions or readings of emergency resolutions.

Citizen's Comments

Patrick Barnett, 7986 Tylers Way, excoriated Mr. Welch and Mr. Jones for supporting the township's adherence to the Constitution.

Discussion Items & Elected Official Comments

Mr. Wong advocated creation of more pickleball courts in the township. No one responded. Mrs. Becker noted that West Chester's Founders Day was the coming Saturday, followed by the Food Truck Rally the following Friday.

Mr. Welch said a new Citizens Police Academy class was forming.

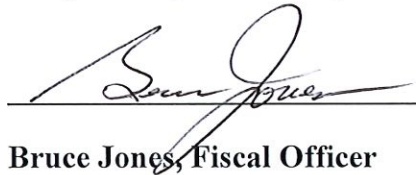
Mr. Jones commented on the success and values of the Memorial Day parade.

Mr. Burks referred everyone to the township website to find out when and where there'll be concerts in the township.

Adjournment


MOTION made at 7:13 p.m. by Mrs. Becker, seconded by Mr. Welch, to adjourn the May 28, 2024 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



Lee Wong, Chairperson

Mr. Wong convened the 7:00 Public Hearing

7:00 Public Hearing

Union Centre Road District Interchange Boulevard Landscape Improvement and Maintenance
District renewal

Staff report: Finance Director Ken Keim presented the staff report, noting this would be the third renewal of the maintenance agreement, the district entails 172 commercial properties, and the interchange landscape is maintained by an assessment levied on those 172 properties. \$165,000 is collected annually. He concluded by saying a resolution codifying this agreement would be presented at the next meeting. He responded to Mr. Welch's questions by saying the assessment is based directly on acreage, not property valuation, he affirmed the district extends to Beckett Road, and distinguished between landscape and the original interchange expenditures. Mr. Keim said the collection rate is near perfect. The Board had no other questions.

Mr. Wong then asked for comments as follows:

Proponent Comments: Chris Wunnenberg Schumacher Dugan Construction, explained the history of maintenance in that area and the sprinkler system, and spoke in favor of the proposed changes..

Opponent Comments: none.

Neutral Comments: none.

Mr. Wong declared the Public Hearing closed.
