

# West Chester

— OHIO —

## Trustees Meeting Agenda March 26, 2024

### Trustees

Lee Wong, Chair  
Mark S. Welch  
Ann Becker

### Fiscal Officer

Bruce Jones  
**Administrator**  
Larry D. Burks

5:00 P.M.

### Regular Meeting

#### **Mr. Wong**

- Convene
- Roll Call
- Pledge

### Executive Session

### Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

#### **Mr. Wong**

### Presentations

1. Jack Dominic, National Voice of America Museum of Broadcasting - VOA Update

#### **Mr. Burks**

### Personnel Items

2. Adm Accept various employee resignations per attached report

#### **Mr. Wong**

### Action Items - For approval by motion

3. Motion to approve Trustee Meeting Minutes - March 12, 2024
4. Motion to approve payment of bills - March 11, 2024, through March 15, 2024

#### **Mr. Burks**

### Requisitions - Greater than \$7,500.00

5. Adm \$ 19,635.00 Pinecrest Nursery - Install new retaining wall in Administration courtyard (CIP 1993)
6. Adm \$ 17,500.00 President and Fellows of Harvard College - Purchase tuition, housing, and curricular materials for Administrator Burks
7. Fire \$ 63,249.47 Bound Tree Medical LLC - Purchase EMS supplies for annual bulk order
8. Fire \$ 19,415.00 Teleflex LLC - Purchase EMS supplies for annual bulk order
9. Fire \$ 18,628.55 Penn Care, Inc. - Purchase EMS supplies for annual bulk order
10. Fire \$ 12,909.90 Stryker Sales LLC - Purchase EMS supplies for annual bulk order
11. PIE \$ 9,396.00 VIP Printing Center - Print Summer 2024 Community Report
12. Police \$ 17,241.25 DataWorks Plus LLC - Replace and upgrade LiveScan system (CIP 1961)

March 26, 2024

- 13. Services           \$ 63,691.40   Jamie's Mulch and Topsoil, Inc. - Maintain infield landscaping areas at Union Centre Blvd DDI
- 14. Services           \$ 30,000.00   Emcor Facilities Services, Inc.- Allocate cleaning fees for Muhlhauser Barn
- 15. Services           \$ 25,500.00   CTL Engineering, Inc. - Purchase geotechnical exploration pavement evaluation for the Safety Services Center parking lot (CIP 1221 and 292)

**Mr. Burks**

**Business Items**

- 16. Adm                Motion to approve 2024 financial contribution to the National Voice of America Museum of Broadcasting in the amount of \$50,000.00
- 17. Adm                Motion to continue Township Volunteer services, committees, and boards
- 18. Adm                Motion to approve Service Agreement between West Chester Township Board of Trustees and Plante & Moran, PLLC for consulting services for Tyler Technology ERP software solution not to exceed \$90,000.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement (CIP 1807)
- 19. Police             Motion not to object to a new D2, D3 liquor permit for Los Cochos LLC dba Miguerrero Taqveria & Bar, 9536 Cincinnati Columbus Road Suite 24 B, C, & D
- 20. Police             Motion to approve Statutory Resolution 18-2024 finding five Ford Explorer Police Interceptors not needed or unfit for Township use; authorizing the sale of said vehicles to Butler Tech Public Safety Education Center
- 21. Services           Motion to accept bid and approve contract between West Chester Township Board of Trustees and Jackson Construction, Inc. for the 2024 Curb Replacement Program not to exceed \$1,286,452.20; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said contract (CIP 1612 and 1936)
- 22. Services           Motion to accept bid and approve contract between West Chester Township Board of Trustees and Benchmark Land Management LLC for the 2024 Storm Water Pipe Replacement Program not to exceed \$649,362.67; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said contract (CIP 1613)
- 23. Services           Motion to advertise Request for Qualifications for consultants for small project selection

**Resolutions**

- 24. 2nd Reading       Resolution 17-2024 approving Major Change for Case # MC 01-24 Keefe, Tract 1; Floor and Décor

**Citizen's Comments**

**Discussion Items & Elected Official Comments**

**Adjourn**

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Presentation Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator	

<b>Motion:</b>
Jack Dominic, National Voice of America Museum of Broadcasting - VOA Update

<b>Background:</b>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Personnel Item
<b>Submitted By:</b>	
Tonya Pointer, Director of Human Resources	

<b>Motion:</b>
Accept various employee resignations per attached report

<b>Background:</b>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

<b>Last Name</b>	<b>First Name</b>	<b>Job Class Code Desc</b>	<b>Location Code Desc</b>	<b>Inactive Date</b>
WIEGAND	AARON	COMMUNITY DEVELOPMENT DIRECTOR	COMMUNITY DEVELOPMENT	12/26/2023
SORA	SIDNEY	POLICE OFFICER	POLICE	01/05/2024
BERTER	RYAN	BATTALION CHIEF	FIRE	02/03/2024
GANZ	PHILIP	PT FIREFIGHTER	FIRE	02/23/2024
MALOTT	CHARLES	POLICE OFFICER RETIRE REHIRE	POLICE	02/29/2024

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Action Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator	

<b>Motion:</b>
Motion to approve Trustee Meeting Minutes - March 12, 2024

<b>Background:</b>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

**Record of Proceedings: March 12, 2024**  
**West Chester Township Board of Trustees - Regular Meeting**

Convene: Chairperson Wong convened the meeting at 5:02 p.m.  
Roll Call: Mr. Wong, Mr. Welch, and Mrs. Becker responded.  
Pledge of Allegiance: Repeated by those present.

At 5:04 p.m., Mr. Wong motioned to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: (1) Considering employment, appointment, and compensation of a public employee or official. O.R.C. 121.22(G)(1); (2) reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment O.R.C. 121.22(G); (3); to consider purchase of property for public purposes in accordance with Section 505.10 of the O.R.C, O.R.C.121. 22 (G) (2). **MOTION** made by Mrs. Becker, seconded by Mr. Welch to recess the Regular meeting and go into Executive Session. Discussion: none. **Motion carried unanimously.** Mr. Wong said the Board would return to adjourn the Executive Session.

Post Executive Session/ Adjournment

**MOTION** made at 5:57 p.m. by Mr. Welch to adjourn the Executive Session and resume the Regular meeting, seconded by Mrs. Becker. Discussion: none. **Motion carried unanimously.**

Citizen's Comments

There were no citizen's comments.

Mr. Wong recognized Leo Chan, Executive Director of the Asian Chamber of America in the audience.

Presentations

Joe Hinson, President & CEO, West Chester Liberty Chamber Alliance, gave an update of Chamber member services.

Personnel Items

There were no personnel items.

Action Items – For Approval by Motion

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve payment of bills – February 19, 2024 through March 1, 2024. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mr. Welch, seconded by Mrs. Becker, to approve the Trustee Meeting Minutes for February 27, 2024. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

4. Adm \$46,155.22 Frost Brown Todd, LLC - Legal Services through January 31, 2024 (various departments)
5. CIT \$72,302.46 Dell Marketing LP - Renew annual Microsoft Enterprise Agreement
6. Fire \$186,714.00 Fire Safety Services, Inc. - Purchase 46 sets of turnout gear (CIP# 1634)
7. Fire \$21,004.56 Motorola Solutions, Inc. - Purchase four APX 4500 Mobile radios (CIP# 1947)
8. Services \$227,828.00 MC Equipment, LLC – Purchase and install snow removal equipment for salt trucks (CIP# 1749)
9. Services \$62,100.00 Precision Mulching, Inc. – Purchase and install mulch for various township landscape areas and round-a-bouts
10. Services \$59,696.70 Smith Garage Equipment – Purchase tire changer and balancer (CIP# 1938)
11. Services \$43,945.00 Green Climber of North America, Inc. – Purchase Slope Mower (CIP# 1916)
12. Services \$17,360.76 Butler County Engineer’s Office – Reimburse 2023 costs for traffic signal mast arms

Requisitions – Greater than \$7,500.00

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve payment of requisitions 4 through 12. Discussion: In response to Trustee questions, Services Director Arun Hindupur explained the operation of the Slope Mower. He’ll look into whether or not the purchase includes a warranty. He’ll report back on the warranty for the salt truck snow removal equipment. **Motion carried unanimously.**

Business Items

**MOTION** made by Mrs. Becker seconded by Mr. Welch, to approve 2024 Gold Sustaining Sponsorship of \$10,000.00 to the West Chester Liberty Chamber Alliance; and, authorize Township Administrator to sign Memorandum of Understanding setting the terms for the investment. Discussion: Mrs. Becker said the Chamber was good for the community. Mr. Hinson from the Chamber addressed the Board when Mr. Welch asked what benefits and points the Township was receiving for its \$10,000. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to request to advertise Request for Proposals seeking vendors to process Fire Department Emergency Medical Service Billing and Accounts Receivable. Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

(Resolution 17-2024 - approving Major Change for Case # MC 01-24 Keefe, Tract 1; Floor and Décor - was read at the public hearing later that evening.)



Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

There was no Second Reading & vote on pending resolutions & vote on emergency resolutions.

Discussion Items & Elected Official Comments

Mr. Burks expressed praise for the working relationship the West Chester/Liberty Chamber Alliance has with the Asian Chamber of America.

Adjournment

**MOTION** made at 6:33 p.m. by Mrs. Becker, seconded by Mr. Welch, to adjourn the March 12, 2024 Regular meeting. Discussion: none. **Motion carried unanimously.**

**Respectfully Submitted,**

**Approved,**

---

**Bruce Jones, Fiscal Officer**

---

**Lee Wong, Chairperson**

\*\*\*\*\*

**Public Hearing 7:00 p.m.**

Case # MC 01-24 Keefe, Tract 1; Floor and Décor

Staff report: Mr. Tim Dawson presented the staff report, including a PowerPoint presentation with site aerials, directional views, relevant site zoning history, as well as current zoning, Land Use compatibility, and an overview of the applicant's proposal. Mr. Dawson concluded by saying the Trustees were to either approve the application, approve with modifications, or deny the submitted Major Change. Mr. Dawson answered questioned posed by the Board.

Mr. Wong then invited the applicant to address the Board:

The Land Development Manager for Floor and Décor, 2500 Windy Ridge Parkway, Atlanta, Ga, presented greater details of their proposal and responded to Trustee questions. Mr. Wong then asked for comments as follows:

Proponent Comments: none.

Opponent Comments: none.

Hereupon Mr. Dawson read the First Reading of Resolution 17-2024:  
This is Resolution 17-2024 approving a Major Change to Case # MC 01-24, Keefe Tract 1;  
Floor and Décor:

“Be it resolved that on the basis of the above findings and actions, the Township Board of  
Trustees does approve the Major Change to Keefe, Tract 1; Floor and Décor, with 16  
conditions.”

**MOTION** by Mrs. Becker, seconded by Mr. Welch, to close the Public Hearing. Discussion:  
none. **Motion carried unanimously.**

Thereupon Mr. Wong declared the Public Hearing closed at 6:46 p.m.

\*\*\*\*\*

DRAFT

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Action Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator	

<b>Motion:</b>
Motion to approve payment of bills - March 11, 2024 through March 15, 2024

<b>Background:</b>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
1728	03/11/2024	MANUAL	003159 Charter Communications	360.04			
	INVOICE NO		ACCOUNT		AMOUNT		
	135356201		2100-FD-FD00-55060-000000-		360.04		
1730	03/11/2024	MANUAL	004247 Ohio Business Gateway	232.62			
	Feb 2024 Local (3)		1010-00-0000-23030-000000-000000		232.62		
1731	03/12/2024	MANUAL	003159 Charter Communications	191.14			
	135356201030124		2100-FD-FD00-55060-000000-		191.14		
1732	03/12/2024	MANUAL	003159 Charter Communications	388.21			
	135356301030724		2070-PI-PI00-55060-000000-		388.21		
1733	03/12/2024	MANUAL	002837 First Financial Bank Cred	60.00			
	Rozzi 2/6/24		2100-FD-FD00-53410-000000-		60.00		
1734	03/12/2024	MANUAL	002837 First Financial Bank Cred	54.80			
	EZPass 2/14/24		2100-FD-FD00-53410-000000-		54.80		
1735	03/12/2024	MANUAL	002837 First Financial Bank Cred	350.00			
	LLRMI 2/14/24		2100-FD-FD00-53410-000000-		350.00		
1736	03/13/2024	MANUAL	002837 First Financial Bank Cred	225.00			
	ICMA 2/6/24		1010-CD-CD00-53170-000000-		225.00		
1737	03/13/2024	MANUAL	002837 First Financial Bank Cred	475.00			
	IEDC 2/6/24		1010-CD-CD00-53170-000000-		475.00		
1738	03/13/2024	MANUAL	002837 First Financial Bank Cred	250.00			
	Natl Com 2/6/24		1010-CD-CD00-53170-000000-		250.00		
1739	03/13/2024	MANUAL	002837 First Financial Bank Cred	295.00			
	American 2/7/24		1010-CD-CD00-53170-000000-		295.00		
1740	03/13/2024	MANUAL	002837 First Financial Bank Cred	60.02			
	DD McAlister 2/17/24		1010-AD-HR00-54530-000000-		60.02		
1741	03/13/2024	MANUAL	002837 First Financial Bank Cred	7.25			
	Miltons 2/16/24		1010-AD-HR00-54530-000000-		7.25		
1742	03/13/2024	MANUAL	002837 First Financial Bank Cred	33.29			
	DD Penn 2/17/24		1010-AD-HR00-54530-000000-		33.29		
1743	03/13/2024	MANUAL	000917 BWC	117,677.08			
	1017586890		1010-AD-AD00-52240-000000-		5,291.39		
	1017586890		1010-AD-AD02-52240-000000-		307.09		
	1017586890		1010-AD-AD03-52240-000000-		160.25		
	1017586890		1010-CD-CD00-52240-000000-		2,674.49		
	1017586890		1010-PK-PK00-52240-000000-		826.67		
	1017586890		1010-SV-SV00-52240-000000-		1,392.14		

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	1017586890		2040-RD-RD00-52240-000000-		5,399.65		
	INVOICE NO		ACCOUNT		AMOUNT		
	1017586890		2050-CE-CE00-52240-000000-		799.16		
	1017586890		2070-PI-PI00-52240-000000-		1,658.19		
	1017586890		2090-DS-DS00-52240-000000-		4,010.18		
	1017586890		2090-PD-PD00-52240-000000-		47,414.43		
	1017586890		2100-DS-DS00-52240-000000-		2,159.33		
	1017586890		2100-FD-FD00-52240-000000-		42,053.09		
	1017586890		2110-EM-EM00-52240-000000-		3,175.46		
	1017586890		5080-RD-RD00-52240-000000-		355.56		
1744	03/13/2024	MANUAL	002837 First Financial Bank Cred Rheem 2/15/24	124.65	124.65		
1745	03/13/2024	MANUAL	002837 First Financial Bank Cred Holiday 2/22/24	420.33	420.33		
1746	03/13/2024	MANUAL	002837 First Financial Bank Cred Hilton 2/9/24	415.00	415.00		
1747	03/13/2024	MANUAL	002837 First Financial Bank Cred Renaissance 2/23/24	347.18	347.18		
1748	03/13/2024	MANUAL	000319 Home Depot 1013289	554.05	554.05		
1749	03/13/2024	MANUAL	000319 Home Depot 1971978	93.96	93.96		
1750	03/13/2024	MANUAL	000319 Home Depot 9013502 9013502	126.42	63.21 63.21		
1751	03/13/2024	MANUAL	000319 Home Depot 3012085	86.99	86.99		
1752	03/13/2024	MANUAL	000319 Home Depot 8012570	40.49	40.49		
1753	03/15/2024	MANUAL	003159 Charter Communications 0227194 03/01/24	83.94	83.94		
1754	03/14/2024	MANUAL	000780 Lowes 976115 976115	124.52	61.94 62.58		
1755	03/14/2024	MANUAL	000780 Lowes 994301	104.45	104.45		
1756	03/12/2024	MANUAL	000319 Home Depot	21.52			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
5013984			2010-RD-RD00-54010-000000-		21.52		
167925	03/11/2024	PRINTED	000615 Altafiber	4,318.12			
		INVOICE NO	ACCOUNT		AMOUNT		
		874-1960	2090-PD-PD00-55010-000000-		44.10		
		874-6805	1010-AD-AD00-55010-000000-		1.49		
		874-6805	1010-CD-CD00-55010-000000-		.99		
		874-6805	2030-RD-RD00-55010-000000-		10.88		
		874-6805	2090-PD-PD00-55010-000000-		36.13		
		874-6958	1010-AD-AD00-55010-000000-		1.33		
		874-6958	1010-CD-CD00-55010-000000-		.88		
		874-6958	2030-RD-RD00-55010-000000-		9.70		
		874-6958	2090-PD-PD00-55010-000000-		32.19		
		942-4910	1010-AD-AD00-55010-000000-		5.29		
		942-4910	1010-CD-CD00-55010-000000-		3.52		
		942-4910	2030-RD-RD00-55010-000000-		38.74		
		942-4910	2090-PD-PD00-55010-000000-		128.55		
		942-6275	1010-AD-AD00-55010-000000-		2.95		
		942-6275	1010-CD-CD00-55010-000000-		1.97		
		942-6275	2030-RD-RD00-55010-000000-		21.59		
		942-6275	2090-PD-PD00-55010-000000-		71.66		
		103-0375	1010-PK-PK12-55010-000000-		49.99		
		103-0718	1010-PK-PK11-55010-000000-		70.99		
		116-4535	2090-PD-PD00-55010-000000-		90.63		
		118-3476	1010-PK-PK04-55010-000000-		40.00		
		121-4393	2100-FD-FD00-55010-000000-		74.98		
		122-6977	2100-FD-FD00-55010-000000-		74.98		
		127-1428	2100-FD-FD00-55010-000000-		98.98		
		127-7424	2100-FD-FD00-55010-000000-		74.98		
		D13-3498	1010-AD-AD00-55010-000000-		185.25		
		D13-3498	2030-RD-RD00-55010-000000-		22.75		
		D13-3498	2070-PI-PI00-55010-000000-		6.50		
		D13-3498	2090-PD-PD00-55010-000000-		74.75		
		D13-3498	2100-FD-FD00-55010-000000-		2,960.75		
		131-2728	2030-RD-RD00-55010-000000-		80.63		
167926	03/11/2024	PRINTED	000066 Art's Rental Equipment		4,400.00	1	03/12/2024
			1106610B-6 2020-RD-RD00-53550-WINTER-		4,400.00		
167927	03/11/2024	PRINTED	004003 Butler County Engineer's Contract 2022-01	8,534.47	8,534.47		
			2180-00-0000-57040-000000-				
167928	03/11/2024	PRINTED	004190 Butler County Sheriff's O	474.94			
			6459 2090-DS-DS00-54010-000000-		237.47		
			6459 2100-DS-DS00-54010-000000-		237.47		
167929	03/11/2024	PRINTED	004241 City of Franklin		169.99	1	03/12/2024
			Feb 2024 1010-00-0000-23030-000000-000000		169.99		
167930	03/11/2024	PRINTED	004240 City of Wyoming		43.99	1	03/12/2024

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	Feb 2024		1010-00-0000-23030-000000-000000		43.99		
167931	03/11/2024	PRINTED	001334 Duke Energy	238.23			
	INVOICE NO		ACCOUNT		AMOUNT		
	910117891746	Feb 24	1010-AD-AD00-55060-000000-		209.27		
	910119395842	Feb 24	1010-LT-LT00-55040-000000-		28.96		
167932	03/11/2024	PRINTED	004024 Duke Energy	23,547.62			
	910117892169	Mar 24	5070-LT-LT01-55040-000000-		383.56		
	910117891134	Mar 24	5070-LT-LT01-55040-000000-		176.09		
	910117893277	Mar 24	5070-LT-LT02-55040-000000-		765.95		
	910117892218	Mar 24	5070-LT-LT04-55040-000000-		1,411.65		
	910117892911	Mar 24	5070-LT-LT05-55040-000000-		278.30		
	910117891233	Mar 24	5070-LT-LT06-55040-000000-		1,737.37		
	910117893590	Mar 24	5070-LT-LT07-55040-000000-		2,444.92		
	910119395975	Mar 24	5070-LT-LT08-55040-000000-		151.77		
	910117891366	Mar 24	5070-LT-LT09-55040-000000-		540.31		
	910117893649	Mar 24	5070-LT-LT10-55040-000000-		1,170.87		
	910117891514	Mar 24	5070-LT-LT11-55040-000000-		1,255.35		
	910117891415	Mar 24	5070-LT-LT12-55040-000000-		668.93		
	910117892250	Mar 24	5070-LT-LT12-55040-000000-		366.97		
	910117892630	Mar 24	5070-LT-LT13-55040-000000-		2,301.36		
	910119396067	Mar 24	5070-LT-LT16-55040-000000-		318.28		
	910119395800	Mar 24	5070-LT-LT16-55040-000000-		117.65		
	910119396091	Mar 24	5070-LT-LT16-55040-000000-		142.72		
	910117892490	Mar 24	5070-LT-LT17-55040-000000-		2,184.01		
	910119395686	Mar 24	5070-LT-LT19-55040-000000-		284.89		
	910117891564	Mar 24	5070-LT-LT19-55040-000000-		354.78		
	910119395892	Mar 24	5070-LT-LT19-55040-000000-		658.61		
	910117892838	Mar 24	5070-LT-LT19-55040-000000-		270.06		
	910117893053	Mar 24	5070-LT-LT19-55040-000000-		163.29		
	910117891960	Mar 24	5070-LT-LT20-55040-000000-		435.35		
	910117891332	Mar 24	5070-LT-LT22-55040-000000-		121.10		
	910117892119	Mar 24	5070-LT-LT22-55040-000000-		208.55		
	910117892341	Mar 24	5070-LT-LT24-55040-000000-		197.37		
	910117892721	Mar 24	5070-LT-LT25-55040-000000-		734.35		
	910119395727	Mar 24	5070-LT-LT26-55040-000000-		105.09		
	910117152342	Mar 24	5070-LT-LT03-55040-000000-		340.04		
	910117152384	Mar 24	5070-LT-LT03-55040-000000-		1,113.18		
	910117152417	Mar 24	5070-LT-LT03-55040-000000-		815.36		
	910117152459	Mar 24	5070-LT-LT14-55040-000000-		318.07		
	910117801798	Mar 24	5070-LT-LT28-55040-000000-		633.46		
	910119133256	Mar 24	5070-LT-LT29-55040-000000-		378.01		
167933	03/11/2024	PRINTED	004024 Duke Energy	1,032.97			
	910117891465	Mar 24	5070-LT-LT15-55040-000000-		80.09		
	910119395933	Mar 24	5070-LT-LT16-55040-000000-		54.94		
	910119396017	Mar 24	5070-LT-LT19-55040-000000-		61.46		
	910117891605	Mar 24	5070-LT-LT22-55040-000000-		36.95		
	910117891704	Mar 24	5070-LT-LT22-55040-000000-		26.24		

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
910117891928	Mar 24		5070-LT-LT22-55040-000000-		47.66		
		INVOICE NO	ACCOUNT		AMOUNT		
		910117893095	Mar 24 5070-LT-LT22-55040-000000-		58.39		
		910117893491	Mar 24 5070-LT-LT22-55040-000000-		47.66		
		910117891085	Mar 24 5070-LT-LT23-55040-000000-		58.28		
		910117196609	Mar 24 5070-LT-LT10-55040-000000-		50.06		
		910117892789	Mar 24 5070-LT-LT22-55040-000000-		38.57		
		910117892309	Mar 24 5070-LT-LT22-55040-000000-		30.74		
		910117893235	Mar 24 5070-LT-LT22-55040-000000-		17.87		
		910117892060	Mar 24 5070-LT-LT25-55040-000000-		29.27		
		910118665792	Mar 24 5070-LT-LT25-55040-000000-		41.85		
		910117891283	Mar 24 5070-LT-LT25-55040-000000-		28.58		
		910117893467	Mar 24 5070-LT-LT25-55040-000000-		23.28		
		910117891184	Mar 24 5070-LT-LT25-55040-000000-		50.88		
		910117892391	Mar 24 5070-LT-LT27-55040-000000-		88.21		
		910118107656	Mar 24 5070-LT-LT27-55040-000000-		23.17		
		910117892888	Mar 24 5070-LT-LT27-55040-000000-		29.96		
		910118404280	Mar 24 5070-LT-LT27-55040-000000-		31.45		
		910117401978	Mar 24 5070-LT-LT27-55040-000000-		77.41		
167934	03/11/2024	PRINTED	001365 Ford Development Corp Pay Request 14	20,228.84	20,228.84		
167935	03/11/2024	PRINTED	000585 Grainger Inc. 9030652664	3.41	3.41		
167936	03/11/2024	PRINTED	004243 Indiana Dept of Revenue Feb 2024	956.23	724.41		
			1010-00-0000-23020-000000-000000		231.82		
			1010-00-0000-23030-000000-000000				
167937	03/11/2024	PRINTED	003071 Ivideo Technologies LLC 0009527-IN	1,213.00	1,213.00		
167938	03/11/2024	PRINTED	004081 James Brenner Replenish-SIU-Safe-1		1,500.00	1 03/12/2024	
			2620-PD-PD00-54550-FORF90-		1,500.00		
167939	03/11/2024	PRINTED	004052 Joel Herzog Herzog 02/26/24	72.70	72.70		
			2090-PD-PD00-53410-000000-				
167940	03/11/2024	PRINTED	003511 Kendall Electric Inc S113921435.001		354.73	1 03/12/2024	
			1010-PK-PK03-53530-000000-		354.73		
167941	03/11/2024	PRINTED	003371 Pre-Paid Legal Services, 0156853 Feb 2024	177.55	177.55		
			1010-00-0000-22010-000000-000000				
167942	03/11/2024	PRINTED	004224 Mark Welch welch 02/27/24	132.66	132.66		
			1010-AD-AD02-53410-000000-				
167943	03/11/2024	PRINTED	000409 McCluskey Chevrolet Inc. 327161	49,665.00	49,665.00		
			2100-FD-FD00-57060-000000-				



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
167944	03/11/2024	PRINTED	002776 Mike Castrucci Ford Inc	618.73			
			INVOICE NO	ACCOUNT	AMOUNT		
			147233	2090-PD-PD00-53510-000000-	89.90		
			147243	2090-PD-PD00-53510-000000-	301.36		
			146747	2100-FD-FD00-53510-000000-	134.90		
			147021	2100-FD-FD00-53510-000000-	92.57		
167945	03/11/2024	PRINTED	003770 Morton Salt Inc	4,200.32			
			5403005440	2030-RD-RD00-54550-WINTER-		4,200.32	
167946	03/11/2024	PRINTED	002973 Cleves Auto Parts Inc	105.45			
			IND00699126086	2010-RD-RD00-53560-000000-		105.45	
167947	03/11/2024	PRINTED	002095 oberer's Flowers	21.97			
			04779121	2090-PD-PD00-56040-000000-		21.97	
167948	03/11/2024	PRINTED	004239 SWI Industrial Solutions	447.00			
			INV-2971020000830	2100-FD-FD00-54550-000000-		447.00	
167949	03/11/2024	VOID	004045 Township Employees	.00			
			Love11 P 3/1/24	2250-PD-PD00-53410-000000-		86.82	
167950	03/11/2024	PRINTED	000607 Treasurer of State of Ohi	328.00			
			339538	1010-AD-AD00-53190-000000-		328.00	
167951	03/11/2024	PRINTED	003759 Unifirst Corporation	335.23			
			1340280778	1010-PK-PK00-54550-000000-		34.15	
			1340280778	1010-PK-PK00-54720-000000-		23.16	
			1340280778	1010-SV-SV00-54720-000000-		31.16	
			1340280778	2010-RD-RD00-54550-000000-		16.76	
			1340280778	2010-RD-RD00-54720-000000-		214.82	
			1340280778	2050-CE-CE00-54720-000000-		15.18	
167952	03/11/2024	PRINTED	004017 U.S. Bank National Associ	1,680.50			
			523294767	1010-AD-AD00-53550-000000-		272.52	
			523294767	1010-CD-CD00-53550-000000-		181.68	
			523294767	1010-AD-HR00-53550-000000-		90.84	
			523294767	2010-RD-RD00-53550-000000-		90.84	
			523294767	2070-PI-PI00-53550-000000-		90.84	
			523294767	2090-DS-DS00-53550-000000-		45.42	
			523294767	2090-PD-PD00-53550-000000-		363.33	
			523294767	2100-DS-DS00-53550-000000-		45.42	
			523294767	2100-FD-FD00-53550-000000-		499.61	
167953	03/11/2024	PRINTED	000577 Verizon wireless	554.98			
			9957124460	1010-AD-AD00-55020-000000-		84.74	
			9957124460	2070-PI-PI00-55020-000000-		77.61	
			9957124460	2090-DS-DS00-55020-000000-		14.34	
			9957124460	2090-PD-PD00-55020-000000-		527.71	

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	9957124460		2100-DS-DS00-55020-000000-		14.34		
	INVOICE NO		ACCOUNT	AMOUNT			
	9957124460A		2100-FD-FD00-55020-000000-		-163.76		
167954	03/11/2024	PRINTED	000582 VIP Printing Center		226.50	1	03/11/2024
	35383 A		2090-PD-PD00-53710-000000-		151.00		
	35383 B		2090-PD-PD00-53710-000000-		75.50		
167955	03/11/2024	PRINTED	004020 west Publishing Corporati	444.00	444.00		
	849890792		2090-PD-PD00-53170-000000-				
167956	03/15/2024	PRINTED	004255 88 Tactical Omaha LLC	795.00	795.00		
	402440		2090-PD-PD00-53410-000000-				
167957	03/15/2024	PRINTED	000615 Altafiber	473.42			
	860-1946 Mar 24		1010-PK-PK11-55010-000000-		98.17		
	860-5544 Mar 24		2100-FD-FD00-55010-000000-		100.89		
	860-9226 Mar 24		1010-PK-PK13-55010-000000-		75.75		
	874-2443 Mar 24		2100-FD-FD00-55010-000000-		198.61		
167958	03/15/2024	PRINTED	002162 Arrowhead Scientific Inc	103.22	103.22		
	167789		2210-PD-PD00-54550-000000-				
167959	03/15/2024	PRINTED	004003 Butler County Engineer's	17,360.76	17,360.76		
	26716471		2010-RD-RD00-53190-000000-				
167960	03/15/2024	PRINTED	001046 Clark Schaefer Hackett &	6,000.00	6,000.00		
	20328833		1010-AD-AD00-53190-000000-				
167961	03/15/2024	PRINTED	004271 Clyde Needham	93.22	93.22		
	Needham 03/13/24		2010-RD-RD00-53170-000000-				
167962	03/15/2024	PRINTED	003374 Crashcourse Village Inc.	1,000.00	1,000.00		
	24-111		2100-FD-FD00-53410-000000-				
167963	03/15/2024	PRINTED	004236 Dan Lutz	175.00			
	Lutz 02/22/24		2090-DS-DS00-54720-000000-		87.50		
	Lutz 02/22/24		2100-DS-DS00-54720-000000-		87.50		
167964	03/15/2024	PRINTED	003301 Fabricare Textiles LLC	893.00	893.00		
	02/01/24-02/29/24		2090-PD-PD00-54720-000000-				
167965	03/15/2024	PRINTED	004024 Duke Energy	832.90	832.90		
	930000024706 Mar 202		5070-LT-LT21-55040-000000-				
167966	03/15/2024	PRINTED	001233 Emblem Enterprises	1,076.23	1,076.23		
	913421		2090-PD-PD00-54720-000000-				
167967	03/15/2024	PRINTED	004113 Felicia Krutka	109.00	89.00		
	Krutka 03/07/24		1010-AD-AD00-53170-000000-				

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	Krutka 03/07/24	A	1010-AD-AD00-53410-000000-		20.00		
167968	03/15/2024	PRINTED	004019 West Chester Liberty Cham	40.00			
	INVOICE NO		ACCOUNT		AMOUNT		
	6499		2100-FD-FD00-53410-000000-		40.00		
167969	03/15/2024	PRINTED	004268 Matthew Emmons	30.25			
	Emmons 03/12/24		2010-RD-RD00-53170-000000-		30.25		
167970	03/15/2024	PRINTED	002776 Mike Castrucci Ford Inc	955.03			
	147272		2090-PD-PD00-53510-000000-		293.50		
	147543		2090-PD-PD00-53510-000000-		338.12		
	147541		2090-PD-PD00-53510-000000-		54.82		
	147548		2090-PD-PD00-53510-000000-		268.59		
167971	03/15/2024	PRINTED	004118 Monica Dexter	87.37			
	Dexter 03/07/24		2070-PI-PI00-56080-000000-		87.37		
167972	03/15/2024	PRINTED	001256 National Tactical officer	179.00			
	9901		2250-PD-PD00-53410-000000-		179.00		
167973	03/15/2024	PRINTED	000467 Ohio Peace officer Traini	450.00			
	2024-739		2250-PD-PD00-53410-000000-		450.00		
167974	03/15/2024	PRINTED	003852 Quadiant Leasing USA Inc	772.44			
	Q1208100		1010-AD-AD00-53550-000000-		772.44		
167975	03/15/2024	PRINTED	001267 Recker & Boerger	156.00			
	APLINVCS0180160		2190-00-0000-57010-000000-		156.00		
167976	03/15/2024	PRINTED	003835 Tyler Technologies Inc	11,736.00			
	045-454589		1010-AD-AD00-54820-000000-		6,525.22		
	045-454589		1010-CD-CD00-54820-000000-		199.51		
	045-454589		2010-RD-RD00-54820-000000-		469.44		
	045-454589		2070-PI-PI00-54820-000000-		105.62		
	045-454589		2090-DS-DS00-54820-000000-		176.04		
	045-454589		2090-PD-PD00-54820-000000-		1,971.65		
	045-454589		2100-DS-DS00-54820-000000-		176.04		
	045-454589		2100-FD-FD00-54820-000000-		2,053.80		
	045-454589		2110-EM-EM00-54820-000000-		58.68		
167977	03/15/2024	PRINTED	003759 Unifirst Corporation	317.05			
	1340283645		1010-PK-PK00-54550-000000-		34.15		
	1340283645		1010-PK-PK00-54720-000000-		23.16		
	1340283645		1010-SV-SV00-54720-000000-		31.16		
	1340283645		2010-RD-RD00-54550-000000-		16.76		
	1340283645		2010-RD-RD00-54720-000000-		196.64		
	1340283645		2050-CE-CE00-54720-000000-		15.18		
401337	03/11/2024	EFT	001532 A-Plus Concrete & Excavat		60.00	1	03/11/2024

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	11397		2040-RD-RD00-54550-IHCLVT-		60.00		
401338	03/11/2024	EFT	003174 Amazon Fullfillment Servi		1,097.10	1	03/11/2024
	INVOICE NO		ACCOUNT	AMOUNT			
	1369-T9NG-1Q1D		2190-00-0000-57010-000000-	892.09			
	1LLC-VYR3-1NJD		2010-RD-RD00-54510-000000-	66.97			
	1V6V-RKHP-46JF		2070-PI-PI00-56030-000000-	91.04			
	193H-K9GC-4LQW		1010-SV-SV00-54010-000000-	47.00			
401339	03/11/2024	EFT	000117 Bethesda Healthcare Inc.		98.00	1	03/11/2024
	9920-478011		2070-PI-PI00-53230-000000-	49.00			
	9920-478011a		2070-PI-PI00-53230-000000-	49.00			
401340	03/11/2024	EFT	000192 Ohio Newspapers Inc		365.94	1	03/11/2024
	I00824996		1010-CD-CD00-53720-000000-	181.26			
	I00825357		1010-CD-CD00-53720-000000-	184.68			
401341	03/11/2024	EFT	003738 Foxster Opco LLC CID 253		1,527.72	1	03/11/2024
	CINV-050635		2070-SR-SR00-53170-000000-	1,527.72			
401342	03/11/2024	EFT	000235 Econ-O-Wise Rental		12.86	1	03/11/2024
	310646		2010-RD-RD00-53560-000000-	12.86			
401343	03/11/2024	EFT	000634 Emcor Facilities Services		232.22	1	03/11/2024
	610471		2090-DS-DS00-53530-000000-	116.11			
	610471		2100-DS-DS00-53530-000000-	116.11			
401344	03/11/2024	EFT	003812 Smetana Enterprises LLC		5,955.00	1	03/11/2024
	1226		2190-00-0000-57010-000000-	5,955.00			
401345	03/11/2024	EFT	002825 First Choice Coffee Servi		285.41	1	03/11/2024
	359577		2090-DS-DS00-54530-000000-	57.64			
	359577		2100-DS-DS00-54530-000000-	57.63			
	366745		2090-DS-DS00-54530-000000-	85.07			
	366745		2100-DS-DS00-54530-000000-	85.07			
401346	03/11/2024	EFT	002442 Fox Towing Inc.		380.00	1	03/11/2024
	245824		2090-PD-PD00-53240-000000-	190.00			
	245833		2090-PD-PD00-53240-000000-	190.00			
401347	03/11/2024	EFT	000277 Galls, LLC		2,287.59	1	03/11/2024
	025404107		2100-FD-FD00-54720-000000-	70.00			
	026696392		2100-FD-FD00-54720-000000-	415.94			
	026696393		2100-FD-FD00-54720-000000-	409.97			
	025480793		2100-FD-FD00-54720-000000-	12.11			
	025333577		2100-FD-FD00-54720-000000-	23.46			
	027127665		2100-FD-FD00-54720-000000-	107.26			
	025415252		2100-FD-FD00-54720-000000-	131.98			
	025384409		2100-FD-FD00-54720-000000-	55.49			
	025397267		2100-FD-FD00-54720-000000-	126.34			

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	026696394		2100-FD-FD00-54720-000000-		405.99		
	INVOICE NO		ACCOUNT	AMOUNT			
	026943903		2100-FD-FD00-54720-000000-		105.00		
	025016315		2100-FD-FD00-54720-000000-		534.04		
	026912682		2100-FD-FD00-54720-000000-		-109.99		
401348	03/11/2024	EFT	002655 Kimball Midwest 2010-RD-RD00-54010-000000-		91.50	1	03/11/2024
	101982113				91.50		
401349	03/11/2024	EFT	004215 Less Lethal LLC 2090-PD-PD00-54010-000000-		368.50	1	03/11/2024
	IN6821				368.50		
401350	03/11/2024	EFT	001934 world Fuel Services 1010-PK-PK00-54710-000000-		3,154.90	1	03/11/2024
	February 2024		2030-RD-RD00-54710-000000-		168.42		
	February 2024		2050-CE-CE00-54710-000000-		1,225.75		
	February 2024		2070-PI-PI00-54710-000000-		44.75		
	February 2024		2100-FD-FD00-54710-000000-		102.49		
	February 2024		2110-EM-EM00-54710-000000-		573.93		
					1,039.56		
401351	03/11/2024	EFT	003210 Mathewsgroup 2090-PD-PD00-54720-000000-		435.00	1	03/11/2024
	240301				435.00		
401352	03/11/2024	EFT	003733 The Matt Haverkamp Founda 2090-PD-PD00-56010-000000-		500.00	1	03/11/2024
	2024 Sponsor				500.00		
401353	03/11/2024	EFT	002441 Menard, Inc. 1010-SV-SV99-54550-000000-		42.96	1	03/11/2024
	76551				42.96		
401354	03/11/2024	EFT	004260 Monroe Engineering Group, 2070-PI-PI00-53510-000000-		12.47	1	03/11/2024
	614887				12.47		
401355	03/11/2024	EFT	003468 MP Digital LLC 1010-CD-CD00-54820-000000-		3,000.00	1	03/11/2024
	20240903				3,000.00		
401356	03/11/2024	EFT	000682 Neenah Foundry Company Mu 2750-AD-AD00-57040-ARPA21-		1,859.90	1	03/11/2024
	143354				1,859.90		
401357	03/11/2024	EFT	001078 New Pig Corporation 2010-RD-RD00-53510-000000-		742.67	1	03/11/2024
	24255039-00		2090-PD-PD00-53510-000000-		247.54		
	24255039-00		2100-FD-FD00-53510-000000-		247.53		
	24255039-00		2110-EM-EM00-53510-000000-		123.80		
	24255039-00				123.80		
401358	03/11/2024	EFT	003578 Pluto Acquisition Opco LL 2100-FD-FD00-53230-000000-		164.10	1	03/11/2024
	202401026375		2070-PI-PI00-53230-000000-		32.82		
	202402026375		1010-AD-AD00-53230-000000-		32.82		
	202402026375A		2070-PI-PI00-53230-000000-		65.64		
	202402026375B				32.82		

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
401359	03/11/2024	EFT	004192 Queen City Awning		9,000.00	1	03/11/2024
		INVOICE NO	ACCOUNT	AMOUNT			
		218315	2180-00-0000-57010-000000-		9,000.00		
401360	03/11/2024	EFT	000494 Reading Rock		298.34	1	03/11/2024
		IR0030164	2750-AD-AD00-57040-ARPA21-		298.34		
401361	03/11/2024	EFT	001208 Siteone Landscape Supply		453.27	1	03/11/2024
		138786485-001	1010-PK-PK00-54550-000000-		453.27		
401362	03/11/2024	EFT	003909 City of Trenton		1,722.50	1	03/11/2024
	03/02/24	A	2090-PD-PD00-51120-000000-		292.50		
	03/02/24	B	2090-PD-PD00-51120-000000-		455.00		
	03/02/24	C	2090-PD-PD00-51120-000000-		195.00		
	03/02/24	D	2090-PD-PD00-51120-000000-		455.00		
	03/02/24	E	2090-PD-PD00-51120-000000-		325.00		
401363	03/11/2024	EFT	003219 Tri-State Public Safety		2,000.00	1	03/11/2024
		3681	2090-PD-PD00-57060-000000-		1,520.00		
		3681	2170-00-0000-57060-000000-		20.00		
		3681	2180-00-0000-57060-000000-		160.00		
		3681	2190-00-0000-57060-000000-		300.00		
401364	03/11/2024	EFT	002725 Vercom Systems Inc		238.41	1	03/11/2024
		73490	1010-AD-AD00-54830-000000-		88.20		
		73490	2010-RD-RD00-54830-000000-		23.84		
		73490	2070-PI-PI00-54830-000000-		4.77		
		73490	2090-DS-DS00-54830-000000-		4.77		
		73490	2090-PD-PD00-54830-000000-		69.14		
		73490	2100-DS-DS00-54830-000000-		4.77		
		73490	2100-FD-FD00-54830-000000-		21.46		
		73490	2110-EM-EM00-54830-000000-		21.46		
401365	03/15/2024	EFT	000008 Ace Hardware W.C. Inc.	28.78			
		35959/1	2050-CE-CE00-53560-000000-		28.78		
401366	03/15/2024	EFT	003472 The ADT Security Corporat	53.05			
		153995396	1010-AD-AD00-53530-000000-		6.37		
		153995396	1010-CD-CD00-53530-000000-		5.30		
		153995396	2010-RD-RD00-53530-000000-		9.02		
		153995396	2090-PD-PD00-53530-000000-		32.36		
401367	03/15/2024	EFT	003337 Airgas, Inc.	47.46			
		5506071122	2010-RD-RD00-53550-000000-		47.46		
401368	03/15/2024	EFT	003174 Amazon Fullfillment Servi	616.53			
		1VYK-VYXR-R4V4	1010-SV-SV00-54550-000000-		317.27		
		1N4Y-YKTT-3KQF	2010-RD-RD00-54010-000000-		287.27		
		1N4Y-YKTT-3KQF	2010-RD-RD00-54510-000000-		36.98		
		1FHM-V6CN-G1HQ	2090-PD-PD00-54510-000000-		-24.99		

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
401369	03/15/2024	EFT	004122 Bachman's Inc	30,286.00			
			INVOICE NO	ACCOUNT	AMOUNT		
			J000734	2190-00-0000-57050-000000-	30,286.00		
401370	03/15/2024	EFT	000681 Best One Tire & Service o	77.24			
			5010036721	2100-FD-FD00-53510-000000-		77.24	
401371	03/15/2024	EFT	000117 Bethesda Healthcare Inc.	676.37			
			9788-477269	1010-AD-AD00-52210-000000-		47.80	
			9788-477269	1010-CD-CD00-52210-000000-		21.51	
			9788-477269	1010-PK-PK00-52210-000000-		4.78	
			9788-477269	1010-SV-SV00-52210-000000-		11.95	
			9788-477269	2040-RD-RD00-52210-000000-		49.59	
			9788-477269	2050-CE-CE00-52210-000000-		4.78	
			9788-477269	2070-PI-PI00-52210-000000-		11.95	
			9788-477269	2090-DS-DS00-52210-000000-		24.86	
			9788-477269	2090-PD-PD00-51010-000000-		233.62	
			9788-477269	2100-DS-DS00-52210-000000-		13.38	
			9788-477269	2100-FD-FD00-52210-000000-		249.76	
			9788-477269	5080-RD-RD00-52210-000000-		2.39	
401372	03/15/2024	EFT	002836 Blust Motor Service, Inc.	1,208.77			
			01P12906	2010-RD-RD00-53510-000000-		1,208.77	
401373	03/15/2024	EFT	003381 AAA Club Alliance Inc Car	69.99			
			112043113	2090-PD-PD00-53510-000000-		69.99	
401374	03/15/2024	EFT	001471 CDW Government Inc.	165.60			
			ML16590	1010-AD-AD00-54830-000000-		34.79	
			ML16590	1010-CD-CD00-54830-000000-		31.46	
			ML16590	2010-RD-RD00-54830-000000-		8.28	
			ML16590	2070-PI-PI00-54830-000000-		6.62	
			ML16590	2090-DS-DS00-54830-000000-		3.31	
			ML16590	2090-PD-PD00-54830-000000-		38.09	
			ML16590	2100-DS-DS00-54830-000000-		3.31	
			ML16590	2100-FD-FD00-54830-000000-		19.87	
			ML16590	2110-EM-EM00-54830-000000-		19.87	
401375	03/15/2024	EFT	004022 Center For Local Governme	150.00			
			927	1010-AD-AD00-53170-000000-		150.00	
401376	03/15/2024	EFT	000192 Ohio Newspapers Inc	212.04			
			I00824530-02182024	1010-AD-AD00-53720-000000-		212.04	
401377	03/15/2024	EFT	000202 Cummins Bridgeway LLC	94.06			
			T5-24956	2100-FD-FD00-53530-000000-		94.06	
401378	03/15/2024	EFT	001939 Dwa Recreation Inc	589.64			
			PJI-0230670	1010-PK-PK03-53530-000000-		589.64	

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
401379	03/15/2024	EFT	004227 Empower Retirement LLC	1,470.00			
			INVOICE NO		AMOUNT		
	03/08/2024		1010-00-0000-22010-000000-000000		330.00		
	03/08/2024		1010-00-0000-22520-000000-000000		1,140.00		
401380	03/15/2024	EFT	002795 Equifax Information Servi	60.16			
	2059563922		2090-PD-PD00-53190-000000-		60.16		
401381	03/15/2024	EFT	003450 Ferguson Us Holdings Inc	3,485.92			
	7988515		1010-PK-PK03-53530-000000-		1,302.46		
	7992691		1010-PK-PK03-53530-000000-		106.28		
	7992747		1010-PK-PK03-53530-000000-		8.79		
	CM956332		1010-PK-PK03-53530-000000-		-71.40		
	0871986		2750-AD-AD00-57040-ARPA21-		2,139.79		
401382	03/15/2024	EFT	000148 Finn All Seasons	82.80			
	305260		2050-CE-CE00-54550-000000-		82.80		
401383	03/15/2024	EFT	002825 First Choice Coffee Servi	690.78			
	366747		2090-PD-PD00-54530-000000-		181.75		
	366747		2090-PD-PD00-54540-000000-		80.15		
	366740		2010-RD-RD00-54530-000000-		107.53		
	366746		1010-AD-AD00-54530-000000-		321.35		
401384	03/15/2024	EFT	000273 Frost Brown Todd LLC	46,155.22			
	210429796A		2090-PD-PD00-53110-000000-		3,694.50		
	210429744A		1010-AD-AD00-53110-000000-		877.50		
	210433642		1010-AD-AD00-53110-000000-		25,590.51		
	210433642		2010-RD-RD00-53110-000000-		646.80		
	210433642		2090-DS-DS00-53110-000000-		396.00		
	210433642		2090-PD-PD00-53110-000000-		5,412.00		
	210433642		2100-DS-DS00-53110-000000-		396.00		
	210433642		2100-FD-FD00-53110-000000-		9,141.91		
401385	03/15/2024	EFT	000277 Galls, LLC	105.00			
	027303315		2090-PD-PD00-54550-000000-		105.00		
401386	03/15/2024	EFT	000280 Gateway Tire Company Inc.	20.84			
	30-0677807		2010-RD-RD00-53560-000000-		20.84		
401387	03/15/2024	EFT	002655 Kimball Midwest	58.50			
	102003024		2010-RD-RD00-54010-000000-		27.00		
	101971083		2010-RD-RD00-53560-000000-		31.50		
401388	03/15/2024	EFT	000373 Kleem Inc.	231.84			
	100188		2010-RD-RD01-54550-000000-		231.84		
401389	03/15/2024	EFT	001462 Language Line Services	237.81			
	11238319		2090-PD-PD00-53190-000000-		237.81		



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
401390	03/15/2024	EFT	003062 Lexis Nexis Risk Data Man	743.64			
			INVOICE NO	ACCOUNT	AMOUNT		
			1591256-20240229	2090-PD-PD00-53170-000000-	743.64		
401391	03/15/2024	EFT	002720 Murphy Tractor & Equipmen	91.64			
	2202568		2010-RD-RD00-53560-000000-		91.64		
401392	03/15/2024	EFT	000683 Myers Tire - Indianapolis	726.56			
	44201151		2010-RD-RD00-53510-000000-		242.22		
	44201151		2090-PD-PD00-53510-000000-		242.16		
	44201151		2100-FD-FD00-53510-000000-		121.09		
	44201151		2110-EM-EM00-53510-000000-		121.09		
401393	03/15/2024	EFT	003478 O'Reilly Auto Enterprises	378.10			
	1738-338163		2090-PD-PD00-53510-000000-		158.87		
	1738-338166		2090-PD-PD00-53510-000000-		239.88		
	1738-338177		2090-PD-PD00-53510-000000-		14.17		
	1738-335233		2090-PD-PD00-53510-000000-		-209.96		
	1738-337918		2100-FD-FD00-53510-000000-		33.54		
	1738-340093		2010-RD-RD00-53560-000000-		126.12		
	1738-340280		2010-RD-RD00-53560-000000-		15.48		
401394	03/15/2024	EFT	003704 P&M Holding Group Llp	7,125.00			
	10176750		1010-AD-AD00-54830-000000-		3,961.55		
	10176750		1010-CD-CD00-54830-000000-		121.13		
	10176750		2010-RD-RD00-54830-000000-		285.00		
	10176750		2070-PI-PI00-54830-000000-		64.13		
	10176750		2090-DS-DS00-54830-000000-		106.95		
	10176750		2090-PD-PD00-54830-000000-		1,197.00		
	10176750		2100-DS-DS00-54830-000000-		106.59		
	10176750		2100-FD-FD00-54830-000000-		1,246.95		
	10176750		2110-EM-EM00-54830-000000-		35.70		
401395	03/15/2024	EFT	000505 Rumpke of Ohio Inc.	120.00			
	3975737		1010-PK-PK00-54550-000000-		120.00		
401396	03/15/2024	EFT	001481 S.A. Comunale Co.,Inc.	485.00			
	F323991		2100-FD-FD00-53530-000000-		485.00		
401397	03/15/2024	EFT	003228 Smyrna Ready Mix Concrete	636.00			
	1020471225		2040-RD-RD00-54550-IHCLVT-		636.00		
401398	03/15/2024	EFT	000761 Staples Inc	189.47			
	3561703764		2010-RD-RD00-54510-000000-		58.76		
	3560292844		1010-AD-AD00-54510-000000-		55.46		
	3560292844		1010-AD-AD00-54540-000000-		75.25		
401399	03/15/2024	EFT	003948 Titan Trophies & Appare1	160.00			
	1688		1010-CD-CD00-54010-000000-		160.00		

**AP CHECK RECONCILIATION REGISTER**

FOR CASH ACCOUNT: 9999-00-0000-10110-000000-000000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
401400	03/15/2024	EFT	003783 Vigilant Solutions LLC	3,276.00			
		INVOICE NO	ACCOUNT		AMOUNT		
		55481 RI	2090-PD-PD00-53170-000000-		3,276.00		
401401	03/15/2024	EFT	003680 wex Inc	8,914.60			
		95082743	2100-FD-FD00-54710-000000-		4,457.30		
		95082743	2110-EM-EM00-54710-000000-		4,457.30		
		146 CHECKS	CASH ACCOUNT TOTAL	395,890.17	43,081.57		

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
146 CHECKS	FINAL TOTAL	395,890.17	43,081.57

\*\* END OF REPORT - Generated by Felicia Krutka \*\*

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator	

<b>Motion:</b>
Pinecrest Nursery - \$19,635.00 - Install new retaining wall in Administration courtyard (CIP 1993)

<b>Background:</b>
<p>The retaining wall in the courtyard between Administration and the Fire Department is failing. This CIP was budgeted for \$100,000.00 to repair the collapsing retaining wall.</p> <p>Four quotes were retained to remove and repair the existing retaining wall. The lowest bid came in at \$17,850.00 from Pinecrest Nursery and Garden Center.</p> <p>The Township has done business with Pinecrest for many years. With a ten percent contingency, the total for the project is \$19,635.00.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A; CIP, TIF		
	<b>CIP #:</b>	1993		
	<b>TIF Info:</b>	218-AD00-5701		
	<b>Purchase Order:</b>	24001029	<b>Total Encumbrance:</b>	\$ 19,635.00

**Pinecrest Nursery and Garden Center**

9883 Cincinnati-Columbus Road  
 Cincinnati, OH 45241  
 (513) 777-3184

**Estimate**

Date	Estimate #
3/4/2024	M9682

4' high

24001029

Name / Address
Attention: Brian Adkins West Chester Township 9113 Cincinnati Dayton Road West Chester, OH 45069 (513) 759-7304

Terms	all cc pymts. - 3 % svc. charge added
-------	---------------------------------------

Description	Qty	Cost	Total
AB Classic Stonecreek - approx. 133 linear feet - 4' course high and cap - includes drain tile behind wall		13,500.00	13,500.00T
Remove and haul away stone		4,200.00	4,200.00T
Geo grid on layers 1 and 3		150.00	150.00T

10% contingency  
 re-seed? remove trees?  
 4' high

We look forward to working with you.	<b>Subtotal</b>	\$17,850.00
	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$17,850.00

Phone #	Fax #	E-mail
513-777-3184		pinecrestnursery@fuse.net

10% 1785  
 \$19,635.00



wall height?

PO Box 1573  
West Chester OH 45071  
Office: 513-874-3256 / Fax: 513-759-2500  
[www.DegreeLawn.com](http://www.DegreeLawn.com)  
Cell: 513-805-2438  
jason@degreelawn.com

## LANDSCAPE ENHANCEMENT

Name: West Chester Twp. (West Chester F.D. Station #71)  
Address: 7411 Barret Rd, West Chester Township, OH 45069  
Phone: (513) 464-2616 (Brian Adkins)  
Email: badkins@westchesteroh.org

Date: 3/7/2024

### Job Description: Retaining Wall Removal and Rebuild

#### Scope of Work:

- Demolish and remove 150 feet of failed retaining wall caused by lack of drainage behind wall in the courtyard at Firehouse 71. Haul away all debris and dispose offsite.
- Excavate 1 foot into the earth on the backside of the wall and haul away the soil removed.
- Provide and build, in the same location and at the same finished height, a new retaining wall using Allan block color Marbled Buff with matching cap block.
- Each layer of retaining wall is filled with aggregate and all cap blocks are glued with Paverbond adhesive.
- A French drain will be installed along the backside of the entire wall and will be tied in to the 2 PVC pipes that run to the drains in the pavers. Fabric will be installed around the entire drain separating the soil from the aggregate.
- After completion of the retaining wall and french drain all turf areas will be backfilled with soil removed to match exiting grade and topped with seed and straw. All areas with mulch will be touched up with black dyed mulch to match existing.

**Total Cost of Project: \$31,428.57**

**Warranty:** Degree offers a 6 Month (1 time) free replacement on all new plants. There is no warranty on transplants, annuals, seed, or sod. The warranty will be extended to 1 year if you are contracted with Degree for your next spring cleanup.

**Workmanship:** All operations shall be completed in a substantial and workmanlike manner. Drawings and details are to serve as a guide and shall be followed as close as possible, but minor on-site adjustments may be made.

**Revision:** This estimate is subject to revision if not accepted within 30 days, as the availability and price of many materials are not constant. This Proposal is based in the current price of labor and materials and can be adjusted after a 30-day period for any unanticipated increase.

**Acceptance of Proposal:** The above prices, all specifications and the terms and conditions as stated in the quote are satisfactory and are herein accepted and acknowledged as an instrument of this contract. You are authorized to do the work as specified. Payment will be made as indicated above.

Degree Lawn and Landscape, LLC:

Client: West Chester Twp.

By: Jason Jenkins

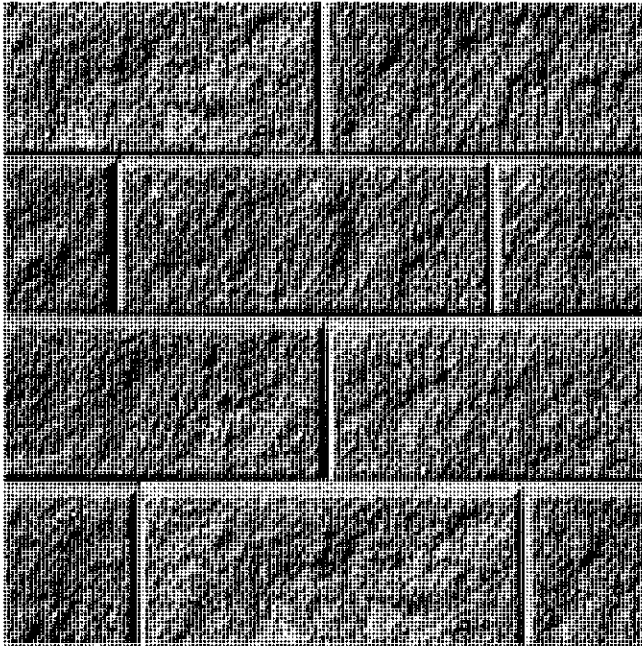
By: \_\_\_\_\_

Name: Jason Jenkins

Name: \_\_\_\_\_

Date: March 7, 2024

Date: \_\_\_\_\_



MARBLED BUFF ALLAN BLOCK



Lapensee Custom Construction LLC

6525 Kalbfleisch Rd.  
Middletown, Ohio 45042  
513-615-5759

Phone # 513-615-5759

lapenseecc@gmail.com

Estimate

Date	Estimate #
3/5/2024	474

57" high  
(4.75)

Customer Name / Address
West Chester Township

Description	Qty	Rate	Total
Remove existing (failing) Courtyard Seat Wall. Haul off spoils and block. Replace with Allan Block AB Classic (Stonecreek) in same footprint as current wall. Back fill w/ limestone 57's, drainage and wall drain pro outlets. Disturbed pavers to be re-laid and sanded with polymeric joint sand as needed. Remove (2) trees located in mulch bed behind wall (dispose). Increase wall height to ~57" on south end to create better drainage and longevity of all walls, then taper to current height of ~30". Contractor will work off of black top and store materials onsite (block/gravel/equipment). Some scuffing may occur to black top surface do to equipment travel and accessing affected areas. Disturbed grass areas will be refurbished with topsoil seed and straw. Not responsible for damages to unregistered utilities with OUPS/811. OUPS/811 will be notified prior to work beginning.		28,600.00	28,600.00
Europa Wall Block option		2,500.00	2,500.00
Europa Wall Block with 4- block "pattern" (this will closely duplicate the other walls in the area)		2,500.00	2,500.00
Call or e-mail me if you have any questions. Thanks Ben Lapensee 513-615-5759	<b>Subtotal</b>		\$33,600.00
	<b>Sales Tax (0.0%)</b>		\$0.00
	<b>Total</b>		\$33,600.00



wall height ?

Benchmark Land Management, LLC  
6834 W Chester Rd  
West Chester, OH 45069  
+1 5138082367  
dan@benchmarklm.com



# Estimate

**ADDRESS**

Ryan Phillips  
West Chester Township  
Maintenance Division  
9577 Beckett Road Suite 900  
West Chester, OH 45069

**SHIP TO**

Ryan Phillips  
West Chester Township  
West Chester Township  
Maintenance Division  
9577 Beckett Road Suite 900

**ESTIMATE #** 1066

**DATE** 09/24/2023

DATE	SERVICE	DESCRIPTION	QTY	RATE	U/M	AMOUNT
	<b>Retaining Wall</b>	Removing the old retaining wall Installing new footer Constructing new wall New wall footer drain Backfilling wall with washed stone and filter fabric Reinstalling pavers around the new wall Topsoil seed and straw behind the new wall	1	77,672.98		77,672.98

Please sign and date below that you are accepting the estimate for the project. Return the estimate to dan@benchmarklm.com

SUBTOTAL	77,672.98
TAX	0.00
<b>TOTAL</b>	<b>\$77,672.98</b>

Accepted By

Accepted Date

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator	

<b>Motion:</b>
President and Fellows of Harvard College - \$17,500.00 - Purchase tuition, housing, and curricular materials for Administrator Burks

<b>Background:</b>
<p>As agreed and approved in the 2024 budget, the Township Administrator will attend the Harvard Kennedy School Senior Executives in State and Local Government training program from June 3 to 21, 2024. This training program is considered the pinnacle of professional development for local government managers.</p> <p>The program fee is \$17,400 and includes tuition, housing, curricular materials, and most meals. This program is a core program in the Public Leadership and Public Policy concentrations. Additionally, it can be used as a third program for any concentration in the highly desired Executive Certificate series.</p> <p><b>Program Overview</b></p> <p>Today’s senior executives in state and local governments face greater demands from a skeptical public than at any time before. Leading effectively in this environment is an enormous challenge. Senior executives in local government and nonprofit organizations need the skills and insights to develop creative solutions under tight constraints and increased public scrutiny.</p> <p>Senior Executives in State and Local Government, a three-week, on-campus program, provides those skills and insights through traditional and hands-on learning experiences. Attendees will learn to develop new conceptual frameworks for addressing policy issues and examine individual leadership styles and how to be more effective. The Administrator will also explore the relationship between citizens and their government.</p> <p>Topics include:</p> <p>Leadership: Learn to exercise leadership without authority while analyzing and managing dynamics that impede progress</p> <p>Negotiation: Move beyond positional bargaining to build strong, resilient relationships with key partners</p> <p>Effective partnerships: Create and manage key relationships for maximum impact</p> <p>Policy modeling and implementation: Discover how to craft policy to address critical issues—and how to determine whether you are successful</p> <p>Urgent and real-time challenges: Delve into the issues that state and local leaders confront every day, such as finance and budgeting, crisis management, community safety, and economic development</p>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;
	<b>CIP #:</b>	
	<b>TIF Info:</b>	

	<b>Purchase Order:</b> PR 24001055	<b>Total Encumbrance:</b> \$ 17,500.00
--	------------------------------------	--



## INVOICE

**Bill To:**

West Chester Township  
Larry Burks  
9113 Cincinnati Dayton Road  
West Chester OH 45069  
United States of America

**Invoice:** HKSEE044836  
**Billing Date:** 8/29/2023  
**Billing Due Date:** 9/28/2023  
**PO#:**  
**Amount Due (USD)** \$ 17400.00

Participant:  
Larry Burks

Description	Dates	Total (USD)
Senior Executives in State and Local Government	Jun 3 - Jun 21, 2024	\$ 17,400.00
<b>Payments Received</b>		\$ 0.00
<b>Remaining Balance</b>		\$ 17400.00

**Additional Invoice Information:**

**PAYMENT METHODS:** Payment **must include invoice number** and must be made in U.S. dollars (USD). Payments by **check** must be drawn on a U.S. bank account. Checks issued by foreign banks will not be accepted.

<b>BANK WIRE &amp; ACH TRANSFER</b>		Processing time: up to 3 business days
Account Name:	President and Fellows of Harvard College	
Bank Name & Branch Address:	Bank of America, 100 Federal Street, Boston, MA, 02110, USA	
Bank Account Number / IBAN:	89893825	
Routing/ABA/USAWIRE Transfer Number:	026 009 593	
ACH Transfer/Routing Number:	011 000 138	
SWIFT Code Number / BIC Code:	BOFAUS3N	
<b>CREDIT CARD</b>		
We currently accept credit card payments by Visa, MasterCard, and American Express. To make a payment by credit card, please <a href="#">click here</a> .		
<b>CHECK</b>		Processing time: up to 4 weeks
Payable to:	President and Fellows of Harvard College	
Mail to:	Finance Office, Harvard Kennedy School Executive Education 79 JFK Street – Mailbox 73, Cambridge, MA 02138, USA	

**HARVARD INFORMATION**

Tax ID Number/EIN: 04-2103580    UEI: MJJXCN1DELJ5    CAGE Code #3FRJ3    [Harvard W-9 Form](#)

If you have any questions, please visit/contact us at:  
Email: [exed@hks.harvard.edu](mailto:exed@hks.harvard.edu) | Phone: 1-617-496-9000, option 2 | Fax: 1-617-495-2267 | [Cancellation & Refund Policy](#)

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Rick L. Prinz, Fire Chief	

<b>Motion:</b>
Bound Tree Medical LLC - \$63,249.47 - Purchase EMS supplies for annual bulk order

<b>Background:</b>
<p>Request purchase order approval for Bound Tree as part of the yearly bulk supply order.</p> <p>Our EMS supplies are ordered based on inventory control and a tracking system that shows what was used and how many we have in inventory. It is critical to have the supplies needed on hand for proper patient care. Some items are sole source only supplier therefore no competing bids were available.</p> <p>See attached documentation for the complete list of items to be purchased.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational	
	<b>CIP #:</b>		
	<b>TIF Info:</b>		
	<b>Purchase Order:</b>	24000980	<b>Total Encumbrance:</b>

PennCare Boundtree

Description	Single Item Cost	Single Item Cost	Amount Needed	Supplier	PC Total	BT Total
Oral airway, 50 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 60 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 70 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 80 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 90 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 100 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 110 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Nasal Airway 26fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 28fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 30fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 32fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 34fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Laryngoscope HANDLE	\$11.40	\$12.50	5	PennCare	\$57.00	\$0.00
Laryngoscope Blade Mac 2	\$5.15	\$4.50	5	Boundtree	\$0.00	\$22.50
Laryngoscope Blade Mac 3	\$5.15	\$4.50	15	Boundtree	\$0.00	\$67.50
Laryngoscope Blade Mac 4	\$5.15	\$4.50	25	Boundtree	\$0.00	\$112.50
Laryngoscope Blade Miller 2	\$5.15	\$4.50	0	Boundtree	\$0.00	\$0.00
Laryngoscope Blade Miller 3	\$5.15	\$4.50	20	Boundtree	\$0.00	\$90.00
Laryngoscope Blade Miller 4	\$5.15	\$4.50	20	Boundtree	\$0.00	\$90.00
Endotracheal Tube with Stylette, 6.0mm	\$2.70	\$1.70	25	Boundtree	\$0.00	\$42.50
Endotracheal Tube with Stylette, 7.0mm	\$2.70	\$1.70	25	Boundtree	\$0.00	\$42.50
Endotracheal Tube with Stylette, 8.0mm	\$2.70	\$1.70	25	Boundtree	\$0.00	\$42.50
Bougie	\$6.65	\$4.99	0	Boundtree	\$0.00	\$0.00
Viral Filter	\$1.27	\$0.70	0	Boundtree	\$0.00	\$0.00
I-GEL (SIZE 1)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 1.5)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 2)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 2.5)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 3)	\$27.50	\$28.19	40	Boundtree	\$0.00	\$1,127.60
I-GEL (SIZE 4)	\$27.50	\$28.19	50	Boundtree	\$0.00	\$1,409.50
I-GEL (SIZE 5)	\$27.50	\$28.19	40	Boundtree	\$0.00	\$1,127.60
Thomas Tube Holder	\$4.50	\$3.99	60	Boundtree	\$0.00	\$239.40
King Vision Standard Blade	\$49.95	DC'd	0	PennCare	\$0.00	\$0.00
King Vision Channeled Blade	\$49.95	DC'd	0	PennCare	\$0.00	\$0.00
BVM Adult (Case of 12)	\$10.50	\$10.20	3	Boundtree	\$0.00	\$30.60
BVM Pedi	\$12.45	\$12.55	3	PennCare	\$37.35	\$0.00
Nasal Cannula - Adult (Case of 50)	\$0.30	\$0.35	500	PennCare	\$150.00	\$0.00
Nasal Cannula - Pedi	\$0.38	\$0.35	0	Boundtree	\$0.00	\$0.00
CPAP	\$51.95	\$43.50	100	Boundtree	\$0.00	\$4,350.00
LARGE CPAP MASK	\$24.10	\$22.50	20	Boundtree	\$0.00	\$450.00
Nebulizer - Pediatric	\$1.15	\$1.09	50	Boundtree	\$0.00	\$54.50
Suction Tubing	\$1.25	\$0.95	200	Boundtree	\$0.00	\$190.00
Non-Rebreather - Adult (Case of 50)	\$0.85	\$0.75	50	Boundtree	\$0.00	\$37.50
Laryngoscope Blade Miller 00	\$5.15	\$4.50	0	Boundtree	\$0.00	\$0.00

Endotracheal Tube with Stylette, 9.0mm	\$2.70	\$1.70	0	Boundtree	\$0.00	\$0.00
Non-Rebreather - Pedi	\$1.17	\$0.83	0	Boundtree	\$0.00	\$0.00
Large Suction Canister	\$3.45	\$3.70	150	PennCare	\$517.50	\$0.00
Easy Suction Device	\$36.10	-	25	PennCare	\$902.50	\$0.00
Surgical Lube (BOX)	\$6.60		5	PennCare	\$33.00	\$0.00
Bite Stick	\$0.50	\$0.50	0	Boundtree	\$0.00	\$0.00
Nebulizer	\$0.92	\$0.85	100	Boundtree	\$0.00	\$85.00
Control-Cric	\$195.00	\$175.90	2	Boundtree	\$0.00	\$351.80
Suction Catheter, 10 Fr	\$0.20	\$0.18	40	Boundtree	\$0.00	\$7.20
Suction Cathedar 6fr	\$0.20	\$0.18	40	Boundtree	\$0.00	\$7.20
Suction Cathedar 18fr	\$0.20	\$0.18	40	Boundtree	\$0.00	\$7.20
Oxygen Cylinder Gasket	\$0.07	\$0.15	25	PennCare	\$1.75	\$0.00

\$1,699.10    \$10,450.63

PennCare      Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
Stethoscope	\$8.50	\$4.99	PennCare	15	\$127.50	\$0.00
Capnoline - Intubated	\$5.95	\$6.30	PennCare	150	\$892.50	\$0.00
Capnoline - Non Intubated	\$8.25	\$7.00	Boundtree	2500	\$0.00	\$17,500.00
Pedi SpO2 Sensor (10-50kg)	\$13.85	\$7.99	Boundtree	10	\$0.00	\$79.90
Electrodes	\$3.15	\$10.50	Boundtree	1500	\$0.00	\$15,750.00
Defib Pads Pediatric/Infant	\$18.25	\$24.09	PennCare	100	\$1,825.00	\$0.00
Defib Pads Adult/Child	\$18.95	\$22.49	PennCare	25	\$473.75	\$0.00
Lithium Battery CR123 (2/pk)	N/A	\$5.00	Boundtree	0	\$0.00	\$0.00
Electric Razor Blades	\$4.53	\$6.15	PennCare	25	\$113.25	\$0.00
Infant SpO2 Sensor (3-20kg)	\$15.05		PennCare	10	\$150.50	\$0.00
NIBP Cuff Infant LifePak 15 (Tan)	\$18.05	\$23.90	PennCare	5	\$90.25	\$0.00
Pulse Ox	\$18.90		PennCare	10	\$189.00	\$0.00
BP CUFF (Manual)	\$7.22	\$8.99	PennCare	15	\$108.30	\$0.00
Glucose Test Strips (BT of 50)	\$9.65	\$11.50	PennCare	40	\$386.00	\$0.00
Assure Prism Glucometer	\$0.00	\$0.00	Boundtree	10	\$0.00	\$0.00
EKG PAPER (1 Roll)	\$2.90	\$2.50	Boundtree	150	\$0.00	\$375.00
LANCET (BOX)	\$9.50	\$11.80	PennCare	30	\$285.00	\$0.00
NIBP Cuff Adult Reg LifePak 15 (Blue)	\$24.07	\$30.99	PennCare	10	\$240.70	\$0.00
NIBP Cuff Large Adult LifePak 15 (Red)	\$26.25	\$18.90	Boundtree	10	\$0.00	\$189.00
NIBP Cuff Lg. Adult Long (XL-Red)	\$28.88	\$23.90	PennCare	10	\$288.80	\$0.00
Sudecon Wipes	\$2.40	\$1.35	Boundtree	1	\$0.00	\$1.35
Thermometer Probe Cover (BOX)	\$10.45	\$10.50	PennCare	5	\$52.25	\$0.00
Razor (Non-Electric)	\$0.40	\$0.25	Boundtree	50	\$0.00	\$12.50
Pen Light	\$0.89	\$0.65	Boundtree	5	\$0.00	\$3.25
Lucas Cup	\$57.58	\$53.73	Boundtree	0	\$0.00	\$0.00
Nail Polish Remover (BOX)	\$2.35	\$6.39	PennCare	10	\$23.50	\$0.00
NIBP Cuff Child LifePak 15 (Green)	\$18.05	\$25.90	PennCare	5	\$90.25	\$0.00
Rainbow DCI	\$601.95	\$640.90	PennCare	0	\$0.00	\$0.00
Rainbow RC-1 EMS	\$391.00	\$258.90	PennCare	0	\$0.00	\$0.00
M-LNCS DCI-P	\$185.00	\$180.99	Boundtree	10	\$0.00	\$1,809.90

\$5,336.55

\$2,391.00



Description	PennCare	Boundtree	Supplier	Amount Needed	PC Total	BT Total
	Single item Cost	Single item Cost				
Backboard Straps	\$8.25	\$13.50	PennCare	18	\$148.50	\$0.00
Sager Traction Splint	\$579.00	\$788.90	PennCare	2	\$1,158.00	\$0.00
HEAD IMMOBILIZER STA-BLOK	\$5.25	\$4.75	Boundtree	150	\$0.00	\$712.50
MEGAMOVER TRANSPORT CHAIR	\$16.25	\$11.80	Boundtree	100	\$0.00	\$1,180.00
Disposable Blanket	\$2.05	\$4.50	PennCare	10	\$20.50	\$0.00
Mega Mover	\$19.20	\$18.50	Boundtree	100	\$0.00	\$1,850.00
Vacuum Splint Small Extremity	\$91.00	\$90.70	Boundtree	5	\$0.00	\$453.50
Adult C-Collar	\$5.95	\$4.10	Boundtree	150	\$0.00	\$615.00
Pedi C-Collar	\$5.95	\$4.10	Boundtree	50	\$0.00	\$205.00
Slide Board	\$32.00	\$160.90	PennCare	0	\$0.00	\$0.00
CombiCarrier Head Immobilizer	\$139.35	\$135.99	Boundtree	2	\$0.00	\$271.98
SPLINT CASE EVAC-U-SPLINT MATTRESS	\$53.00	\$51.90	Boundtree	5	\$0.00	\$259.50
Backboard	\$150.00	\$112.90	Boundtree	6	\$0.00	\$677.40
Vacuum Mattress Pediatric	\$450.00	\$355.90	Boundtree	1	\$0.00	\$355.90
Vacuum Splint Small	\$19.00	\$90.70	Boundtree	10	\$0.00	\$907.00
Vacuum Splint Medium Extremity	\$125.00	\$117.90	Boundtree	10	\$0.00	\$1,179.00
Vacuum Splint Large Extremity	\$175.00	\$163.90	Boundtree	10	\$0.00	\$1,639.00
Patient Restraint (Pair)	\$105.00	\$4.40	Boundtree	40	\$0.00	\$176.00
Reeves Stretcher	\$325.00	\$324.90	Boundtree	3	\$0.00	\$974.70
Pedi Vacuum Mattress w/ pump	\$609.99	\$355.90	Boundtree	2	\$0.00	\$711.80
Adult Vac. Mattress w/ pump	\$925.00	\$920.90	Boundtree	2	\$0.00	\$1,841.80
Cot Straps		\$17.30	Boundtree	0	\$0.00	\$0.00
Stair Chair Straps		\$17.30	Boundtree	0	\$0.00	\$0.00

\$1,327.00      \$14,010.08

PennCare      Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
Red Medication Cell	\$122.00	\$ 121.70	Boundtree	5	\$0.00	\$608.50
Green Airway Cell	\$115.00	\$ 111.00	Boundtree	5	\$0.00	\$555.00
Black Universal Cell	\$85.00	\$ 84.10	Boundtree	5	\$0.00	\$420.50
Meret First in Bag	\$350.00	\$ 293.90	Boundtree	3	\$0.00	\$881.70
C Collar Bag	\$31.95	\$ 25.50	Boundtree	5	\$0.00	\$127.50

\$0.00      \$2,593.20

PennCare Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
OB Kit	\$6.65	\$6.00	Boundtree	10	\$0.00	\$60.00
SAM Splint	\$12.17	\$8.00	Boundtree	20	\$0.00	\$160.00
TAPECLEAR 1 IN (BOX of 100)	\$7.75	\$4.80	Boundtree	40	\$0.00	\$192.00
2 Inch Tape	\$8.80	\$8.40	Boundtree	20	\$0.00	\$168.00
Burn Towel (20"x30")	N/A	\$1.90	Boundtree	10	\$0.00	\$19.00
Burn Face Mask	\$19.75	\$18.99	Boundtree	10	\$0.00	\$189.90
Burn Sheet (60"x96")	\$2.82	\$2.70	Boundtree	10	\$0.00	\$27.00
T-Pod	\$97.00	\$102.90	PennCare	10	\$970.00	\$0.00
TRIAGE TAG 50/PKG	\$79.99	\$65.90	PennCare	0	\$0.00	\$0.00
Trauma Shears	\$0.75	\$0.90	PennCare	25	\$18.75	\$0.00
Hemostats	\$3.79	\$1.25	Boundtree	15	\$0.00	\$18.75
Magill Forceps	\$6.64	\$4.25	Boundtree	15	\$0.00	\$63.75
Bandage Scissors	\$2.70	\$0.90	Boundtree	15	\$0.00	\$13.50
Spit Sock Mask	\$4.25	\$3.25	Boundtree	0	\$0.00	\$0.00
Needle Decompression, 14 ga	\$8.30	\$9.60	PennCare	40	\$332.00	\$0.00
EYE SHIELD METAL	\$2.99	\$0.94	Boundtree	0	\$0.00	\$0.00
Eye pad	\$5.68	\$4.50	Boundtree	0	\$0.00	\$0.00
Band-aids (BOX)	\$2.10	\$1.30	Boundtree	50	\$0.00	\$65.00
GAUZE PADS 4" X 4" (BOX of 100)		\$2.20	Boundtree	75	\$0.00	\$165.00
NON ADHERING BANDAGE	\$0.50	\$0.52	PennCare	25	\$12.50	\$0.00
Coban		-	PennCare	0	\$0.00	\$0.00
Fluff Bandage Roll		\$1.19	Boundtree	200	\$0.00	\$238.00
QuikClot Gauze	\$8.42	\$36.50	PennCare	60	\$505.20	\$0.00
ABD Pad 5x9 (BOX of 25)	\$4.30		PennCare	25	\$107.50	\$0.00
Fluff Gauze Bandage Roll (12 4"-Rolls)		\$1.19	Boundtree	25	\$0.00	\$29.75
ISRAELI BANDAGE	\$3.13	\$6.29	PennCare	30	\$93.90	\$0.00
Multi Trauma Dressing	\$0.90	\$1.90	PennCare	0	\$0.00	\$0.00
Halo Chest Seal	\$13.54	\$3.80	Boundtree	30	\$0.00	\$114.00
Cold Pack	\$0.65	\$0.40	Boundtree	500	\$0.00	\$200.00
Hot Pack	\$0.77	\$0.50	Boundtree	100	\$0.00	\$50.00
(CAT) Tourniquet	\$24.39	\$26.19	PennCare	50	\$1,219.50	\$0.00
RING CUTTER	\$5.53	\$7.75	PennCare	5	\$27.65	\$0.00
Ring Cutter Blade	\$4.55	\$2.00	Boundtree	30	\$0.00	\$60.00
Triangular Bandage	\$0.25	\$0.40	PennCare	40	\$10.00	\$0.00

\$3,297.00

\$1,833.65

PennCare      Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
ALBUTEROL	N/A	\$0.30	Boundtree	10	\$0.00	\$3.00
Aspirin 81mg (BT of 30)	\$0.85	\$0.78	Boundtree	30	\$0.00	\$23.40
Atrovent	N/A	\$6.99	Boundtree	70	\$0.00	\$489.30
Nitroglycerin	N/A	\$78.90	Boundtree	40	\$0.00	\$3,156.00
Oral Zofran 4mg	N/A	\$6.07	Boundtree	25	\$0.00	\$151.75
Prednisone	N/A	\$10.80	Boundtree	20	\$0.00	\$216.00
Sterile Water, 500ml	\$2.49	\$3.45	PennCare	50	\$124.50	\$0.00
Sterile Water, 250ml	\$1.55	\$3.00	PennCare	50	\$77.50	\$0.00
0.9% Sodium Chloride 100ml Bag	\$2.75	\$2.18	Boundtree	25	\$0.00	\$54.50
Green Pull Seals	\$22.15	\$23.99	PennCare	25	\$553.75	\$0.00
0.9% Sodium Chloride 500ml	\$4.05	\$3.48	Boundtree	500	\$0.00	\$1,740.00
IV Flush 10 ml	\$0.31	\$0.50	PennCare	4000	\$1,240.00	\$0.00
Oral Glucose (Shipped pack of 3)	\$3.95	\$6.13	Boundtree	30	\$0.00	\$183.90
Neo-Synephrine Nasal Spray (1/2 oz.)	N/A	\$5.10	Boundtree	20	\$0.00	\$102.00
Tylenol 325 mg. (2 tablet-pack)	\$7.75	\$4.70	Boundtree	60	\$0.00	\$282.00
0.9% Sodium Chloride 1000ml	\$4.30	\$3.20	Boundtree	300	\$0.00	\$960.00

\$1,995.75      \$7,361.85

<u>Description</u>	PennCare	Boundtree	<u>Supplier</u>	<u>Amount Needed</u>	<u>PC Total</u>	<u>BT Total</u>
	<u>Single item Cost</u>	<u>Single item Cost</u>				
CaviWipes	\$5.99	\$8.00	PennCare	60	\$359.40	\$0.00
clorox germicidal wipes	N/A	\$8.30	Boundtree	40	\$0.00	\$332.00
Ear Loop Mask (BOX of 50)	\$2.95	\$9.00	PennCare	30	\$88.50	\$0.00
N-95 Mask (BOX)	\$1.45	\$0.50	Boundtree	30	\$0.00	\$15.00
Uvex Ultraspec Safety Glasses	\$7.71	\$4.89	Boundtree	10	\$0.00	\$48.90
Chux Pad	\$0.17	\$0.25	PennCare	500	\$85.00	\$0.00
Gloves, SM, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	10	\$0.00	\$75.00
Gloves, MED, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	700	\$0.00	\$5,250.00
Gloves, LG, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	700	\$0.00	\$5,250.00
Gloves, XL, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	700	\$0.00	\$5,250.00
Linen Bags (yellow)	\$0.38	\$0.25	Boundtree	10	\$0.00	\$2.50
Emesis Bag, 1000cc	\$10.83	\$11.00	PennCare	25	\$270.75	\$0.00
WIPES BLEACH MICRODOT (160/TUB)	N/A		Boundtree	25	\$0.00	\$0.00
Sani-Cloth Plus Wipes	\$5.85	\$8.30	PennCare	60	\$351.00	\$0.00
Sterifab	N/A	\$23.00	Boundtree	10	\$0.00	\$230.00
Large Bio Hazard Bag	\$0.22	\$0.25	PennCare	600	\$132.00	\$0.00
Small Bio Hazard Bag	\$0.10	\$0.15	PennCare	600	\$60.00	\$0.00
Gel Hand Disinfectant	\$1.95	\$1.10	Boundtree	25	\$0.00	\$27.50
Isolation Kit	N/A	\$ 8.90	Boundtree	10	\$0.00	\$89.00
Vitaloxide	N/A	-	None	0	\$0.00	\$0.00
Infection Control Kit	\$8.18	\$6.59	Boundtree	10	\$0.00	\$65.90

\$1,346.65      \$16,635.80

PennCare      Boundtree

<u>Description</u>	<u>Single item Cost</u>	<u>Single Item Cost</u>	<u>Supplier</u>	<u>Amount Needed</u>	<u>PC Total</u>	<u>BT Total</u>
J-Loop (BOX of 50 or 100)	\$0.95	\$1.26	PennCare	2500	\$2,375.00	\$0.00
IV Catheter 14 ga	\$1.95	\$1.86	Boundtree	0	\$0.00	\$0.00
IV Catheter 16 ga	\$1.95	\$1.86	Boundtree	0	\$0.00	\$0.00
IV Catheter 18 ga (Box)	\$1.95	\$1.92	Boundtree	1500	\$0.00	\$2,880.00
IV Catheter 20 ga (Box)	\$1.95	\$1.92	Boundtree	1500	\$0.00	\$2,880.00
IV Catheter 22 ga	\$1.95	\$1.94	Boundtree	50	\$0.00	\$97.00
IV Catheter 24 ga	\$1.95	\$1.86	Boundtree	0	\$0.00	\$0.00
Sharps Solo	\$1.72	\$1.55	Boundtree	300	\$0.00	\$465.00
Large Sharps	\$4.05	\$5.69	PennCare	150	\$607.50	\$0.00
3cc Syringe	\$0.20	\$0.19	Boundtree	300	\$0.00	\$57.00
BLUNT FILTER NEEDLE	\$0.18	\$0.50	PennCare	50	\$9.00	\$0.00
Transfer Needle (BOX)	N/A	\$0.50	Boundtree	100	\$0.00	\$50.00
NEEDLE 25 GAUGE (BOX)	\$5.00	\$0.15	Boundtree	100	\$0.00	\$15.00
1cc Syringe	\$0.15	\$0.14	Boundtree	300	\$0.00	\$42.00
10cc SYRINGE	\$0.14	\$0.25	PennCare	300	\$42.00	\$0.00
3-Way Stopcock	\$0.70	\$0.75	PennCare	25	\$17.50	\$0.00
30cc SYRINGE	\$0.42	\$0.49	PennCare	100	\$42.00	\$0.00
60cc SYRINGE	\$0.58	\$1.21	PennCare	100	\$58.00	\$0.00
Alcohol Prep (BOX)	\$2.25	\$2.50	PennCare	30	\$67.50	\$0.00
Tegaderm (BOX)	\$30.99	\$18.00	Boundtree	25	\$0.00	\$450.00
Tourniquet (IV) (Bag of 250)	\$30.00	\$22.18	Boundtree	7	\$0.00	\$155.26
IV Admin Set, 10 Drp	\$1.36	\$1.40	PennCare	300	\$408.00	\$0.00
Curaplex DART (MADD)	N/A	\$5.88	Boundtree	150	\$0.00	\$882.00

\$3,626.50

\$7,973.26

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Rick L. Prinz, Fire Chief	

<b>Motion:</b>
Teleflex LLC - \$19,415.00 - Purchase EMS supplies for annual bulk order

<b>Background:</b>
<p>Request purchase order approval for Teleflex LLC as part of the yearly bulk supply order.</p> <p>Our EMS supplies are ordered based on inventory control and a tracking system that shows what was used and how many we have in inventory. It is critical to have the supplies needed on hand for proper patient care. Teleflex LLC is a sole source supplier therefore no competing bids were available.</p> <p>See attached documentation for the complete list of items to be purchased.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational	
	<b>CIP #:</b>		
	<b>TIF Info:</b>		
	<b>Purchase Order:</b>	24000982	<b>Total Encumbrance:</b>

Description	Single item Cost	Case Pack Quantity	Case Pack Cost	Quantity Needed	Subtotal
Pink IO Needle	\$115.00	5	\$575.00	3	\$1,725.00
Blue IO Needle	\$115.00	5	\$575.00	15	\$8,625.00
Yellow IO Needle	\$115.00	5	\$575.00	15	\$8,625.00
Driver	\$220.00	1	\$220.00	2	\$440.00

\$19,415.00



# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Rick L. Prinz, Fire Chief	

<b>Motion:</b>
Penn Care, Inc. - \$18,628.55 - Purchase EMS supplies for annual bulk order

<b>Background:</b>
<p>Request purchase order approval for Penn Care as part of the yearly bulk supply order.</p> <p>Our EMS supplies are ordered based on inventory control and a tracking system that shows what was used and how many we have in inventory. It is critical to have the supplies needed on hand for proper patient care. Some items are sole source only supplier therefore no competing bids were available.</p> <p>See attached documentation for the complete list of items to be purchased.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>	24000986	<b>Total Encumbrance:</b>	\$ 18,628.55

PennCare Boundtree

Description	Single item Cost	Single item Cost	Amount Needed	Supplier	PC Total	BT Total
Oral airway, 50 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 60 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 70 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 80 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 90 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 100 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Oral airway, 110 mm	\$0.25	\$ 0.17	30	Boundtree	\$0.00	\$5.10
Nasal Airway 26fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 28fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 30fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 32fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Nasal Airway 34fr	\$2.05	\$1.75	25	Boundtree	\$0.00	\$43.75
Laryngoscope HANDLE	\$11.40	\$12.50	5	PennCare	\$57.00	\$0.00
Laryngoscope Blade Mac 2	\$5.15	\$4.50	5	Boundtree	\$0.00	\$22.50
Laryngoscope Blade Mac 3	\$5.15	\$4.50	15	Boundtree	\$0.00	\$67.50
Laryngoscope Blade Mac 4	\$5.15	\$4.50	25	Boundtree	\$0.00	\$112.50
Laryngoscope Blade Miller 2	\$5.15	\$4.50	0	Boundtree	\$0.00	\$0.00
Laryngoscope Blade Miller 3	\$5.15	\$4.50	20	Boundtree	\$0.00	\$90.00
Laryngoscope Blade Miller 4	\$5.15	\$4.50	20	Boundtree	\$0.00	\$90.00
Endotracheal Tube with Stylette, 6.0mm	\$2.70	\$1.70	25	Boundtree	\$0.00	\$42.50
Endotracheal Tube with Stylette, 7.0mm	\$2.70	\$1.70	25	Boundtree	\$0.00	\$42.50
Endotracheal Tube with Stylette, 8.0mm	\$2.70	\$1.70	25	Boundtree	\$0.00	\$42.50
Bougie	\$6.65	\$4.99	0	Boundtree	\$0.00	\$0.00
Viral Filter	\$1.27	\$0.70	0	Boundtree	\$0.00	\$0.00
I-GEL (SIZE 1)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 1.5)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 2)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 2.5)	\$16.50	\$17.59	3	Boundtree	\$0.00	\$52.77
I-GEL (SIZE 3)	\$27.50	\$28.19	40	Boundtree	\$0.00	\$1,127.60
I-GEL (SIZE 4)	\$27.50	\$28.19	50	Boundtree	\$0.00	\$1,409.50
I-GEL (SIZE 5)	\$27.50	\$28.19	40	Boundtree	\$0.00	\$1,127.60
Thomas Tube Holder	\$4.50	\$3.99	60	Boundtree	\$0.00	\$239.40
King Vision Standard Blade	\$49.95	DC'd	0	PennCare	\$0.00	\$0.00
King Vision Channeled Blade	\$49.95	DC'd	0	PennCare	\$0.00	\$0.00
BVM Adult (Case of 12)	\$10.50	\$10.20	3	Boundtree	\$0.00	\$30.60
BVM Pedi	\$12.45	\$12.55	3	PennCare	\$37.35	\$0.00
Nasal Cannula - Adult (Case of 50)	\$0.30	\$0.35	500	PennCare	\$150.00	\$0.00
Nasal Cannula - Pedi	\$0.38	\$0.35	0	Boundtree	\$0.00	\$0.00
CPAP	\$51.95	\$43.50	100	Boundtree	\$0.00	\$4,350.00
LARGE CPAP MASK	\$24.10	\$22.50	20	Boundtree	\$0.00	\$450.00
Nebulizer - Pediatric	\$1.15	\$1.09	50	Boundtree	\$0.00	\$54.50
Suction Tubing	\$1.25	\$0.95	200	Boundtree	\$0.00	\$190.00
Non-Rebreather - Adult (Case of 50)	\$0.85	\$0.75	50	Boundtree	\$0.00	\$37.50
Laryngoscope Blade Miller 00	\$5.15	\$4.50	0	Boundtree	\$0.00	\$0.00

Endotracheal Tube with Stylette, 9.0mm	\$2.70	\$1.70	0	Boundtree	\$0.00	\$0.00
Non-Rebreather - Pedi	\$1.17	\$0.83	0	Boundtree	\$0.00	\$0.00
Large Suction Canister	\$3.45	\$3.70	150	PennCare	\$517.50	\$0.00
Easy Suction Device	\$36.10	-	25	PennCare	\$902.50	\$0.00
Surgical Lube (BOX)	\$6.60		5	PennCare	\$33.00	\$0.00
Bite Stick	\$0.50	\$0.50	0	Boundtree	\$0.00	\$0.00
Nebulizer	\$0.92	\$0.85	100	Boundtree	\$0.00	\$85.00
Control-Cric	\$195.00	\$175.90	2	Boundtree	\$0.00	\$351.80
Suction Catheter, 10 Fr	\$0.20	\$0.18	40	Boundtree	\$0.00	\$7.20
Suction Cathedar 6fr	\$0.20	\$0.18	40	Boundtree	\$0.00	\$7.20
Suction Cathedar 18fr	\$0.20	\$0.18	40	Boundtree	\$0.00	\$7.20
Oxygen Cylinder Gasket	\$0.07	\$0.15	25	PennCare	\$1.75	\$0.00

\$1,699.10    \$10,450.63

PennCare      Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
Stethoscope	\$8.50	\$4.99	PennCare	15	\$127.50	\$0.00
Capnoline - Intubated	\$5.95	\$6.30	PennCare	150	\$892.50	\$0.00
Capnoline - Non Intubated	\$8.25	\$7.00	Boundtree	2500	\$0.00	\$17,500.00
Pedi SpO2 Sensor (10-50kg)	\$13.85	\$7.99	Boundtree	10	\$0.00	\$79.90
Electrodes	\$3.15	\$10.50	Boundtree	1500	\$0.00	\$15,750.00
Defib Pads Pediatric/Infant	\$18.25	\$24.09	PennCare	100	\$1,825.00	\$0.00
Defib Pads Adult/Child	\$18.95	\$22.49	PennCare	25	\$473.75	\$0.00
Lithium Battery CR123 (2/pk)	N/A	\$5.00	Boundtree	0	\$0.00	\$0.00
Electric Razor Blades	\$4.53	\$6.15	PennCare	25	\$113.25	\$0.00
Infant SpO2 Sensor (3-20kg)	\$15.05		PennCare	10	\$150.50	\$0.00
NIBP Cuff Infant LifePak 15 (Tan)	\$18.05	\$23.90	PennCare	5	\$90.25	\$0.00
Pulse Ox	\$18.90		PennCare	10	\$189.00	\$0.00
BP CUFF (Manual)	\$7.22	\$8.99	PennCare	15	\$108.30	\$0.00
Glucose Test Strips (BT of 50)	\$9.65	\$11.50	PennCare	40	\$386.00	\$0.00
Assure Prism Glucometer	\$0.00	\$0.00	Boundtree	10	\$0.00	\$0.00
EKG PAPER (1 Roll)	\$2.90	\$2.50	Boundtree	150	\$0.00	\$375.00
LANCET (BOX)	\$9.50	\$11.80	PennCare	30	\$285.00	\$0.00
NIBP Cuff Adult Reg LifePak 15 (Blue)	\$24.07	\$30.99	PennCare	10	\$240.70	\$0.00
NIBP Cuff Large Adult LifePak 15 (Red)	\$26.25	\$18.90	Boundtree	10	\$0.00	\$189.00
NIBP Cuff Lg. Adult Long (XL-Red)	\$28.88	\$23.90	PennCare	10	\$288.80	\$0.00
Sudecon Wipes	\$2.40	\$1.35	Boundtree	1	\$0.00	\$1.35
Thermometer Probe Cover (BOX)	\$10.45	\$10.50	PennCare	5	\$52.25	\$0.00
Razor (Non-Electric)	\$0.40	\$0.25	Boundtree	50	\$0.00	\$12.50
Pen Light	\$0.89	\$0.65	Boundtree	5	\$0.00	\$3.25
Lucas Cup	\$57.58	\$53.73	Boundtree	0	\$0.00	\$0.00
Nail Polish Remover (BOX)	\$2.35	\$6.39	PennCare	10	\$23.50	\$0.00
NIBP Cuff Child LifePak 15 (Green)	\$18.05	\$25.90	PennCare	5	\$90.25	\$0.00
Rainbow DCI	\$601.95	\$640.90	PennCare	0	\$0.00	\$0.00
Rainbow RC-1 EMS	\$391.00	\$258.90	PennCare	0	\$0.00	\$0.00
M-LNCS DCI-P	\$185.00	\$180.99	Boundtree	10	\$0.00	\$1,809.90

\$5,336.55

\$2,391.00

Description	PennCare	Boundtree	Supplier	Amount Needed	PC Total	BT Total
	Single item Cost	Single item Cost				
Backboard Straps	\$8.25	\$13.50	PennCare	18	\$148.50	\$0.00
Sager Traction Splint	\$579.00	\$788.90	PennCare	2	\$1,158.00	\$0.00
HEAD IMMOBILIZER STA-BLOK	\$5.25	\$4.75	Boundtree	150	\$0.00	\$712.50
MEGAMOVER TRANSPORT CHAIR	\$16.25	\$11.80	Boundtree	100	\$0.00	\$1,180.00
Disposable Blanket	\$2.05	\$4.50	PennCare	10	\$20.50	\$0.00
Mega Mover	\$19.20	\$18.50	Boundtree	100	\$0.00	\$1,850.00
Vacuum Splint Small Extremity	\$91.00	\$90.70	Boundtree	5	\$0.00	\$453.50
Adult C-Collar	\$5.95	\$4.10	Boundtree	150	\$0.00	\$615.00
Pedi C-Collar	\$5.95	\$4.10	Boundtree	50	\$0.00	\$205.00
Slide Board	\$32.00	\$160.90	PennCare	0	\$0.00	\$0.00
CombiCarrier Head Immobilizer	\$139.35	\$135.99	Boundtree	2	\$0.00	\$271.98
SPLINT CASE EVAC-U-SPLINT MATTRESS	\$53.00	\$51.90	Boundtree	5	\$0.00	\$259.50
Backboard	\$150.00	\$112.90	Boundtree	6	\$0.00	\$677.40
Vacuum Mattress Pediatric	\$450.00	\$355.90	Boundtree	1	\$0.00	\$355.90
Vacuum Splint Small	\$19.00	\$90.70	Boundtree	10	\$0.00	\$907.00
Vacuum Splint Medium Extremity	\$125.00	\$117.90	Boundtree	10	\$0.00	\$1,179.00
Vacuum Splint Large Extremity	\$175.00	\$163.90	Boundtree	10	\$0.00	\$1,639.00
Patient Restraint (Pair)	\$105.00	\$4.40	Boundtree	40	\$0.00	\$176.00
Reeves Stretcher	\$325.00	\$324.90	Boundtree	3	\$0.00	\$974.70
Pedi Vacuum Mattress w/ pump	\$609.99	\$355.90	Boundtree	2	\$0.00	\$711.80
Adult Vac. Mattress w/ pump	\$925.00	\$920.90	Boundtree	2	\$0.00	\$1,841.80
Cot Straps		\$17.30	Boundtree	0	\$0.00	\$0.00
Stair Chair Straps		\$17.30	Boundtree	0	\$0.00	\$0.00

\$1,327.00      \$14,010.08

PennCare      Boundtree

Description	<u>Single item Cost</u>	<u>Single item Cost</u>	<u>Supplier</u>	<u>Amount Needed</u>	<u>PC Total</u>	<u>BT Total</u>
Red Medication Cell	\$122.00	\$ 121.70	Boundtree	5	\$0.00	\$608.50
Green Airway Cell	\$115.00	\$ 111.00	Boundtree	5	\$0.00	\$555.00
Black Universal Cell	\$85.00	\$ 84.10	Boundtree	5	\$0.00	\$420.50
Meret First in Bag	\$350.00	\$ 293.90	Boundtree	3	\$0.00	\$881.70
C Collar Bag	\$31.95	\$ 25.50	Boundtree	5	\$0.00	\$127.50

\$0.00      \$2,593.20

PennCare Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
OB Kit	\$6.65	\$6.00	Boundtree	10	\$0.00	\$60.00
SAM Splint	\$12.17	\$8.00	Boundtree	20	\$0.00	\$160.00
TAPECLEAR 1 IN (BOX of 100)	\$7.75	\$4.80	Boundtree	40	\$0.00	\$192.00
2 Inch Tape	\$8.80	\$8.40	Boundtree	20	\$0.00	\$168.00
Burn Towel (20"x30")	N/A	\$1.90	Boundtree	10	\$0.00	\$19.00
Burn Face Mask	\$19.75	\$18.99	Boundtree	10	\$0.00	\$189.90
Burn Sheet (60"x96")	\$2.82	\$2.70	Boundtree	10	\$0.00	\$27.00
T-Pod	\$97.00	\$102.90	PennCare	10	\$970.00	\$0.00
TRIAGE TAG 50/PKG	\$79.99	\$65.90	PennCare	0	\$0.00	\$0.00
Trauma Shears	\$0.75	\$0.90	PennCare	25	\$18.75	\$0.00
Hemostats	\$3.79	\$1.25	Boundtree	15	\$0.00	\$18.75
Magill Forceps	\$6.64	\$4.25	Boundtree	15	\$0.00	\$63.75
Bandage Scissors	\$2.70	\$0.90	Boundtree	15	\$0.00	\$13.50
Spit Sock Mask	\$4.25	\$3.25	Boundtree	0	\$0.00	\$0.00
Needle Decompression, 14 ga	\$8.30	\$9.60	PennCare	40	\$332.00	\$0.00
EYE SHIELD METAL	\$2.99	\$0.94	Boundtree	0	\$0.00	\$0.00
Eye pad	\$5.68	\$4.50	Boundtree	0	\$0.00	\$0.00
Band-aids (BOX)	\$2.10	\$1.30	Boundtree	50	\$0.00	\$65.00
GAUZE PADS 4" X 4" (BOX of 100)		\$2.20	Boundtree	75	\$0.00	\$165.00
NON ADHERING BANDAGE	\$0.50	\$0.52	PennCare	25	\$12.50	\$0.00
Coban		-	PennCare	0	\$0.00	\$0.00
Fluff Bandage Roll		\$1.19	Boundtree	200	\$0.00	\$238.00
QuikClot Gauze	\$8.42	\$36.50	PennCare	60	\$505.20	\$0.00
ABD Pad 5x9 (BOX of 25)	\$4.30		PennCare	25	\$107.50	\$0.00
Fluff Gauze Bandage Roll (12 4"-Rolls)		\$1.19	Boundtree	25	\$0.00	\$29.75
ISRAELI BANDAGE	\$3.13	\$6.29	PennCare	30	\$93.90	\$0.00
Multi Trauma Dressing	\$0.90	\$1.90	PennCare	0	\$0.00	\$0.00
Halo Chest Seal	\$13.54	\$3.80	Boundtree	30	\$0.00	\$114.00
Cold Pack	\$0.65	\$0.40	Boundtree	500	\$0.00	\$200.00
Hot Pack	\$0.77	\$0.50	Boundtree	100	\$0.00	\$50.00
(CAT) Tourniquet	\$24.39	\$26.19	PennCare	50	\$1,219.50	\$0.00
RING CUTTER	\$5.53	\$7.75	PennCare	5	\$27.65	\$0.00
Ring Cutter Blade	\$4.55	\$2.00	Boundtree	30	\$0.00	\$60.00
Triangular Bandage	\$0.25	\$0.40	PennCare	40	\$10.00	\$0.00

\$3,297.00

\$1,833.65

PennCare      Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
ALBUTEROL	N/A	\$0.30	Boundtree	10	\$0.00	\$3.00
Aspirin 81mg (BT of 30)	\$0.85	\$0.78	Boundtree	30	\$0.00	\$23.40
Atrovent	N/A	\$6.99	Boundtree	70	\$0.00	\$489.30
Nitroglycerin	N/A	\$78.90	Boundtree	40	\$0.00	\$3,156.00
Oral Zofran 4mg	N/A	\$6.07	Boundtree	25	\$0.00	\$151.75
Prednisone	N/A	\$10.80	Boundtree	20	\$0.00	\$216.00
Sterile Water, 500ml	\$2.49	\$3.45	PennCare	50	\$124.50	\$0.00
Sterile Water, 250ml	\$1.55	\$3.00	PennCare	50	\$77.50	\$0.00
0.9% Sodium Chloride 100ml Bag	\$2.75	\$2.18	Boundtree	25	\$0.00	\$54.50
Green Pull Seals	\$22.15	\$23.99	PennCare	25	\$553.75	\$0.00
0.9% Sodium Chloride 500ml	\$4.05	\$3.48	Boundtree	500	\$0.00	\$1,740.00
IV Flush 10 ml	\$0.31	\$0.50	PennCare	4000	\$1,240.00	\$0.00
Oral Glucose (Shipped pack of 3)	\$3.95	\$6.13	Boundtree	30	\$0.00	\$183.90
Neo-Synephrine Nasal Spray (1/2 oz.)	N/A	\$5.10	Boundtree	20	\$0.00	\$102.00
Tylenol 325 mg. (2 tablet-pack)	\$7.75	\$4.70	Boundtree	60	\$0.00	\$282.00
0.9% Sodium Chloride 1000ml	\$4.30	\$3.20	Boundtree	300	\$0.00	\$960.00

\$1,995.75      \$7,361.85



PennCare Boundtree

Description	Single item Cost	Single item Cost	Supplier	Amount Needed	PC Total	BT Total
CaviWipes	\$5.99	\$8.00	PennCare	60	\$359.40	\$0.00
clorox germicidal wipes	N/A	\$8.30	Boundtree	40	\$0.00	\$332.00
Ear Loop Mask (BOX of 50)	\$2.95	\$9.00	PennCare	30	\$88.50	\$0.00
N-95 Mask (BOX)	\$1.45	\$0.50	Boundtree	30	\$0.00	\$15.00
Uvex Ultraspec Safety Glasses	\$7.71	\$4.89	Boundtree	10	\$0.00	\$48.90
Chux Pad	\$0.17	\$0.25	PennCare	500	\$85.00	\$0.00
Gloves, SM, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	10	\$0.00	\$75.00
Gloves, MED, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	700	\$0.00	\$5,250.00
Gloves, LG, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	700	\$0.00	\$5,250.00
Gloves, XL, Nitrile (BOX)	\$8.50	\$7.50	Boundtree	700	\$0.00	\$5,250.00
Linen Bags (yellow)	\$0.38	\$0.25	Boundtree	10	\$0.00	\$2.50
Emesis Bag, 1000cc	\$10.83	\$11.00	PennCare	25	\$270.75	\$0.00
WIPES BLEACH MICRODOT (160/TUB)	N/A		Boundtree	25	\$0.00	\$0.00
Sani-Cloth Plus Wipes	\$5.85	\$8.30	PennCare	60	\$351.00	\$0.00
Sterifab	N/A	\$23.00	Boundtree	10	\$0.00	\$230.00
Large Bio Hazard Bag	\$0.22	\$0.25	PennCare	600	\$132.00	\$0.00
Small Bio Hazard Bag	\$0.10	\$0.15	PennCare	600	\$60.00	\$0.00
Gel Hand Disinfectant	\$1.95	\$1.10	Boundtree	25	\$0.00	\$27.50
Isolation Kit	N/A	\$ 8.90	Boundtree	10	\$0.00	\$89.00
Vitaloxide	N/A	-	None	0	\$0.00	\$0.00
Infection Control Kit	\$8.18	\$6.59	Boundtree	10	\$0.00	\$65.90

\$1,346.65 \$16,635.80

PennCare      Boundtree

Description	Single Item Cost	Single Item Cost	Supplier	Amount Needed	PC Total	BT Total
J-Loop (BOX of 50 or 100)	\$0.95	\$1.26	PennCare	2500	\$2,375.00	\$0.00
IV Catheter 14 ga	\$1.95	\$1.86	Boundtree	0	\$0.00	\$0.00
IV Catheter 16 ga	\$1.95	\$1.86	Boundtree	0	\$0.00	\$0.00
IV Catheter 18 ga (Box)	\$1.95	\$1.92	Boundtree	1500	\$0.00	\$2,880.00
IV Catheter 20 ga (Box)	\$1.95	\$1.92	Boundtree	1500	\$0.00	\$2,880.00
IV Catheter 22 ga	\$1.95	\$1.94	Boundtree	50	\$0.00	\$97.00
IV Catheter 24 ga	\$1.95	\$1.86	Boundtree	0	\$0.00	\$0.00
Sharps Solo	\$1.72	\$1.55	Boundtree	300	\$0.00	\$465.00
Large Sharps	\$4.05	\$5.69	PennCare	150	\$607.50	\$0.00
3cc Syringe	\$0.20	\$0.19	Boundtree	300	\$0.00	\$57.00
BLUNT FILTER NEEDLE	\$0.18	\$0.50	PennCare	50	\$9.00	\$0.00
Transfer Needle (BOX)	N/A	\$0.50	Boundtree	100	\$0.00	\$50.00
NEEDLE 25 GAUGE (BOX)	\$5.00	\$0.15	Boundtree	100	\$0.00	\$15.00
1cc Syringe	\$0.15	\$0.14	Boundtree	300	\$0.00	\$42.00
10cc SYRINGE	\$0.14	\$0.25	PennCare	300	\$42.00	\$0.00
3-Way Stopcock	\$0.70	\$0.75	PennCare	25	\$17.50	\$0.00
30cc SYRINGE	\$0.42	\$0.49	PennCare	100	\$42.00	\$0.00
60cc SYRINGE	\$0.58	\$1.21	PennCare	100	\$58.00	\$0.00
Alcohol Prep (BOX)	\$2.25	\$2.50	PennCare	30	\$67.50	\$0.00
Tegaderm (BOX)	\$30.99	\$18.00	Boundtree	25	\$0.00	\$450.00
Tourniquet (IV) (Bag of 250)	\$30.00	\$22.18	Boundtree	7	\$0.00	\$155.26
IV Admin Set, 10 Drp	\$1.36	\$1.40	PennCare	300	\$408.00	\$0.00
Curaplex DART (MADD)	N/A	\$5.88	Boundtree	150	\$0.00	\$882.00

\$3,626.50

\$7,973.26

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Rick L. Prinz, Fire Chief	

<b>Motion:</b>
Stryker Sales LLC - \$12,909.90 - Purchase EMS supplies for annual bulk order

<b>Background:</b>
<p>Request purchase order approval for Stryker Sales as part of the yearly bulk supply order.</p> <p>Our EMS supplies are ordered based on inventory control and a tracking system that shows what was used and how many we have in inventory. It is critical to have the supplies needed on hand for proper patient care. Some items are a sole source supplier therefore no competing bids were available.</p> <p>See attached documentation for the complete list of items to be purchased.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational	
	<b>CIP #:</b>		
	<b>TIF Info:</b>		
	<b>Purchase Order:</b>	24000985	<b>Total Encumbrance:</b>

Description	Single item Cost	Quantity Needed	Subtotal
LP 15 Straight BP Hose	\$75.60	5	\$378.00
ECG Cable - Trunk	\$345.95	2	\$691.90
ECG Cable - 12 Lead	\$143.50	2	\$287.00
Therapy Cable	\$360.50	2	\$721.00
Lucas Cup	\$38.62	75	\$2,896.50
Rainbow DCI	\$558.35	10	\$5,583.50
Rainbow RC-1 EMS	\$235.20	10	\$2,352.00

\$12,909.90

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Barb Wilson, Director of Public Information & Engagement	

<b>Motion:</b>
VIP Printing Center - \$9,396.00 - Print Summer 2024 Community Report

<b>Background:</b>
<p>In addition to nearly daily releases of a digital Community Report, Public Information &amp; Engagement assembles two printed publications for delivery to every address in the Township each year.</p> <p>VIP Printing Center has provided the best price to date. This requisition is for the summer issue of The Community Report which should arrive in mailboxes by mid-May.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>	24000972	<b>Total Encumbrance:</b>	\$ 9,396.00

# V.I.P. PRINTING & DESIGN

*Established 1987*

## Design, Print and Marketing Solutions

4836 Duff Drive, Suite A • West Chester, Ohio 45246  
 (513) 77-PRINT or (513) 777-7468 • FAX (513) 536-8712  
 Visit us online at [www.vipprinting.com](http://www.vipprinting.com)

**Estimate**

**12919**

No:

Reprint:

Date:

#-1

2/26/24

Customer No:

638

**Bill To:**

Barb Wilson  
 West Chester Township Trustees  
 9113 Cincinnati-Dayton Road  
 West Chester Ohio 45069

**Ship To:**

Barb Wilson  
 West Chester Township Administration  
 9113 Cincinnati-Dayton Road  
 West Chester Ohio 45069

Quantity	Description	Amount
29,000	Newsletter Spring/Summer 2024 12 page on 80# Gloss Text 4/4 Collate, Fold, Stitch & Trim to 8.5" x 11"	\$ 9,396.00

Sales Rep: Taken by: Doug Plus Sales Tax	SUBTOTAL TAX SHIPPING  TOTAL	\$ 9,396.00     \$ 9,396.00
<i>Thank you for the opportunity to bid on this job!</i>		

# AGENDA ITEM COVER SHEET

<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Colonel Joel M. Herzog, Chief of Police	

<b>Motion:</b>
DataWorks Plus LLC - \$17,241.25 - Replace and upgrade LiveScan system (CIP 1961)

<b>Background:</b>
<p>The Police Department is requesting Trustee approval to purchase a new LiveScan system for the jail. CIP 1961 has been budgeted for \$19,000 to purchase an upgraded desktop criminal LiveScan Plus System. This system includes LiveScan software, cabinet, printer, installation, configuration, testing, and warranty.</p> <p>LiveScan is an integrated fingerprint station that permits an operator to enter or download demographic data descriptors, and electronically capture all primary biometrics, including fingerprints (rolled/flat), digital signatures, and palm prints. This LiveScan system is BCI and FBI-certified. The current system has reached the end of its life and is a non-supported LiveScan System.</p> <p>Thank you for your consideration.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A; CIP		
	<b>CIP #:</b>	1961		
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>	REQ 24001040	<b>Total Encumbrance:</b>	\$ 17,241.25

DataWorks Plus, LLC  
728 N. Pleasantburg Drive  
Greenville, SC 29607  
866-632-2780

March 6, 2024

Lt. David Tivin  
West Chester Police Department  
9577 Beckett Road  
West Chester OH 45069

#QUOTE ON  
LAST PAGE  
EXPIRES 4/15/24

Quote#: OH2021-0927-0943 v2.2

Lt. Tivin,

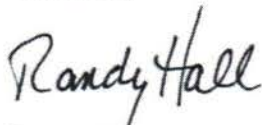
Thank you for your interest in DataWorks Plus and our line of Investigative Imaging Products designed specifically for Law Enforcement and Corrections. With over 3000 installations country wide ranging from agencies with 10 officers to several statewide implementations, DataWorks is clearly the leader in providing imaging investigative solutions.

This proposal includes pricing for our Desktop Criminal Livescan Plus solution with palms. We have listed several options including our standard RMS interface, ruggedized cabinet and mugshot module. Our proposed Livescan solution is FBI certified, approved for Ohio Criminal submissions and meets all current NIST Standards.

The DataWorks Plus PhotoManager and Livescan system are 100% customizable down to the field level and can be easily interfaced to most Records Management Systems to eliminate the need for duplicate data entry. During the System Administrator's training your team will learn how to maintain the system, add new fields and screens as your requirements evolve.

We welcome the opportunity to demonstrate our solutions and look forward to working with you and your agency.

Sincerely,



Randy Hall  
Senior Account Executive  
610-322-9559



## Overview

---

DataWorks Plus' LiveScan Plus sets a new standard for the live scan industry. Our proposed live scan system has been certified by the BCI and FBI and an FBI approved printer can also be provided. Our proposed solution also offers on-site support for project implementation, installation and training and on-going support will provided from our corporate headquarters in Greenville, SC. Our staff represent over 650 man-years of experience in providing cutting edge products to the Criminal Justice and Law Enforcement markets, including extensive knowledge of the AFIS and live scan market.

### LiveScan Plus

LiveScan Plus is an integrated fingerprint station that permits an operator to enter or download demographic data descriptors, electronically capture all primary biometrics, including fingerprints (rolled/flat), digital signature and palm prints.

LiveScan Plus is flexible in design and configuration. Each live scan is custom configured to contain only the features required by each individual company; as a result, our proposal offers several features as options for your consideration.

LiveScan Plus software was designed to support all major live scan hardware manufacturers that have obtained Appendix F certification from the FBI. This allows DataWorks Plus to take an independent, open and objective approach when recommending the best possible live scan to meet the specific needs of each customer.

### The DataWorks Plus Difference:

**ONE:** DataWorks Plus has taken a different approach from other live scan vendors. Our live scan software has been developed to support multiple vendors' FBI Certified live scan hardware. ***This approach allows DataWorks Plus to maintain an open and objective approach when recommending the live scan solution that best meets the needs of each customer.*** DataWorks Plus has established business relationships with Greenbit, Morpho and Cross Match Technologies to integrate various hardware devices into our software solution.

**TWO:** DataWorks Plus' LiveScan Plus is not like the traditional live scan. ***Our live scan offers the ability to permanently store all information that is processed by the live scan.*** The *optional* configuration of NIST Manager software would allow the live scan to electronically store an unlimited number of fingerprint cards. Only print a card when you need it, and no more manual filing of ten-print cards. If you need to retrieve a copy of the fingerprint card, simply retrieve on the live scan or any customer provided PC based computer (minimal specifications are required) with the optional NIST Web Retrieve application.

**THREE:** LiveScan Plus sets a new standard for ease of operation and graphical presentation. Our modern and color based user interface clearly instructs the operator where they are in the fingerprint capture process, what has been successfully completed, and what is next. It provides immediate feedback if the wrong finger is being rolled or if the quality is not at an acceptable level. DataWorks Plus has received very high marks from our customer base regarding our live scan user interface. Due to the user friendly nature of our LiveScan Plus software, ***minimal training is needed to learn our fingerprint capture software.***

**FOUR:** Our applications are *highly configurable*. Our software allows your company to build a customized database and a customized demographic screen design (GUI) without additional programming. Thus, DataWorks Plus can provide your company with a system that adapts to your needs instead of you adapting to the product. This flexibility allows DataWorks Plus to quickly deploy customized applications. It also provides the customer with tools to easily and quickly make changes to the live scan software when they are mandated by new policy or new legislation.

### Why Choose DataWorks Plus

DataWorks Plus can provide a superior product and services that offer the following:

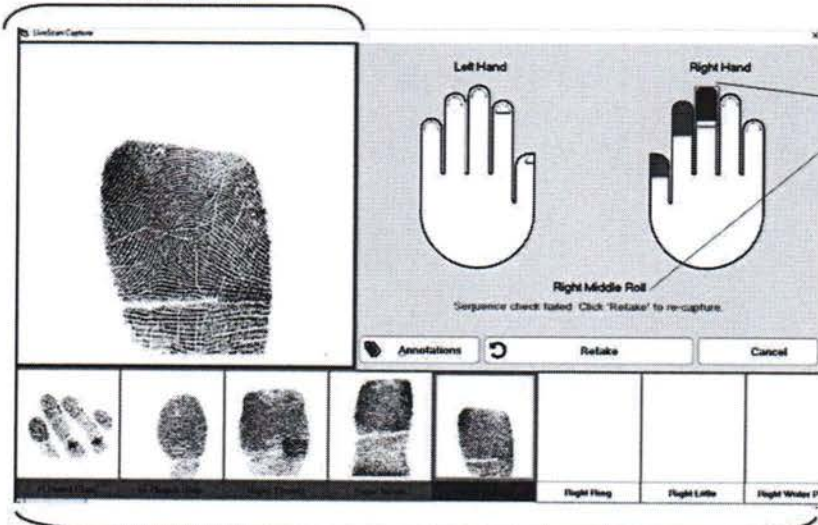
- ▶ Vast comprehension of software and hardware support
- ▶ Very experienced installation and training team
- ▶ Extensive customer base with proven products
- ▶ The most advanced and modern live scan software available on the market
- ▶ Integration experts
- ▶ Ability to easily customize software to meet the needs of your agency
- ▶ A Livescan system that provides features not found in a traditional Livescan
- ▶ A company that is easy to work with and has a proven track record of excellent customer service

### Conclusion

We welcome the opportunity to provide your agency with our Livescan solution. We also highly encourage you to call as many DataWorks Plus customers as possible to validate that our customers are extremely pleased with our people, our products, and our support. You will hear over and over again that our driving force is centered on total customer satisfaction. Customer list provided upon request.

DataWorks Plus is confident that we have the experience, commitment; knowledge, resources, and products that are needed so successfully implement and support all aspects of the system.

**Live Image Preview**  
Displays the print as it is being captured.



The screenshot shows the Livescan software interface. On the left is a large window titled 'Live Image Preview' showing a grayscale fingerprint being captured. To the right are two hand diagrams: 'Left Hand' and 'Right Hand'. The 'Right Hand' diagram has a blue box around the middle finger, labeled 'Right Middle Roll'. Below the diagrams is a message: 'Sequence check failed. Click "Retake" to re-capture.' At the bottom of the interface is a 'Workflow Status' bar with several small thumbnail images of fingerprints and labels for 'Right Hand', 'Right Middle Roll', 'Right Ring', 'Right Little', and 'Right Wrist P'. Buttons for 'Annotations', 'Retake', and 'Cancel' are also visible.

**Capture Indicator**  
Blue box on hand image and message below indicate which print to capture

**Color-Coded**  
Captured prints are color-coded to indicate quality or annotations

**Workflow Status**  
Shows which prints have been captured and if there are any errors or quality warnings.

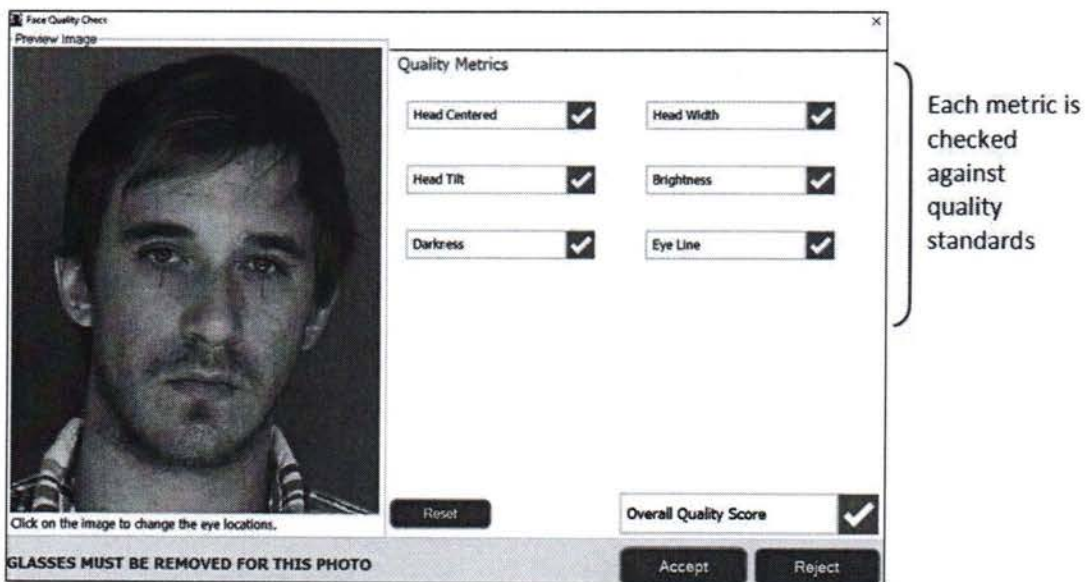
### **Digital PhotoManager Overview**

Digital PhotoManager is the most robust law enforcement image management system available on the market and uses an intuitive graphical user interface which makes adding images and data to the system highly efficient. Digital PhotoManager can serve as a standalone mugshot system or seamlessly integrated with Livescan Plus.

### ***Digital PhotoManager Image Capture (Optional)***

The DataWorks Plus graphical user interface (GUI) makes the system easy to use. The image capture wizard makes capturing images extremely user friendly. The capture wizard walks the user through the entire booking process leaving little room for error. Additionally, Digital PhotoManager has "face find" with quality assurance. This software automatically locates the center of the face, crops accordingly, and lets the user know whether the image quality passes or fails against FBI standards. These tools help to ensure images in your system are standardized and meet all necessary standards.

#### **Quality Metrics Checks Quality of Each Photo**







Digital PhotoManager captures the highest quality mugshots, and will also allow you to capture other images, like property, scars, marks, or tattoo images. All images captured using Digital PhotoManager are taken with real-time movement viewing during capture.

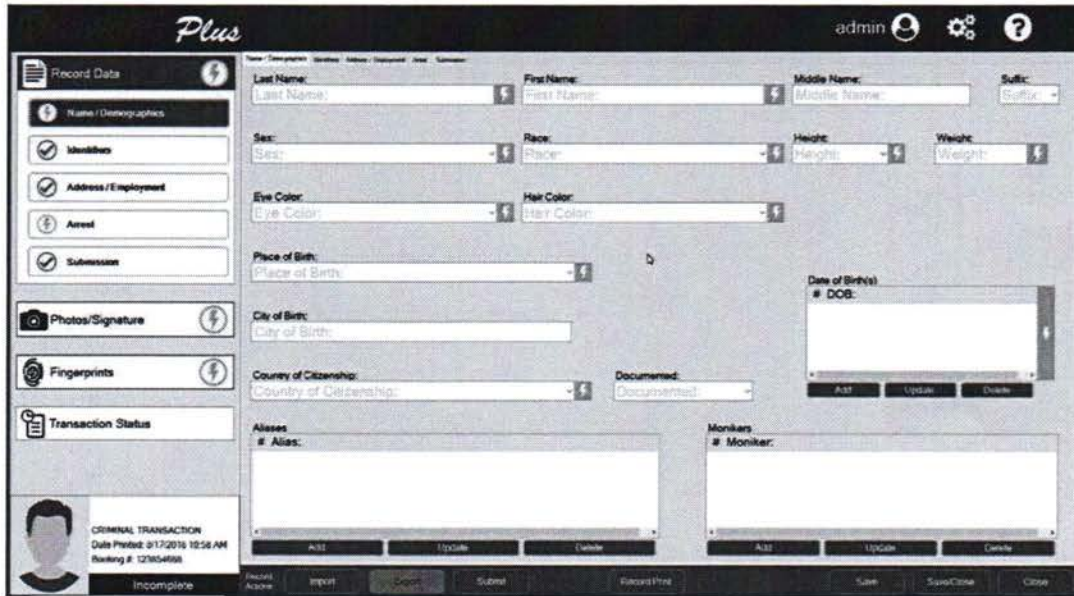
### ***Digital PhotoManager Record Retrieval, View, & Print***

Records saved in the database can be retrieved by any combination of fields as search criteria. Records can also be searched on a SID, Main, or Booking number. Data and photo records that meet the search criteria are displayed with record information to aid in easy identification. Users can select a record to view all associated data and images. Records and images can be easily printed and the prints selected from a drop down list.

Icons in Left Bar and each mandatory field indicate Incomplete Data Areas

 = incomplete data area  
 = incomplete data field

 = complete data area  
 = complete data field



The screenshot shows the DataWorks Plus web interface. On the left is a navigation bar with categories like 'Record Data', 'Name / Demographics', 'Address / Employment', 'Arrest', 'Submissions', 'Photos/Signature', 'Fingerprints', and 'Transaction Status'. The main area is a profile form for 'John Doe' with fields for Last Name, First Name, Middle Name, Suffix, Sex, Race, Height, Weight, Eye Color, Hair Color, Place of Birth, City of Birth, Country of Citizenship, Date of Birth (DOB), and Documented status. There are also sections for 'Aliases' and 'Monikers'. The interface includes a top bar with 'admin' and settings icons, and a bottom bar with 'Save', 'Save Close', and 'Close' buttons.

**Mobile-ID-Optional**

With the DataWorks Plus Mobile-ID system you can make fast and accurate identifications in almost any location. Great for traffic stops, drug raids, serving warrants and more.



## Training and Documentation

Typically training is accomplished during the installation visit and the training schedule is decided upon between your agency and DataWorks Plus prior to the visit. The Livescan Plus user orientation-training schedule is customized to meet the agency's administrative and operational needs. The length of training sessions and the ratio of hands-on practice to lecture time will be adjusted to fit the student's needs. The user training provided is a hands-on orientation training, which introduces the users to the features of Livescan Plus. The administrator training instructs the administrators on routine backup procedures, the use of filters to narrow the scope of a search, the procedure for creating a search filter, preventive maintenance procedures, and troubleshooting. Certification can be provided upon completion of user and administrator training.

DataWorks Plus will train supervisors using a "Train the Trainer" method, so they can in turn train their staff. This approach ensures system administrators will also be equipped to train additional staff in the future and reduces the training cost to your agency. There is a one-day training session that takes place on site and prepares up to eight trainers for user orientation training. Manuals will be provided for each trainer.

### ***Train the Trainer Overview:***

Trainers will be prepared to provide user orientations including lecture and hands-on practice with the Livescan Plus system. The training uses the documentation provided with the system to familiarize users and system administrators with the products.

- *Livescan Plus User Training:* Explains how to create a new booking record, capture an fingerprints, print a record, locate and update an existing record, delete an existing record, and submit the prints.

### ***User Training Outline:***

The following tables contain a general outline of the primary topics that will be covered during the training sessions. Length of the training sessions and the ratio of hands-on practice to lecture time are adjusted to fit student's needs.

**Livescan Plus Training User Orientation- 4 hours**

<b><i>Subject</i></b>	<b><i>Topics</i></b>
Operating System	<ul style="list-style-type: none"> <li>• Windows Navigation</li> </ul>
Booking	<ul style="list-style-type: none"> <li>• Fingerprint Capture</li> </ul>
Searching	<ul style="list-style-type: none"> <li>• Records</li> </ul>

### ***System Administrator Training:***

Digital PhotoManager System Administration Training is provided on-site using the installed system. The training explains routine backup procedures, the use of filters to narrow the scope of a search, the procedure for creating a search filter, preventive maintenance procedures, and troubleshooting.

**System Administration Training- 4 hours**

<b>Subject</b>	<b>Topics</b>
Windows 10	<ul style="list-style-type: none"> <li>• Security/Policies</li> <li>• Networking</li> <li>• Domain/Server Management</li> </ul>
SQL Server	<ul style="list-style-type: none"> <li>• Backup/Restore</li> <li>• Administration</li> <li>• Security</li> </ul>
Livescan Administrator	<ul style="list-style-type: none"> <li>• Booking/Capture</li> <li>• Data base modification</li> <li>• User Creation</li> <li>• Report Generation</li> <li>• Screen Creation</li> </ul>
System Interfaces	<ul style="list-style-type: none"> <li>• As required to Reflect Customer Configuration and Workflow</li> </ul>

**Agency Administration Training:**

Livescan Plus Agency Administration Training is provided on-site using the installed system. This training is similar to System Administration Training, but is customized for the agency administrator. Agency Administrator training explains routine backup procedures, the use of filters to narrow the scope of a search, the procedure for creating a search filter, preventive maintenance procedures, and troubleshooting.

**Help Desk Training:**

Digital PhotoManager Help Desk Training is provided onsite using the installed system. This training explains basic troubleshooting techniques for Livescan Plus. Also reviews how to contact a DataWorks Plus Support Team Member and how to enter support ticket via the web.

**Hardware Maintenance and Support Training:**

Livescan Plus Hardware Maintenance and Support Training is provided on-site using the installed system. This training is dependent upon if hardware is purchased from DataWorks Plus. It explains how to maintain hardware and troubleshoot hardware issues.

**Additional User Training:**

Additional training is available at DataWorks Plus' Greenville, SC location. The rates for additional training can be provided upon request. There are classes scheduled throughout the year that students may attend, or customer-specific classes may be scheduled with DataWorks Plus' training department.

**Documentation:**

All documentation can be provided in hard copy or electronic format. Electronic formats include, but are not limited to: online help, CD, HTML Help, Flash Help, Word, and PDF. All documentation is updated electronically as needed and included in software updates, which are provided to all active maintenance customers.

## Support Services

### ***Maintenance and Support Options***

DataWorks Plus provides two different support and maintenance options. The standard maintenance support offered for the first year covers seven (7) days a week, twenty four (24) hours a day with remote phone support. Calls will normally be returned within 15 minutes, but guaranteed response time is within one (1) hour. If needed, on-site service will be provided by the local technician. Please note that the customer is to provide remote access during the installation and warranty period. Prior to installation, connectivity for remote access has to be tested and working.

Additional support beyond our initial agreement is available including on site support for time and materials at \$180 per hour. Remote support after hours is time and materials at \$260 per hour. Hardware maintenance is available only on items purchased from DataWorks Plus. Additional engineering effort by DataWorks Plus beyond the scope of the standard product will be charged at our standard rate of \$180 per hour, plus any related travel or administrative expenses. The following maintenance and warranty options can be purchased after the initial warranty has expired:

- ***8x5: Monday thru Friday, 8 am – 5 pm local time***

This option provides support from Monday thru Friday, 8:00 am – 5:00 pm EST, excluding holidays. Agencies will be charged time and materials as stated in the warranty contract for any calls outside of the standard coverage.

- ***24x7: Twenty-four hours a day, seven days a week***

This option provides support 24 hours a day, 7 days a week. For calls that come in before 8:00 a.m. and after 5:00 p.m. EST, an on-call support engineer will receive and handle the support\_call. This option includes support provided on holidays.

Customers under a DataWorks Plus maintenance contract receive free software updates and bug fixes. Update installation is provided at no cost to the customer. Updates are implemented remotely via dial-in during normal business hours. DataWorks Plus will coordinate release updates with each agency. The agency will then communicate with any necessary vendors or users. DataWorks Plus' Support Center staff will install full updates with cooperation from the agencies involved and schedule accordingly. Please note that the customer is to provide remote access during the installation and warranty period. Prior to installation, connectivity for remote access has to be tested and working.

Depending upon customer configuration, there is typically no downtime for regular maintenance, installation of patches, and new releases. Any configurations and custom work that has been added to the system will not be affected when the system is upgraded. New features are generally disabled when they are added and can be turned on by the system administrator as desired using the Administration Module.

DataWorks Plus can update the central server as necessary if applicable. DataWorks Plus' Support Team will contact your agency to schedule the update to the central server.

If DataWorks Plus Support Center technicians determine that disk drives or memory need to be replaced during the maintenance checks, then DataWorks Plus will replace those items with the same or comparable hardware. Drive controllers will be upgraded if they are deemed incompatible with updated hard drives.



### **Support Center**

The DataWorks Plus Support Center is located at our company's headquarters. The Support Center is staffed with experienced technical support engineers. DataWorks Plus trains every Support Center engineer and provides these individuals with the tools and information needed to ensure superior system operation. The Support Center assures constant availability of a highly-skilled core team of engineers, maximizing the effectiveness and timeliness of service when a support call is placed. DataWorks Plus' goal is to provide the fastest response times possible.

DataWorks Plus' Support Center is available to receive calls for assistance via a toll free line 24 hours a day, 7 days a week, 365 days a year. If a technician is not available to answer the call, the call will normally be returned within fifteen (15) minutes and is guaranteed to be returned within one (1) hour. All support is included in the warranty and maintenance plans.

In addition to calling in a problem, agencies can contact our support team by emailing in a ticket to [support@dataworksplus.com](mailto:support@dataworksplus.com). Agencies can also log tickets into our support website at [www.dataworksplus.com/support.html](http://www.dataworksplus.com/support.html).

DataWorks Plus' support staff will also have remote access to your agency's system for quicker more reliable problem resolution. Support Center engineers log each call and assist in the resolution of problems such as verification, diagnosis, correction of material errors, and defects in the hardware, software and network connections. If the technical support engineer is unable to solve the problem remotely, then an engineer will be sent to your agency to resolve the issue on-site.

### **Resolving the Problem**

Calls that come into the support center are logged in our call tracking system. At that point, calls are handled as follows:

1. Assigned to a technician for review and diagnosis.
2. Calls that cannot be diagnosed and handled quickly are escalated to a senior engineer.
3. The ticket may be escalated to a local technician or vendor in the customer's geographical area, if necessary.
4. The senior engineer may work with our development team to resolve software issues.

At all points, the support technician is responsible for keeping the customer updated on the progress of the ticket. If a ticket needs to be escalated further, the Director of Technical Support can be contacted to review the progress of the support ticket and take any necessary actions to resolve the issue quickly.

- Updates and bug fixes: As long as an agency is under a maintenance contract, all software updates are provided to the agency free of charge. Updates are generally provided to an agency remotely and as often as they are available.
- Opening a support ticket: When you call in to the toll-free number, our support technicians will open a support ticket for you. This ticket number is available for your records, should you need it, and it ensures that your system problem is accurately handled by our company.
- Obtaining Replacement Parts: Should the technical support department determine that new parts or devices are needed for your equipment, we will issue an RMA from here to send the part directly to your site. When the part arrives, please use the return shipping label to ship the damaged part back to us.
- Escalation of Tickets: If a ticket needs to be escalated, the Director of Technical Support will review the ticket and handle appropriately.

**Pricing-good until April 15, 2024**

Description	Unit Cost	Qty	Total Cost
<b>Desktop Criminal LiveScan Plus system (w/palms)</b>			
Livescan Bundle (Includes)			
CrossMatch LScan500 PPI w/palms			
DataWorks LiveScan Plus Software			
Includes: Transaction Monitor			
Includes: Criminal Submission to the BCI			
Desktop (Dell 3440 or equivalent) w/24" LCD Monitor			
Uninterruptable Power Supply (UPS)			
FBI Certified Printer (Lexmark MS821dn w/tray)			
DataWorks Ruggedized Cabinet			
System Installation/Configuration/Testing			
On-Site Training			
<b>One Year Warranty</b>			
<b>Total Cost</b>			<b>\$ 17,241.25</b>
Annual 24/7 Maintenance Starting Year Two			\$ 2,210.00

Options	Cost		Maint.
Standard RMS Interface	\$ 2,880.00	1	\$ 403.30
NIST Mugshot subsystem includes camera w/auto eye find	\$ 1,285.00	1	\$ 180.00
Standard Camera Mount	\$ 80.00	1	\$ 11.20
Light Bar	\$ 600.00	1	\$ 84.00
18% Gray scale backdrop	\$ 150.00	1	\$ 21.00
DataWorks Ruggedized Cabinet	\$ 2,500.00	1	\$ 350.00
Cabinet Camera/Light mounting pole	\$ 300.00	1	\$ 42.00
Elo 2200L 22" APR Touch Screen Monitor (upgrade)	\$ 600.00	1	\$ 84.00
FBI Certified Printer (Lexmark MS821dn w/tray)	\$ 1,406.25	1	\$ 196.00
<b>Maintenance will added if these items are selected!</b>			

Notes			
The agency is responsible for all electrical and networking.			
DataWorks Plus assumes that NIST compliant lighting and an 18% grayscale background are already in place if mugshot subsystem is selected.			

**Price does not include any applicable taxes**  
**100% due upon installation, Net 30**  
**Warranty begins upon installation**  
**Standard delivery 60-90 days from order**

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Arun Hindupur, Director of Public Works/Community Services	

<b>Motion:</b>
Jamie’s Mulch and Topsoil, Inc. - \$63,691.40 - Maintain infield landscaping areas at Union Centre Blvd DDI

<b>Background:</b>
<p>In an effort to address the growth of vegetation and maintain aesthetics in the UCB DDI landscaping area, the Community Services department would like to have a contractor maintain the infield landscaping areas.</p> <p>Jamie’s landscaping was the lowest quote. As such, The Community Services Department requests a Purchase Order in the amount of \$63,691.40 for maintenance of the UCB DDI infield landscaping areas.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A; Operational	
	<b>CIP #:</b>		
	<b>TIF Info:</b>		
	<b>Purchase Order:</b>	24001022	<b>Total Encumbrance:</b>



Jamies Mulch & Topsoil  
 8408 Princeton Glendale Rd  
 West Chester Township OH 45609  
 513-942-0499



**QUOTE**

2403-504667 R2 PAGE 1 OF 1

SOLD TO
Randy Owens West Chester Community Service 9577 Beckett Rd, Ste 900 West Chester OH 45069

JOB ADDRESS
Randy Owens West Chester Community Service

ACCOUNT	JOB
WESTCHE 13	0
CREATED ON	03/07/2024
EXPIRES ON	06/05/2024
BRANCH	1000
CUSTOMER PO#	
STATION	0008
CASHIER	TF
SALESPERSON	
ORDER ENTRY	TF
MODIFIED BY	TF

Thank you for your business!

Entrance/Exit Ramps on UCB @  
 I-75 Landscape Beds ONLY

Item	Description	D	Quantity	UM	Price	Per	Amount
SOMISC	Green It™ Weed Preventer 70 Packs, 1 Visit		70	EA	29.6000	EA	2,072.00
3416	Lontrel Herbicide 1 qt 1 Pack, 8 Visits		8	EACH	150.0000	EACH	1,200.00
1202	Treflan 40# 6 Bags, 2 Visits		12	BAG	84.9500	BAG	1,019.40
218	Round Up Dry Pack 1 Pack, 24 Visits		24	EACH	100.0000	EACH	2,400.00
22	Weed Control Application 24 Visits		24	EA	1500.0000	EA	36,000.00
3079	Trimming 14 Visits		14	EA	1500.0000	EA	21,000.00
This is an estimate; prices vary based on market conditons. This is NOT a legally binding contract between parties. Customer is responsible for quantity, specifications, code requirements, pricing errors, and lead times. PLEASE EXAMINE CAREFULLY.					BTR 6.50% EXE: EXEMPT		Subtotal 63,691.40
							Sales Tax 0.00
							Total 63,691.40

Buyer:

Signature

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Arun Hindupur, Director of Public Works/Community Services	

<b>Motion:</b>
Emcor Facilities Services, Inc. - \$30,000.00 – Allocate cleaning fees for Muhlhauser Barn

<b>Background:</b>
<p>On November 16, 2021 the Board approved a contract with Emcor Facilities Services for facility maintenance on various township buildings. The cleaning of the Muhlhauser Barn after each rental is not a part of that facility contract.</p> <p>Working with the events staff and the current events schedule, we anticipate 100 cleanings could potentially be needed for 2024. Each year since 2011, the Barn has generated more revenue than expenses as a result of rentals. In addition, we would be doing deep cleanings during the rental season.</p> <p>The Muhlhauser Barn is cleaned after each rental, and prior to the next rental. Cleaning occurs between the hours of 12am and 8am. The \$250.00 cost for cleaning the Barn after each rental is included in the Muhlhauser Barn budget and is passed along to the renter in the rental fee paid by each user.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational	
	<b>CIP #:</b>		
	<b>TIF Info:</b>		
	<b>Purchase Order:</b>	24001018	<b>Total Encumbrance:</b>



Cincinnati, OH 45215  
Phone 513-948-8469  
Fax 513-821-7156

March 8, 2024

E0020R3

Arun  
West Chester Township

**Reference: Muhlhauser Barn Event Cleanings Cleaning**

**Scope of Work: Have Sciota Services clean the Barn after each rental event**

**Cost Per Event \$250.00**

**Extra clean during season per cleaning \$777.78**

**John Puthoff**  
**Emcor Facility Services**  
759-7317

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Requisition Item
<b>Submitted By:</b>	
Arun Hindupur, Director of Public Works/Community Services	

<b>Motion:</b>
CTL Engineering, Inc. - \$25,500.00 - Purchase geotechnical exploration pavement evaluation for the Safety Services Center parking lot (CIP 1221 and 292)

<b>Background:</b>
<p>Community Services has been working on improvements to the Safety Service Center. As part of this project the asphalt area will be resurfaced. Testing of the asphalt is required to determine condition in order to properly repair.</p> <p>CTL Engineering, Inc. will perform up to 21 borings of the pavement area.</p> <p>Community Services requests a Purchase Order in the amount of \$25,500.00 for geotechnical exploration of the SSC parking lot.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; CIP, TIF		
	<b>CIP #:</b>	1221 & 292		
	<b>TIF Info:</b>	219		
	<b>Purchase Order:</b>	24000956	<b>Total Encumbrance:</b>	\$ 25,500.00



March 7, 2024

West Chester Township  
9577 Beckett Road  
West Chester, Ohio 45069

Attention: Mr. Joel Woodrum – Assistant Superintendent

Reference: **Proposal for Geotechnical Exploration  
Pavement Evaluation - West Chester Township Service Center  
9577 Beckett Road, West Chester, Butler County, Ohio  
CTL Proposal No. 24050013CIN-PPL**

Dear Mr. Woodrum:

CTL Engineering, Inc. (CTL) is pleased to submit this proposal for providing a geotechnical subsurface exploration for the referenced project. The proposal outlines the project information and description, scope of work, fee, schedule and authorization procedures

## **1.0 PROJECT INFORMATION & DESCRIPTION**

Project information was initially provided to CTL by The Kleingers Group. (TKG) in emails delivered on February 8 and 11, 2024. CTL also had a phone conversation with Mr. Joel Woodrum with West Chester Township on March 4, 2024 to discuss evaluating the entire pavement area. The project will consist of reconstructing the existing flexible (asphalt) pavement area at the West Chester Township Service Center campus located 9577 Beckett Road in West Chester Township, Butler County, Ohio. The overall asphalt pavement area is approximately 13.2± acres. Within this area (Area A), the southern entrance drive and parking lot comprises about 113,000 square feet (2.6 acres) with the remaining Service Center asphalt pavement area (Area B) comprises about 461,000 square feet (10.6 acres). West Chester Township is planning to reconstruct the pavement area that is anticipated to be performed in 2024.

## **2.0 SCOPE OF WORK**

West Chester Township requested CTL perform a geotechnical exploration to evaluate the existing pavement section and the underlying subgrade for the reconstruction of the referenced project. CTL proposes to perform up to twenty-one (21) soil test borings for the entire pavement area, with 6 test borings planned for the Area A and fifteen (15) test borings for the remaining pavement Area B. A planned layout of the boring locations is attached. Each of the borings will be advanced to an average depth of approximately 7 feet below the existing pavement surface. The total drilling and sampling footage is 42 feet for Area A and 105 feet for Area B.

It is assumed that the boring locations will be accessible with a truck-mounted drill rig. The test borings will be drilled using either solid flight augers (SFA) or hollow stem augers (HSA). Standard Penetration Tests (SPTs) will be conducted at 1.5-foot intervals in the test borings using a 140-pound hammer, falling 30 inches to drive a 2-inch O.D. split barrel sampler for 18 inches.



The disturbed split-barrel soil samples obtained from the drilling operations will be stored in glass jars, visually classified in the field and laboratory. Moisture content, hand penetrometer, and grain size analysis and Atterberg Limits tests will be performed on selected samples recovered from the test borings. The coordinates (Latitude and Longitude) and ground surface elevations at the drilled boring locations will be determined by others and provided to CTL or CTL will estimate the coordinates using a site plan prepared by others along with Google Earth software and measured distances from existing site features.

The subsurface data obtained from the field and laboratory testing will be used to determine the existing subsurface conditions for the reconstruction of the pavement. All of these items will be submitted in a written engineering report reviewed and signed by a registered Professional Engineer, specializing in geotechnical engineering, and licensed in the State of Ohio.

### Procedures

- A. The location of the proposed test borings in the field will be performed by CTL. CTL will contact underground utility protection service (OHIO811) to clear the test boring locations for the presence of underground utilities. CTL will also subcontract a private underground utility locate service to clear the test boring locations prior to drilling. CTL will adjust the locations if conflicts with existing utilities are within close proximity.
- B. Coordinate the drilling schedule with West Chester Township Service Center personnel. It is assumed that the drill crew will be able to work continuously and have access to all of the test boring locations uninterrupted. Phasing of performing the test borings can be accomplished so as to not prevent access by the Service Center vehicles.
- C. Drilling and sampling of test borings. It is assumed that the test borings for Area A will be completed in one (1) work day while the test borings for Area B will take approximately up to two (2) work days.
- D. Field and laboratory testing in accordance with ASTM or geotechnical engineering industry standards.
- E. Engineering evaluation and reporting to include:
  1. General description of the site
  2. Boring logs and soil profile to include:
    - a. Coordinates (Latitude and Longitude) along with ground surface elevations at each test boring location provided by others or estimated by CTL.
    - b. Thickness of pavement, topsoil, fills and subsurface strata.
    - c. Description of the soil material type per ODOT classification, including consistency or relative density and moisture content.
    - d. Record of SPT  $N_{60}$ -values and/or unconfined compressive strength (hand penetrometer) of split barrel (spoon) samples in cohesive materials.
    - e. Groundwater depths encountered during drilling and at completion of drilling and sampling. Subsequent groundwater level measurements will not be made in boreholes.



- f. Natural moisture content of the soil samples recovered as a function of depth.
  - g. Results of all soil laboratory tests.
3. Engineering evaluation and analysis of the soil subgrade utilizing the ODOT Subgrade Analysis guidelines.
  4. Recommended CBR value and Group Index value.
  5. Recommendations for subgrade stabilization or modification per ODOT guidelines, if applicable.
  6. Recommendations for additional exploration, laboratory testing, engineering evaluation or analysis, if necessary.

### Reporting

CTL will prepare and deliver to West Chester Township the written engineering report with all data attached in appendices in digital format (PDF) via email through CTL's internet based, access protected, reporting portal. The report will contain the above information along with CTL's engineering analysis and evaluation in addition to test boring records, a generalized subsurface profile and a summary of the geotechnical laboratory tests results. Once CTL has submitted the report to West Chester Township and it is reviewed, CTL will discuss with West Chester Township and its site civil engineering consultant, CTL's findings and recommendations. The anticipated duration schedule is outlined in the Schedule section below.

### **3.0 FEE PROPOSAL**

CTL proposes the following **lump sum not to exceed fees** for the above described scope of services in the table below.

**Summary of Fees**

<b>Location</b>	<b>No. of Test Borings</b>	<b>Fee</b>
Area A – 2.6 acres	6	\$9,000
Area B – 10.6 acres	15	\$16,500
<b>TOTAL</b>	<b>21</b>	<b>\$25,500</b>

CTL will submit monthly invoices that will briefly summarize the work activities performed and the corresponding fees invoiced will be based on a percentage of the overall scope of services completed by CTL during the period.

The above geotechnical exploration scope of services and estimated not to exceed fee assume the following:

- West Chester Township Service Center will provide access for CTL personnel to mark the test borings in advance of performing the test borings.
- CTL will locate the test borings in the field and mark the locations using white spray paint. CTL will contact OHIO811 to perform the utility clearance. It is understood that TKG



and/or West Chester Township Service Center personnel will review the marked boring locations to confirm that underground utilities are not in conflict with the marked test boring locations. CTL will also subcontract a private utility locate service to clear the test boring locations.

- CTL will coordinate the proposed drilling schedule and access with West Chester Township Service Center personnel prior to the mobilization of our drilling equipment and field personnel to the site.
- The boring layout, utility clearance and field exploration (test borings) activities will occur during separate timesframes. CTL will utilize a track or truck-mounted drill rig to perform the field work during typical normal daylight hours (8 AM to 5 PM).
- The drilled boring locations (coordinates) and corresponding ground surface elevations will be provided to CTL by others or estimated from a site plan prepared by others for CTL to prepare the test boring records, soil profile and a boring location plan.
- CTL has assumed that there will be no additional time reserved for the drill crew to gain access to the work area (e.g. check-in with West Chester Township Service Center, setup, etc.). Once CTL's drill crew and equipment are within the designated work area they will be allowed to access all of the boring locations without further requirements that will affect their time on site. If stand-by time is incurred this will be charged at an additional rate of \$250 per hour.
- After each test boring is completed, the drill crew will backfill each borehole with soil cuttings mixed with bentonite chips up to within the depth of the pavement section. A minimum of six (6) inches of concrete will be used to seal the borehole surface. Any excess soil cuttings will be removed from the borehole area and disposed in a designated area off-site.
- Our geotechnical exploration scope of work does not include performing an environmental assessment or environmental screening of the soil cuttings brought to the surface. This scope of work, if authorized, will be performed as a separate task.

#### **4.0 SCHEDULE**

CTL can begin planning and coordination of the work immediately upon receiving written authorization to proceed and an executed agreement. A drill crew can typically be scheduled and mobilized within 3 to 4 weeks of being provided authorization to proceed. A tentative calendar schedule can be provided once an executed agreement and notice to proceed has been provided to CTL. CTL anticipates providing initial results of the test borings within two (2) weeks of completing the field exploration (test borings). CTL anticipates delivering the geotechnical exploration report within four to five (4 to 5) weeks of completing the field exploration. If this schedule does not meet your requirements, we can discuss an alternative to this assumed schedule.

#### **5.0 AUTHORIZATION**

The CTL Agreement is attached with our standard terms and conditions. This proposal is firm for a period of 30 days after the date of this proposal. After 30 days, the proposal shall be reconfirmed by both CTL and West Chester Township as to availability and fees. In addition, this information



is proprietary and confidential and CTL assumes no responsibility or liability for the reliance hereon or use hereof by anyone other than the West Chester Township.

## **6.0 CLOSING**

We appreciate the opportunity to submit this proposal and look forward to working with you on this project. If you have any questions or need further information, please do not hesitate to contact us.

Respectfully submitted,

**CTL ENGINEERING, INC.**



Doug R. Batt, P.E.  
Associate

Attachment: CTL Agreement, Boring Layout Plan

2024.02.16\_24050013CIN-PPL\_Kleingers\_Pvmt Eval\_West Chester Twp Service Center



AGREEMENT FOR ENGINEERING AND TESTING SERVICES

THIS AGREEMENT ("Agreement") is by and between CTL Engineering, Inc. ("CTL"), and

**West Chester Township**  
**9577 Becket Rd**  
**West Chester, OH - 45069**  
**USA**

("CLIENT"), who agree as follows:

PROJECT DESCRIPTION. CLIENT desires to engage CTL to provide Engineering and related technical services and other services in connection with CLIENT'S project ("PROJECT"). The project is described as follows:

Project Name **Pavement Evaluation**

Proposal No. **24|05|0013|CIN|PPL**

SCOPE OF SERVICES. CTL shall provide for CLIENT, Engineering and related technical services for the PROJECT in accordance with the accompanying proposal made a part hereof and entitled "Proposal".

In consideration of the foregoing, CTL and CLIENT agree as follows:

If to CTL,

**CTL Engineering, Inc.**  
**Attn: Mr. C. K. Satyapriya**  
**2105 Schappelle Lane**  
**Cincinnati, Ohio - 45240**  
**USA**

If to CLIENT,

**West Chester Township**  
**Attn : Joel Woodrum**  
**9577 Becket Rd**  
**West Chester,OH - 45069**  
**USA**

Authorization by the Client to proceed, whether oral or written, constitutes acceptance of the terms and conditions of this Agreement, without modification, addition or deletion. In the event Client's acknowledgement, invoice or other forms state terms additional to or different from those set forth herein, this shall be deemed a notification of objection to such additional and/or different terms and a rejection thereof. No waiver or modification of the terms and conditions set forth herein shall be binding upon CTL Engineering unless made in writing and signed by CTL Engineering's authorized representative.

**CTL Engineering, Inc.**

**West Chester Township**

(CTL)

(CLIENT)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**Douglas Batt R. P.E. Department Manager**

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Article 1. CLIENT'S RESPONSIBILITIES

1.1 Client shall provide to CTL such information as is available to CLIENT and CLIENT's consultants and contractors, and CTL shall be entitled to rely upon the accuracy and completeness thereof.

1.2 CLIENT agrees, to the fullest extent permitted by law, to indemnify, protect, defend, save and to hold CTL and CTL's sub-consultants harmless from and against all liability, damage, loss, claims demand, actions and expenses, (including attorney's fees and all other cost of defense) that arise out of, or are claimed to arise out of or be connected to the performance of the Client's Responsibilities under this Agreement (including inaccuracies or incompleteness with regard to information provided by or through CLIENT). The promise of indemnification in this Section shall not be construed to indemnify CTL for any loss or damage attributable to the negligent acts or omissions of CTL.

1.3 Entry. CLIENT shall ensure the right to entry onto PROJECT site for CTL.

## Article 2. GENERAL CONDITIONS

2.1 CTL shall not be responsible for acts or omissions of any party or parties involved in the design or construction of the PROJECT when not retained directly by CTL.

2.2 Project Documents. When CTL does not prepare the Project Documents, CLIENT waives all claims against CTL arising from or in any way connected with errors, omissions, conflicts, or ambiguities contained therein.

2.3 CTL will not be responsible for and will not have control or charge of specific means, methods, techniques, sequences, or procedures of construction or other field activities selected by CLIENT or its contractors, or safety precautions and programs incident thereto.

2.4 CTL Personnel. If CTL personnel are required to participate in claims involving the PROJECT arising from the work of others, CLIENT agrees to compensate CTL personnel for the time expended at CTL personnel's standard fee schedule. Upon request, CLIENT agrees to advance to CTL personnel a retainer for the estimated expected services.

2.5 Samples and Records. Unless stated otherwise in the accompanying Proposal, CTL will retain samples for a period of 30 days following submission of the report, unless requested otherwise, after which samples will be discarded. CTL will retain all pertinent records relating to the services performed for a period of one (1) year following submission of the report, during which period the records will be made available to CLIENT.

2.6 Various Investigations. If the scope of CTL's services includes a particular investigation of specific areas of buildings or samples of materials, CLIENT acknowledges that the investigation conducted and resulting report is not intended to represent an inspection of the entire building or of the materials sampled. There is and can be no guarantee that conditions at the point of testing will be identical to that of the entire testing site. Accordingly, CLIENT understands that conditions discovered during the course of the PROJECT, may result in variance to the original report and cause delay or increased cost.

2.7 CTL shall retain the copyright on all reports, plans, specifications, field data, notes and other documents, including all documents on electronic media, prepared by CTL as instruments of service. CTL will distribute reports only to those persons, organizations or agencies specifically designated in writing by CLIENT or its authorized representative or as required by law.

## Article 3. INSURANCE & BONDS

3.1 CTL maintains the following insurance for which it will provide an insurance certificate upon request: Worker's Compensation

Insurance; Professional Liability Insurance; General Liability Insurance; Auto Insurance.

3.2 Additional Insurance/Bonds. If CTL is required to obtain additional insurance to what it normally maintains or payment/performance bonds, the cost of such additional insurance/bonds shall be a reimbursable additional expense.

## Article 4. LIMITATIONS ON LIABILITY / STANDARD OF CARE

4.1 To the maximum extent permitted by law, Client agrees to limit CTL's liability for CLIENT's damages, in contract, tort or otherwise, including consequential, exemplary, special, incidental or punitive damages and lost profits, to the sum of \$10,000 or CTL's fee, as provided in the Proposal, whichever is greater. This limitation shall apply to all causes of action in the aggregate.

4.2 CTL will exercise that degree of care and skill ordinarily exercised by engineering/testing firms providing similar services. Notwithstanding anything to the contrary CTL makes no other warranties, express or implied. CTL will provide only those services that, in the opinion of CTL, lie within the technical professional areas of skill of CTL and which CTL is adequately staffed and equipped to perform under the general direction of a Registered Professional Engineer.

## Article 5. PAYMENT

5.1 CLIENT will pay CTL for services and expenses in accordance with the Unit Rates stated in the Proposal and if applicable, in accordance with CTL's Standard Fee Schedule. CTL's invoices will be presented at the completion of its work or monthly and shall be paid in full within thirty (30) days of receipt by CLIENT or its authorized representative.

5.2 Invoices that remain unpaid beyond thirty (30) days will be considered delinquent and shall be subject to a service charge at a rate of 1.0% per month of the unpaid balance amount. In the event that any invoice remains delinquent for 90 days or more, CTL reserves the right to suspend or terminate this Agreement and pursue any remedies available by law. In the event of suspension/termination CTL shall have no liability to client for delay or damages caused by such suspension or termination. If collection proceedings are initiated against CLIENT for any delinquent amount, CLIENT agrees to pay CTL's attorney's fees and collection costs.

5.3 CTL shall be paid in full for all services under this Agreement, including any overruns, or unforeseen services exceeding original contract requirements. Payment for such services shall be made irrespective of any claim by CLIENT or others for compensation as a result of additional work completed. Such claims shall not delay payment of fees for services performed by CTL.

5.4 Payment: Client shall pay CTL within 30 days of receipt of CTL's invoice. If Client objects to said invoice it will provide detailed reasons for such objections within 10 days of receipt thereof. Interest at the statutory rate shall begin accruing 60 days after receipt of such invoice and if an invoice remains unpaid 90 days after receipt CTL shall have the right to immediately suspend services or terminate this Agreement without any liability to Client. CTL may pursue any remedies available by law including but not limited to collection proceedings. If CTL initiates collection proceedings against Client for any delinquent amount, Client agrees to pay CTL's attorney's fees and collection costs.

Further, Client agrees it shall not withhold any payment to CTL unless and to the extent Owner withholds payments to Client because of faulty work of CTL, even if Client erred in estimating the amount of work or duration of hours required to be performed by CTL and its subcontractors.

## Article 6. NON-SOLICITATION AND LIQUIDATED DAMAGES

From the date of commencement of services until one year following the completion of services, CLIENT agrees that it shall not solicit or offer or provide employment to any CTL employee performing the services under this Agreement without the express written permission of an authorized CTL representative. CLIENT agrees that any such solicitation, offer or employment of any CTL employee who performed services under this Agreement would cause great or irreparable harm to CTL and that CTL would be damaged in an amount difficult to ascertain, but which would likely exceed double the annual compensation of the CTL employee (or former employee as the case may be) representing the cost of training a new employee. Accordingly, CLIENT agrees to pay CTL as liquidated damages an amount equal to double the employee's (or former employee's) annual compensation including bonus.

## Article 7. TERMINATION

This Agreement may be terminated by either party upon receipt of written notice or by mutual written agreement. Termination shall be effective upon receipt of written notice by the non-terminating party, or immediately upon execution of a mutual written agreement. If this Agreement is terminated by either party, CTL shall be paid in full for all services, including overhead and profit, performed through the termination date and those expenses caused by the termination., CLIENT shall be provided with a complete report of the results of tests and analysis conducted prior to termination.

## Article 8. MISCELLANEOUS

8.1 Integration and Binding Effect. This Agreement supersedes all prior understandings and agreements between the parties and binds the parties hereto, and their assigns and legal representatives of any type whatsoever, and shall not be modified unless done so in writing and signed by both parties.

8.2 Governing Law. This Agreement shall be interpreted, construed by and in accordance with the laws of the State of Ohio. In the event of litigation between the parties arising under or in connection with this Agreement, such litigation shall be brought in the Franklin County Court of Common Pleas or in the United States District Court for the Southern District of Ohio.

8.3 Severability. The invalidity or unenforceability of any term or provision of this Agreement shall not impair or affect the provisions hereof, which shall remain in full force and effect.

8.4 Mediation. In the effort to resolve any conflicts that arise CLIENT and CTL agree that as a condition precedent to litigation as provided in Section 8.2, all disputes between them arising out of or relating to the Agreement shall be submitted to non-binding mediation unless the parties mutually agree in writing otherwise. CLIENT and CTL further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the PROJECT and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with sub-contractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties for those agreements.

8.5 Assignment. Neither CLIENT nor CTL may delegate, assign, sublet or transfer his duties or interest in this Agreement without the written consent of the other party.

8.6 Waiver. The waiver by either party of any breach by the other party of this Agreement, in any one or more instances, shall in no way be construed as a waiver of any subsequent breach (whether or not of a similar nature) of this Agreement.

8.7 Prevailing Wages. The Parties acknowledge that this Agreement is for professional services and is not subject to prevailing wage laws.

8.8 Equal Opportunity. CTL will comply with all applicable federal, state, and local government laws concerning discrimination. CTL does not discriminate against any party in violation of applicable laws for reasons including but not limited to: age, ancestry, citizenship, ethnicity, disability, race, religion, sex, sexual orientation, and veteran status.

8.9 Notices. Any notice required under this Agreement will be in writing, addressed to the appropriate party and given personally, or by registered or certified mail, or by commercial courier service. All notices shall be effective upon the date of receipt and shall be mailed to the addresses below.

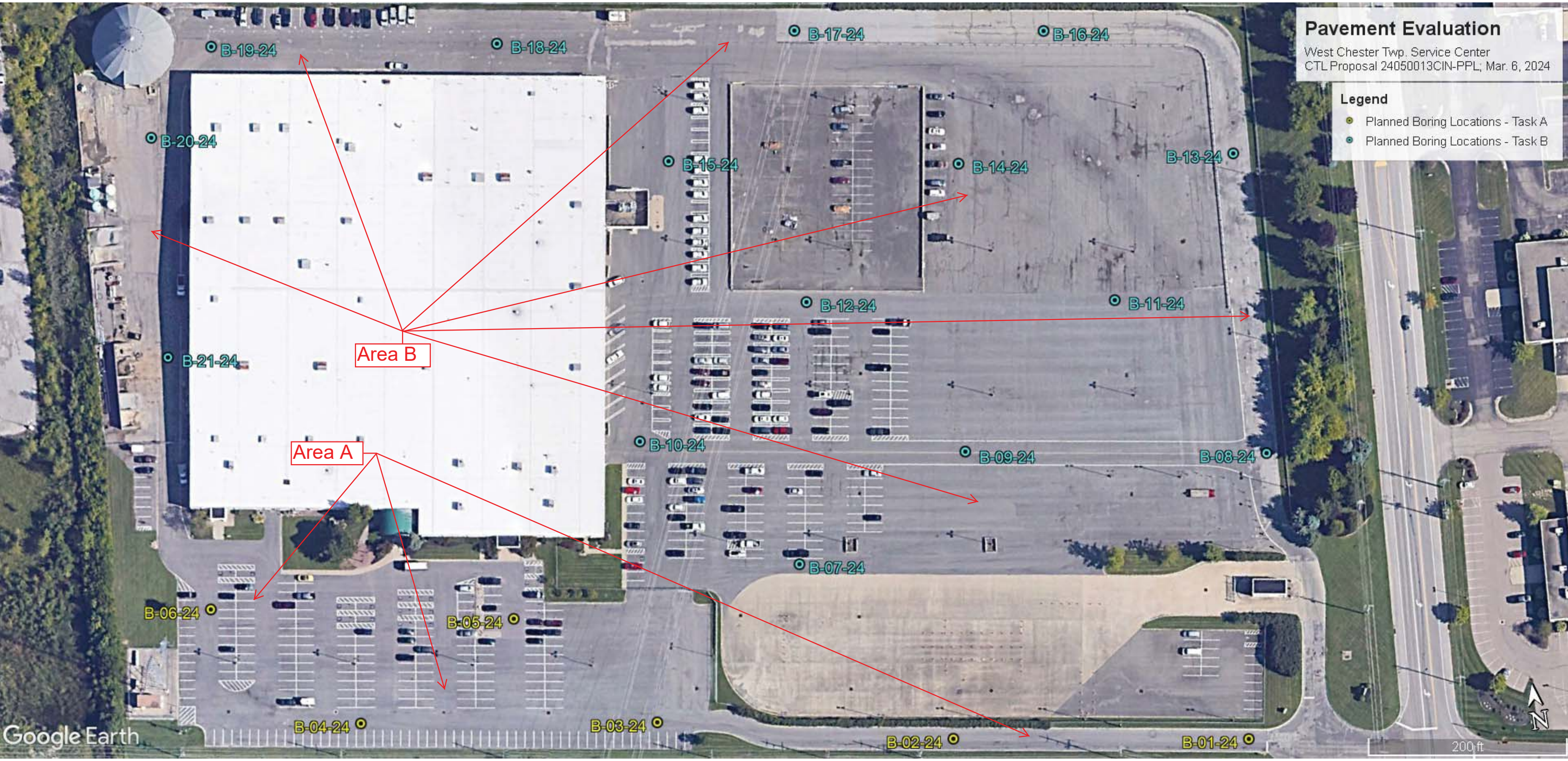
8.10 Relationship. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or CTL. CTL's services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against CTL because of this Agreement or the performance or nonperformance of services hereunder. Other than to CLIENT, CTL disclaims any duty to any other party or entity with respect to the materials or reports produced or services provided by CTL under this Agreement and no other party or entity may rely upon such without advance and express written permission of CTL and without such party or entity agreeing to be bound by the limitations, qualifications, terms, conditions, and indemnities set forth in this Agreement.

# Pavement Evaluation

West Chester Twp. Service Center  
CTL Proposal 24050013CIN-PPL; Mar. 6, 2024

## Legend

- Planned Boring Locations - Task A
- Planned Boring Locations - Task B





# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator	

<b>Motion:</b>
Motion to approve 2024 financial contribution to the National Voice of America Museum of Broadcasting in the amount of \$50,000.00

<b>Background:</b>
<p>In March 2013, the West Chester Board of Trustees approved a lease agreement with the National Voice of America Museum of Broadcasting.</p> <p>Although the lease agreement requires the Museum Board to be financially independent and self-sufficient, the Township endeavors an annual contribution based on a declining schedule during the lease's initial term.</p> <p>During budget work sessions, the Board considered a declining financial contribution schedule for the museum Board's operations, subject to annual approval and budgetary constraints, commencing at and continuing during the five years of the initial lease. The Township contributed \$85,000 in the first year, \$75,000 in years two and three, and \$50,000 in year four. The last and final year, year five, proposed \$50,000.</p> <p>The Agreement does not specify continued contributions. However, as proposed and presented to the Board of Trustees at its 2024 Operational Budget work session on January 30, 2024, this year's budget considers a \$50,000 contribution. The Museum Board understands the financial contribution is subject to annual Board of Trustee approval, appropriations, and budgetary constraints.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; Operational		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>	24001016	<b>Total Encumbrance:</b>	\$ 50,000.00



January 22, 2024

Larry Burks  
Administrator  
West Chester Township  
9113 Cincinnati Dayton Road  
West Chester, OH 45069



Dear Larry,

Enclosed you will find the 2023 annual report to West Chester Township required by the agreement between the Township and the National Voice of America Museum of Broadcasting. Please let me know if you have any questions. I am also sharing this information with the Township Trustees.

Slowly the number of weekly visitors is rebounding and is now almost up to pre COVID levels. The addition of new exhibits and increased advertising is helping. It is interesting that almost 50% of our visitors come from outside the local area.

We had another successful Annual Fall Fund Campaign and continue to make progress finding significant private donations. We also completed the Elliott Block Pavilion. The Township staff used it for an off-site meeting as did our County Auditor.

We were allocated \$500,000 in Ohio Capital funds for the 2023-2024 biennium. We will begin a major building upgrade to the areas not already addressed with the previous grant from Mr. Block and others.

The *Voices of America Country Music Fest* held last August posed some significant challenges to both the Museum volunteers and the facility. As we plan for the second year, we remain confident that we can find ways of addressing these issues and help make the concert a major economic and PR plus for the Township. As we did last year, we will make our building available at no charge for the Township safety personnel's use during the concert.

We continue to be fortunate to have generous financial support coupled with extraordinary volunteer labor and professional expertise. This has allowed us to stretch scarce financial resources to the maximum.

I think you will agree the Museum has developed into a major community asset that is garnering attention locally, regionally, nationally, and even internationally. As stated above, about one half of the visitors to the Museum come from outside the Cincinnati, West Chester, Dayton area.

We are confident that we have more than exceeded the Township's expectations when we entered into the agreement almost a decade ago, to develop an extraordinary institution.

As in years past, West Chester Township is an indispensable partner contributing both in-kind and financial support. This year it is even more critical to maintain that investment. We are requesting that the Township consider continued operational support for the Museum with an annual investment of \$50,000 for 2024.

It is worth repeating that your investment is one of the most effective that the Township makes. It assures that the VOA building and property are maintained at a high level with minimal day to day responsibility of Township staff or resources. It is truly a wonderful example of a viable efficient public private partnership.

We look forward to having this request placed before the Trustees. We can provide any supplemental materials you may require. Our Board President, Jay Adrick, would be more than happy to make a formal brief report at a Trustees Meeting if that would be appropriate. I think last year's session was beneficial and enlightening for the Trustees and others attending the meeting.

Sincerely,



John T. Dominic  
Executive Director

Copies to - Township Trustees, Bruce Jones  
Jay Adrick  
Chris Wunnenberg

Date: January 22, 2024

To: Larry Burks, Township Administrator

From Jack Dominic, Executive Director

Re: National Voice of America Museum of Broadcasting Annual Report

Please find the two reports which by our lease agreement are to be submitted for your review.

***RE: 6.6.1** By March 31 of each calendar year, VOA Museum shall submit for Township's review and approval, VOA Museum's plan for the use of Property beyond the Premises during the ensuing calendar year, including planned activities, programs, and events at the Premises if impacting the Property beyond the Premises. Any changes during the year to the approved annual submittal shall require subsequent discussion and approval by Township.*

**The museum has some plans for museum events which may impact *the Property beyond the Premises*. We continue to work with organizations like West Chester Township and MetroParks. We are working with local partners for a Fourth of July event similar to the one presented in 2023. Plans are underway to host the second *America's Voice*, a three-day major Country and Western Music festival in August 2024. The Museum will host our winter / spring Lecture series again this year. We do open the grounds to *Pigs Aloft* for kite flying on the first Sunday of each month. We will continue to consider other events that are appropriate to the Museum's mission and within our limited capacity in order to make the Museum a community asset. For example, the *West Chester Liberty Rotary* meets weekly at the Museum. Now that *The Block Pavilion* and new restrooms are completed, we have hosted several community events and plan to open the facility to local groups for meetings and appropriate community events.**

---

***RE: 6.6.2** VOA Museum shall submit annually for Township's review three (3) year operational and capital budgets, illustrating revenues and expenditures for general operations and development and maintenance of Premises, and identification, schedule, and implementation of mutually agreed upon and approved capital improvements. The required budgets shall demonstrate financial feasibility and self-sufficiency and shall meet Township's requirements for revenues to cover annual capital and operational costs. VOA Museum shall provide the first Annual Report on or before January 31, 2013. Subsequent Annual Reports shall be provided on or before January 31 of each year during the Initial Term and any Renewal Term or on or before another mutually selected date.*

cf. Attached Spreadsheet

1/22/24

# Annual Report to West Chester Township

## National Voice of America Museum of Broadcasting

*Three Year Operations and Capital Budgets 2024-2026*

### EXPENSES

Operations	2024	2025	2026
Salary & Benefits	70,000	73,000	75,000
Utilities	40,000	42,000	45,000
Insurance	4,000	4,100	4,500
Repairs & Maintenance	15,000	15,000	18,000
Promotion	2,000	2,500	3,000
Fund Raising	2,500	5,000	6,000
Travel	100	200	300
Misc.	1,000	1,200	1,300
<b>Total Operating Expenses</b>	<b>134,600</b>	<b>143,000</b>	<b>153,100</b>

Capital	2024	2025	2026
Equipment	15,000	25,000	30,000
Building Renovation	500,000	100,000	50,000
Exhibit Design and Construct.	20,000	25,000	10,000
<b>Total Capital Expense</b>	<b>535,000</b>	<b>150,000</b>	<b>90,000</b>

**Total Ops. & Cap Expense      669,600      293,000      243,100**

Revenue	2024	2025	2026
Local Government	50,000	50,000	50,000
State Government	500,000	0	250,000
Federal Government	0	0	70,000
Major Donors	75,000	75,000	100,000
Foundations	65,000	50,000	85,000
Corporations/Businesses	50,000	60,000	75,000
Planned Gifts	7,000	6,000	10,000
Admissions	10,000	12,000	15,000
Other	4,000	4,000	4,000
<b>Total Projected Revenue</b>	<b>761,000</b>	<b>257,000</b>	<b>659,000</b>

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Larry D. Burks, Township Administrator Katy Kanelopoulos	

<b>Motion:</b>
Motion to continue Township Volunteer services, committees, and boards

<b>Background:</b>
<p>The Township could not operate without its many committees, boards, and of course, selfless volunteers. All of the departments appreciate the services provided by these volunteers. In order to continue Township functions and operations to which the residents and corporate citizenry have been accustomed, Administrator Burks request the Board’s consideration to continue Township volunteer services, committees, and boards for 2024.</p> <p>Below is a list of the committees and boards, and attached is a list of volunteers currently serving.</p> <p>Board of Zoning Appeals          Citizen Police Academy Alumni          Enterprise Zone Committee          JEDD Board          Olde West Chester Architectural Advisory Committee          Senior Van Volunteer Transportation Service          The National Voice of America Museum of Broadcasting Executive Board          Volunteer Firefighters Department Dependents Board          West Chester Development Council          Zoning Commission</p>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

**2023 West Chester Volunteer List**

<b>First</b>	<b>Last</b>	<b>Committee</b>	<b>Term</b>	
Randy	Simmons	Board of Zoning Appeals	03/01/22 - 02/28/27	
Meridy	Glenn	Board of Zoning Appeals	03/01/21 - 02/28/26	
Barry	Riddell	Board of Zoning Appeals	03/01/20 - 02/28/25	
Carlos	Sanchez	Board of Zoning Appeals	03/01/24 - 02/28/29	
Mike	Mear	Board of Zoning Appeals - Alternate	03/01/22 - 02/28/25	
Carl	Reisen	Board of Zoning Appeals	03/01/23 - 02/28/28	
Cook	Alexis	Citizen Police Academy Alumni		
Dave	Allinger	Citizen Police Academy Alumni		
John	Barber	Citizen Police Academy Alumni		
Ann	Becker	Citizen Police Academy Alumni		
Lee	Beran	Citizen Police Academy Alumni		
Nanette	Berkemeyer	Citizen Police Academy Alumni		
Robert	Berkemeyer	Citizen Police Academy Alumni		
Joseph	Berkemeyer	Citizen Police Academy Alumni		
Sandy	Bahattacharya	Citizen Police Academy Alumni		
Susan	Biddle-Jewel	Citizen Police Academy Alumni		
Chris	Boerup	Citizen Police Academy Alumni		
Renee	Bornemann	Citizen Police Academy Alumni		
Judith	Buchanan	Citizen Police Academy Alumni		
Michael	Burks	Citizen Police Academy Alumni		
Dolly	Burress	Citizen Police Academy Alumni		
Martin	Cohen	Citizen Police Academy Alumni		
Susan	Cohen	Citizen Police Academy Alumni		
Sheri	Colantuono	Citizen Police Academy Alumni		
David	Corfman	Citizen Police Academy Alumni		
Larry	Dienger	Citizen Police Academy Alumni		
Bev	Dowler	Citizen Police Academy Alumni		
Larry	Dowler	Citizen Police Academy Alumni		
Scott	Dowler	Citizen Police Academy Alumni		
Jackie	Eckles	Citizen Police Academy Alumni		
Mark	Eckles	Citizen Police Academy Alumni		
Anita	Elsthen	Citizen Police Academy Alumni		
David	Feldstein	Citizen Police Academy Alumni		
Tom	Fletcher	Citizen Police Academy Alumni		
Charlie	Gilfert	Citizen Police Academy Alumni		
George	Grossenbaugh	Citizen Police Academy Alumni		

**2023 West Chester Volunteer List**

<b>First</b>	<b>Last</b>	<b>Committee</b>	<b>Term</b>	
David L.	Gschwind	Citizen Police Academy Alumni		
Lanny	Haley	Citizen Police Academy Alumni		
Kaur	Haramnpreet	Citizen Police Academy Alumni		
Peggy	Hedrick	Citizen Police Academy Alumni		
Bob	Heglin	Citizen Police Academy Alumni		
Damen	Hicks	Citizen Police Academy Alumni		
Bill	Hoblitzell	Citizen Police Academy Alumni		
Barbara	Hook	Citizen Police Academy Alumni		
Rick	Hook	Citizen Police Academy Alumni		
Chelsea	Howard	Citizen Police Academy Alumni		
Issa	Idriss	Citizen Police Academy Alumni		
Gail	Jackson	Citizen Police Academy Alumni		
Donna	Jee	Citizen Police Academy Alumni		
Della	Jordan	Citizen Police Academy Alumni		
Tawana	Keels	Citizen Police Academy Alumni		
Philip	Keller	Citizen Police Academy Alumni		
Carla	Kellerman	Citizen Police Academy Alumni		
Inenhe	Khalid	Citizen Police Academy Alumni		
Rashda	Kahn	Citizen Police Academy Alumni		
Gerald	Koehne	Citizen Police Academy Alumni		
Debbie	Lang	Citizen Police Academy Alumni		
George	Lang	Citizen Police Academy Alumni		
Harold	Lorton	Citizen Police Academy Alumni		
Judith L.	Lorton	Citizen Police Academy Alumni		
Raquel	Loveberry	Citizen Police Academy Alumni		
Tommy W.	Loveberry	Citizen Police Academy Alumni		
Daniel	Mader	Citizen Police Academy Alumni		
Deborah	Mader	Citizen Police Academy Alumni		
Judy	Maloney	Citizen Police Academy Alumni		
Ernest	Martin	Citizen Police Academy Alumni		
John	McConnaughey	Citizen Police Academy Alumni		
Jack	Menrath	Citizen Police Academy Alumni		
Pat	Menrath	Citizen Police Academy Alumni		
Kent	Miller	Citizen Police Academy Alumni		
Matthew	Miller	Citizen Police Academy Alumni		
Jill	Moats	Citizen Police Academy Alumni		



2023 West Chester Volunteer List

First	Last	Committee	Term	
Jeri	Moose	Citizen Police Academy Alumni		
Susan B.	Noonan	Citizen Police Academy Alumni		
Tom	O'Brien	Citizen Police Academy Alumni		
Lynda	O'Connor	Citizen Police Academy Alumni		
Sheryl	Oprisch	Citizen Police Academy Alumni		
Victor	Oprisch	Citizen Police Academy Alumni		
Jackie	Patrick	Citizen Police Academy Alumni		
Keith	Patrick	Citizen Police Academy Alumni		
Steve	Primuth	Citizen Police Academy Alumni		
Kirk	Ramsey	Citizen Police Academy Alumni		
Tracy	Randall-Lien	Citizen Police Academy Alumni		
Dennis	Reynolds	Citizen Police Academy Alumni		
Kathleen	Reynolds	Citizen Police Academy Alumni		
Dan C.	Rinnert	Citizen Police Academy Alumni		
Douglas W.	Rinnert	Citizen Police Academy Alumni		
Luis	Rodriguez	Citizen Police Academy Alumni		
Karen	Scholz	Citizen Police Academy Alumni		
Jay	Settlemyer	Citizen Police Academy Alumni		
Singh	Simranjit	Citizen Police Academy Alumni		
Warren	Smith	Citizen Police Academy Alumni		
Dale	Stimpert	Citizen Police Academy Alumni		
Kelly	Swensgard	Citizen Police Academy Alumni		
Michael	Szaz	Citizen Police Academy Alumni		
Stephen	Teal	Citizen Police Academy Alumni		
Bernard	Tobergte	Citizen Police Academy Alumni		
Patricia	Tobergte	Citizen Police Academy Alumni		
Tim	Watson	Citizen Police Academy Alumni		
Thomas	Wells	Citizen Police Academy Alumni		
Kara	Whitesell	Citizen Police Academy Alumni		
Ann	Wilson	Citizen Police Academy Alumni		
David	Wilson	Citizen Police Academy Alumni		
Neal	Williams	Citizen Police Academy Alumni		
Rebecca	Waters	Citizen Police Academy Alumni		
Doug	Turner	Citizen Police Academy Alumni		
Kelly	Swensgard	Citizen Police Academy Alumni		
Barbara	Reaman	Citizen Police Academy Alumni		

2023 West Chester Volunteer List

First	Last	Committee	Term	
Susan	Johnson	Citizen Police Academy Alumni		
Rashda	Kahn	Citizen Police Academy Alumni		
Roger	McKee	Citizen Police Academy Alumni		
Lynda	O'Connor	Citizen Police Academy Alumni		
Larry	Brueshaber	Enterprise Zone Committee		
Bob	Faillo	Enterprise Zone Committee		
David	Fehr	Enterprise Zone Committee		
Scott	Gilliam	Enterprise Zone Committee		
Amy	Waldbillig	Enterprise Zone Committee		
Hasani	Gillispie	JEDD Board		
Nathaniel	Kaelin	JEDD Board		
Ken	Keim	JEDD Board		
Raymond	Bowman	Land Use Planning Committee	no terms	
Jose	Castrejon	Land Use Planning Committee	no terms	
		Position Needs Fill Land Use Planning Committee	no terms	
		Position Needs Fill Land Use Planning Committee	no terms	
		Position Needs Fill Land Use Planning Committee	no terms	
		Position Needs Fill Land Use Planning Committee	no terms	
		Position Needs Fill Land Use Planning Committee	no terms	
Michael	Skolnik	Land Use Planning Committee	no terms	
Larry	Brueshaber	Land Use Planning Committee	no terms	
Gail	Webster	Live the Dream		
Paul	Burgdorf	Olde West Chester Architectural Advisory Committee	One year	
Jose	Castrejon	Olde West Chester Architectural Advisory Committee	One year	
Bill	Lendl	Olde West Chester Architectural Advisory Committee	One year	
Erin	Satzger	Olde West Chester Architectural Advisory Committee	One year	
Dr. Phuoc	Tran	Olde West Chester Architectural Advisory Committee	One year	
Bill	Welling	Olde West Chester Architectural Advisory Committee	One year	
Bob	Doherty	Senior Van Volunteer Transportation Service		

2023 West Chester Volunteer List

First	Last	Committee	Term	
Dan	Foote	Senior Van Volunteer Transportation Service		
Doug	Cornelius	Senior Van Volunteer Transportation Service		
Jane	Staubitz	Senior Van Volunteer Transportation Service		
Tom	Schlau	Senior Van Volunteer Transportation Service		
Bill	Vonderhaar	Senior Van Volunteer Transportation Service		
Jay	Adrick	The National Voice of America Museum of Broadcasting Executive Board		
Jack	Dominic	The National Voice of America Museum of Broadcasting Executive Board (West Chester Amateur Radio Assoc.)		
Pat	Gentile	The National Voice of America Museum of Broadcasting Executive Board (West Chester Amateur Radio Assoc.)	Taken from website	
Joe	Gruber	The National Voice of America Museum of Broadcasting Executive Board		
Leland	Hite	The National Voice of America Museum of Broadcasting Executive Board		
Larry	Holt	The National Voice of America Museum of Broadcasting Executive Board		
Tom	Koffel	The National Voice of America Museum of Broadcasting Executive Board		
Mike	Martini	The National Voice of America Museum of Broadcasting Executive Board (Media Heritage)		
Joe	Molter	The National Voice of America Museum of Broadcasting Executive Board		
Jeff	Monroe	The National Voice of America Museum of Broadcasting Executive Board		
Ken	Rieser	The National Voice of America Museum of Broadcasting Executive Board		

**2023 West Chester Volunteer List**

<b>First</b>	<b>Last</b>	<b>Committee</b>	<b>Term</b>	
David	Scott	The National Voice of America Museum of Broadcasting Executive Board (West Chester Amateur Radio Assoc.)	Taken from website	
David	Snyder	The National Voice of America Museum of Broadcasting Executive Board		
Greg	<del>Stevens</del>	<del>The National Voice of America Museum of Broadcasting Executive Board</del>	<del>Not listed as Officer on website</del>	
Karl	Ulrich	The National Voice of America Museum of Broadcasting Executive Board		
Gary	West	The National Voice of America Museum of Broadcasting Executive Board		
Bob	White	The National Voice of America Museum of Broadcasting Executive Board (Gray Museum)		
Chris	Wunnenberg	The National Voice of America Museum of Broadcasting Executive Board		
Lee	Wong	Volunteer Fire Fighters Dependents Fund Board of WCFD		
Mark	Welch	Volunteer Fire Fighters Dependents Fund Board of WCFD		
Gene	Hendel	Volunteer Fire Fighters Dependents Fund Board of WCFD		
James	Cox	Volunteer Fire Fighters Dependents Fund Board of WCFD		
David	Pickering	Volunteer Fire Fighters Dependents Fund Board of WCFD		
Larry	Brueshaber	West Chester Development Council		
Bill	Schumacher	West Chester Development Council		
Matt	Bockhorst	West Chester Development Council		
Lee	Wong	West Chester Development Council		
Mark	Welch	West Chester Development Council		
Ann	Becker	West Chester Development Council		
Larry	Whited	Zoning Commission	06/01/22 - 05/31/27	
William	Brock	Zoning Commission	02/27/24 - 05/31/26	
Doug	Rinnert	Zoning Commission	06/01/20 - 05/31/25	
James	Hahn	Zoning Commission	06/01/24 - 05/31/29	
Brian	Asbrock	Zoning Commission	06/01/22 - 05/31/25	

2023 West Chester Volunteer List

First	Last	Committee	Term	
Jose	Alvarez	Zoning Commission	06/01/23 - 05/31/28	

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Lisa Brown, Assistant Township Administrator	

<b>Motion:</b>
Motion to approve Service Agreement between West Chester Township Board of Trustees and Plante & Moran, PLLC for consulting services for Tyler Technology ERP software solution not to exceed \$90,000.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement (CIP 1807)

<b>Background:</b>
<p>Plante Moran has been an integral partner throughout the Finance / HR software process. Plante Moran was engaged as the consultant to develop the Finance/HR software RFP, aided in vendor selection, guided the contracting process, and has provided implementation services through project Phases 1 and 2.</p> <p>With the first two project phases deployed, the team remains focused on resolving outstanding items from Phase 2 while also transitioning to Phase 3 – Scheduling. Each phase of the project has had unique intricacies; the scheduling phase will be equally complex. We requested a quote to extend the current consulting services agreement from Plante &amp; Moran. Their cost proposal is a monthly retainer of \$7,125 for 12 months, or approximately \$85,500.</p> <p>Administration recommends extending the Plante &amp; Moran agreement for implementation consulting services.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	No; CIP		
	<b>CIP #:</b>	1807		
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>	24001042	<b>Total Encumbrance:</b>	\$ 90,000.00



**Plante & Moran, PLLC**  
P.O. Box 307  
3000 Town Center, Suite 100  
Southfield, MI 48075  
Tel: 248.352.2500  
Fax: 248.352.0018  
plantemoran.com

February 29, 2024

Mr. Larry D. Burks, MPA  
Township Administrator  
9113 Cincinnati-Dayton Rd.  
West Chester, Ohio 45069

Re: ERP Software Consulting Services

Dear Mr. Burks:

Thank you for the opportunity to provide this change order to our prior engagement letter to West Chester Township, OH (“the Township”) dated June 15, 2022 to provide project implementation advisory services in support of the Township’s implementation of the Tyler Technologies MUNIS enterprise system.

**SCOPE OF SERVICES**

The scope of our project implementation advisory services to be performed will be aligned with the current status of the Township’s software implementation and our prior consulting scope. The primary modification to our scope which is the subject of this change order, is an extension of the duration of our services by one year. Plante Moran will provide project implementation advisory services as requested the Township in consultation with the Township’s project manager and software implementation team.

**FEES AND PAYMENT TERMS**

Based on the recent request from the Township, Plante Moran proposes extending our \$7,125 monthly retainer for up to one year, for the months of March 2024 through February 2025. All other terms from the existing agreement remain in effect. The Township or Plante Moran may cancel this agreement by providing at least 30 calendar days’ advance notice to the other party. We recommend that we meet on a quarterly basis with the Township’s project manager to actively review progress and determine / confirm the Township’s consulting requirements.

**IN CLOSING**

We appreciate the opportunity to be of service to the Township. If you agree with the terms of this engagement as described in this letter and associated Professional Services Agreement, please sign and return it to us. If you have any questions regarding this engagement letter, please do not hesitate to contact me at 248.223.3799.

Very truly yours,  
Plante & Moran, PLLC

  
Mark Warner

**AUTHORIZED APPROVER ACCEPTANCE:**

---

Larry D. Burks, Township Administrator                      Date  
West Chester Township, OH

cc:     Lisa Brown, Assistant Township Administrator



# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Colonel Joel M. Herzog, Chief of Police	

<b>Motion:</b>
Motion not to object to a new D2, D3 liquor permit for Los Cochos LLC dba Miguerrero Taqveria & Bar, 9536 Cincinnati Columbus Road Suite 24 B, C, & D

<b>Background:</b>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6608 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

5299423		NEW		LOS COCTAS LLC	
PERMIT NUMBER		TYPE		DBA MIGUERRERO TAOVERIA & BAR	
02 08 2024		D2 D3		9536 CINCINNATI COLUMBUS RD	
ISSUE DATE		PERMIT CLASSES		STE 24B C & D	
09 948 A		E10095		WEST CHESTER TWP	
FILING DATE		RECEIPT NO.		CINCINNATI OH 45241	
TAX DISTRICT					

FROM 02/26/2024

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 02/26/2024

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/28/2024

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING. **A NEW 5299423**  
REFER TO THIS NUMBER IN ALL INQUIRIES \_\_\_\_\_  
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.   
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) \_\_\_\_\_ (Title)-  Clerk of County Commissioner (Date) \_\_\_\_\_  
 Clerk of City Council  
 Township Fiscal Officer

WEST CHESTER TOWNSHIP TRUSTEE  
ATTN TOWNSHIP FISCAL OFFICER  
9113 CINCINNATI DAYTON RD  
WEST CHESTER OHIO 45069



# WEST CHESTER POLICE DEPARTMENT LIQUOR PERMIT INVESTIGATION

John  
57

Date application received: <u>2/26/24</u>		Report date: <u>3/5/24</u>
<b><u>5299423</u></b> Liquor Permit Number	<b><u>NEW</u></b> Type of Permit Requested	
Applicant 1: <b><u>Nuvia Banales Magana</u></b> Name <b><u>3074 Kleeman Ct.</u></b> Address <b><u>Cincinnati OH 45211</u></b> City, State, Zip Code	Local law enforcement history: <b>No local history.</b>	
Applicant 1: <b><u>Fidel Santos Alcaraz</u></b> Name <b><u>5588 Bridgetown Rd Apt4</u></b> Address <b><u>Cincinnati OH 45248</u></b> City, State, Zip Code	Local law enforcement history: <b>No local history.</b>	
Applicant 1: _____ Name _____ Address _____ City, State, Zip Code	Local law enforcement history:	
Applicant 1: _____ Name _____ Address _____ City, State, Zip Code	Local law enforcement history:	

Description of projected location: **9536 Cincinnati Columbus Rd suite 24BCD is located at the south end of a strip style plaza commonly referred to as Dimmick Plaza situated on the East side of Cincinnati Columbus Rd just North of Dimmick Rd.**

Diagram/Map attached: Yes

Description of projected business operation: **Miguerrero Taqveria will be a restaurant/bar featuring Latin inspired food and eventually be able to offer beer wine and spiritous liquors to their patrons.**


<b>Public institutions within 500 feet of projected site</b> (May object to permit issue) ex. Schools, Churches, Libraries, Public Playgrounds and Township Parks	
Additional Institutions should be listed in the investigator's narrative.	
1. <b>Pisgah Church of Christ</b>	<b>456 feet</b>
Name of Institution	Distance
2.	
Name of Institution	Distance
3.	
Name of Institution	Distance

Impact on surrounding business: **No impact anticipated.**

Investigator's narrative: **On 3/8/24 I spoke with Fidel one of the liquor permit applicants. He was polite and forthcoming with information. He explained that the restaurant Miguerrero Taqveria will be a restaurant/bar featuring Latin inspired food and he hopes eventually be able to offer beer wine and spiritous liquors to their patrons. The location is leased and is under contract. They are currently renovating the space with plans to open in May of this year. At this time, they don't know the square footage or maximum occupancy. They do not have employees hired but anticipate strting with around 10. It is likely some employees will be under 21 years of age. The area is suitable for a restaurant and has sufficient parking. I do not anticipate any impact on the area. There is one public institution within 500 feet. I attempted to contact the Pisgah Church of Christ at the corner of Dimmick Rd and Cin-Col. Rd. No one was onsite and the number located on the website was not working. The applicants don't own similar businesses or have other liquor permits.**

**There are no concerns that the approval of this permit will have an adverse effect on public safety efforts. I see no reason to object to this application for D2 (Wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1:00am), D3 (Spirituous liquor for on premises consumption only until 1:00am) liquor permit.**

Objecting to Liquor Permit? No      If yes, please explain reason for objection:

  
Investigator Name/ ID#

§ 4303.292. Grounds for refusal to issue, transfer or renew permit

(A) The division of liquor control may refuse to issue, transfer the ownership of, or renew, and shall refuse to transfer the location of any retail permit issued under this chapter if it finds:

(1) That the applicant, any partner, member, officer, director, or manager thereof, or any shareholder owning ten per cent or more of its capital stock:

(a) Has been convicted at any time of a crime which relates to fitness to operate a liquor establishment;

(b) Has operated liquor permit businesses in a manner that demonstrates a disregard for the laws, regulations, or local ordinances of this state or any other state;

(c) Has misrepresented a material fact in applying to the division for a permit;

(d) Is in the habit of using alcoholic beverages or dangerous drugs to excess, or is addicted to the use of narcotics.

(2) That the place for which the permit is sought:

(a) Does not conform to the building, safety, or health requirements of the governing body of the county or municipality in which the place is located. As used in division (A)(2)(a) of this section, "building, safety, or health requirements" does not include local zoning ordinances. The validity of local zoning regulations shall not be affected by this section.

(b) Is so constructed or arranged that law enforcement officers and duly authorized agents of the division are prevented from reasonable access to rooms within which beer or intoxicating liquor is to be sold or consumed.

(c) Is so located with respect to the neighborhood that substantial interference with public decency, sobriety, peace, or good order would result from the issuance, renewal, transfer of location, or transfer of ownership of the permit and operation thereunder by the applicant.

(d) Has been declared a nuisance pursuant to Chapter 3767. of the Revised Code since the time of the most recent issuance, renewal, or transfer of ownership or location of the liquor permit.

(B) The division of liquor control may refuse to issue or transfer the ownership of, and shall refuse to transfer the location of any retail permit issued under this chapter if it finds:

(1) That the place for which the permit is sought is so situated with respect to any school, church, library, public playground, or hospital that the operation of the liquor establishment will substantially and adversely affect or interfere with the normal, orderly conduct of the affairs of those facilities or institutions.

(2) That the number of permits already existent in the neighborhood is such that the issuance or transfer of location of a permit would be detrimental to and substantially interfere with the morals, safety, or welfare of the public, and, in reaching a conclusion in this respect, the division shall consider, in light of the purposes of Chapters 4301., 4303., and 4399. of the Revised Code, the character and population of the neighborhood, the number and location of similar permits in

the neighborhood, the number and location of all other permits in the neighborhood, and the effect the issuance or transfer of location of a permit would have on the neighborhood.

(C) The division of liquor control shall not transfer the location or transfer the ownership and location of a permit under division (B)(3)(b) of section 4303.29 of the Revised Code unless the permit is transferred to an economic development project.

(D) The division of liquor control shall refuse to issue, renew, transfer the ownership of, or transfer the location of a retail permit under this chapter if the applicant is or has been convicted of a violation of division (C)(1) of section 2913.46 of the Revised Code.

(E) The division of liquor control shall refuse to transfer the ownership of or transfer the location of a retail permit under this chapter while criminal proceedings are pending against the holder of the permit for a violation of division (C)(1) of section 2913.46 of the Revised Code. The department of job and family services shall notify the division of liquor control whenever criminal proceedings have commenced for a violation of division (C)(1) of section 2913.46 of the Revised Code.

(F) The division shall refuse to issue, renew, or transfer the ownership or location of a retail permit under this chapter if the applicant has been found to be maintaining a nuisance under section 3767.05 of the Revised Code at the premises for which the issuance, renewal, or transfer of ownership or location of the retail permit is sought.

# 9536 Cincinnati Columbus Rd Suite 24BCD



9536 Cincinnati Columbus Rd Suite 24BCD







**Department of  
Commerce**

Division of Liquor Control

[com.ohio.gov](http://com.ohio.gov)

Mike DeWine, Governor Jon Husted, Lt. Governor Sherry Maxfield, Director

March 07 2024

WEST CHESTER TOWNSHIP TRUSTEE  
9113 CINCINNATI DAYTON RD  
WEST CHESTER OHIO 45069



**Re: NEW D2 D3 PERMIT #5299423**  
LOS COCTAS LLC  
DBA MIGUERRERO TAQVERIA & BAR  
STE 24B C & D  
9536 CINCINNATI COLUMBUS RD  
WEST CHESTER TWP  
CINCINNATI, OH 45241

Dear Legislative Authority:

You are hereby notified for informational purposes only, that in compliance with the mandatory provisions of Section 4303.26, Ohio Revised Code, a notice of the filing and pendency of the captioned application was sent by certified mail to your local legislative authority on 03/07/2024.

This is to inform you that the correct **LOS COTHOS** is **LOS COCHOS**. This is a change from the original notice sent to the local legislative authority.

The Division of Liquor Control has determined that the corrected information does not involve any geographical or business change. The only action required is the changing of your official records to correspond with the corrected name or address.

If you have any questions concerning this matter please feel free to contact us at [fileinquiry@com.ohio.gov](mailto:fileinquiry@com.ohio.gov), or go to [com.ohio.gov/ineedhelp](http://com.ohio.gov/ineedhelp) for additional Guides & Resources. Don't miss out on important information, sign-up at [com.ohio.gov/stayinformed](http://com.ohio.gov/stayinformed).

<REVIEWER

BP

DLC 4013

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Colonel Joel M. Herzog, Chief of Police	

<b>Motion:</b>
Motion to approve Statutory Resolution 18-2024 finding five Ford Explorer Police Interceptors not needed or unfit for Township use; authorizing the sale of said vehicles to Butler Tech Public Safety Education Center

<b>Background:</b>																								
<p>The West Chester Police Department is requesting a motion, from the Trustees, to sell five Ford Explorer Police Interceptors to Butler Tech Public Safety Education Center in the amount of \$38,000.00 to be divided between \$19,010.00 in tuition credit to the Police Academy and a payment of \$18,990.00.</p> <p>The five Police Interceptors are in need of several mechanical repairs. The vehicles were nearing the end of their life cycle for West Chester prior to the mechanical issues.</p> <p>Police Vehicles VIN #</p> <table> <tr> <td>2015 Ford Explorer</td> <td>1FM5K8AR9FGA57269</td> <td>\$7,000.00</td> </tr> <tr> <td>2015 Ford Explorer</td> <td>1FM5K8AR7FGA57271</td> <td>\$6,500.00</td> </tr> <tr> <td>2017 Ford Explorer</td> <td>1FM5K8AR1HGA44230</td> <td>\$7,500.00</td> </tr> <tr> <td>2018 Ford Explorer</td> <td>1FM5K8AR0JGA20765</td> <td>\$8,500.00</td> </tr> <tr> <td>2018 Ford Explorer</td> <td>1FM5K8AR6JGA20768</td> <td>\$8,500.00</td> </tr> <tr> <td></td> <td>Subtotal</td> <td>\$38,000.00</td> </tr> <tr> <td></td> <td>Credit - Police Academy Tuition</td> <td>\$19,010.00</td> </tr> <tr> <td></td> <td>Invoice Total for Butler Tech</td> <td>\$18,990.00</td> </tr> </table> <p>Butler Tech inquired if we had any vehicles in our fleet we would be willing to part with. They are in need of vehicles for their police academy training.</p> <p>Thank you for your consideration.</p>	2015 Ford Explorer	1FM5K8AR9FGA57269	\$7,000.00	2015 Ford Explorer	1FM5K8AR7FGA57271	\$6,500.00	2017 Ford Explorer	1FM5K8AR1HGA44230	\$7,500.00	2018 Ford Explorer	1FM5K8AR0JGA20765	\$8,500.00	2018 Ford Explorer	1FM5K8AR6JGA20768	\$8,500.00		Subtotal	\$38,000.00		Credit - Police Academy Tuition	\$19,010.00		Invoice Total for Butler Tech	\$18,990.00
2015 Ford Explorer	1FM5K8AR9FGA57269	\$7,000.00																						
2015 Ford Explorer	1FM5K8AR7FGA57271	\$6,500.00																						
2017 Ford Explorer	1FM5K8AR1HGA44230	\$7,500.00																						
2018 Ford Explorer	1FM5K8AR0JGA20765	\$8,500.00																						
2018 Ford Explorer	1FM5K8AR6JGA20768	\$8,500.00																						
	Subtotal	\$38,000.00																						
	Credit - Police Academy Tuition	\$19,010.00																						
	Invoice Total for Butler Tech	\$18,990.00																						

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

**RESOLUTION NO. 18-2024**

\*\*\*\*\*

**Resolution finding multiple police department vehicles are not needed or are unfit for public use; authorizing the disposal of said vehicles through sale to Butler Tech Public Safety Education Center; and, crediting part of the sale price as tuition for the police academy**

**WHEREAS**, the Ohio General Assembly amended Ohio Revised Code, Section 505.101 and enacted procedures for Townships to dispose of property, including motor vehicles, road machinery, equipment and tools that are not needed, obsolete, or unfit for public use; and

**WHEREAS**, it has been determined the vehicles listed in the table below are not needed, obsolete, or unfit for public use and for the use for which they were purchased and

Police Vehicles	VIN #
2015 Ford Explorer	1FM5K8AR9FGA57269
2015 Ford Explorer	1FM5K8AR7FGA57271
2017 Ford Explorer	1FM5K8AR1HGA44230
2018 Ford Explorer	1FM5K8AR0JGA20765
2018 Ford Explorer	1FM5K8AR6JGA20768

**WHEREAS**, the Township Trustees wish to enter into a contract to sell said vehicles to a department or agency or political subdivision of the state; and,

**NOW, THEREFORE BE IT RESOLVED**, the West Chester Township Board of Trustees does hereby agree to:

**SECTION 1.** Find said vehicles are not needed, obsolete, and unfit for public use and for the use it was acquired.

**SECTION 2.** Declare said vehicles surplus and authorize the disposal of said vehicles through Butler Tech Public Safety Education Center; and, credit the \$19,010.00 to cover tuition for two police academy courses and materials and an additional payment of \$18,990.00.

*Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.*

_____ Lee Wong, Chair	_____ Yes/No
_____ Mark Welch, Vice Chair	_____ Yes/No

**ATTEST:**

\_\_\_\_\_  
Bruce Jones, Fiscal  
Officer

\_\_\_\_\_  
Ann Becker, Trustee

\_\_\_\_\_  
Yes/No

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott D. Phillips, Law  
Director

DRAFT

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Arun Hindupur, Director of Public Works/Community Services	

<b>Motion:</b>
Motion to accept bid and approve contract between West Chester Township Board of Trustees and Jackson Construction, Inc. for the 2024 Curb Replacement Program not to exceed \$1,286,452.20; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said contract (CIP 1612 and 1936)

<b>Background:</b>
<p>Per Board approval on December 19, 2023, the Community Services Department advertised for bids to replace curbs in various locations of the Township. Curb replacement is budgeted and scheduled in relation to the paving program each year.</p> <p>Three sealed bids were received and opened on February 27, 2024, for the 2024 Curb Replacement Program.</p> <p>After reviewing the bids, Jackson Construction, Inc., who had previously performed curb replacement for the township, was determined to be the lowest and most responsive bidder.</p> <p>The Roads fund budgeted \$1,200,000.00 for 2024 curb replacement (CIP 1612). TIF Funds budgeted \$12,800.00, which will be used for curb replacement in the TIF areas (CIP 1936). The lowest bid came in at \$1,286,452.20. CIP 1614 was budgeted for restriping, which will be paid later through the trade with the Butler County Engineer’s Office. Therefore, the remaining funds will come from CIP 1614 to complete this project.</p> <p>The Community Services Department recommends accepting the bid from Jackson Construction, Inc. and approving a Purchase Order for \$1,286,452.20, including a 10% contingency of \$116,950.20.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; CIP, TIF		
	<b>CIP #:</b>	1612 & 1936		
	<b>TIF Info:</b>	217		
	<b>Purchase Order:</b>	24000832	<b>Total Encumbrance:</b>	\$1,286,452.20

### 2024 Curb and Gutter Bid Tab

ODOT Item No.	Approx. Quantity	Unit of Measure	Description	Adletea		Jackson Construction		Prus	
				Unit Price (in figures)	Total Amount (Quantity x Unit Price)	Unit Price (in figures)	Total Amount (Quantity x Unit Price)	Unit Price (in figures)	Total Amount (Quantity x Unit Price)
202	23,355	LF	Curb Removal	\$14.20	\$331,641.00	\$12.00	\$280,260.00	\$19.00	\$443,745.00
203	1	LS	Subgrade Compaction	\$8,000.00	\$8,000.00	\$500.00	\$500.00	\$500.00	\$500.00
253	1	LS	Pavement Repair	\$48,000.00	\$48,000.00	\$23,355.00	\$23,355.00	\$35,000.00	\$35,000.00
451	1	LS	Reinforced Portland Cement	\$1,950.00	\$1,950.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
511	1	LS	Concrete For Structures	\$1,950.00	\$1,950.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
608	30	EA	Handicap Ramps	\$2,700.00	\$81,000.00	\$1,380.00	\$41,400.00	\$3,100.00	\$93,000.00
609	23,355	LF	Concrete Curb, Type C-2	\$32.90	\$768,379.50	\$32.40	\$756,702.00	\$37.00	\$864,135.00
614	1	LS	Maintenance of Traffic	\$14,000.00	\$14,000.00	\$5,000.00	\$5,000.00	\$55,000.00	\$55,000.00
653	1	LS	Topsoil Furnished and Placed	\$47,000.00	\$47,000.00	\$20,000.00	\$20,000.00	\$18,000.00	\$18,000.00
659	1	LS	Seeding and Mulching	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$18,000.00	\$18,000.00
801	1	LS	Premium on Bond	\$11,000.00	\$11,000.00	\$29,000.00	\$29,000.00	\$15,000.00	\$15,000.00
107.014	1	LS	Premium on Insurance	\$2,000.00	\$2,000.00	\$2,285.00	\$2,285.00	\$2,000.00	\$2,000.00
			<b>TOTAL</b>		\$1,326,920.50		\$1,169,502.00		\$1,546,380.00

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Arun Hindupur, Director of Public Works/Community Services	

<b>Motion:</b>
Motion to accept bid and approve contract between West Chester Township Board of Trustees and Benchmark Land Management LLC for the 2024 Storm Water Pipe Replacement Program not to exceed \$649,362.67; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said contract (CIP 1613)

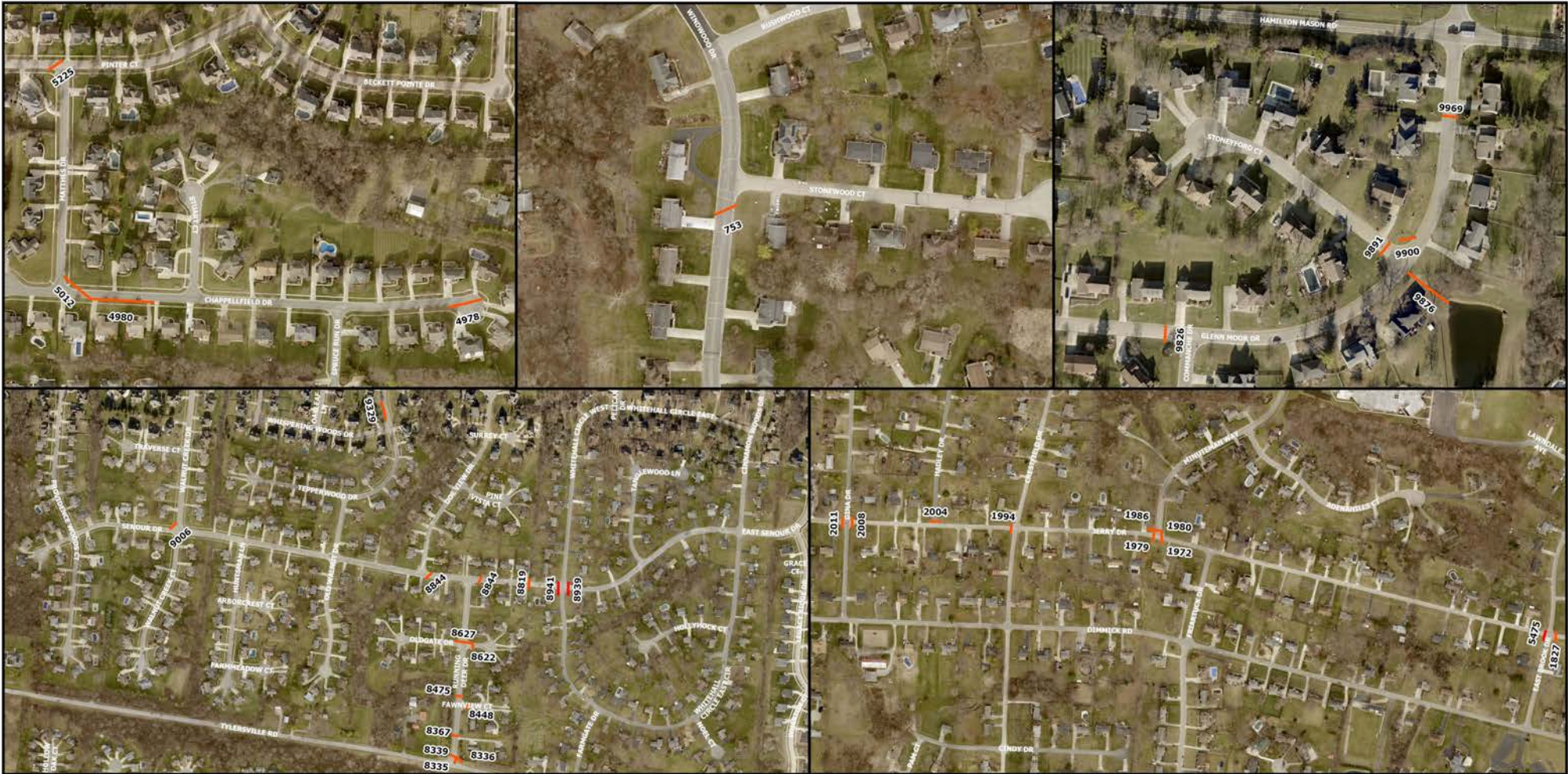
<b>Background:</b>
<p>Per Board approval on December 19, 2023, the Community Services Department advertised for bids for the repair and replacement of corrugated steel storm drain piping. The budgeted amount for the 2024 Storm Water Pipe Replacement Program is \$440,000.00 (CIP 1613). Also available is Federal Funding through the American Rescue Plan (ARP) which will be utilized for this project. Storm pipe replacement and repair is specifically referenced as an approved use of ARP funding and it is the intent to use and prioritize this source of funding first.</p> <p>The Community Services Department opened sealed bids on February 27, 2024 for the 2024 Storm Pipe Replacement Program. A total of two bids were received and the lowest was \$590,329.70. This includes both alternates to rebuild 90 failed catch basins.</p> <p>After review of the bids, Benchmark Land Management LLC was determined the lowest and most responsive bidder on both bids. Benchmark Land Management LLC has performed pipe replacement for the Township in the past.</p> <p>Community Services recommends acceptance of the bid from Benchmark Land Management LLC and approval of a Purchase Order in the amount of \$649,362.67 which includes a 10% contingency of \$59,032.97 to be paid from various funding sources.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	Yes; CIP, TIF		
	<b>CIP #:</b>	1613		
	<b>TIF Info:</b>	ARPA		
	<b>Purchase Order:</b>	24000833	<b>Total Encumbrance:</b>	\$ 649,362.67

## 2024 Storm Pipe Replacement Project Bid Tabs

BASE BID			Queen City Mechanics		Benchmark		
ODOT	Approx.	Unit	Description	Unit Cost	Total	Unit Cost	Total
202	615	LF	Curb Removal	\$7.00	\$4,305.00	\$5.00	\$3,075.00
203	852.53	CY	Excavation	\$10.00	\$8,525.30	\$10.00	\$8,525.30
301	60.8	CY	Asphalt Concrete Base	\$475.00	\$28,880.00	\$600.00	\$36,480.00
448	15.2	CY	Asphalt Concrete, Intermediate Base 1 ½”	\$1.00	\$15.20	\$1.00	\$15.20
448	15.2	CY	Asphalt Concrete, Surface Course 1 ½”	\$1.00	\$15.20	\$1.00	\$15.20
602	13	Each	Cast N Place Reinforced Concrete Headwall	\$655.00	\$8,515.00	\$1.00	\$13.00
602	38	Each	Rebuild Catch Basin	\$2,255.00	\$85,690.00	\$400.00	\$15,200.00
602	8	Each	Manhole Repair	\$2,300.00	\$18,400.00	\$200.00	\$1,600.00
602	6	Each	Catch Basin, No 2B	\$1,350.00	\$8,100.00	\$100.00	\$600.00
602	1	Each	Remove/Reinstall mailbox	\$10.00	\$10.00	\$1.00	\$1.00
609	615	LF	Concrete Curb, Type C-2	\$62.00	\$38,130.00	\$65.00	\$39,975.00
609	94	LF	Remove/Reinstall sidewalk	\$68.00	\$6,392.00	\$58.00	\$5,452.00
611	2	Each	Spoons	\$200.00	\$400.00	\$400.00	\$800.00
611	3.33	YD	Apron/ Driveway CONCRETE	\$700.00	\$2,331.00	\$1,100.00	\$3,663.00
611	1,160.00	LF	12” Conduit, Type B, 707.33	\$92.00	\$106,720.00	\$135.00	\$156,600.00
611	289	LF	15” Conduit, Type B, 707.33	\$96.00	\$27,744.00	\$130.00	\$37,570.00
611	250	LF	18” Conduit, Type B, 707.33	\$105.00	\$26,250.00	\$150.00	\$37,500.00
611	0	LF	21” Conduit, Type B, 707.33	\$500.00	\$0.00	\$0.00	\$0.00
611	42	LF	24” Conduit, Type B, 707.33	\$150.00	\$6,300.00	\$210.00	\$8,820.00
611	35	LF	30” Conduit, Type B, 707.33	\$165.00	\$5,775.00	\$255.00	\$8,925.00
611	0	LF	36” Conduit, Type B, 707.33	\$500.00	\$0.00	\$0.00	\$0.00
614	1	LS	Maintaining Traffic	\$9,915.00	\$9,915.00	\$2,500.00	\$2,500.00
659	1	LS	Seeding and Mulching	\$4,685.00	\$4,685.00	\$2,500.00	\$2,500.00
107	1	LS	Premium on Bond	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00
107	1	LS	Premium on Insurance	\$1.00	\$1.00	\$2,000.00	\$2,000.00
					\$401,598.70		\$374,329.70
Alternate 1					\$88,935.00		\$84,000.00
Alternate 2					\$130,900.00		\$132,000.00
Base + Alternate 1 + Alternate 2					<b>\$621,433.70</b>		<b>\$590,329.70</b>





— Culverts  
 — Storm Pipes



# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 26, 2024	Business Item
<b>Submitted By:</b>	
Arun Hindupur, Director of Public Works/Community Services	

<b>Motion:</b>
Motion to advertise Request for Qualifications for consultants for small project selection

<b>Background:</b>
<p>Community Services intends to utilize a small project selection process for services estimated to be less than \$75,000 for the 2024-2025 planning and design year as part of the West Chester Township Consultant Selection Policy.</p> <p>A provision enacted in 2011 (ORC §153.71 (A)) allows a public authority to select a single design professional or firm from among those that have submitted a current statement of qualifications within the immediately preceding year, "based on the public authority's determination that the selected design professional or firm is the most qualified to provide the required professional design services."</p> <p>Per ORC §5575.01, the advertisement will be published in a newspaper of general circulation within the Township. Notification will also be posted on the Township website.</p> <p>The Community Services Department requests permission from the Board to advertise for RFQs for consultants for small project selection services.</p>

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

---

# PUBLIC ANNOUNCEMENT

March 26, 2024

---

## 2024 REQUEST FOR UPDATED QUALIFICATIONS

The West Chester Township Community Services Department intends to utilize a small project selection process for services estimated to be less than \$75,000 for the 2024 planning and design year as part of the West Chester Township *Consultant Selection Policy*. A provision enacted in 2011 (O.R.C. §153.71 (A)) allows a public authority to select a single design professional or firm from among those that have submitted a current statement of qualifications within the immediately preceding year, "based on the public authority's determination that the selected design professional or firm is the most qualified to provide the required professional design services." Firms interested in being considered for direct selection for the 2023 design year, should reply with the firm's updated qualifications **no later than 4:30pm on April 30, 2024**.

The updated qualifications should include information regarding the firm's history; education and experience of owners and key technical personnel; the technical expertise of the firm's current staff; the firm's experience in performing engineering studies, design, construction administration and construction observation; availability of staff; the firm's equipment and facilities; references; and any previous work performed for West Chester Township. Also, please include any of the following categories the firm is requesting prequalification for:

- Roadway Engineering
- Structural Engineering
- Geotechnical Engineering
- Surveying
- Stormwater Services
- Landscape Engineering
- Architectural Services
- Parks Planning
- Asset Management
- Traffic Studies
- Facility Assessments
- Construction Inspection

Updated qualifications should be emailed electronically to Mr. Arun Hindupur (hard copies are not necessary).

Mr. Arun Hindupur  
[ahindupur@WestChesteroh.org](mailto:ahindupur@WestChesteroh.org)

# AGENDA ITEM COVER SHEET



<b>Trustee Meeting Date:</b>	<b>Agenda Item Type:</b>
March 12, 2024	Resolution Item
<b>Submitted By:</b>	
Katy Kanelopoulos	

<b>Motion:</b>
Resolution 17-2024 approving Major Change for Case # MC 01-24 Keefe, Tract 1; Floor and Décor (To be read at public hearing)

<b>Background:</b>
The applicant is requesting approval for a Major Change to the PUD district for a subdivision of Tract I, which is the original 12.09-acre parcel, to create two new outlets. Outlot 1 is proposed to be 1.3 acres, and Outlot 2 is proposed to be 1.05 acres, which is planned for the development of new neighborhood retail uses located at 7240 Cabela Dr. Parcel #: M5620-400-000-107.

<b>Finance</b>	<b>Budgeted Item:</b>	N/A;		
	<b>CIP #:</b>			
	<b>TIF Info:</b>			
	<b>Purchase Order:</b>		<b>Total Encumbrance:</b>	\$ .00

**RESOLUTION NO. 17-2024**

\*\*\*\*\*

**Resolution approving a Major Change to Keefe; Wetherington Pointe, Tract 1,  
Floor and Décor Outlots C-PUD (Commercial Planned Unit Development  
District) and Preliminary Development Plan for Case #MC 01-24 Keefe;  
Tract 1, Floor and Decor**

**WHEREAS**, on March 9, 2004, the West Chester Township Board of Trustees approved a Zoning Map Amendment from A-1 (Agricultural District) to C-PUD (Commercial Planned Unit Development District) and Preliminary Development Plan that established the permitted uses and the access points to the site, including the extension of Tylers Place Boulevard to Hamilton-Mason Road (now Liberty Way) on approximately 47.82 acres; and,

**WHEREAS**, on May 17, 2004, the West Chester Township Zoning Commission approved a Final Development Plan, which included the Tylers Place Boulevard extension, the Preserve Place Road section, and open space improvements inside the C-PUD boundary; and,

**WHEREAS**, on July 21, 2014, the West Chester Township Zoning Commission approved a Revised Preliminary Development Plan (14-15), which included the lot layout of four development parcels, one open space parcel, Tylers Place Boulevard improvements and common development improvements. Additionally, the preliminary layout of Lot 3 was provided for Cabela's as the proposed use; and,

**WHEREAS**, on August 18, 2014, the West Chester Township Zoning Commission approved a Final Development Plan for Tract 1 of the C-PUD, which included the lot layout of four development parcels, one open space parcel, Tylers Place Boulevard improvements and common development improvements (14-17) and the construction of a 75,330 square foot Cabela's on Lot 3 of Tract 1 (14-18); and,

**WHEREAS**, on January 17, 2024, Summer Zimmers submitted an application requesting a Major Change and Preliminary Development Plan approval for a re-plat of Wetherington Pointe Section 1, Lot 3 for two (2) new outlots containing a 4,012 square foot drive-thru restaurant on 1.3 acres and a 5,960 square foot restaurant on 1.05 acres; and,

**WHEREAS**, on February 20, 2024, the Butler County Planning Commission conducted a public hearing for the aforesaid application and recommended approval of the aforesaid application; and,

**WHEREAS**, on February 21, 2024, the West Chester Township Zoning Commission conducted a public hearing for the aforesaid application recommended approval; and,

**WHEREAS**, by advertisement, a public hearing for the aforesaid application was conducted before the West Chester Township Board of Trustees on March 12, 2024, as applied for by Summer Zimmers; and,

**WHEREAS**, all those present for the hearing who wished to be heard voiced their opinions with respect thereto; and,

**NOW THEREFORE, BE IT RESOLVED** that on the basis of the above actions and findings, the West Chester Township Board of Trustees hereby approve the Major Change to expand the existing C-PUD (Commercial Planned Unit Development District) and Preliminary Development Plan with the following conditions:

**SECTION 1.** The commercial Detailed grading plans and stormwater drainage plans and calculations shall be provided at the FDP stage and shall meet all OEPA, BCSWCD, BCEO, and WCT requirements prior to the issuance of a zoning certificate.

**SECTION 2.** All water and sanitary sewer main installation and sanitary lateral plans shall be coordinated with the Butler County Water and Sewer Department (BCWSD) and shall meet all BCWSD requirements prior to the issuance of a zoning certificate.

**SECTION 3.** The applicant shall coordinate with the West Chester Township Fire Department (WCTFD) at the permitting stage in regard to access ways and internal roadways; connections and locations of fire hydrants; fire lane requirements; and all other applicable building and fire codes, to specifically include the following:

- a.) Site utility plan does not indicate the location of fire hydrants. Applicant shall confirm that farthest most remote accessible part of the proposed building is located within 400 feet of a fire hydrant located on their parcel or a public fire hydrant. Fire hydrants on a separate parcel cannot be used to complete this requirement;
- b.) All drivable surfaces shall comply with the turning radius of fire department vehicles. Templates are available upon request;
- c.) Proposed vegetation, signage, etc. shall not obstruct any part of the fire protection systems;

- d.) Prior to issuance of certificate of occupancy, occupant shall coordinate with the fire department to determine location of Fire Lane; and
- e.) Each parcel shall have a unique address and not share the address of Floor and Décor.

**SECTION 4.** All internal parking, road circulation, road design, parking, vehicular cross-access connections, and pedestrian connections and facilities shall be approved at the FDP stage.

**SECTION 5.** Building setbacks shall be approved at the FDP stage.

**SECTION 6.** Detailed building elevations shall be provided at the FDP stage, which shall reflect a minimum of 50% high-quality exterior building materials. As required by the West Chester Community Development Department (WCTCDD) staff, colored elevations for all sides of the buildings shall be provided and the specific exterior building materials shall clearly be labeled on the plan.

**SECTION 7.** Detailed floor plans and specific details regarding the unit sizes shall be provided at the FDP stage, which shall include size (measured in square feet) and floor plans.

**SECTION 8.** Outdoor seating area plans shall be provided at each FDP stage. A minimum of four (4) feet shall be maintained between the back of street curb and the seating area to ensure adequate pedestrian circulation.

**SECTION 9.** All building signage shall be approved at the FDP stage.

**SECTION 10.** All ground signs shall be approved at the FDP stage. However, consideration shall be given to the conditions of previous approvals.

**SECTION 11.** Any dumpster locations and dumpster enclosure shall be provided at each FDP stage. The enclosures shall be pursuant to the WCTZR, Articles 10.031 and 20.043. The enclosure(s) shall be consistent with the high quality, masonry building materials of the principle building. Dumpster enclosures that are located along the public frontages shall be adequately screened with landscaping and meet proper line of sight requirements.

**SECTION 12.** All light locations, light fixture details, and photometric analysis shall be provided at each FDP stage to ensure a consistent design that minimizes glare and light spillover and meets the WCTZR, Article 10.28.

**SECTION 13.** A detailed landscaping plan shall be provided at the FDP stage, which consists of adequate landscape screening of any building perimeters; trash collection areas; throughout any open space areas; and ground sign perimeter landscaping details.

**SECTION 14.** The property owner or property owners' association shall be responsible for keeping all common features and elements well maintained and free from trash and litter; maintaining all drainage ways to ensure the detention areas perform the designated function; and all landscaping shall be well maintained in good condition.

**SECTION 15.** Any outdoor demolition and/or construction for the entire subject site shall only occur between the hours of 6:00 AM and 9:00 PM.

**SECTION 16.** All measures to reduce detrimental effects to the adjacent properties due to construction activities shall be stated within a document and provided at the FDP stage.

**BE IT FURTHER RESOLVED** that all plats, plans, applications, and other data submitted are hereby incorporated into this approval.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Lee Wong, Chair

\_\_\_\_\_  
Yes/No

\_\_\_\_\_  
Mark Welch, Vice Chair

\_\_\_\_\_  
Yes/No

**ATTEST:**

\_\_\_\_\_  
Ann Becker

\_\_\_\_\_  
Yes/No

\_\_\_\_\_  
Bruce Jones, Fiscal Officer



**APPROVED AS TO FORM:**

---

Scott D. Phillips, Law  
Director

DRAFT



## **WCT Board of Trustees Staff Report**

**March 12, 2024**

**CASE NO. MC 01-24**

**KEEFE; TRACT 1, FLOOR AND DÉCOR OUTLOTS**

---

### **CASE HISTORY:**

The West Chester Township Board of Trustees approved a Zoning Map Amendment on March 9, 2004 from A-1 (Agricultural District) to C-PUD (Commercial Planned Unit Development District) and Preliminary Development Plan that established the permitted uses and the access points to the site, including the extension of Tylers Place Boulevard to Hamilton-Mason Road (now Liberty Way) on approximately 47.82 acres.

The West Chester Township Zoning Commission approved a Final Development Plan on May 17, 2004 for the Tylers Place Boulevard extension, the Preserve Place Road section, and open space improvements inside the C-PUD boundary.

A Revised Preliminary Development Plan (14-15) was approved on July 21, 2014 for the lot layout of four development parcels, one open space parcel, Tylers Place Boulevard improvements and common development improvements. Additionally, the preliminary layout of Lot 3 was provided for Cabela's as the proposed retail use.

A Final Development Plan was approved on August 18, 2014 for the lot layout of four development parcels, one open space parcel, Tylers Place Boulevard improvements and common development improvements (14-17) and the construction of a 75,330 square foot Cabela's retail use on Lot 3 of Tract 1 (14-18).

**PROPERTY OWNER:** Store SPE Cabela's I 2017 3, LLC.

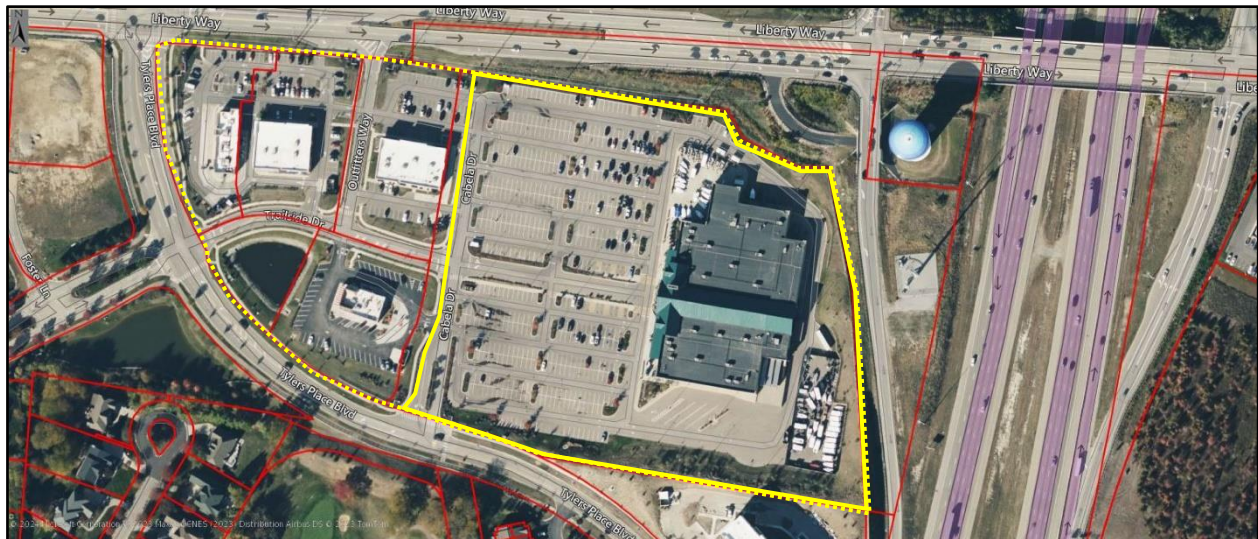
**APPLICANT:** Summer Zimmers, Floor and Decor

**REQUEST:** Major Change and Preliminary Development Plan (PDP)

**LOCATION:** The subject site is located along Cabela Drive, Tylers Place Boulevard and Liberty Way. (Parcel M5620400000107- Section 18, Town 3, Range 2)

**SITE DESCRIPTION:** The existing lot consists of 11.9 acres and contains a retail store and associated parking area.

**SITE VICINITY:**



**PURPOSE:** A re-plat of Wetherington Pointe Section 1, Lot 3 for two (2) new outlots containing a 4,012 square foot drive-thru restaurant on 1.3 acres and a 5,960 square foot restaurant on 1.05 acres.

**APPLICANT'S  
PROPOSAL:**

<b>Drive-thru Restaurant use (Lot 3a)</b>	4,012 sf
<b>Restaurant use (Lot 3b)</b>	5,960 sf
<i>Floor &amp; Décor retail use (Lot 3) *already permitted</i>	76,230 sf
<b>Parking</b>	
38 parking spaces provided on Lot 3a	27 parking spaces required
50 parking spaces provided on Lot 3b	40 parking spaces required
228 parking spaces provided on Lot 3	118 parking spaces required
<b>Open Space</b>	
20% open space provided	20% open space required

**STAFF  
CONSIDERATIONS:**

The proposed uses are consistent with the conditions of all previous approvals, to include the most recent Revised Preliminary Development Plan and Resolution 14-15 for the subject site.

The proposed Final Development Plan includes the existing Floor and Décor site in order to illustrate how the two (2) new lots proposed would be split off the existing parcel and how the parking would maintain the zoning requirements. However, the Floor and Décor has already been approved as a permitted use by right. As proposed, all three lots would meet the zoning requirements for parking and stacking spaces. However, as will be mentioned later, revisions will be required that eliminate two access ways and properly align cross-access way between Lots 3a and 3b.

The Butler County Engineer's office has indicated a number of concerns addressing the detailed stormwater drainage plans and calculations that will need to be addressed at the permitting stage, to specifically include the following:

- Provide memo of understanding for traffic report;
- Removal of southern drive of Lot 3a and removal of northern drive of Lot 3b to provide proper vehicular circulation; and
- Direct dumpster enclosure drainage to avoid illicit discharges into storm system.

In addition to the BCEO concerns, consideration should also be given to revise the plan to properly align the easternmost drive of Lot 3a with the easternmost drive for Lot 3b.

The Butler County Water and Sewer Department has indicated a control manhole is required and any manhole cannot be a dead-end, so an "inserta tee" will need to be attached to the existing sanitary pipe.

The Butler County Health Department will require coordination of any restaurant for food facility inspections and corresponding oil/ grease systems.

The West Chester Fire Department has a number of comments that will need to be addressed at the permitting stage. Therefore, the applicant will need to coordinate with the Fire Department on items A-E, as stated to the Community Development Department during the FDP review, prior to the issuance of a zoning certificate.

In addition to the revised vehicular circulation, adequate pedestrian facilities should be illustrated, as well. This would include a six (6) foot wide sidewalk extending from the front of the building on Lot 3b, along the westernmost lawn to the main access along Cabela Drive, and along the easternmost lawn of Lot 3a to the central lawn and a crosswalk to the front of the building.

Furthermore, consideration should be given to revise the location of the proposed dumpster enclosure location on Lot 3b, which would shift that location slightly to the east, removing a few parking spaces, and allowing proper screening of the enclosure from the public right-of-way.

The applicant will need to provide an amended draft Declaration of Covenants, Conditions, and Restrictions and Reservation of Easements (DCCRRE), which establishes an expanded REA and POA which defines maintenance responsibilities for all common features and easements at the FDP stage.

All other requirements in regard to detailed engineering, building elevations and floor plans, interior amenities, lighting, trash collection, signage, landscaping plans, etc. will be addressed further at the FDP stage, unless the applicant cannot provide adequate information or adequately address any of the Board members concerns at the public hearing.

The Butler County Planning Commission held a public hearing on February 20<sup>th</sup> and the Township Zoning Commission held a public hearing on February 21<sup>st</sup> and given all considerations in regard to the existing conditions; the proposed use in relation to the surrounding character; and the overall general welfare of the Township and County, both Commissions recommended approval of the proposed site.

**ACTION:** The West Chester Township Board of Trustees may now approve, approve with modifications, or deny the submitted Major Change and Preliminary Development Plan, unless additional information is deemed necessary to make an informed decision.

**APPLICATION FOR A MAJOR CHANGE  
TO A PUD DISTRICT  
WEST CHESTER TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT  
9577 Beckett Road, Suite 100, West Chester, Ohio 45069  
Telephone: (513) 777-4214**

.....  
FOR WEST CHESTER COMMUNITY DEVELOPMENT DEPARTMENT USE ONLY:

CASE # MC 01-24 Keefe; DATE RECEIVED: 1-10-24  
Tract 1, Floor + Decor  
FEE RECEIPT # \_\_\_\_\_ RECEIVED BY: TD

.....  
**THIS APPLICATION MUST BE TYPEWRITTEN - USE ADDITIONAL SHEETS IF NECESSARY**

NAME OF APPLICANT Summer Zimmers  
ADDRESS 2500 Windy Ridge Parkway, SE  
CITY/STATE/ZIP Atlanta, GA 30339  
PHONE NO. 303-847-2869 FAX NO. \_\_\_\_\_  
EMAIL summer.zimmers@flooranddecor.com

NAME, ADDRESS & PARCEL NUMBER OF EACH PROPERTY OWNER OF RECORD  
WITHIN THE PROPERTY WHICH IS REQUESTED FOR THE MAJOR CHANGE:

1. "Store Spe Cabela's I 2017 3 LLC", 7240 and 7250 Cabela Dr, West Chester,  
Township, OH 45069. M5620400000107
2. \_\_\_\_\_
3. \_\_\_\_\_

REQUEST RE-DESIGNATION OF AREA FROM ONE LOT TO THREE LOTS

TOTAL ACRES 11.904

LOCATION OF PROPERTY FOR MAJOR CHANGE:

SECTION 18 TOWN 3N RANGE 2E  
PARCEL (S) M5620400000107

PROPERTY ADDRESS 7240 and 7250 Cabela Dr

CITY/STATE/ZIP 7240 and 7250 Cabela Dr

(MY) (OUR) INTEREST IN THE PROPERTY TO BE RECLASSIFIED IS AS:

OWNER \_\_\_\_\_ AGENT \_\_\_\_\_ LESSEE X OPTIONEE \_\_\_\_\_

APPLICANT Summer Zimmers 2500 Windy Ridge Pkwy SE 303-847-2869  
Signature Address/City/ST/Zip Atlanta, GA, Phone Number  
2nd fl

OWNER (S) STORE SPE Cabela's I 2017-3 LLC  
[Signature] 8377 E. Hachtford Dr, Suite 100 480-2856-1100  
Signature Address/City/ST/Zip Phone Number  
Swittsdale AZ 85125

**DESCRIPTION OF REQUEST AND REASONS FOR MAJOR CHANGE TO PUD DISTRICT  
WEST CHESTER TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT  
9577 Beckett Road, Suite 100, West Chester, Ohio 45069  
Telephone: (513) 777-4214**

.....  
FOR WEST CHESTER COMMUNITY DEVELOPMENT DEPARTMENT USE ONLY:

CASE # MC01-24 Keefe  
Tract 1, Floor + Decor

DATE RECEIVED: 1-10-24

.....  
**NOTE: THIS APPLICATION SHOULD BE TYPEWRITTEN**

The area of land sought to be changed contains approximately 11.904 acres, having frontage of approximately 651.01 feet located (1) along the EAST side of CABELA DRIVE approximately \_\_\_\_\_ feet \_\_\_\_\_ of \_\_\_\_\_. Or (2) at the \_\_\_\_\_ corner of the intersection of \_\_\_\_\_ and \_\_\_\_\_.

**THE APPLICANT SHOULD PREPARE DEFINITIVE STATEMENTS REGARDING THE FOLLOWING: (USE ADDITIONAL SHEETS IF NECESSARY)**

1) What are the specific changes in the character and conditions of the area, which have occurred to make the property no longer suitable or appropriate for the existing PUD classification or to make the property appropriate for the proposed PUD district?

EXISTING PUD DOES NOT ALLOW OUTPARCELS.

2) What is the benefit that the neighborhood or community as a whole will derive from this change?  
THE COMMUNITY/NEIGHBORHOOD WILL BENEFIT FROM THE ADDITIONAL USERS/TENANTS. ADDITIONAL USERS WILL PROMOTE ECONOMIC DEVELOPMENT.

3) Will the site be accessible from public roads, which are adequate to carry the traffic that will be imposed upon them if the change is granted, or will road improvements be required?  
EXISTING PUBLIC ROADS ARE ADEQUATE TO CARRY THE TRAFFIC THAT WILL BE IMPOSED UPON THE PROPOSED CHANGES.

4) Has this change been discussed with regard to traffic design with the Butler County Engineer's office? When? Who?  
CONVERSATIONS WITH BULTER COUNTY ENGINEERING OFFICE HAVE NOT YET BEEN CONDUCTED.

5) Is the property currently or can it be serviced by public sewer and water and can proper drainage be provided?  
PROPERTY IS CURRENTLY SERVICE BY PUBLIC SEWER AND WATER. PROPER DRAINAGE IS CURRENTLY PROVIDED AT EXISTING DEVELOPMENT.

6) What is the anticipated proposed use of property and character (architectural treatment) of the development?  
THE PROPOSED ARCHITECTURAL TREATMENT WILL BE IN ALIGNMENT WITH THE PUD AND WILL COMPLY WITH THE ARCHITECTURAL DESIGN STANDARDS.



**ADJACENT PROPERTY OWNERS**  
**WEST CHESTER TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT**  
9577 Beckett Road, Suite 100, West Chester, Ohio 45069  
Telephone: (513) 777-4214

.....  
FOR WEST CHESTER COMMUNITY DEVELOPMENT DEPARTMENT USE ONLY:

CASE # \_\_\_\_\_

DATE RECEIVED:

.....  
LIST ALL PROPERTY OWNERS WITHIN TWO HUNDRED (200) FEET OF SUBJECT PROPERTY.

<u>Property Owner</u>	<u>Tax Mailing Address, include zip code</u>	<u>Parcel Number</u>
-----------------------	--	----------------------

1. LIBERTY RETAIL MANAGEMENT, LLC	30200 TELEGRAPH RD STE 205	
BINGHAM FARMS, MI 48025 02020311000008		

2. DILLARD TENNESSEE OPERATING LP	1600 CANTRELL RD, LITTLE	
ROCK, AR 72201 02020311000009		

3. LIBERTY COMMERCIAL LLC	1171 SOUTH ROBERTSON BLVD, PMB 225,	
LOS ANGELES, CA 90035 M5620400000106		

4. ELIZABETH WETHERINGTON LLC	45 FAIRFIELD AVE, STE 200	
NEWPORT, KY 41073 M5620400000108		

5. TYLER'S PLACE HOTEL COMPANY LLC	45 FAIRFIELD AVE, STE 200,	
BELLEVUE, KY 41073 M561000000095		

**PROPERTY OWNER'S AFFIDAVIT**

STATE OF OHIO  
COUNTY OF BUTLER

I (we) STORE SPE Cabela's I 2017-3, LLC

hereby certify that we are all of the owners of the real estate which is the subject of the pending zoning application; that we hereby consent to the Board of Trustees of West Chester Township approving a Major Change to a PUD for the subject real estate; that we understand that our application will be considered and processed in accordance with the regulations as set forth by the West Chester Township Community Development Department and Zoning Resolution; that we agree to accept, fulfill and abide by those regulations and all stipulations and conditions attached to the Major Change to the PUD plan. I (we) authorize West Chester Township to place a Public Meeting notification sign on the property. I (we) authorize West Chester Township staff and board members to enter and inspect the property. The statements and attached exhibits are in all respects true and correct to the best of my/our knowledge and belief.

*Angela Donahoe*

Signature

**Angela Donahoe  
Senior Vice President**

Printed Name

3377 E Hartford Dr, Sk1100

Mailing Address

Scottsdale, AZ 85255

City / State / Zip

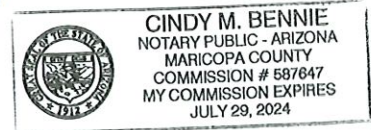
480-256-1100

Phone

Subscribed and sworn to before me this 3<sup>rd</sup> day of January 2024

*Cindy M. Bennie*

Notary Public



Person to be contacted for details, other than signatory:

Summer Zimmers 2500 Windy Ridge Pkwy SE 303-847-2869  
Name Address/City/St/Zip Atlanta, GA Phone Number  
30339

CITY OF WEST CHESTER, BUTLER COUNTY, OHIO  
**OUTPARCEL EXHIBIT**  
 FOR  
**FLOOR AND DECOR**

7250 CABELA DRIVE  
 WEST CHESTER, OHIO 45069

Sheet List Table	
Sheet Number	Sheet Title
C1.0	COVER SHEET
	REPLAT SURVEY
	ALTA SURVEY
EX-1	SITE PLAN
EX-2	GRADING AND UTILITY PLAN



**DEVELOPER:**  
 CENTERPOINT INTEGRATED SOLUTIONS  
 1626 COLE BLVD, SUITE 125  
 LAKEWOOD, CO 80401  
 PHONE: (970) 749-5907  
 CONTACT: SUMNER ZAMMERS  
 EMAIL: SUMNER.ZAMMERS@FLOORANDDECOR.COM

**ENGINEER:**  
 CESO, INC.  
 175 MONROSE WEST AVENUE, SUITE 400  
 AKRON, OHIO 44321  
 PHONE: (330) 395-5594  
 CONTACT: MATT YANDA

**ARCHITECT:**  
 ARCHITECTURAL DESIGN-GUILD  
 2710 SUTTON BLVD.  
 ST. LOUIS, MO 63143  
 PHONE: (314) 644-1234  
 FAX: (314) 644-4373

**TENANT:**  
 FLOOR AND DECOR  
 PHONE: (318) 261-0893  
 EMAIL: AARON.DOUGLAS@FLOORANDDECOR.COM  
 CONTACT: AARON DOUGLAS

**GOVERNING AGENCIES AND UTILITY COMPANIES:**

**WATER & SEWER:**  
 BUTLER COUNTY WATER AND SEWER  
 130 HIGH STREET  
 HAMILTON, OH 45011  
 PHONE: (513) 687-3666

**ELECTRIC & GAS SERVICE:**  
 DUKE ENERGY  
 PHONE: (800) 634-4300

**COMMUNICATIONS:**  
 XX  
 PHONE: (800) XXX-XXXX

**STORMWATER:**  
 BUTLER COUNTY STORM WATER DISTRICT  
 1921 FAIRGROVE AVENUE  
 HAMILTON, OH 45011  
 PHONE: (513) 785-4120

**ZONING:**  
 WEST CHESTER TOWNSHIP COMMUNITY  
 DEVELOPMENT  
 PLANNING AND ZONING  
 9577 BECKETT RD. STE. 100  
 WEST CHESTER, OH 45069  
 PHONE: (513) 777-4214

**PROPERTY DATA:**

**PARCEL OWNER:** STORE SPE CABELAS 1 2017 3 LLC  
**PARCEL ID:** JJ5620400000107  
**ADDRESS:** 7250 CABELA DRIVE  
 WEST CHESTER, OH 45069  
**PROPERTY AREA:** 11.904 AC  
**ZONING:** C-PUD COMMERCIAL RETAIL  
**PROPOSED USE:** COMMERCIAL RETAIL

**FLOODPLAIN DESIGNATION:** PARCEL IS LOCATED WITHIN "ZONE X" AS INDICATED BY THE FLOOD  
**INSURANCE RATE:** MAP (FIRM) COMMUNITY PANEL NUMBER 39017C0355F, EFFECTIVE DATE:  
 10/19/2018, PUBLISHED BY THE FEDERAL EMERGENCY MANAGEMENT  
 AGENCY.

BENCHMARK	DATUM:
BM 1:	NAVD83
CHISELED X SET ON THE NORTH ARROW BOLT ON FIRE HYDRANT ON SOUTHEAST SIDE OF SITE, NORTH OF HAMPTON INN BUILDING. ELEV = 904.30' (NAVD88)	
BM 2:	
CHISELED X SET ON EAST FACE OF LIGHT POLE BASE, AT THE SOUTHWEST CORNER OF CABELA DRIVE AND TRAILSIDE DRIVE. ELEV = 881.32' (NAVD88)	
BM 3:	
CHISELED X SET ON WEST FACE OF LIGHT POLE BASE, ON NORTH SIDE OF THE PARKING LOT/SITE. ELEV = 885.37' (NAVD88)	



FORTY-EIGHT (48) HOURS  
 BEFORE DIGGING IS TO  
 COMMENCE, THE CONTRACTORS  
 SHALL NOTIFY THE FOLLOWING  
 AGENCIES: OHIO UTILITIES  
 PROTECTION SERVICE AT 811 OR  
 (800) 362-2764 AND ALL OTHER  
 AGENCIES WHICH MIGHT HAVE  
 UNDERGROUND UTILITIES  
 INVOLVING THIS PROJECT AND  
 ARE NONMEMBERS OF OHIO  
 UTILITIES PROTECTION SERVICE.

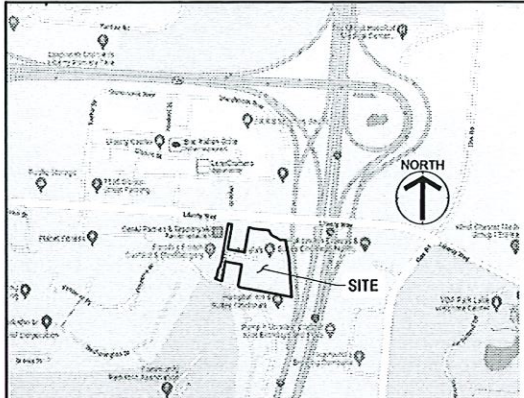
**CENTERPOINT**  
**OUTPARCEL EXHIBIT**  
 7250 CABELA DRIVE  
 WEST CHESTER, OH 45069

Revisions / Submissions		
ID	Description	Date

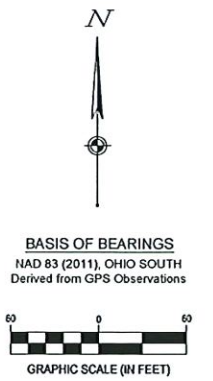
Project Number: 761336  
 Scale: 1" = 40'  
 Drawn By: TW  
 Checked By: MY  
 Date: 12/27/2023  
 Issue: NOT FOR CONSTRUCTION

Drawing Title:  
**COVER SHEET**  
**C-1**

W:\PROJECTS\CENTERPOINT\761336 - Floor & Decor - West Chester, OH\03-CIVIL\EXHIBIT\761336\_OUTPARCEL\_EXHIBIT.mxd - Matt Yanda



VICINITY MAP:  
NOT TO SCALE



# RECORD PLAT RE-PLAT OF LOT 3 OF WETHERINGTON POINTE SECTION ONE

O.R. 8825, PG. 1650  
7250 CABELA DRIVE  
SECTION 18, TOWN 3N, RANGE 2E  
TOWNSHIP OF WEST CHESTER, BUTLER COUNTY, OHIO  
CONTAINING 11.904 ACRES

**BUTLER COUNTY COMMISSIONERS**

THIS PLAT WAS APPROVED BY THE BUTLER COUNTY PLANNING COMMISSION  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_

**DEDICATION & ACKNOWLEDGEMENT**

WE, THE UNDERSIGNED, BEING ALL THE OWNERS, AND LIEN HOLDERS OF THE LANDS HEREON PLATTED, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF THIS PLAT AND DO DEDICATE STREETS, PARKS, OR PUBLIC GROUNDS SHOWN HEREON TO PUBLIC USE FOREVER.

EASEMENTS SHOWN ON THIS PLAT ARE FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, REPLACEMENT, OR REMOVAL OF WATER, SEWER, GAS, ELECTRIC, TELEPHONE OF OTHER UTILITY LINES OR SERVICES, AND FOR THE EXPRESS PRIVILEGE OF REMOVING ANY AND ALL TREES OR OTHER OBSTRUCTION TO THE FREE USE OF SAID UTILITIES AND FOR PROVIDING INGRESS AND EGRESS TO THE PROPERTY FOR SAID PURPOSE AND ARE TO BE MAINTAINED AS SUCH FOREVER.

OWNER:

BY: \_\_\_\_\_

**CERTIFICATE OF NOTARY PUBLIC**

STATE OF OHIO  
COUNTY OF BUTLER  
THIS CERTIFICATE RELATES TO AN ACKNOWLEDGEMENT IN CONNECTION WITH WHICH NO OATH OR AFFIRMATION WAS ADMINISTERED TO THE DOCUMENT SIGNER.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, A NOTARY PUBLIC IN THE COUNTY AND

STATE WRITTEN ABOVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY \_\_\_\_\_

**BUTLER COUNTY RECORDER**

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_  
FILE NO. \_\_\_\_\_ RECORDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
IN O.R. \_\_\_\_\_ PAGE \_\_\_\_\_ FEE \$ \_\_\_\_\_ BUTLER COUNTY.

RECORDER \_\_\_\_\_

BY: \_\_\_\_\_

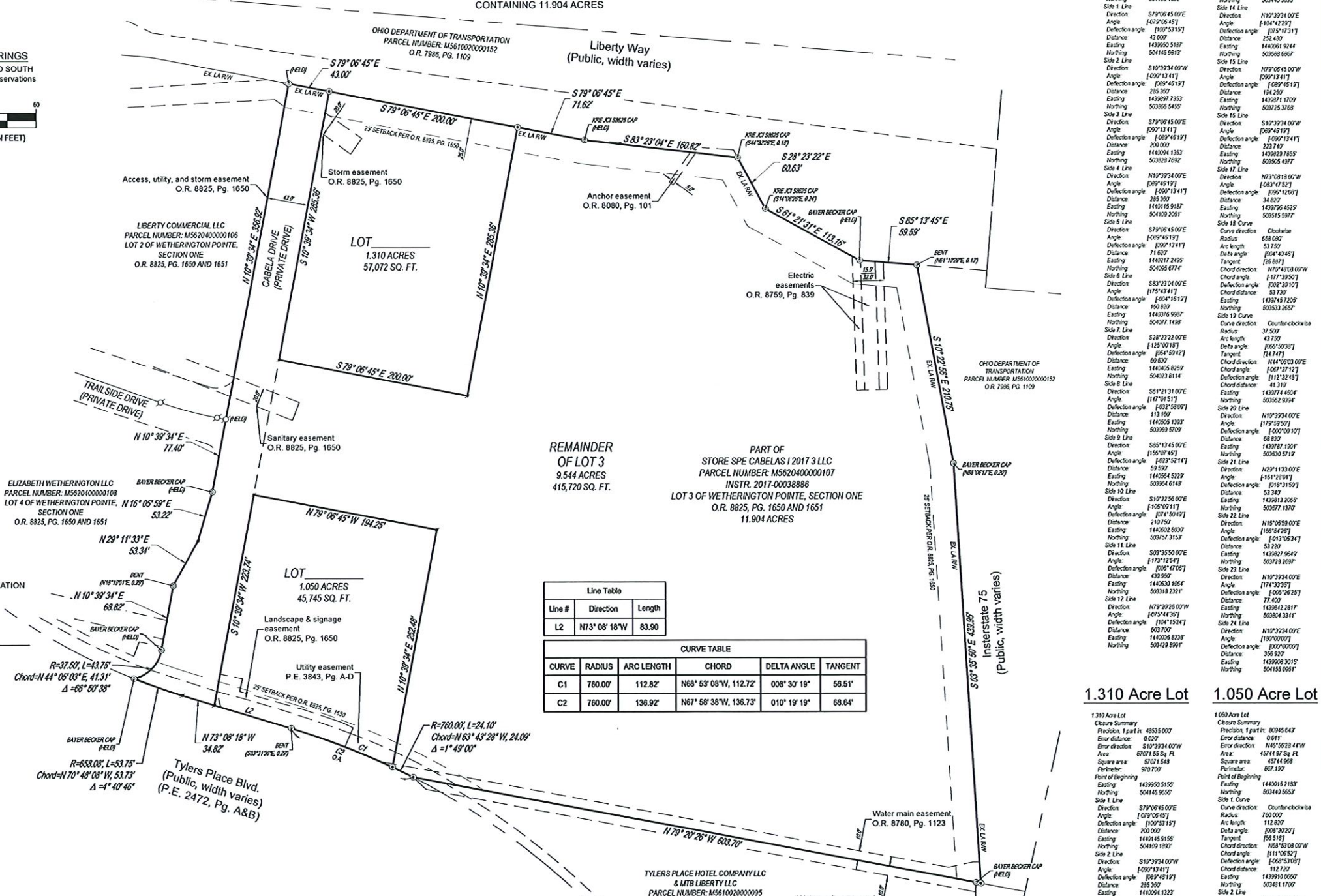
**BUTLER COUNTY AUDITOR**

ENTERED FOR TRANSFER \_\_\_\_\_ A.D., 20\_\_\_\_  
TRANSFERRED \_\_\_\_\_ A.D., 20\_\_\_\_  
BY: \_\_\_\_\_ DEPUTY

**SURVEYORS CERTIFICATION**

I HEREBY CERTIFY THAT THIS PLAT OF SURVEY WAS PREPARED UNDER MY DIRECTION AND IN ACCORDANCE WITH OHIO ADMINISTRATIVE CODE CHAPTER 4733-37 "MINIMUM STANDARDS FOR BOUNDARY SURVEYS". ALL MONUMENTATION HAS BEEN SET AS SHOWN.

SEAN T. BROOKS, P.S. DATE \_\_\_\_\_  
OHIO PROFESSIONAL SURVEYOR # 8828



9.544 Acre Lot

Line #	Direction	Length
L1	N 10° 33' 34" E	77.40'
L2	N 73° 08' 18" W	34.82'
L3	N 10° 33' 34" E	83.90'

CURVE	RADIUS	ARC LENGTH	CHORD	DELTA ANGLE	TANGENT
C1	760.00'	112.82'	N68° 53' 08" W, 112.72'	008° 30' 19"	58.51'
C2	760.00'	136.92'	N67° 58' 38" W, 136.73'	010° 19' 19"	68.64'

1.310 Acre Lot

Line #	Direction	Length
L1	N 10° 33' 34" E	77.40'
L2	N 73° 08' 18" W	34.82'
L3	N 10° 33' 34" E	83.90'

1.050 Acre Lot

Line #	Direction	Length
L1	N 10° 33' 34" E	77.40'
L2	N 73° 08' 18" W	34.82'
L3	N 10° 33' 34" E	83.90'

**SURVEYOR'S NOTES:**

- ALL DATA SOURCES, DOCUMENTS AND RECORDS SHOWN HEREON ARE ON FILE IN THE BUTLER COUNTY RECORDERS OFFICE LOCATED IN HAMILTON, OHIO.
- SURVEY PREPARED FROM FIELDWORK PERFORMED IN DECEMBER OF 2023. ALL MONUMENTATION SHOWN HEREON IS IN GOOD CONDITION UNLESS OTHERWISE NOTED.
- LIENS OF OCCUPATION WHERE THEY EXIST GENERALLY AGREE WITH BOUNDARY LINES UNLESS OTHERWISE SHOWN ON THE PLAT.
- HORIZONTAL DATUM - U.S. STATE PLANE, NAD83 OHIO SOUTH (402) ESTABLISHED FROM UTILIZING OHIO VRS. COORDINATES TAKEN TO GROUND AT LATITUDE N39°22'01.9417", LONGITUDE W84°22'09.0567", PROJECT HEIGHT 784.049' GROUND SCALE FACTOR 1.00010154716293

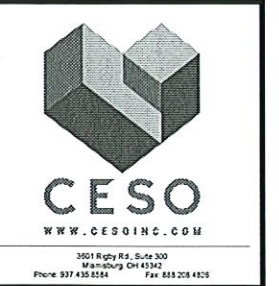
**ACREAGE BREAKDOWN**

REMAINDER OF LOT 3	9.544 ACRES
LOT	1.310 ACRES
LOT	1.050 ACRES
TOTAL	11.904 ACRES

**SURVEY MONUMENT LEGEND**

- ⊙ - 5/8" Iron Pin Set w/cap CESO, Inc
- ⊙ - Iron Pin Found as Described
- ⚡ - PK Nail/Mag Nail Found
- - PK Nail/Mag Nail Set

O.A. - Overall



Floor and Decor  
 Record Plat  
 Re-Plat of Lot 3  
 Wetherington Pointe Section One  
 Section 18, Town 3, Range 2  
 West Chester Township, Butler County, Ohio

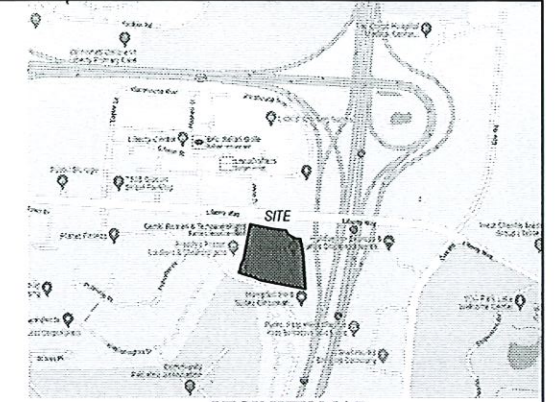
Revisions / Submissions	
ID	Description

Project Number: 761336  
Scale: 1" = 60'  
Drawn By: RSL  
Checked By: STB  
Date: 1/4/2023  
Issue:

Drawing Title:  
**RECORD PLAT**

# BOUNDARY/TOPOGRAPHIC SURVEY

7250 CABELA DRIVE  
SECTION 18, TOWN 3N, RANGE 2E  
TOWNSHIP OF WEST CHESTER, BUTLER COUNTY, OHIO  
CONTAINING 11.904 ACRES



**VICINITY MAP:**  
NOT TO SCALE

**UTILITY DISCLAIMER:**

THE UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES LOCATED HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES LOCATED ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE.

UNDERGROUND DETECTIVE TICKET NUMBER: C01AC808-977A-4A23-984D-F6637006091F

**BENCHMARKS:**

- BM 1- CHISELED X SET ON THE NORTH ARROW BOLT ON FIRE HYDRANT ON SOUTHEAST SIDE OF SITE, NORTH OF HAMPTON INN BUILDING.  
ELEV = 804.37' (NAD83)
- BM 2- CHISELED X SET ON EAST FACE OF LIGHT POLE BASE, AT THE SOUTHWEST CORNER OF CABELA DRIVE AND TRAILSIDE DRIVE.  
ELEV = 881.32' (NAD83)
- BM 3- CHISELED X SET ON WEST FACE OF LIGHT POLE BASE, ON THE NORTH SIDE OF THE PARKING LOT SITE.  
ELEV = 855.37' (NAD83)

**SURVEYOR'S NOTES:**

1. ALL DATA SOURCES, DOCUMENTS AND RECORDS SHOWN HEREON ARE ON FILE IN THE BUTLER COUNTY RECORDERS OFFICE LOCATED IN LAMINGTON, OHIO.
2. ALL MONUMENTATION SHOWN HEREON IS IN GOOD CONDITION UNLESS OTHERWISE NOTED.
3. HORIZONTAL DATUM - U.S. STATE PLANE, NAD83 OHIO SOUTH (4402) ESTABLISHED FROM UTILIZING OHIO VRS. COORDINATES TAKEN TO GROUND AT LATITUDE 19°22'01.94170", LONGITUDE W84°22'09.06674", PROJECT HEIGHT 784.049' GROUND SCALE FACTOR 1.0000154741629.
4. NO ZONING REPORT WAS PROVIDED TO THE SURVEYOR AT THE TIME OF THIS SURVEY.
5. THERE CURRENTLY EXIST 520 REGULAR STRIPED PARKING SPACES AND 13 HANDICAPPED SPACES ON SITE.
6. DIRECT ACCESS TO THE SUBJECT PARCEL IS AVAILABLE VIA TYLERS PLACE BLVD.
7. NO ROADWAY IMPROVEMENT PLANS WERE DISCLOSED TO CESO DURING THE SURVEY.
8. STRUCTURES ARE AS SHOWN HEREON, NO EVIDENCE OF RECENT EARTHWORK AND RECENT BUILDING CONSTRUCTION OR BUILDING ADDITIONS.
9. NO EVIDENCE THAT SUBJECT PROPERTY IS BEING USED AS A SANITARY LANDFILL.
10. NO EVIDENCE OF WETLAND DELINEATION AREAS WERE EVIDENT AT THE TIME OF THE SURVEY.
11. SURVEYOR OBSERVED NO IDENTIFIABLE ENCROACHMENTS AT TIME OF SURVEY.
12. NO PARTY WALLS DESIGNATED BY CLIENT FOR DETERMINATION.
13. PARCEL IS LOCATED WITHIN "ZONE X" (AREA OF MINIMAL FLOOD HAZARD) AS INDICATED BY THE FLOOD INSURANCE RATE MAP (FIRM) MAP NUMBER 2017C0355F, EFFECTIVE DATE 10/19/2018, PUBLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

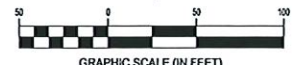


**TOPOGRAPHIC LEGEND**

- |                        |                    |
|------------------------|--------------------|
| ○ BOLLARD              | □ GAS METER        |
| □ CATCH BASIN          | ○ LIGHT POLE       |
| ○ CLEANOUT             | ○ SANITARY MANHOLE |
| □ CURB INLET           | ↑ SIGN             |
| □ ELECTRIC BOX         | ⊙ STORM MANHOLE    |
| □ ELECTRIC METER       | □ TELEPHONE BOX    |
| □ ELECTRIC TRANSFORMER | ○ WATER VALVE      |
| ○ FIRE HYDRANT         | II WATER SHUT-OFF  |
| ◆ BENCHMARK            | ♂ FLAG POLE        |
| ☼ TREE                 | ⊕ GAS VALVE        |
|                        | — GUY WIRE         |

**SURVEY LEGEND**

- |                                       |                        |
|---------------------------------------|------------------------|
| ○ - 5/8" Iron Pin Set w/cap CESO, Inc | Fnd. (F) - Found       |
| ○ - Iron Pin Found as Described       | Usd. (U) - Used        |
| ○ - Iron Pipe Found as Described      | Obs. (O) - Observed    |
| ○ - Railroad Spike Found              | Rec. (R) - Deed        |
| □ - Monument Found as Described       | Calc. (C) - Calculated |
| ○ - PK Nail/Mag Nail Found            |                        |
| ● - PK Nail/Mag Nail Set              |                        |



**SURVEYOR'S CERTIFICATION:**

The field work was completed in AUGUST 2022.  
Date of plat or map: AUGUST 25, 2022

Signed \_\_\_\_\_ date \_\_\_\_\_  
SEAN BROOKS, P.S. 8828  
CESO, Inc.  
3601 RIGBY ROAD,  
SUITE 300  
MIAMISBURG, OH 45342

**EXISTING CONDITIONS SURVEY**

**FLOOR AND DECOR**

7250 CABELA DRIVE WEST CHESTER TOWNSHIP		SECTION 18, TWP. 3N, R. 2E, M.B. BUTLER COUNTY, OHIO	
SCALE: 1"=50'	DATE: 8/25/2022	JOB NO: 761339	SHEET NO: 1 OF 1
DESIGN: NA	DRAWN: TBC	<b>CESO</b> WWW.CESOINC.COM	
CHECKED: STB			

**SURVEYOR:**  
CESO, INC.  
3601 RIGBY ROAD, SUITE 300  
MIAMISBURG, OHIO 45342  
(937) 435-5554

OHIO DEPARTMENT OF  
TRANSPORTATION  
PARCEL NUMBER:  
M561002000141  
VOL. 52, PG. 9

TYLERS PLACE HOTEL COMPANY LLC  
& MTB LIBERTY LLC  
PARCEL NUMBER: M561002000095  
VOL. 31, PG. 5

OHIO DEPARTMENT OF  
TRANSPORTATION  
PARCEL NUMBER M561002000152  
O.R. 7886, PG. 1109

STORE SPE CABELAS 1 2017 3 LLC  
PARCEL NUMBER: M5620400000107  
INSTR. 2017-00038888  
LOT 3 OF WETHERINGTON POINTE,  
SECTION ONE  
O.R. 8825, PG. 1650 AND 1651  
11.904 ACRES

LIBERTY COMMERCIAL LLC  
PARCEL NUMBER: M562040000105  
LOT 2 OF WETHERINGTON POINTE,  
SECTION ONE  
O.R. 8825, PG. 1650 AND 1651

ELIZABETH WETHERINGTON LLC  
PARCEL NUMBER: M562040000108  
LOT 4 OF WETHERINGTON POINTE,  
SECTION ONE  
O.R. 8825, PG. 1650 AND 1651



115 Morrisville Road, Suite 400  
Akron, OH 44321  
Phone 330.665.0600 Fax 330.208.4125

CENTERPOINT

OUTPARCEL EXHIBIT

7250 CABELA DRIVE  
WEST CHESTER, OH 45069

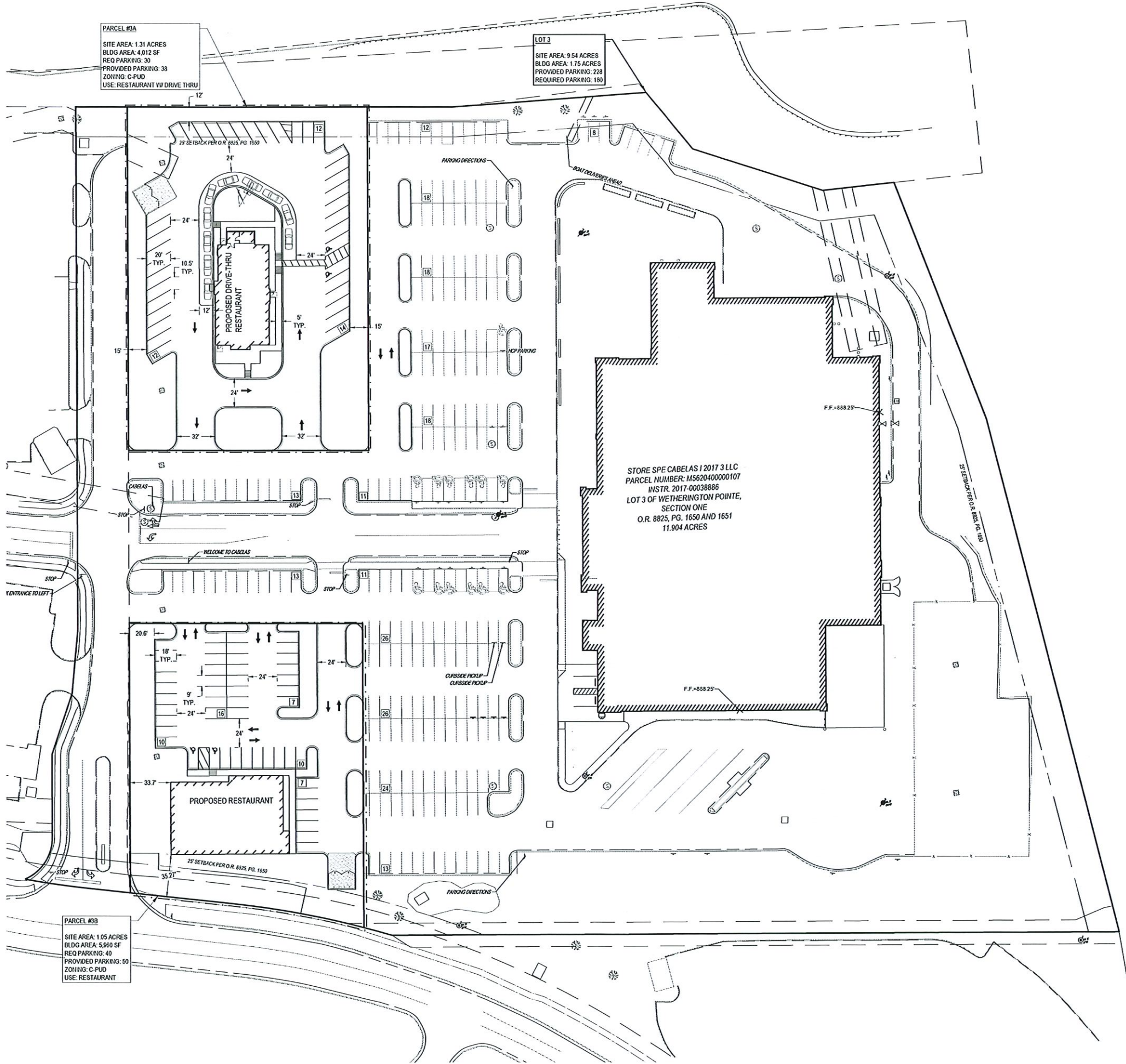
Revisions / Submissions

ID	Description	Date

Project Number: 761336  
Scale: 1" = 40'  
Drawn By: TW  
Checked By: MY  
Date: 12/27/2023  
Issue: NOT FOR CONSTRUCTION

Drawing Title:  
**SITE PLAN**

EX-1



PARCEL #8A  
SITE AREA: 1.31 ACRES  
BLDG AREA: 4,012 SF  
REQ PARKING: 30  
PROVIDED PARKING: 33  
ZONING: C-PUD  
USE: RESTAURANT W/ DRIVE THRU

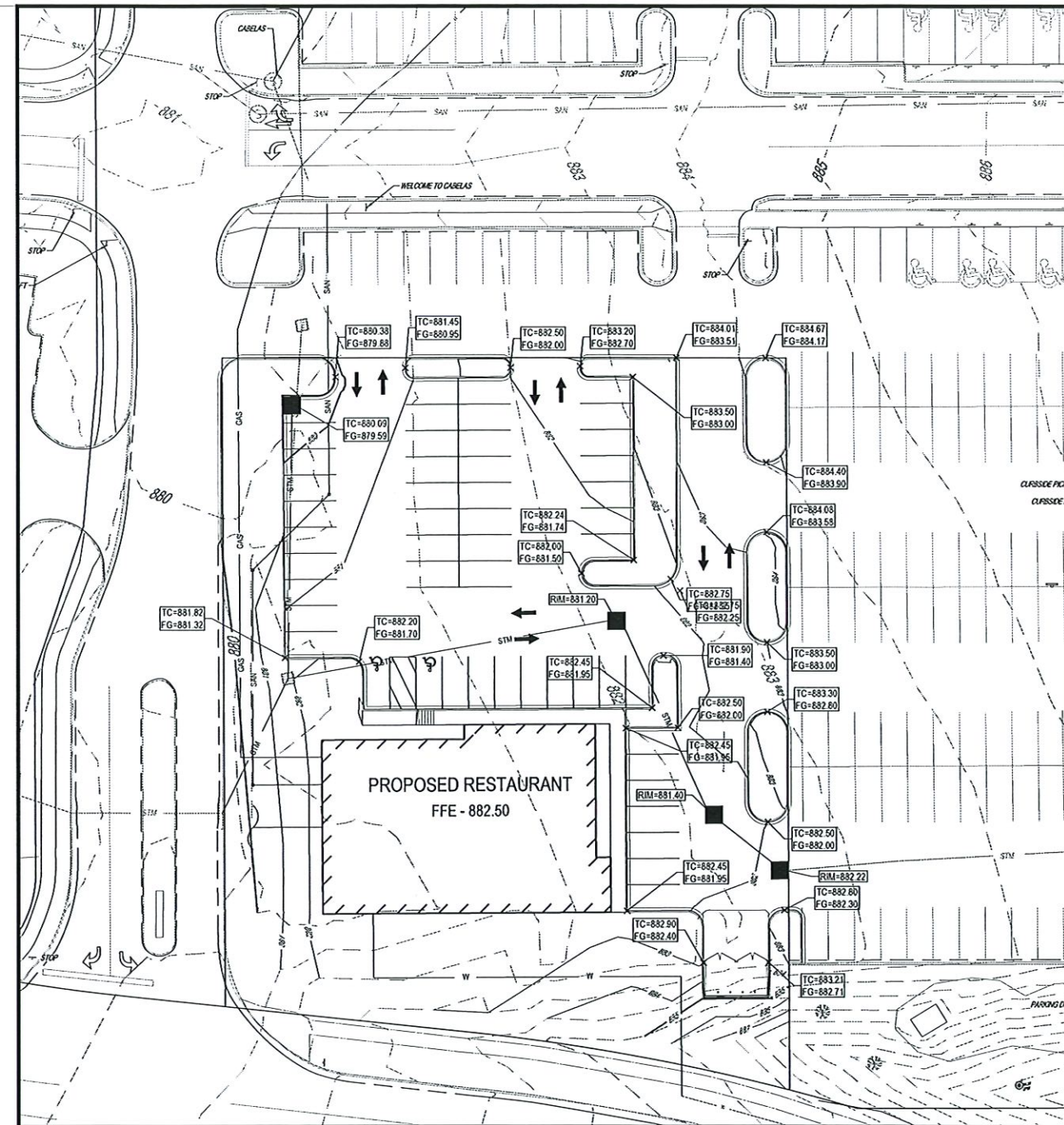
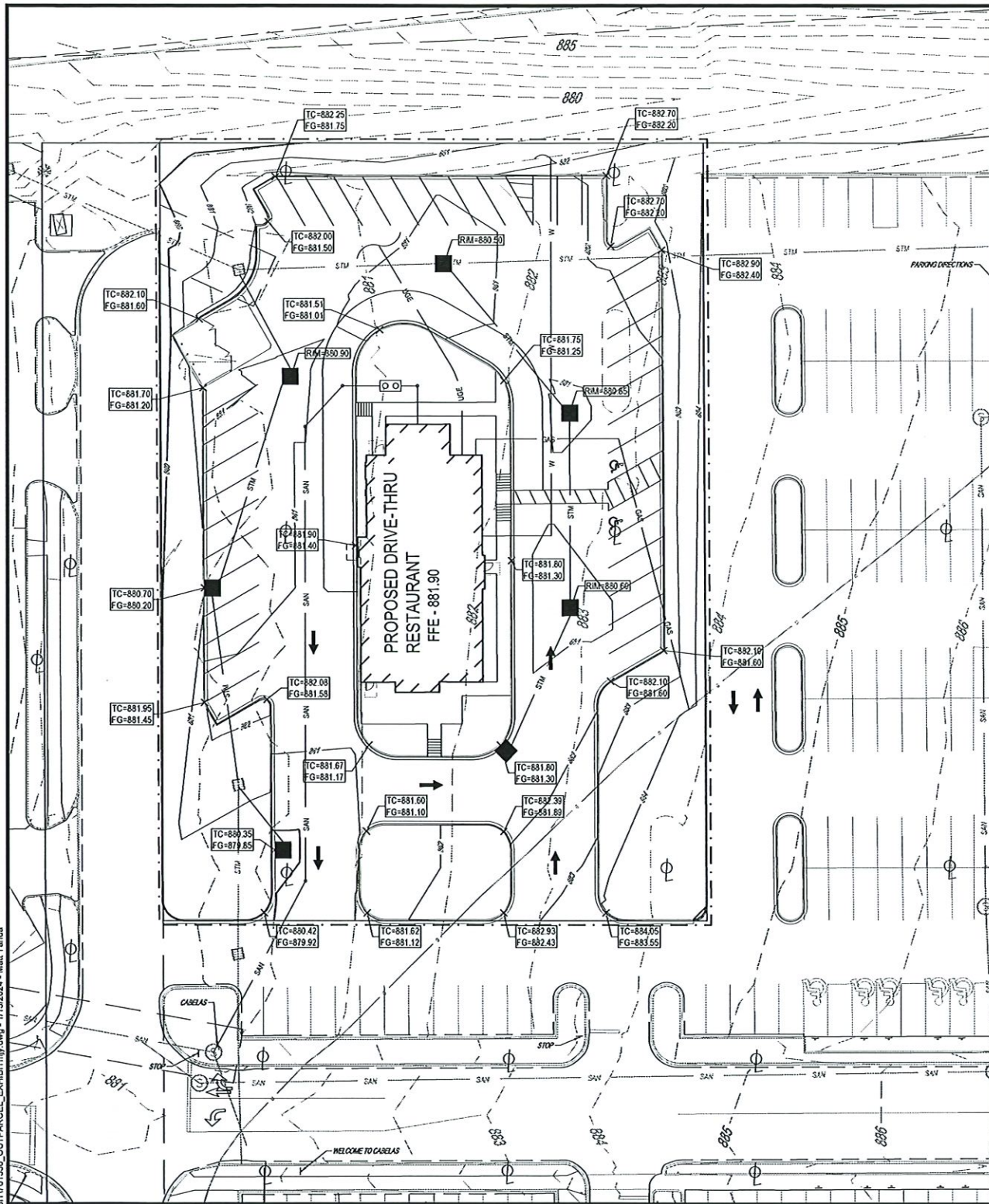
LOT 3  
SITE AREA: 9.54 ACRES  
BLDG AREA: 1.75 ACRES  
PROVIDED PARKING: 228  
REQUIRED PARKING: 180

STORE SPE CABELAS I 2017 3 LLC  
PARCEL NUMBER: M5620400000107  
INSTR. 2017-00038886  
LOT 3 OF WETHERINGTON POINTE,  
SECTION ONE  
O.R. 8825, PG. 1650 AND 1651  
11.904 ACRES

PARCEL #8B  
SITE AREA: 1.05 ACRES  
BLDG AREA: 5,960 SF  
REQ PARKING: 40  
PROVIDED PARKING: 50  
ZONING: C-PUD  
USE: RESTAURANT

W:\PROJECTS\CENTERPOINT\761336 - Floor & Decor - West Chester, OH\03-CIVIL\EXHIBIT\761336\_OUTPARCEL\_EXHIBIT.dwg - 11/30/2024 - Matt Yendis

M:\PROJECTS\CENTERPOINT\761336 - Floor & Decor - West Chester, OH\3-CIVIL\EXHIBIT\761336\_OUTPARCEL\_EXHIBIT.dwg - 11/2/2024 - Matt Yanda



**CESO**  
W W W . C E S O I N C . C O M

175 Morouse West Ave., Suite 400  
Arling, OH 44831  
Phone 330 663 0663 Fax 888 208 4826

**CENTERPOINT**

**OUTPARCEL EXHIBIT**

7250 CABELA DRIVE  
WEST CHESTER, OH 45069

Revisions / Submissions		
ID	Description	Date

Project Number: 761336  
Scale: 1" = 20'  
Drawn By: TW  
Checked By: MY  
Date: 12/27/2023  
Issue: NOT FOR CONSTRUCTION

Drawing Title:  
**GRADING AND  
UTILITY PLAN**

**EX-2**

