

**Record of Proceedings: May 14, 2024**  
**West Chester Township Board of Trustees - Regular Meeting**

Convene: Vice Chairperson Welch convened the meeting at 5:04 p.m.  
Roll Call: Mr. Welch and Mrs. Becker responded. Mr. Wong was absent.  
Pledge of Allegiance: Repeated by those present.

**MOTION** made at 5:06 p.m. by Mrs. Becker, seconded by Mr. Welch, to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: Conferencing with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action. O.R.C. 121.22(G)(3). Discussion: none. **Motion carried.** Mr. Welch said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Mr. Welch declared the meeting in recess.

Post Executive Session/ Adjournment

**MOTION** made at 6:00 p.m. by Mrs. Becker to adjourn the Executive Session and resume the May 14, 2024. Regular meeting, seconded by Mr. Welch. Discussion: none. **Motion carried.**

Citizen's Comments

Tony Krueger, 9224 Patriot Drive, said he was associated with the Convention of States project, he believed in nullification, and commented on Row V. Wade. He also agreed with Mr. Welch's and Mrs. Becker's contrasting positions on the matter of the proposed Constitutional Township Resolution presented at the 4/23/24 Trustee meeting.

Bill Lendel, 6080 Tennyson Drive, promoted Founders Day activities on June 1<sup>st</sup>.

Gerry Dzikowski, 6929 Driftwood Drive, expressed her support for the proposed Constitutional Township Resolution presented at the 4/23/24 Trustee meeting.

Presentations

Fire Chief Rick Prinz accepted a proclamation declaring May 19 to May 25, 2024 Emergency Medical Services Week

Services Director Arun Hindupur accepted a proclamation declaring May 19 to May 25, 2024 National Public Works Week.

Police Chief Joel Herzog accepted a proclamation declaring May 12 to May 18, 2024 Police Memorial Week.

Personnel Items

Mr. Burks introduced the Personnel Items consisting of, (1) promoting Trevor Frodge to the position of Bureau Chief of Risk Management/Training effective May 20, 2024 at the hourly rate of \$40.44; (2) hiring Artemio Daniel Ibarra to the position of Police Officer effective July 1,

2024 at the bi-weekly rate of \$2,713.97; (3) hiring Benjamin Huxel to the position of Police Officer effective May 20, 2024 at the bi-weekly rate of \$3,521.16; (4) promoting Pat King to the position of Foreman effective April 22, 2024 at the hourly rate of \$31.48. These were identified on the agenda as Personnel Items 4 through 7.

**MOTION** made by Mr. Welch to approve Personnel Items 4 through 7, seconded by Mrs. Becker. Discussion: The Trustees and Mr. Burks each expressed their appreciation for the West Chester Police and their families. The two new hires and two promoted each recognized the family members present. **Motion carried.**

Thereupon Fiscal Officer Jones administered the Oath of Office to Mr. Daniel and Officer Huxel, accompanied by Chief Herzog and Assistant Chief Rebholz.

#### Action Items – For Approval by Motion

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for April 23, 2024. Discussion: none. **Motion carried.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve payment of bills – April 15, 2024 through May 3, 2024. Discussion: none. **Motion carried.**

#### Requisitions – Greater than \$7,500.00

Mr. Burks submitted the following requisitions greater than \$7,500:

- 10) Adm      \$46,965.01 Frost Brown Todd LLC - Legal Services through March 31, 2024  
(various departments)
- 11) Fire      \$12,432.34 Vogelpohl Fire Equipment, Inc. - Repair E-One ladder truck  
May 14, 2024
- 12) PIE      \$127,017.14 WMK LLC - Purchase two handicap-accessible vehicles  
for West Chester Senior Van Service (CIP 344)
- 13) Police    \$35,487.50 Vance Outdoors, Inc. - Purchase ammunition to replenish  
depleted inventory
- 14) Services \$61,006.00 Benchmark Land Management LLC - Install pipe in VOA  
ditch (CIP 1988)
- 15) Services \$17,833.41 Al-Joe's, Inc. - Purchase Z Master 6000 Mower (CIP 1406)

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve payment of requisitions 10 through 15, excluding item 12. Discussion: The Trustees and Mr. Burks discussed the purchase of the Chrysler Voyager and agreed to discuss purchasing the van at a later date. **Motion carried.**

#### Business Items

**MOTION** made by Mrs. Becker seconded by Mr. Welch, to approve Statutory Resolution 20-2024 declaring the structures at 9023 Cincinnati Dayton Road and 9031 Cincinnati Dayton Road, West Chester, Ohio, 45069 to be unsafe and/or structurally defective and ordering such structures removed. Discussion: none. **Motion carried.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve agreement between West Chester Township Board of Trustees and Center for Public Safety Excellence, Inc. for facilitation of a strategic plan, not to exceed \$19,200.00; and, authorize Township Administrator to make nonsubstantive changes with Law Director approval and execute said agreement (CIP 1950). Discussion: none. **Motion carried.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to apply for the 2025 Ohio Traffic Safety Office Grant; and, authorize Township Administrator to accept said grant if awarded. Discussion: none. **Motion carried.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to appoint Arun Hindupur, Community Services Director, as Township representative to the Ohio-Kentucky-Indiana Regional Council of Governments Intermodal Coordinating Committee. Discussion: none. **Motion carried.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to apply for the Carbon Reduction Program grant to install EV charging stations at three Township facilities; and, authorize Township Administrator to accept said grant if awarded. Discussion: In response to Mr. Welch's question, Mr. Burks said the charger will apply to any make of EV, and the cost associated with usage. **Motion carried.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve agreement between West Chester Township Board of Trustees and Hitchcock Design, Inc. for a Parks Master Plan and Feasibility Study, not to exceed \$108,000.00; and, authorize Township Administrator to make nonsubstantive changes with Law Director approval and execute said agreement (CIP 1917). Discussion: In response to Mr. Welch's question, Mr. Burks explained the scope of the plan, and referenced several other current projects. **Motion carried.**

### Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

### Citizen's Comments

There were no citizen's comments.

### Discussion Items & Elected Official Comments

Mrs. Becker congratulated all high school and college graduates.

In response to Mr. Welch's request, Mr. Burks accounted for the delays and frustrations in getting the splash pad constructed at Beckett Park. Mr. Welch reviewed the music offerings in West Chester this summer.

Mr. Jones said the Memorial Day parade will have elected officials walking the route, rather than riding in a vehicle. He reiterated that June 1<sup>st</sup> would be Founders Day in West Chester.

He had staff affirm that they're now required to obtain bids for purchases over \$75,000, and expressed his hope that they would pursue quotes for lesser amounts, though not required, in order to save money. Lastly, he also noted several leadership positions are or will be vacant and asked staff to pursue applicants with strong leadership qualities. Mr. Burks recounted his 2 cent coffee meeting with the public the previous Saturday.

Adjournment

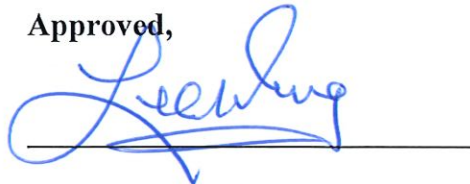
**MOTION** made at 7:16 p.m. by Mrs. Becker, seconded by Mr. Welch, to adjourn the May 14, 2024 Regular meeting. Discussion: none. **Motion carried.**

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bruce Jones", written over a horizontal line.

**Bruce Jones, Fiscal Officer**

Approved,

A handwritten signature in blue ink, appearing to read "Lee Wong", written over a horizontal line.

**Lee Wong, Chairperson**