

West Chester

— OHIO —

Trustees Meeting Agenda April 11, 2023

Trustees

Ann Becker, Chair
Lee Wong
Mark S. Welch

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

5:00 P.M.

Regular Meeting

Mrs. Becker

- Convene
- Roll Call
- Pledge

Executive Session

Property, personnel & pending litigation with Legal Counsel

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Becker

Presentations

None

Mrs. Becker

Action Items - For approval by motion

- A. Motion to approve Trustee Meeting Minutes - March 28, 2023
- B. Motion to approve Trustee Special Meeting Minutes - April 10, 2023
- C. Motion to approve payment of bills - March 17, 2023 through March 30, 2023
- D. Motion to approve Then and Now Certificate

Mr. Burks

Requisitions - Greater than \$7,500.00

1. Adm \$ 28,997.70 Frost Brown Todd LLC - Legal Services through February 28, 2023
(Police Department)
2. CIT \$ 29,446.00 Butler County Sheriff's Office - Purchase annual radio
maintenance
3. Police \$ 33,427.40 Vance Outdoors, Inc. - Purchase 60 duty shotguns (CIP# 1804)
4. Police \$ 17,890.56 Galls LLC - Purchase 16 bulletproof vests
5. Police \$ 15,327.94 Lenco Industries, Inc. - Purchase replacement glass for the
ballistic-engineered armored response (BEAR) vehicle (CIP# 1588)

April 11, 2023

- 6. Police \$ 8,984.00 Architectural Glass & Metal Company, Inc. - Install replacement glass in the ballistic-engineered armored response (BEAR) vehicle (CIP# 1588)
- 7. Services \$ 133,163.95 Baker Vehicle Systems, Inc. - Purchase Jacobsen HR800 Wide Area Mower (CIP# 197)
- 8. Services \$ 26,250.00 Benchmark Land Management LLC - Plant ornamental grasses at the UCB DDI landscaping area

Mr. Burks

Personnel Items

- 9. Adm Approve a 4% merit pool for the 2023 merit performance increases; and, a not to exceed 4.5% individual increase for qualified non-contract exempt and non-exempt employees; and, authorize Township Administrator to approve and apply said merit performance increases effective the pay period closest to July 1, 2023
- 10. Police Approve the promotion of Officer Dustin Parrett to the rank of Sergeant, effective April 12, 2023, at the bi-weekly rate of \$3,742.29
- 11. Police Approve the promotion of Officer Scott Lovett to the rank of Sergeant, effective April 12, 2023, at the bi-weekly rate of \$3,742.29
- 12. Police Approve the promotion of Detective Robert Obermeyer to the rank of Sergeant, effective April 12, 2023, at the bi-weekly rate of \$3,742.29

Mr. Burks

Business Items

- 13. Adm Motion to consider letter of acknowledgement for requested TREX permit transfer for L&M Spiceporium dba Sawasdee Thai Cuisine; and, authorize Township Administrator to execute documentation necessary to effectuate the TREX
- 14. Adm Motion to advertise Request for Proposals on depository and banking services for January 1, 2024 through December 31, 2028
- 15. Adm Motion to approve service agreement between West Chester Township Board of Trustees and Pinpoint Behavioral Health Solutions not to exceed \$100,000.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval
- 16. Adm Motion to approve Statutory Resolution 18-2023 authorizing the acceptance of the proposed Settlement Agreement and Release Resolving United States District Court, Southern District of Ohio, Case No. 1:23-Cv-00079
- 17. Comm Dev Motion to approve Statutory Resolution 19-2023 accepting the agreed Court Order with Kings Furniture and Mattress located at 3105 Dixie Highway
- 18. Comm Dev Motion to approve Statutory Resolution 20-2023 accepting the agreed Court Order with Kayden Clark located at 6964 Forest View Court
- 19. Fire Motion to approve Statutory Resolution 21-2023 finding a 2010 Ford Expedition is not needed and unfit for public use and authorizing the sale of said vehicle at public auction
- 20. Fire Motion to purchase a 2013 E-One Rescue Pumper from Monrovia Alabama Volunteer Fire Department for \$425,000.00, pending award of bid and completion of vendor documentation (CIP# 1921)
- 21. Police Motion to apply for the 2023-2024 U.S. Department of Justice Bulletproof Vest Grant; and, authorize Township Administrator to accept said grant if awarded

- 22. Services Motion to approve Statutory Resolution 22-2023 declaring surplus items for disposal
- 23. Services Motion to advertise Request for Qualifications for consultants for small project selection

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Discussion Items & Elected Official Comments

Adjourn

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Action Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve Trustee Meeting Minutes - March 28, 2023

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

Record of Proceedings: March 28, 2023
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Becker convened the meeting at 5:00 p.m.
Roll Call: Mrs. Becker, Mr. Wong, and Mr. Welch responded.
Pledge of Allegiance: Repeated by those present.

At 5:00 p.m., Mr. Welch motioned to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: (1) Considering confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance (provided both of the criteria specified in O.R.C. 121.22(G)(8)(a) and (b) apply). O.R.C. 121.22(G)(8); (2) conferencing with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action. O.R.C. 121.22(G)(3); (3) considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. O.R.C. 121.22(G)(1). Motion seconded by Mr. Wong. Mr. Becker said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Discussion: none. **Motion carried unanimously.** Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 6:02 p.m. by Mr. Welch to adjourn the Executive Session and resume the March 28, 2023. Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

Citizen's Comments

There were no citizen's comments.

Presentations

Dennis Dick, West Chester Township Communications and IT Director, thanked the Board for the proclamation declaring April 9th through April 15th National Public Safety Telecommunicators Week.

Joe Hinson, President & CEO of the West Chester Liberty Chamber Alliance, introduced the Chamber's Director of Marketing & Public Relations, Tim Essex, who gave a chamber update via a PowerPoint presentation and video update.

Rob Hall, West Chester Baseball Partnership, gave a detailed update on the West Chester Baseball Complex.

Action Items – For Approval by Motion

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for February 28, 2023. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for March 14, 2023. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve payment of bills – March 3, 2023 through March 16, 2023. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Then and Now Certificates. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Adm \$45,940.10 Frost Brown Todd LLC - Legal Services through February 28, 2023 (various departments)
2. Fire \$36,104.34 iVideo Technologies LLC - Update audiovisual equipment in the Fire Training Room (CIP# 1886)
3. Services \$3,540,111.86 John R. Jurgensen Company - Approve paving application for 2023 (CIP#'s 1616, 1617, and 1837)
4. Services \$1,968,431.85 W.G. Stang LLC - Install roundabout at Tylersville and Beckett Roads (CIP# 1736)
5. Services \$528,364.00 National Shotcrete LLC - Repair storm water pipes (CIP# 1620)
6. Services \$70,000.00 Morton Salt, Inc. - Increase Purchase Order S223039 for road salt
7. Services \$49,093.31 Treetop Products, Inc. - Purchase picnic tables for Keehner Park (CIP# 1869)
8. Services \$24,696.31 Pinecrest Nursery - Install landscaping in new roundabout at Tylersville and Beckett Road (CIP# 1736)
9. Services \$12,944.00 Mills Fence Company, Inc. - Replace fencing at Beckett Park Baseball Complex

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve payment of requisitions 1 through 9. Discussion: Mr. Wong received clarification about the salt purchase. In response to Mrs. Becker's question, Services Director Arun Hindupur said the roundabout construction at Beckett and Tylersville roads is targeted for the time school is in recess for the summer. He also addressed Mr. Welch's question as to what happens to the old picnic tables being replaced at Keehner Park. **Motion carried unanimously.**

Personnel Items

Mr. Burks introduced the Personnel Items consisting of: (1) accepting various employee

resignations per a report attached to the agenda; and (2) hiring Jill Vetere to the position of Administrative Professional II effective April 10, 2023 at the hourly rate of \$22.30. These were identified on the agenda as Personnel Items 9 and 10 respectively.

MOTION made by Mr. Wong, to approve Personnel Items 9 and 10, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**

Business Items

MOTION made by Mr. Welch, seconded by Mr. Wong, to remove from table and approve a 2023 Gold Sustaining Sponsorship of \$10,000.00 to the West Chester Liberty Chamber Alliance; and, authorize Township Administrator to sign Memorandum of Understanding setting the terms for the investment. Discussion: Mr. Welch praised Mr. Essex. Mr. Wong and Mrs. Becker expressed their support for the Chamber. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve Statutory Resolution 16-2023 authorizing the sale of approximately 3.6 Acres of Real Estate identified in Butler County Auditor's Records as Parcels M5610014000021 and M5610014000026, commonly known as 7900 Cox Road. Discussion: Mr. Wong said residents are appreciative that Kroger can expand, adding the sale is a very good move. Mrs. Becker agreed. She wished Kroger the best in their development of the property. Mr. Welch said the proposed conversion of the property to a new Kroger was the highest and best use. He noted the cost to rehab the current building was cost prohibitive. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Statutory Resolution 17-2023 accepting the agreed Court Order with Rug Bazaar of West Chester located at 4842 Union Centre Pavilion Drive. Discussion: Community Development Director Aaron Wiegand explained the rules for signage in the right-of-way and the township's experience with Rug Bazaar. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to apply for the 2023 Bureau of Worker's Compensation grant; and, authorize Township Administrator to accept said grant if awarded. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to not object to a new D5 liquor permit for Star Lounge & Bar LLC, dba Star Lounge & Bar, 8953 Princeton Glendale Road. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to not object to a new D1, D2 liquor permit for Lumpai Inc, dba Udon Thai and Sushi, 8179 Princeton Glendale Road, Suite K. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to accept bid from Benchmark Land Management LLC for the 2023 Storm Pipe Replacement Program per the specifications as advertised, not to exceed \$884,023.02; and, authorize Township Administrator to execute all other necessary documents to effectuate the project with Law Director approval (CIP# 1620) Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

David Corfman, 7565 Kirkwood Drive, commented on quality of life amenities that he believed the Trustees should pursue.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

There were no second readings & vote on pending resolutions, or vote on emergency resolutions.

Discussion Items & Elected Official Comments

Mrs. Becker noted the West Chester Fire Department's Easter Egg Hunt will be held on Saturday, April 8th.

Mr. Wong commented about Money Magazine's awarding West Chester Township their "Best Places to Live" recognition. He also said the new Services Director may have ideas for new amenities for the community.

Mr. Welch commented at length with reasons he believed the Township should assist in sponsoring the Country Music confab being held in August on the VOA Museum grounds.

Mr. Wong and Mrs. Becker expressed why they did not agree. There was substantial discussion and no agreement on the matter.

Mr. Burks said the Butler County Engineer's Office would be expanding Tylersville Road from Cincinnati-Dayton Road to Lakota Springs this year. He also remarked on the citizen comment.

Adjournment

MOTION made at 7:57 p.m. by Mr. Wong, seconded by Mr. Welch, to adjourn the March 28, 2023 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

Approved,

Bruce Jones, Fiscal Officer

Ann Becker, Chairperson

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Action Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve Trustee Special Meeting Minutes - April 10, 2023

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

Record of Proceedings: April 10, 2023
West Chester Township Board of Trustees - Special Meeting

Convene: Chairperson Becker convened the meeting at 11:03 a.m.
Roll Call: Mrs. Becker, Mr. Wong, and Mr. Welch responded.
Pledge of Allegiance: Repeated by those present.

At 11:05 a.m., Mr. Welch motioned to recess the Special meeting and go into Executive Session with legal counsel for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. O.R.C. 121.22(G)(1). Motion seconded by Mr. Wong. Mrs. Becker said the Board would return to adjourn the Executive Session and to resume the Special meeting. Discussion: none. **Motion carried unanimously.**

Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 1:05 p.m. by Mr. Welch to adjourn the Executive Session and resume the April 10, 2023 Special meeting, seconded by Mrs. Becker. Discussion: none. **Motion carried unanimously.**

Adjournment

MOTION made at 1:06 p.m. by Mr. Welch, seconded by Mrs. Becker, to adjourn the April 10, 2023 Special meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

Approved,

Bruce Jones, Fiscal Officer

Ann Becker, Chairperson

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Action Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve payment of bills - March 17, 2023 through March 30, 2023

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

REPORT PARAMETERS

 ORGANIZATION : 001
 BANK : 4
 PRINT BY : CHECK DATE
 SORT OPTION : CHECK #
 PRINT DETAILS : Y
 BEGINNING CHECK DATE : 03/17/23
 ENDING CHECK DATE : 03/23/23
 ORG NAME FOR EXTRACT FILE : WEST

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 03/17/23 - 03/23/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
4	82969	\$483.49	03/20/23	00615	4	ALTAFIBER			S OUTSTANDING
		99.00	210-FD00-5501-000-000000			860-5544 03/05/23-04/04/23	860-5544	MAR 23	
		75.03	101-PK13-5501-000-000000			860-9226 03/05/23-04/04/23	860-9226	MAR 23	
		134.31	210-FD00-5501-000-000000			874-2443 03/05/23-04/04/23	874-2443	MAR 23	
		175.15	101-AD00-5501-000-000000			779-0071 03/08/23-04/07/23	779-0071	MAR 23	
4	82970	\$1084.69	03/20/23	00087	5	BUTLER COUNTY WATER & SEWER DEPARTMENT			S OUTSTANDING
		67.78	210-FD00-5503-000-000000			7709 JOHN RD 02/02/23-03/02/23	2006330	MAR 23	
		13.17	101-PK04-5503-000-000000			7411 BARRETT 02/02/23-03/02/23	2013795	MAR 23	
		8.64	101-PK04-5503-000-000000			7211 BARRETT 02/03/23-03/03/23	2013796	MAR 23	
		50.73	101-AD00-5503-000-000000			9113 CIN-DAY 02/06/23-03/06/23	2000563	MAR 23	
		6.92	207-TV00-5503-000-000000			9113 CIN-DAY 02/06/23-03/06/23			
		20.23	101-AD00-5503-000-000000			9119 CIN-DAY 02/06/23-03/06/23	2000564	MAR 23	
		6.74	205-CE00-5503-000-000000			9119 CIN-DAY 02/06/23-03/06/23			
		2.64	207-TV00-5503-000-000000			9119 CIN-DAY 02/06/23-03/06/23			
		9.24	209-DS00-5503-000-000000			9119 CIN-DAY 02/06/23-03/06/23			
		9.24	210-DS00-5503-000-000000			9119 CIN-DAY 02/06/23-03/06/23			
		98.52	210-FD00-5503-000-000000			9119 CIN-DAY 02/06/23-03/06/23			
		23.30	101-AD00-5503-000-ACTCTR			7900 COX RD 02/03/23-03/03/23	2000153	MAR 23	
		81.52	210-FD00-5503-000-000000			4850 DUFF DR 02/09/23-03/09/23	2014474	MAR 23	
		12.45	101-AD00-5503-000-000000			9577 BECKETT 02/08/23-03/09/23	2027757	MAR 23	
		8.30	101-CD00-5503-000-000000			9577 BECKETT 02/08/23-03/09/23			
		91.31	203-RD00-5503-000-000000			9577 BECKETT 02/08/23-03/09/23			
		303.00	209-PD00-5503-000-000000			9577 BECKETT 02/08/23-03/09/23			
		92.00	210-FD00-5503-000-000000			8551 BECKETT 02/10/23-03/10/23	2027759	MAR 23	
		33.43	101-PK13-5503-000-000000			8650 UCB 02/10/23-03/14/23	2041335	MAR 23	
		74.65	101-PK11-5503-000-000000			8558 BECKETT 02/09/23-03/10/23	2049236	MAR 23	
		70.88	101-PK12-5503-000-000000			9285 CNTR PT 02/10/23-03/10/23	2051667	MAR 23	
4	82971	\$20.98	03/20/23	AD000	18	KELLIE BYRD			S CLEARED

		20.98	274-0000-5319-000-000000	MENTAL HEALTH CHECKINS DONUTS	BYRD 03/14/23	
4	82972	\$26.00	03/20/23 RD000	49 DON CONRAD		S CLEARED
		26.00	201-RD00-5341-000-000000	INDIANA WORK TRUCK SHOW	CONRAD 3/13/23	
4	82973	\$4717.00	03/20/23 00641	2 DUKE ENERGY		S CLEARED
		4717.00	507-LT03-5504-000-000000	WETHERINGTON GAS LIGHTS 2023	FRS-0046073	
4	82974	\$3601.49	03/20/23 02837	0 FIRST FINANCIAL BANK CREDIT CARD		S CLEARED
		4.00	210-FD00-5472-000-000000	SMITH FIRE BOOT (SHIPPING)	GALLS 1/31/23	
		375.00	210-FD00-5341-000-000000	HANAUER FIRE SERV DISCIP TRNG	EZREGISTER 2/14	
		375.00	210-FD00-5341-000-000000	PICKERING FIRE SERV DISCIP TRNG	EZREGISTER 2/14	
		126.29	210-FD00-5341-000-000000	HANAUER/PICKERING CAR RENTAL	NUCAR 2/13/23	
		36.00	210-FD00-5341-000-000000	HANAUER/PICKERING CAR RENT INS	EXPEDIA 2/13/23	
		707.80	210-FD00-5341-000-000000	PICKERING FIRE SERV DISC TRNG	DELTA AIR 2/13/23	
		359.60	210-FD00-5341-000-000000	HANAUER FIRE SERV DISC TRNG	DELTA AIR 2/13	
		348.20	210-FD00-5341-000-000000	PICKERING FIRE SERV DISC TRNG		
		601.62	210-FD00-5341-000-000000	FRODGE FIRE CONF 2023	HILTONPEN 2/4/23	
		601.62	210-FD00-5341-000-000000	JEFFERS FIRE CONF 2023	HILTONPENSA 2/4	
		66.36	210-FD00-5453-000-000000	DC LEEB LDRSHIP DNUT/FRUIT/BEV	COSTCO 2/22/23	

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 03/17/23 - 03/23/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
4	82975	\$91.40 91.40	03/20/23 201-RD00-5317-000-000000	RD000		7 DONALD HUENING II CLASS A CDL LICENSE RENEWAL	HUENING 3/13/23	S OUTSTANDING
4	82976	\$37.26 37.26	03/20/23 101-AD00-5608-000-000000	AD000		10 MICHELE HUNKLER MILEAGE 6/8/22-12/12/22		S OUTSTANDING
4	82977	\$6808.06 446.61 197.76 197.50 680.38 46.65 51.42 236.90 74.95 74.95 2662.08 2138.86	03/20/23 101-AD00-5502-000-000000 101-CD00-5502-000-000000 101-SV00-5502-000-000000 203-RD00-5502-000-000000 205-CE00-5502-000-000000 207-SR00-5502-000-000000 207-TV00-5502-000-000000 209-DS00-5502-000-000000 210-DS00-5502-000-000000 209-PD00-5502-000-000000 210-FD00-5502-000-000000	00577		0 VERIZON WIRELESS CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23 CELL PHONE 02/09/23-03/08/23	9929630679	S OUTSTANDING
4	82978	\$126.07 126.07	03/23/23 210-FD00-5501-000-000000	00615		4 ALTA FIBER 682-2529 03/11/23-04/10/23	682-2529 MAR 23	S OUTSTANDING
4	82979	\$301.71 301.71	03/23/23 101-HR00-5604-000-000000	AD000		36 LISA BROWN TEAM CHOICE APPRECIATION LUNCH	BROWN 03/21/23	S OUTSTANDING
4	82980	\$240.00 120.00 120.00	03/23/23 101-0000-2272-000-000000 209-0000-2272-000-000000	00093		0 BUTLER COUNTY UNITED WAY EMPLOYEE DONATION 1ST QTR 2023 EMPLOYEE DONATION 1ST QTR 2023	1ST QTR 2023	S OUTSTANDING
4	82981	\$64.52 64.52	03/23/23 210-FD00-5503-000-000000	00087		5 BUTLER COUNTY WATER & SEWER DEPARTMENT 7588 TYLERS 02/07/23-03/07/23	2002286 MAR 23	S OUTSTANDING
4	82982	\$1584.28 1522.81 61.47	03/23/23 210-FD00-5504-000-000000 101-LT00-5504-000-000000	01334		0 DUKE ENERGY 7588 TYLERS 02/11/23-03/13/23 8026 LIBERTY 02/10/23-03/10/23	910117632260MAR23 910134027453MAR23	S OUTSTANDING
4	82983	\$495.00 495.00	03/23/23 209-0000-2252-000-000000	00753		0 GREAT AMERICAN FINANCIAL RESOURCES GROUP ANNUITY 03/24/23 PAYROLL	03/24/23	S OUTSTANDING
4	82984	\$26276.50 2675.00 14623.32 6528.18 200.00 1955.00 295.00	03/23/23 101-0000-2252-000-000000 209-0000-2252-000-000000 210-0000-2252-000-000000 211-0000-2252-000-000000 204-0000-2252-000-000000 207-0000-2252-000-000000	00755		0 OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION GROUP ANNUITY 03/24/23 PAYROLL GROUP ANNUITY 03/24/23 PAYROLL GROUP ANNUITY 03/24/23 PAYROLL GROUP ANNUITY 03/24/23 PAYROLL GROUP ANNUITY 03/24/23 PAYROLL GROUP ANNUITY 03/24/23 PAYROLL	OH DFRD 03/24/23	S OUTSTANDING
4	82985	\$31.64 31.64	03/23/23 210-FD00-5341-000-000000	FD000		120 RICHARD PRINZ OFCA WINTER SYMPOSIUM	PRINZ 03/15/23	S OUTSTANDING

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 03/17/23 - 03/23/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
4	82986	\$9840.02	03/23/23	01329		0 SECURITY BENEFIT GROUP		S OUTSTANDING
		2070.02	101-0000-2252-000-000000			611021 DFRD COMP 03/24/23	611021 03/24/2023	
		2163.75	209-0000-2252-000-000000			611021 DFRD COMP 03/24/23		
		4618.75	210-0000-2252-000-000000			611021 DFRD COMP 03/24/23		
		693.75	211-0000-2252-000-000000			611021 DFRD COMP 03/24/23		
		93.75	204-0000-2252-000-000000			611021 DFRD COMP 03/24/23		
		200.00	508-0000-2252-000-000000			611021 DFRD COMP 03/24/23		
4	166214	\$4878.43	03/21/23	00012		0 ADP, INC.		T CLEARED
		253.42	101-AD00-5319-000-000000			PAY END 02/04/23 - 03/04/23	628443862	
		47.52	101-AD02-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		15.84	101-AD03-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		158.39	101-CD00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		79.20	101-PK00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		79.20	101-SV00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		328.66	204-RD00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		47.52	205-CE00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		79.20	207-TV00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		1532.43	209-PD00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		1880.90	210-FD00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		106.91	211-EM00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		15.84	508-RD88-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		126.70	209-DS00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
		126.70	210-DS00-5319-000-000000			PAY END 02/04/23 - 03/04/23		
4	166215	\$540.00	03/21/23	03823		0 E-TECHNOLOGIES GROUP INC		T CLEARED
		540.00	101-AD00-5319-000-000000			IT SUPPORT-OPEN DATA PLATFORM	INV-14816	
4	166216	\$29596.63	03/21/23	02788		0 HIGHTOWERS PETROLEUM CO.		T CLEARED
		29596.63	101-AD00-1106-000-000000			UNLEADED FUEL 8,503 GAL MAR 23	77629	
4	99230073	\$386.12	03/17/23	03159		0 CHARTER COMMUNICATIONS		W CLEARED
		386.12	207-TV00-5506-000-000000			PI DATA 03/8/23 - 04/7/23	0198858030823	
4	99230074	\$45.78	03/20/23	00780		0 LOWES		W CLEARED
		45.78	101-PK13-5353-000-000000			BACKSTOP HARDWARE	902877A	
4	99230075	\$157.08CR	03/20/23	00319		0 HOME DEPOT		W CLEARED
		157.08-	209-PD00-5455-000-000000			CREDIT INV 3416574	3213281	
4	99230076	\$38.34CR	03/20/23	00319		0 HOME DEPOT		W CLEARED
		38.34-	209-PD00-5455-000-000000			CREDIT INV 3416574	3626820	
4	99230077	\$375.57	03/20/23	00319		0 HOME DEPOT		W CLEARED
		375.57	209-PD00-5455-000-000000			DT/MATERIALS FOR FREESTANDING	3416574	
TOTAL # OF ISSUED CHECKS:			18	TOTAL AMOUNT:		55,830.11		

WEST CHESTER TOWNSHIP
CHECK REGISTER
DATE RANGE: 03/17/23 - 03/23/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS TYPE INV VEND
TOTAL # OF WIRES:				5	TOTAL AMOUNT:		612.05	
TOTAL # OF VOIDED/REISSUED/UNCLAIMED CHECKS:				0	TOTAL AMOUNT:		0.00	
TOTAL # OF ACH CHECKS:				3	TOTAL AMOUNT:		35,015.06	
TOTAL # OF UNISSUED CHECKS:				0				

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
-----	-----	-----	-----
101	GENERAL	37,489.27	0.00
201	TOWNSHIP MOTOR VEHICLE TAX	117.40	0.00
203	GASOLINE TAX	771.69	0.00
204	ROAD & BRIDGE	2,377.41	0.00
205	CEMETERY	100.91	0.00
207	MULTI-MEDIA & MARKETING	1,058.20	0.00
209	POLICE LEVY	22,290.62	0.00
210	FIRE LEVY	21,297.24	0.00
211	EMS	1,000.66	0.00
274	ONEOHIO OPIOID SETTLEMENT	20.98	0.00
507	LIGHTING DISTRICT ASSESSMENTS	4,717.00	0.00
508	UCB LANDSCAPE DISTRICT	215.84	0.00
		=====	=====
	TOTAL -	91,457.22	0.00

REPORT PARAMETERS

ORGANIZATION : 001
BANK : 4
PRINT BY : CHECK DATE
SORT OPTION : CHECK #
PRINT DETAILS : Y
BEGINNING CHECK DATE : 03/24/23
ENDING CHECK DATE : 03/30/23
ORG NAME FOR EXTRACT FILE : WEST

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 03/24/23 - 03/30/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
4	82987	\$471.43 471.43	03/27/23 101-PK03-5503-000-000000	00087		5 BUTLER COUNTY WATER & SEWER DEPARTMENT 8545 BECKETT 02/13/23-03/13/23	2060099 MAR 23	S	OUTSTANDING
4	82988	\$800.00 800.00	03/27/23 210-FD00-5341-000-000000	03374		0 CRASHCOURSE VILLAGE, INC. HARPER CRASH COURSE MAY 23	2598-CCW-CC-1	S	OUTSTANDING
4	82989	\$5103.86 33.73 19.75 1416.97 20.42 2122.25 1490.74	03/27/23 101-PK04-5504-000-000000 101-PK04-5504-000-000000 101-AD00-5504-000-ACTCTR 101-PK04-5504-000-000000 210-FD00-5504-000-000000 210-FD00-5504-000-000000	01334		0 DUKE ENERGY 7211 BARRETT 02/14/23-03/14/23 7211 BARRETT 02/14/23-03/14/23 7900 COX RD 02/14/23-03/14/23 7411 BARRETT 02/14/23-03/14/23 4850 DUFF DR 02/14/23-03/14/23 7715 JOHN RD 02/15/23-03/15/23	910117892680MAR23 910117893186MAR23 910118287374MAR23 910118689401MAR23 910119040434MAR23 910119396140MAR23	S	OUTSTANDING
4	82990	\$20.00 20.00	03/27/23 210-FD00-5341-000-000000	FD000		168 JASON HARTLEY CPR INSTRUCTOR-PARKING	HARTLEY 3/15/23	S	OUTSTANDING
4	82991	\$207.00 207.00	03/27/23 209-PD00-5317-000-000000	PD000		123 ANDREW C. MOOS NOTARY COMMISSION	MOOS 03/09/23	S	CLEARED
4	82992	\$366.88 366.88	03/27/23 210-FD00-5341-000-000000	FD000		110 CHRISTOPHER MUNOZ NFA MANAGING OFFICER PROGRAM	MUNOZ 03/21/23	S	OUTSTANDING
4	82993	\$283.27 152.19 131.08	03/27/23 209-PD00-5341-000-000000 209-PD00-5341-000-000000	PD000		107 TRAVIS OAKES POLYGRAPH ACADEMY POLYGRAPH ACADEMY	OAKES 3/6/23 OAKES 3/13/23	S	CLEARED
4	82994	\$259.00 259.00	03/27/23 209-PD00-5341-000-000000	PD000		152 JOHN SCRIMIZZI APPLE WATCH-DAMAGED ON JOB	SCRIMIZZI 3/9/23	S	OUTSTANDING
4	166217	\$1258.55 110.55 97.89 166.11 204.32 314.91 298.12 32.88 16.75 17.02	03/24/23 101-0000-2225-000-000000 101-0000-2226-000-000000 209-0000-2225-000-000000 209-0000-2226-000-000000 210-0000-2225-000-000000 210-0000-2226-000-000000 204-0000-2225-000-000000 204-0000-2226-000-000000 207-0000-2225-000-000000	02469		0 AFLAC GROUP INSURANCE GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023 GROUP 9325 - MAR 2023	WCTWP-9325 MAR23	T	CLEARED
4	166218	\$451.35 53.10 13.26 13.28 13.28 305.33 26.55 26.55	03/24/23 101-0000-2251-000-000000 209-0000-2251-000-000000 210-0000-2251-000-000000 211-0000-2251-000-000000 204-0000-2251-000-000000 508-0000-2251-000-000000 205-0000-2251-000-000000	02422		0 AFSCME OHIO COUNCIL 8, LOCAL 3975 UNION DUES 03/24/23 PAYROLL UNION DUES 03/24/23 PAYROLL UNION DUES 03/24/23 PAYROLL UNION DUES 03/24/23 PAYROLL UNION DUES 03/24/23 PAYROLL UNION DUES 03/24/23 PAYROLL UNION DUES 03/24/23 PAYROLL	03/24/23 DUES	T	CLEARED

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 03/24/23 - 03/30/23

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	INVOICE #	CHECK STATUS
WO #		AMOUNT	G/L ACCT #			DESCRIPTION		INV VEND
4	166219	\$18395.97	03/24/23	03239		0 DELTA DENTAL		T CLEARED
		196.57	204-0000-2223-000-000000			DENTAL INS APR 23	CNS0001209512	
		786.11	204-RD00-5223-000-000000			DENTAL INS APR 23		
		44.30	205-0000-2223-000-000000			DENTAL INS APR 23		
		177.20	205-CE00-5223-000-000000			DENTAL INS APR 23		
		1301.78	209-0000-2223-000-000000			DENTAL INS APR 23		
		5238.99	209-PD00-5223-000-000000			DENTAL INS APR 23		
		1146.55	210-0000-2223-000-000000			DENTAL INS APR 23		
		4585.78	210-FD00-5223-000-000000			DENTAL INS APR 23		
		102.04	211-0000-2223-000-000000			DENTAL INS APR 23		
		408.15	211-EM00-5223-000-000000			DENTAL INS APR 23		
		48.59	207-0000-2223-000-000000			DENTAL INS APR 23		
		194.31	207-TV00-5223-000-000000			DENTAL INS APR 23		
		49.03	101-0000-2223-000-000000			DENTAL INS APR 23		
		196.10	101-AD02-5223-000-000000			DENTAL INS APR 23		
		13.44	101-0000-2223-000-000000			DENTAL INS APR 23		
		53.75	101-AD03-5223-000-000000			DENTAL INS APR 23		
		112.83	101-0000-2223-000-000000			DENTAL INS APR 23		
		451.24	101-CD00-5223-000-000000			DENTAL INS APR 23		
		13.44	101-0000-2223-000-000000			DENTAL INS APR 23		
		53.75	101-PK00-5223-000-000000			DENTAL INS APR 23		
		146.96	209-0000-2223-000-000000			DENTAL INS APR 23		
		587.77	209-DS00-5223-000-000000			DENTAL INS APR 23		
		79.14	210-0000-2223-000-000000			DENTAL INS APR 23		
		316.50	210-DS00-5223-000-000000			DENTAL INS APR 23		
		6.50	508-0000-2223-000-000000			DENTAL INS APR 23		
		25.98	508-RD88-5223-000-000000			DENTAL INS APR 23		
		55.53	101-0000-2223-000-000000			DENTAL INS APR 23		
		222.08	101-SV00-5223-000-000000			DENTAL INS APR 23		
		221.37	101-0000-2223-000-000000			DENTAL INS APR 23		
		996.12	101-AD00-5223-000-000000			DENTAL INS APR 23		
		12.26	204-0000-2223-000-000000			DENTAL INS APR 23		
		49.02	204-RD00-5223-000-000000			DENTAL INS APR 23		
		12.26	209-0000-2223-000-000000			DENTAL INS APR 23		
		49.03	209-PD00-5223-000-000000			DENTAL INS APR 23		
		12.26	210-0000-2223-000-000000			DENTAL INS APR 23		
		49.03	210-FD00-5223-000-000000			DENTAL INS APR 23		
		12.25	211-0000-2223-000-000000			DENTAL INS APR 23		
		49.02	211-EM00-5223-000-000000			DENTAL INS APR 23		
		22.15	101-0000-2223-000-000000			DENTAL INS MAR 23-VALENTINE		
		88.60	101-CD00-5223-000-000000			DENTAL INS MAR 23-VALENTINE		
		22.15	101-0000-2223-000-000000			DENTAL INS APR 23-VALENTINE		
		88.60	101-CD00-5223-000-000000			DENTAL INS APR 23-VALENTINE		
		22.15-	204-0000-2223-000-000000			DENTAL INS MAR 23-M. LEACH		
		88.60-	204-RD00-5223-000-000000			DENTAL INS MAR 23-M. LEACH		
		6.50	210-0000-2223-000-000000			DENTAL INS MAR 23-COMARATA		
		25.98	210-FD00-5223-000-000000			DENTAL INS MAR 23-COMARATA		
		22.15	210-0000-2223-000-000000			DENTAL INS MAR 23-ENGLEBERT		
		88.60	210-FD00-5223-000-000000			DENTAL INS MAR 23-ENGLEBERT		
		6.50	210-0000-2223-000-000000			DENTAL INS MAR 23-TONEY		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 03/24/23 - 03/30/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
		25.98	210-FD00-5223-000-000000			DENTAL INS MAR 23-TONEY		
		6.50	210-0000-2223-000-000000			DENTAL INS MAR 23-WATTS		
		25.98	210-FD00-5223-000-000000			DENTAL INS MAR 23-WATTS		
4	166220	\$1867.50	03/24/23	00754		0 F.O.P. LODGE #186		T CLEARED
		1867.50	209-0000-2251-000-000000			FOP LODGE 186 DUES 03/24/23	FOP 186 03/24/23	
4	166221	\$4983.19	03/24/23	02852		0 PRINCIPAL FINANCIAL GROUP		T CLEARED
		634.72	101-0000-2222-000-000000			VOL LIFE INS APR 23	1040669 APR 2023	
		2019.71	209-0000-2222-000-000000			VOL LIFE INS APR 23		
		1754.58	210-0000-2222-000-000000			VOL LIFE INS APR 23		
		259.20	211-0000-2222-000-000000			VOL LIFE INS APR 23		
		126.98	204-0000-2222-000-000000			VOL LIFE INS APR 23		
		188.00	207-0000-2222-000-000000			VOL LIFE INS APR 23		
4	166222	\$1160.00	03/24/23	03479		0 PRUDENTIAL RETIREMENT INSURANCE & ANNUITY CO		T CLEARED
		1160.00	210-0000-2252-000-000000			GROUP ANNUITY 03/24/23 PAYROLL	003518 03/24/23	
4	166224	\$3098.60	03/28/23	03909		0 CITY OF TRENTON		T CLEARED
		560.00	209-PD00-5112-000-000000			DETAIL-CLARK 8 HR	03/18/23 A	
		146.70	209-PD00-5112-000-000000			DETAIL-CRUISER 14.67 HR	03/18/23 B	
		210.00	209-PD00-5112-000-000000			DETAIL-FOLEY 3 HR	03/18/23 D	
		210.00	209-PD00-5112-000-000000			DETAIL-HAMILTON 3 HR	03/18/23 E	
		210.00	209-PD00-5112-000-000000			DETAIL-JOHNSON 3 HR	03/18/23 F	
		595.00	209-PD00-5112-000-000000			DETAIL-ROOT 8.5 HR	03/18/23 G	
		466.90	209-PD00-5112-000-000000			DETAIL-SCHENCK 6.67 HR	03/18/23 H	
		700.00	209-PD00-5112-000-000000			DETAIL-FLICK 10 HR	03/18/23 C	
4	99230078	\$86.05	03/24/23	03159		0 CHARTER COMMUNICATIONS		W CLEARED
		43.03	209-DS00-5506-000-000000			DIGITAL ADAPT 03/14-04/13/23	0198833 3/14/23	
		43.02	210-DS00-5506-000-000000			DIGITAL ADAPT 03/14-04/13/23		
4	99230079	\$109.64	03/27/23	00319		0 HOME DEPOT		W CLEARED
		109.64	210-FD00-5401-000-000000			FORC ENTRY VENT SIMULAT LUMBER	2020239	
4	99230080	\$21.44	03/27/23	00780		0 LOWES		W CLEARED
		21.44	101-PK00-5401-000-000000			PLUMBING TOOLS	902771	
TOTAL # OF ISSUED CHECKS:			8	TOTAL AMOUNT:			7,511.44	
TOTAL # OF WIRES:			3	TOTAL AMOUNT:			217.13	
TOTAL # OF VOIDED/REISSUED/UNCLAIMED CHECKS:			0	TOTAL AMOUNT:			0.00	
TOTAL # OF ACH CHECKS:			7	TOTAL AMOUNT:			31,215.16	
TOTAL # OF UNISSUED CHECKS:			0					

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
-----	-----	-----	-----
101	GENERAL	5,540.18	0.00
204	ROAD & BRIDGE	1,415.15	0.00
205	CEMETERY	248.05	0.00
207	MULTI-MEDIA & MARKETING	447.92	0.00
209	POLICE LEVY	15,498.59	0.00
210	FIRE LEVY	14,890.87	0.00
211	EMS	843.94	0.00
508	UCB LANDSCAPE DISTRICT	59.03	0.00
		=====	=====
	TOTAL -	38,943.73	0.00

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Action Item
Submitted By:	
Kenneth Keim, Director of Finance	

Motion:
Motion to approve Then and Now Certificate

Background:
Per ORC 5705.41 - Purchase greater than \$3,000 made in the last 30 days before Purchase Order.

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

ADMINISTRATION
 9113 CINCINNATI DAYTON RD
 WEST CHESTER, OH 45069
 513-777-5900



PURCHASE ORDER NO.
 S230983

PURCHASE ORDER

ISSUE DATE
 03/16/23

VENDOR NO.	ADDRESS NO.	DELIVERY REQUIRED	TERMS	SHIP VIA	F.O.B.	REQUISITION NO.
01182	0	03/16/23				

ISSUED OHIO TWP ASSOCIATION RISK MGMT AUTH SHIP
 TO SERVICE CENTER TO ADMINISTRATION
 315 S KALAMAZOO MALL 9113 CINCINNATI DAYTON RD
 KALAMAZOO, MI 49007 WEST CHESTER, OH 45069

FOR MORE INFORMATION CONTACT: ADMINISTRATION TELEPHONE NO.: 513-777-5900

ITEM NO.	QUANTITY	U / M	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1			OTARMA CLAIM NO.OTR021253A1 - CLAIMANT LINDSAY; LAW ENFORCEMENT LIABILITY DEDUCTIBLE ACCOUNT DISTRIBUTION: 101-AD00-5311-000-000000	4000.00 4000.00	4000.00
				SUB-TOTAL	4000.00
				TAX	0.00
				SHIPPING AND HANDLING CHARGE	0.00
TOTAL OF PURCHASE ORDER					4000.00

Then and Now Certification
 It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certification, the amount was appropriated for such contract or order and is in the treasury or in the process of collection to the credit of the proper fund, free from any previous encumbrances
 Approved: Kenk 4-3-23

THIS ORDER IS EXEMPT FROM SALES AND USE TAX.

AREA : ADMINISTRATION

INSTRUCTIONS TO THE VENDOR:

- Purchase order number must appear on all invoices, packing slips and correspondence.

I hereby certify that the amount required to meet the obligation created by this instrument has been lawfully appropriated for such purpose, is in the treasury or in the process of collection to the credit of the proper fund, free from any previous encumbrance.

BRUCE JONES

PURCHASING AGENT

03/16/23

DATE

AUTHORIZED SIGNATURE

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Kenneth Keim, Director of Finance	

Motion:
Frost Brown Todd LLC - \$28,997.70 - Legal Services through February 28, 2023 (Police Department)

Background:
For legal services through February 28, 2023:
Police 28,997.70
<hr/>
Total: 28,997.70

Finance	Budgeted Item:	Yes; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S231204	Total Encumbrance:	\$ 28,997.70



P.O. Box 5716
Cincinnati, OH 45201-5716
(513) 651-6800
Facsimile (513) 651-6981
www.frostbrowntodd.com

West Chester Township
Attn: Mr. Ken Keim, Finance Director
9113 Cincinnati-Dayton Road
West Chester, OH 45069

Fed # 61-0722001
March 15, 2023
Bill # 210347221B
Account # [REDACTED]

Claim Number: OTR020982A1

RE: [REDACTED] v WCT - OTR 020982A1 - Fed. Lawsuit

For Professional Services Rendered Through February 28, 2023	7,510.50
TOTAL THIS BILL:	7,510.50

All amounts are in USD

Please send remittance information to AccountsReceivable@FBTLaw.com

Wire Transfer Information:

Account Name: Frost Brown Todd LLP

Bank Name: US Bank, 425 Walnut Street, Cincinnati, OH 45202

Account Number: [REDACTED] – Routing Number: [REDACTED] – Swift Number: [REDACTED]



P.O. Box 5716
Cincinnati, OH 45201-5716
(513) 651-6800
Facsimile (513) 651-6981
www.frostbrowntodd.com

West Chester Township
Attn: Mr. Ken Keim, Finance Director
9113 Cincinnati-Dayton Road
West Chester, OH 45069

Fed # 61-0722001
March 15, 2023
Bill # 210347213B
Account # [REDACTED]

Claim Number: OTR021253A1
RE: [REDACTED] - OTR021253A1

For Professional Services Rendered Through February 28, 2023	21,476.00
Other Charges Through February 28, 2023	11.20
TOTAL THIS BILL:	21,487.20
TOTAL AMOUNT DUE:	21,487.20

All amounts are in USD
Please send remittance information to AccountsReceivable@FBTLaw.com

Wire Transfer Information:

Account Name: Frost Brown Todd LLP
Bank Name: US Bank, 425 Walnut Street, Cincinnati, OH 45202
Account Number: [REDACTED] – Routing Number: [REDACTED] – Swift Number: [REDACTED]

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Dennis Dick, Director of Communications and Information Technology	

Motion:
Butler County Sheriff's Office - \$29,446.00 - Purchase annual radio maintenance

Background:
<p>Request payment to the Butler County Sheriff's Office (BCSO) for maintenance of 800MHz radios utilized by West Chester Township. The individual department costs are: Communications Center \$23,103, Police \$2,400, Fire \$2,368, Services \$1,250, and Administration \$325.</p> <p>The maintenance includes and applies to all mobile and portable radios, including the outdoor weather warning siren radios. Providing maintenance for radios through BCSO allows for 24x7x365 service calls on critical radio equipment with no "time and material" billing or costs.</p> <p>A primary advantage to utilizing BCSO for maintenance allows for the immediate temporary replacement should a radio become inoperable, yielding minimal downtime for personnel or equipment.</p> <p>Approval of payment will cover all portable devices for the 2023 calendar year and the Communication Center consoles August 1, 2023 through July 31, 2024.</p>

Finance	Budgeted Item:	Yes; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S231174	Total Encumbrance:	\$ 29,446.00



Butler County Sheriff's Office

Communications Section
 BRICS Support
 1810 Princeton Rd
 Hamilton, Ohio 45011

Date	Invoice #
04/03/2023	6255

Bill To
West Chester Twp Communications Ctr 9113 Cincinnati-Dayton Rd West Chester, OH 45069

P.O. No.	Terms	Billing Period
	30 Days	

Item	Quantity	Description	Rate	Amount
Annual Maintenance Conso...	5	Annual Maintenance 2023 Console	4,545.00	22,725.00

Please Remit to: Butler County Sheriff's Office
 Attn Accounts Receivable 705 Hanover St.
 Hamilton, OH 45011

Total	\$22,725.00
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Phone #	Fax #
513-785-1299	

Web Site
butlersheriff.org



Butler County Sheriff's Office

Communications Section
 BRICS Support
 1810 Princeton Rd
 Hamilton, Ohio 45011

Date	Invoice #
03/21/2023	6240

Bill To
West Chester Twp Communications Ctr 9113 Cincinnati-Dayton Rd West Chester, OH 45069

P.O. No.	Terms	Billing Period
	30 Days	

Item	Quantity	Description	Rate	Amount
Annual Maintenance Portab...	9	Annual Maintenance 2023 APX Portables	25.00	225.00
Annual Maint Control Stations	4	Annual Maintenance 2023 Control Station/Consolette	50.00	200.00
Annual Maint Weather Siren	11	Annual Maintenance 2023 Weather Siren Radio	25.00	275.00
Annual Maintenance G4 Re...	1	Annual Maintenance 2023 G4 Reciever	3.00	3.00

Please Remit to: Butler County Sheriff's Office
 Attn Accounts Receivable 705 Hanover St.
 Hamilton, OH 45011

Total	\$703.00
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Phone #	Fax #
513-785-1299	

Web Site
butlersheriff.org



Butler County Sheriff's Office

Communications Section
 BRICS Support
 1810 Princeton Rd
 Hamilton, Ohio 45011

Invoice

Date	Invoice #
03/21/2023	6237

Bill To
West Chester Fire Dept

P.O. No.	Terms	Billing Period
	30 Days	

Item	Quantity	Description	Rate	Amount
Annual Maintenance Portab...	8	XTS 5000 Portables Annual Maintenance 2023	25.00	200.00
Annual Maintenance Mobile...	4	XTL Mobiles Annual Maintenance 2023	25.00	100.00
Annual Maintenance Portab...	56	APX 6000 Portables Annual Maintenance 2023	25.00	1,400.00
Annual Maintenance Mobile...	16	APX Mobiles Annual Maintenance 2023	25.00	400.00
Annual Maint Control Stations	5	Control Station / Consolette APX Annual Maintenance 2023	50.00	250.00
Annual Maintenance G4 Re...	6	G4 Receiver Annual Maintenance 2023	3.00	18.00

Please Remit to: Butler County Sheriff's Office
 Attn Accounts Receivable 705 Hanover St.
 Hamilton, OH 45011

Total	\$2,368.00
--------------	-------------------

Phone #	Fax #
513-785-1299	

Web Site
butlersheriff.org



Butler County Sheriff's Office

Communications Section
BRICS Support
1810 Princeton Rd
Hamilton, Ohio 45011

Invoice

Date	Invoice #
03/21/2023	6238

Bill To
West Chester Twp Police Dept 9577 Beckett Rd Suite 500 West Chester, OH 45069

F.O. No.	Terms	Billing Period
	30 Days	

Item	Quantity	Description	Rate	Amount
Annual Maintenance Portab...	96	2023 Annual Maintenance APX Portables	25.00	2,400.00

Please Remit to: Butler County Sheriff's Office
Attn Accounts Receivable 705 Hanover St.
Hamilton, OH 45011

Total	\$2,400.00
--------------	-------------------

Phone #	Fax #
513-785-1299	

Web Site
butlersheriff.org



Butler County Sheriff's Office

Communications Section
 BRICS Support
 1810 Princeton Rd
 Hamilton, Ohio 45011

Invoice

Date	Invoice #
03/21/2023	6239

Bill To
West Chester Twp Community Services 9577 Beckett Road Suite 500 West Chester, OH 45069

P.O. No.	Terms	Billing Period
	30 Days	

Item	Quantity	Description	Rate	Amount
Annual Maintenance Portab...	50	2023 Annual Maintenance APX Portable	25.00	1,250.00

Please Remit to: Butler County Sheriff's Office
 Attn Accounts Receivable 705 Hanover St.
 Hamilton, OH 45011

Total	\$1,250.00
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Phone #	Fax #
513-785-1299	

Web Site
butlersheriff.org

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Vance Outdoors, Inc. - \$33,427.40 - Purchase 60 duty shotguns (CIP# 1804)

Background:
<p>The Police Department is requesting Trustee approval to purchase 60 duty shotguns, including attachments and accessories, to replace aged and worn equipment that has exceeded the 12-15 year life expectancy. CIP# 1804 has been budgeted for 37,000.00.</p> <p>This purchase will replace 60 duty shotguns that have reached the end of their service life. The current shotguns are 26 years old, parts are difficult to obtain and the manufacturer has gone out of business.</p> <p>This purchase will be paid for through asset forfeiture expenses.</p>

Finance	Budgeted Item:	Yes; CIP		
	CIP #:	1804		
	TIF Info:			
	Purchase Order:	S231197	Total Encumbrance:	\$ 33,427.40



Send PO's To:
 3723 Cleveland Ave
 Columbus, OH 43224
 ph (614)471-0712
 fx (614)471-2134

Remit Pymt To:
 4250 Alum Creek Dr
 Obetz, OH 43207
 ph (614)489-5025
 fx (614)489-5077

Account Name WEST CHESTER TOWNSHIP POLICE DEPARTMENT
 Contact Name Lt. Paul Haering
 Bill To 9577 BECKETT RD
 STE 500
 WEST CHESTER, OH 45069
 Phone (513) 759-7284
 Email phaering@westchesteroh.org

Date 3/1/2023
 Quote Number 00051616
 Prepared By Frank Courtney

Quantity	Style	Product Family	Description	Unit Quantity	Sales Price	Total Price
60.00	50765	Mossberg	590A1 HEAVY WALL BARREL, 7-SHOT CLEAN-OUT TUBE, METAL TRIGGER GUARD & SAFETY, GHOST RING SIGHT, M-LOK FOREND	Each	\$512.00	\$30,720.00
2.00	50697	Mossberg	590 CRUISER, PLAIN BEAD SIGHT PG ONLY, STAND-OFF BARREL	Each	\$360.50	\$721.00
60.00	MAG490-BLK	MagPul	SGA® Stock – Mossberg® 500/590/590A1 Black	Each	\$86.50	\$5,190.00
62.00	MAG494-BLK	MagPul	MOE® M-LOK® Forend – Mossberg® 590/590A1 Black	Each	\$22.50	\$1,395.00
60.00	MAG493-BLK	MagPul	Forward Sling Mount – Mossberg® 590A1 Black	Each	\$30.00	\$1,800.00
60.00	MAG333-BLK	MagPul	Sling Mount Kit - Type 1 Black	Each	\$10.50	\$630.00
60.00	MAG332-BLK	MagPul	Sling Mount Kit - Type 2	Each	\$12.50	\$750.00
2.00	MAG514-BLK	MagPul	Magpul MS3 Sling Gen2 Black	Each	\$43.20	\$86.40
60.00	VCAS-2TO1-PB-125-AA-BK	Blue Force Gear	Vickers 221 Sling - Push Button Swivels Black	Each	\$74.00	\$4,440.00
2.00	GGG-1434	GG&G	Mossberg 590 Front & Rear Looped Sling Attachments	Each	\$14.50	\$29.00
2.00	GGG-1655-R	GG&G	MOSSBERG 590 FLASHLIGHT MOUNT	Each	\$30.00	\$60.00
62.00	MESA90390	Mesa Tactical	Mesa Tactical, 6-Shell Side Saddle, 12 Gauge, Rugged, Reliable On-gun Shotgun Carriers, Fits Mossberg 500, 590, Black	Each	\$63.00	\$3,906.00

Subtotal \$49,727.40
 Trade In Value \$16,500.00
 Shipping and Handling \$200.00
 Tax \$0.00
 Quote Grand Total \$33,427.40

Trade In Notes

55 Remington 1187 12ga, Semi Auto, Bead sight, Synthetic stock and fore end, Parkerized finish VG Cond. \$300.00 ea.
 Total \$16500.00

Payment Details

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Galls LLC - \$17,890.56 - Purchase 16 bulletproof vests

Background:
<p>The Police Department would like to request Trustee approval to purchase 16 bulletproof vests. The proposed purchase will replace the current bulletproof vests that have reached their expiration date or will reach their expiration date by December 2023. Each vest is expected to be in service for five years before it reaches its expiration date. Once the vests have reached their expiration date they are disposed of or used for training purposes.</p> <p>In 2022, we applied for the U.S. Department of Justice Bulletproof Vest grant and were awarded the grant. This program allows the West Chester Police Department to be reimbursed 50% of the cost for each new bulletproof vest purchased for incoming officers and when replacements are necessary for expired vests.</p> <p>The Police Department is requesting approval to reapply for the 2023 grant on this agenda.</p>

Finance	Budgeted Item:	N/A; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S231186	Total Encumbrance:	\$ 17,890.56



Quote

Customer: (1000726915) WEST CHESTER POLICE DEPT.
 Date: 03/09/2023
 Sales Rep: MA TEAM CENTRAL

Page 1 of 1
 Quote Number: 23047319
 Quote Expiration: 04/08/2023

Sold To:
 WEST CHESTER POLICE DEPT
 9577 BECKETT ROAD
 SUITE 500
 WEST CHESTER, OH 45069
 SGT. MATT TOMBRAGEL

Ship To:
 WEST CHESTER POLICE DEPT
 9577 BECKETT ROAD
 SUITE 500
 WEST CHESTER, OH 45069
 SGT. MATT TOMBRAGEL

Line	Item	Description	Qty	Retail	Your Price	Ext Total
1	BY602 NAV CTM 00	ELITE W/ 2 AXII ELITE CARRIER W/ NO THORSHIELD	1		1,093.16	1,093.16
1.1	BP0002	MALE CUSTOM VEST	1			
2	BL635 NAV CTM 00	POINT BLANK AXBIIIA HILITE 1 CARRIER	1		1,066.59	1,066.59
2.1	BP0002	MALE CUSTOM VEST	1			

Quote is valid for 30 days

Galls is required to collect sales tax on shipments to certain states. Sales tax will be added where applicable. For tax exempt customers, state laws require us to have signed tax exemption or resale certificates on file at our office. If you are tax exempt, please email or fax this information, (including your Galls account number) to Tax@galls.com or fax 859-268-5946.

SUBTOTAL: 2,159.75
 SHIPPING:
 TAX.....:
 TOTAL...: 2,159.75

Export Restrictions - This may contain commodities restricted in the United States International Trade Regulations.

1340 Russell Cave Rd
 Lexington, KY 40505
 Tel: 800-876-4242 Fax:877-914-2557

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Lenco Industries, Inc. - \$15,327.94 - Purchase replacement glass for the ballistic-engineered armored response (BEAR) vehicle (CIP# 1588)

Background:
<p>The West Chester Police Department would like to request Trustee approval to replace aged ballistic glass in the BEAR vehicle. CIP# 1588 has been budgeted for \$20,000.00 to replace ballistic glass that has deteriorated in effectiveness due to the elements and wear and tear. The budgeted amount covers the cost of the new glass and installation.</p> <p>The Police Department is requesting replacement of the original ballistic glass from 2008 in order to maintain the effectiveness of the BEAR and promote officer safety. We have been able to extend the service life past the 5 to 10 year expectation through care and garaging the vehicle.</p>

Finance	Budgeted Item:	Yes; CIP		
	CIP #:	1588		
	TIF Info:			
	Purchase Order:	S231214	Total Encumbrance:	\$ 15,327.94



Protecting Our Nation's Defenders™

10 Betnr Industrial Drive
 Pittsfield, MA 01201
 PH (413) 443-7359 - FAX (413) 442-9612

Quotation: 22472-D

Customer Code: WE006

Lenco Tax ID#: 04-2719777

Bill To:
 West Chester Police Department
 9577 Beckett Road, Ste 500
 West Chester, OH 45069

Ship To:
 AGM
 11510 Enterprise Park Dr.
 Cincinnati, OH 45241

Date	Ship Via		F.O.B.		Terms		
03/02/23	Common Carrier		Destination		Net 30 Days		
Purchase Order Number			Est. Ship Date	Salesperson		Stock #	
Pending-Farris				MC		4280 BEAR	
Quantity			Item Number	Item Description	Tax	Unit Price	Amount
Req.	Ship	B.O.					
1.000	0.000	1.000	17-324	BR1600-002L-REVA BEAR Driver Side Heated Windshield	N	3388.00000	\$3,388.00
1.000	0.000	1.000	17-325	BR1600-002R-REVA BEAR Passenger Side Heated Windshield	N	3388.00000	\$3,388.00
1.000	0.000	1.000	17-382	Bear Driver Door: 66mm, No Spall, No Tint TRKGLAS0013 Rev A	N	1384.00000	\$1,384.00
1.000	0.000	1.000	17-383	Bear Psngr Door: 66mm, No Spall, No Tint TRKGLAS003	N	1384.00000	\$1,384.00
1.000	0.000	1.000	17-387	Bear Cargo Door: 66mm, No Spall, 44% Tint TRKGLAS004SW	N	711.00000	\$711.00
2.000	0.000	2.000	17-384	Bear Dvr Sidewall: 66mm, No Spall, 44% Tint TRKGLAS001	N	600.00000	\$1,200.00
2.000	0.000	2.000	17-385	Bear Psngr Sidewall: 66mm, No Spall, 44% Tint TRKGLAS014	N	528.00000	\$1,056.00

This Quote will expire on 06/04/23

(Continued)

03/02/23



Protecting Our Nation's Defenders™

10 Betnr Industrial Drive
 Pittsfield, MA 01201
 PH (413) 443-7359 - FAX (413) 442-9612

Quotation: 22472-D

Customer Code: WE006

Lenco Tax ID#: 04-2719777

Bill To:
 West Chester Police Department
 9577 Beckett Road, Ste 500
 West Chester, OH 45069

Ship To:
 AGM
 11510 Enterprise Park Dr.
 Cincinnati, OH 45241

Date		Ship Via		F.O.B.		Terms	
03/02/23		Common Carrier		Destination		Net 30 Days	
Purchase Order Number			Est. Ship Date	Salesperson		Stock #	
Pending-Farris				MC		4280 BEAR	
Quantity			Item Number	Item Description	Tax	Unit Price	Amount
Req.	Ship	B.O.					
2.000	0.000	2.000	17-386	Bear Rear Door: 66mm, No Spall, 44% Tint TRKGLAS005SW	N	553.00000	\$1,106.00
30.000	0.000	30.000	17-160	Urethane	N	10.50266	\$315.08
2.000	0.000	2.000	17-167	Pinchweld Primer 538 / 3.4fl oz. - "dinol"	N	20.58586	\$41.17
1.500	0.000	1.500	12-126	1/8" x 1/4" x 100' Foam Dam Tape: 74418x14BL	N	18.44453	\$27.67
10.000	0.000	10.000	17-166	Primer Application Dauber	N	0.19350	\$1.94
20.000	0.000	20.000	17-SB574	CRL 1/8" x 3/4" x 4" Neoprene Setting Blocks	N	0.38610	\$7.72
20.000	0.000	20.000	17-SB577	CRL 1/4" x 1" x 4" Neoprene Setting Blocks	N	0.64734	\$12.95
5.000	0.000	5.000	30-1206	4" SPREADERS	N	0.58050	\$2.90

This Quote will expire on 06/04/23

(Continued)

03/02/23



Protecting Our Nation's Defenders™

Quotation: 22472-D

Customer Code: WE006

10 Betnr Industrial Drive
 Pittsfield, MA 01201
 PH (413) 443-7359 - FAX (413) 442-9612

Lenco Tax ID#: 04-2719777

Bill To:
 West Chester Police Department
 9577 Beckett Road, Ste 500
 West Chester, OH 45069

Ship To:
 AGM
 11510 Enterprise Park Dr.
 Cincinnati, OH 45241

Date	Ship Via		F.O.B.		Terms		
03/02/23	Common Carrier		Destination		Net 30 Days		
Purchase Order Number			Est. Ship Date	Salesperson		Stock #	
Pending-Farris				MC		4280 BEAR	
Quantity			Item Number	Item Description	Tax	Unit Price	Amount
Req.	Ship	B.O.					
1.000	0.000	1.000	100441	Crate for Full Set of Glass	N	325.00000	\$325.00
1.000	0.000	1.000	100999	Shipping and Handling	N	976.51000	\$976.51

This Quote will expire on 06/04/23

Please allow 10-12 weeks delivery if glass is not in stock upon receipt of your order. This shipment will arrive via truck freight. A forklift or loading dock is needed at the delivery address.

Print Date: 03/02/23 4:26 PM

Non Taxable Subtotal \$15,327.94
 Taxable Subtotal \$0.00
 Tax \$0.00

03/02/23 Total Order \$15,327.94

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Architectural Glass & Metal Company, Inc. - \$8,984.00 – Install replacement glass in the ballistic-engineered armored response (BEAR) vehicle (CIP# 1588)

Background:
<p>The West Chester Police Department would like to request Trustee approval to replace aged ballistic glass in the BEAR vehicle. CIP# 1588 has been budgeted for \$20,000 to replace ballistic glass that has deteriorated in effectiveness due to the elements and wear and tear. The budgeted amount covers the cost of the new glass and installation.</p> <p>The Police Department is requesting replacement of the original ballistic glass from 2008 in order to maintain the effectiveness of the BEAR and promote officer safety. We have been able to extend the service life past the 5 to 10 year expectation through care and garaging the vehicle.</p>

Finance	Budgeted Item:	Yes; CIP		
	CIP #:	1588		
	TIF Info:			
	Purchase Order:	S231198	Total Encumbrance:	\$ 8,984.00



Project Proposal

Date 6/24/2022

Reference:
West Chester Police Department
Lenco Armored Vehicle

AGM Estimator: Rick Landis
rlandis@agmcompany.com
11510 Enterprise Park Drive
Cincinnati, Ohio 45241

Bid Documents

- Architectural Drawings Date N/A
- Specifications dated Revised specs N/A

Scope of Work:

- AGM will remove and replace twelve pieces of Polycarbonate Ballistic Glass.
- The glass is to be supplied and paid for by Sharonville Police departments Lenco vehicle supplier.
- AGM will receive the delivery at our dock if needed.
- Installation is based on Lenco's specs, material and video provided by Lenco.
- AGM will need the vehicle for approximately one week and will always remain in our secured building.
-
- **Provide and install one Clarifications/Exclusions**
- All sales tax is excluded.
- Engineering and Shop drawings excluded.
- Labor is based on standard wage rates for worked performed after normal business hours.
- AGM is not responsible for damage or breakage by others.
- Due to volatility of glass and aluminum markets, pricing is good for 60 days.
- This material contains confidential and proprietary information of Architectural Glass & Metal Co. Inc. ("AGM"), which was developed after the expenditure of significant time, money, and effort. This material may be used for no other purpose except to evaluate

AGM's proposal to perform service for you and to plan future working relationships with AGM. This material may not be distributed or shared with anyone else without the express written consent of AGM. Any unauthorized use, reproduction, or transfer of these materials is strictly prohibited.

Pricing

Proposed amount \$ 8,984.00

Acceptance of Proposal

_____ Name/Title (Printed)

_____ Signature

_____ Company

_____ Date

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Baker Vehicle Systems, Inc. - \$133,163.95 - Purchase Jacobsen HR800 Wide Area Mower (CIP# 197)

Background:
<p>As a part of the equipment replacement program, Community Services would like to request Board approval to purchase a Jacobsen HR800 Wide Area Mower. The Parks Division is replacing a 1996 & 2002 HR9016 Jacobsen mower due to hours of use and parts no longer being available due to age.</p> <p>Jacobsen is the only manufacturer current producing 16 foot wing mowers. This size allows the parks to be mowed efficiently.</p> <p>Community Services budgeted \$125,000.00 for the mower. The remaining balance will be funded with \$5,906.69 left over from the purchase of the Keehner Park picnic tables and the Parks operating budget.</p>

Finance	Budgeted Item:	N/A; CIP		
	CIP #:	197		
	TIF Info:			
	Purchase Order:	S231190	Total Encumbrance:	\$ 133,163.95

QUOTATION

BAKER VEHICLE SYSTEMS INC

9035 Freeway Drive • Macedonia, OH 44056
 Phone: 330-467-2250 • Fax: 330-467-8308
 Serving Golf, Turf & Industry since 1940

TO: West Chester Township
 9577 Beckett Rd Suite 900
 West Chester, OH 45069

DATE: 3/21/2023

ATTN: Brian

Prices quoted are those in effect at the time of quotation. This quotation is subject to acceptance within 15 days.

SALESPERSON	F.O.B	DELIVERY	PAYMENT TERMS
ALAWSON	Destination	TBD	TBD

QTY.	ITEM	DESCRIPTION	PRICE	EXTENDED
1	070543-4613110 4336131 068127	Jacobsen HR800 Wide Area Mower, 75HP Kubota, 16' Cutting Width, Reversing Fan, Tilt Sensor Tech, Care Free Tire, On Board Controls, Canopy Kit, and All Std Specs OMNIA PARTNER PRICING		\$127,663.95
		INBOUND FREIGHT		\$5,500.00

SPECIAL FINANCE OPTION:

Delivery Month:
 Amount Financed:
 Term:
 Number of Payments:
 Payment Schedule:
 Payment Amount:
 Purchase Option:

SUBTOTAL	\$133,163.95
TAX RATE	6.75%
SALES TAX	
TRADE-IN ALLOWANCE	
TOTAL	\$133,163.95

BY: _____

Note: This offer is subject to credit approval. Rates change and payment amount may vary. Above payment does not include applicable sales tax.

To accept this quotation, sign here and return: _____ Date: _____

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Benchmark Land Management LLC - \$26,250.00 - Plant ornamental grasses at the UCB DDI landscaping area

Background:
<p>In an effort to decrease maintenance needs in the new UCB DDI landscaping area while maintaining aesthetics, Community Services would like to have annual plants replaced with ornamental grasses.</p> <p>Three quotes were received and Benchmark Land Management LLC was the lowest.</p> <p>The Community Services Department requests a Purchase Order in the amount of \$26,250.00 to plant ornamental grasses at the UCB DDI landscaping area.</p>

Finance	Budgeted Item:	No; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S231191	Total Encumbrance:	\$ 26,250.00

Benchmark Land Management LLC
9431 BUTLER WARREN ROAD
WEST CHESTER, OH 45069 US
513-808-2367
dan@benchmarklm.com



Estimate

ADDRESS

Brian Adkins
West Chester Township
Maintenance Division
9577 Beckett Road Suite 900
West Chester, OH 45069

ESTIMATE # 1019
DATE 04/04/2023

DATE	SERVICE	DESCRIPTION	QTY	RATE	U/M	AMOUNT
	Landscape Installation	Installing 1500 Japanese blood grasses 1.5 gallon. Warranty for the first year but must be watered by others.	1,500	17.50		26,250.00T

SUBTOTAL	26,250.00
TAX	1,706.26
TOTAL	\$27,956.26

Accepted By

Accepted Date

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Personnel Item
Submitted By:	
Lisa Brown, Assistant Township Administrator	

Motion:
Approve a 4% merit pool for the 2023 merit performance increases; and, a not to exceed 4.5% individual increase for qualified non-contract exempt and non-exempt employees; and, authorize Township Administrator to approve and apply said merit performance increases effective the pay period closest to July 1, 2023

Background:
<p>In February 2006, the Trustees adopted the merit compensation program for all qualified non-contract, exempt and non-exempt employees and have periodically revised related policies and procedures governing the program. The program has been successfully implemented with favorable results.</p> <p>Annually, the Board considers percentages for a merit pool based on applicable current payroll and for a not to exceed increase for any individual non-contract employee’s merit performance. After extensive research, staff presents for consideration a 4% merit pool based on current payroll and a not to exceed 4.5% increase for any individual employee’s merit performance for 2023. The requested percentages for merit pool consideration and not to exceed merit increase for individual employees are consistent with median increases projected and awarded across all employee categories, industries, and regions in the public and private sectors.</p> <p>The Township’s financial reserves are stable and West Chester’s financial solvency in 2023 places it in a position to award merit performance increases. Using the current payroll for non-contract eligible employees, a 4% pool calculates to an available pool for department allocation of approximately \$195,737.47. This amount includes approximately \$12,040.18 for Part-time Firefighter and Fire Inspector wage increases; these positions are not subject to the merit system. Due to actual merit increase awards generally being less than 4% and prorating the merit increases of those employees completing probation after July 1st, the actual amount awarded is expected to be lower.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

2023 Wage Increase Proposal

TUESDAY, MARCH 29, 2023

- Wage adjustments: Merit pool
 - Merit Pool
 - Non-union employees
 - Merit Pool: 4.0% of total non-union payroll
 - Individual max. increase: 4.5%
 - 4.0% flat increase for Part-time Firefighters and Fire Inspectors
 - Maximum merit pool: \$195,737.47 for 80 positions
 - Change from 2022: \$35,099.163 (21.84%)
 - 87 positions
 - 10 employees were not included in the merit pool in 2022 due to receiving the second half of their market adjustment
 - We have added 3 new positions (GIS/IT Manager, PT Property Advisor and PT Logistics Specialist)
 - Non-fire personnel merit pool: \$183,697.30
 - Part-time Firefighters: \$12,040.18
 - Total cost: \$195,737.47 (3.99% salary budget)
- In 2018, a formula was created to establish an appropriate merit increase pool. This framework results a merit increase of 7.5%.

Feb. 2023 Annual Inflation (CPI)	6.00%
Recommended Merit Increase	1.00%
Addition amt. for High Performers	0.50%
	<hr/>
	7.50%

- This is an optimal increase, but is not feasible
- Continued high inflationary environment
 - 2022 projected inflation: 8.9%
 - 2022 actual inflation: 9.1%
 - Year to year inflation in February 2023: 6.0% (CPI)
 - Projected inflation for 2023: 3.5%

6/26/22 Merit Increase Summary

EMPLOYEE POPULATION

- 87 non-contract positions included in pool
- Employees awarded increase on 6/26/22
 - 62 full-time non-contract employees
 - 25 part-time Fire employees

MERIT POOL

- Total Pool: \$160,638.31
- Percent of merit pool utilized as of 6/26/22: 85.58%
- Some funding will not be used due to ineligibility or vacancy in the position
 - Estimated unused funds: \$15,873.52
 - Estimated unused percent: 9.88%

MERIT INCREASE AWARDS

- Average Merit Increase: 3.26%
- Merit increase by percent interval:

MERIT % INTERVAL	NUMBER AWARDE D	PERCENT OF TOTAL
2.00% - 2.49%	0	0%
2.5% - 2.99%	2	4.16%
3.0% - 3.49%	12	25.00%
3.5% - 3.99%	22	45.83%
4%	8	16.67%

- 87.5% of employees received 3% - 4% merit increase
- 8.33% of total received less than 2% due to max salary range, LCA or prorated increase

BUDGET IMPACT

- Total awarded for non-contract employees: \$ 123,220.91
- Total awarded for part-time fire: \$ 14,256.06
- Total awarded: \$ 137,476.97
- Non-Contract payroll increase: 2.99%
- Total payroll increase: .42%

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Personnel Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Approve the promotion of Officer Dustin Parrett to the rank of Sergeant, effective April 12, 2023, at the bi-weekly rate of \$3,742.29

Background:
<p>The Police Department is requesting the Trustee’s approval to accept the motion to promote Officer Dustin Parrett to the rank of Sergeant to fill the upcoming vacant position. This reestablished position is being filled to ensure proper supervision is maintained within the department.</p> <p>Officer Parrett has been a police officer with West Chester Township since 2010. Dusty has served gallantly in the Uniformed Patrol Section where he is looked upon as a natural leader. He has also been given additional duties as a Field Training Officer, Honor Guard Team member, and has been on the Crisis Response Team (SWAT) since 2015 where he is currently an assistant team leader.</p> <p>I recommend the Board promote Officer Dustin Parrett to the rank of Sergeant effective April 12, 2023, with a one-year probationary period and a starting salary of \$97,299.79 at the bi-weekly rate of \$3,742.29 per the collective bargaining agreement.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**
9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

April 10, 2023

Mr. Dustin Parrett

Dear Mr. Parrett:

I am pleased to offer you the position of Police Sergeant for West Chester Township. Your official appointment will be April 11, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of April 12, 2023. The commitment to you regarding compensation, benefits, and related provisions is outlined herein:

General

Position:	Police Sergeant
Employer:	West Chester Township
Effective Hire Date:	April 12, 2023
Introductory Period:	365 days commencing on Hire Date

Compensation

Base Salary:	\$97,299.79 annually (\$3,742.29 bi-weekly)
--------------	---

Benefits/Other Provisions

Benefits and other provisions will remain unchanged

Sincerely,

Larry D. Burks,
Township Administrator

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Personnel Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Approve the promotion of Officer Scott Lovett to the rank of Sergeant, effective April 12, 2023, at the bi-weekly rate of \$3,742.29

Background:
<p>The Police Department is requesting the Trustee’s approval to accept the motion to promote Officer Scott Lovett to the rank of Sergeant to fill the upcoming vacant position. This reestablished position is being filled to ensure proper supervision is maintained within the department.</p> <p>Officer Lovett has been a police officer with West Chester Township since 2000. Scott has served in Uniform Patrol Section, the Mounted Patrol Unit, the Canine Unit, and most recently the School Resource Unit. Officer Lovett has been on the Crisis Response Team (SWAT) since 2003 and currently serves as a team leader.</p> <p>I recommend the Board promote Officer Scott Lovett to the rank of Sergeant effective April 12, 2023, with a one-year probationary period and a starting salary of \$97,299.79 at the bi-weekly rate of \$3,742.29 per the collective bargaining agreement.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



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West Chester, OH 45069-3840

T | 513-777-5900
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westchesteroh.org

April 10, 2023

Mr. Scott Lovett

Dear Mr. Lovett:

I am pleased to offer you the position of Police Sergeant for West Chester Township. Your official appointment will be April 11, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of April 12, 2023. The commitment to you regarding compensation, benefits, and related provisions is outlined herein:

General

Position:	Police Sergeant
Employer:	West Chester Township
Effective Hire Date:	April 12, 2023
Introductory Period:	365 days commencing on Hire Date

Compensation

Base Salary:	\$97,299.79 annually (\$3,742.29 bi-weekly)
--------------	---

Benefits/Other Provisions

Benefits and other provisions will remain unchanged

Sincerely,

Larry D. Burks
Township Administrator

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Personnel Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Approve the promotion of Detective Robert Obermeyer to the rank of Sergeant, effective April 12, 2023, at the bi-weekly rate of \$3,742.29

Background:
<p>The Police Department is requesting the Trustee’s approval to accept the motion to promote Detective Robert Obermeyer to the rank of Sergeant to fill the upcoming vacant position that will be created due to a retirement.</p> <p>Rob Obermeyer has been a police officer with West Chester Township since 2000. His strong work ethic made him a leader on his shift with a strong appetite for criminal apprehension. Rob was selected to be a field training officer for new police recruits, along with being placed on the traffic accident reconstruction team. His attention to detail also contributed to his selection as a criminalist to process crime scenes. Rob also was assigned to the K-9 Unit for 12 years, working with two different dogs.</p> <p>I recommend the Board promote Detective Robert Obermeyer to the rank of Sergeant effective April 12, 2023, with a one-year probationary period and a starting salary of \$97,299.79 at the bi-weekly rate of \$3,742.29 per the collective bargaining agreement.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**

9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

April 10, 2023

Mr. Robert Obermeyer

Dear Mr. Obermeyer:

I am pleased to offer you the position of Police Sergeant for West Chester Township. Your official appointment will be April 11, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of April 12, 2023. The commitment to you regarding compensation, benefits, and related provisions is outlined herein:

General

Position:	Police Sergeant
Employer:	West Chester Township
Effective Hire Date:	April 12, 2023
Introductory Period:	365 days commencing on Hire Date

Compensation

Base Salary:	\$97,299.79 annually (\$3,742.29 bi-weekly)
--------------	---

Benefits/Other Provisions

Benefits and other provisions will remain unchanged

Sincerely,

Larry D. Burks
Township Administrator

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to consider letter of acknowledgement for requested TREX permit transfer for L&M Spiceporium dba Sawasdee Thai Cuisine; and, authorize Township Administrator to execute documentation necessary to effectuate the TREX

Background:
<p>The Ohio Division of Liquor Control allows the transfer of liquor permits from one jurisdiction to another to support community economic development efforts. The transfers do not count against a community's allocated number of permits based on population.</p> <p>L&M Spiceporium is applying for an economic development transfer (TREX) liquor permit pursuant to ORC 4303.29(B)(2)(b). A requirement for the transfer is a letter of acknowledgement, recognizing the TREX recipient as an economic development project from the receiving jurisdiction.</p> <p>L&M Spiceporium intends to operate at a location at 6064 West Chester Road.</p> <p>The attached letter acknowledges the TREX transfer application and recognizes the recipient as an economic development project by West Chester Township Board of Trustees and supports the Division of Liquor Control approving the transfer of the Class D-1 permit from its current owner to L&M Spiceporium.</p> <p>Motion to recognize L&M Spiceporium dba Sawasdee Thai Cuisine as an economic development project and acknowledge the TREX liquor permit transfer without objection.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



Department of Commerce
Division of Liquor Control

2023 FEB 3 AM 9:00

OHIO DIV LIQUOR CONTROL

Division Use Only	
Check #: <u>1002</u>	Permit #
# of Checks: <u>1</u>	
Check Amt: <u>\$100</u>	

ECONOMIC DEVELOPMENT TRANSFER FORM (TRES)

[Ohio Revised Code 4303.29\(B\)\(2\)\(b\)](#)

READ BEFORE YOU START THIS APPLICATION

Certain permits in Ohio are subject to a quota based upon a formula that factors in the total population of the city, village, or township where the permit will be issued and a ratio, specific to particular permit classes, as set forth in Ohio law (Learn more in our [Quota Resource Guide](#)). When transferring a specific quota permit (i.e., D-1, D-2, etc.) that will move locations to a NEW city, village, or township from where it is currently issued, there must be available spots in that new quota before the Division can process the transfer. If, for a particular quota permit class, there are **NO** spots available in the new quota, then the applicant has a few choices as discussed in our [TRES Resource Guide](#). This form covers the specific permit classes that can be TRES'd under the Ohio law provision noted at the top of this application. A few things to understand before proceeding with the TRES option are that:

- The Division can **ONLY** process the TRES transfer application if the city, village, or township where the permit will transfer to APPROVES the transfer as an economic development project. The city, village, or township can document its approval by signing our form below in Section E.
- **ONLY** after we receive this completed form with the transfer application will the Division Superintendent review it for processing.
- The city, village, or township, despite approving the TRES transfer can still object to the issuance of your permit at the applied for location and the applicant must still be WET ([Review our Local Option Election Guide](#) for more information) for the requested sales at that address and meet all other rules and regulations before the permit(s) can be issued at that new location.

For this form to be deemed complete, you must fully and legibly complete this application, including:

- Answering all required questions ("*" indicates a required field);
- Submitting this application with your Transfer Application; **and**
- Securing signatures from the appropriate local government officials listed below.

SECTION A – Issued Permit Holder Information (i.e. Seller)

* This section **MUST** be completed.

* Issued Permit Holder's Business Name as on File with the Division:

Lots of Asian Cuisine LLC

* Issued Permit Holder #:

5303707

SECTION B – New Business Owner's Information (i.e., Buyer) N/A-Seller REMAINS the owner and is **ONLY** moving locations.

* **ONLY** fill out this section if the **ownership and location** is changing.

* Business Entity or Sole Proprietor Name ("Applicant") (**MUST** match name listed on transfer application):

L&M Spiceporium dba Sawasdee Thai Cuisine

Section C – New Permit Premises Address Information

* This section **MUST** be completed.

* New Permit Premises Address:

6064 Westchester Rd. Westchester, Ohio 45069

* New Township (if outside city limits):

West Chester

* New City:

N/A

* New County:

Butler

SECTION D – Transferred Permits subject to TREX

* This section identifies the permit classes that are being transferred into a **NEW** city, village, or township, consistent with the Transfer Application, that **REQUIRE TREX sign-off** from the local government official that signed below.

* Select the Permit Type(s) being transferred that need to be TREX'd:

- C-1 C-2 D-1 D-2 D-3 D-5

* Note – there may be other permit types, like a C-2X, D-3A, or D-6, that are also part of your transfer that are not listed above. Your complete transfer listing needs to be identified on your transfer application (DLC 4120) that you must send with this signed TREX form.

Remember this form is **ONLY** for those permit classes that are subject to the quota and would require TREX sign-off because there are no permits available for the given class in the **NEW** locality when the transfer is filed. For example, you can be transferring a D-1, D-2, D-3 permit from City A to City B. In City B, there are D-1 and D-3 permits available, but no D-2 permits. In this situation, the only permit class that would **REQUIRE TREX sign-off** is the D-2.

Section E – Information that MAY be Used to Determine if the Transfer is an Economic Development Project

[R.C. 4303.29\(B\)\(2\)\(b\)\(ii\)](#) lists several factors the local legislative authority (City, Village or Township) can use when determining if it should approve this transfer as an Economic Development Project. While the law provides broad discretion to the legislative authority when making this decision, **SOME** factors that may be useful to the legislative authority in making its decision, include the:

- Total amount invested in this project: \$ 350,000
- Total number of jobs that will be created by this project: 10
- Existing or estimated Tax Revenue generated by this project:
 - Ohio Unemployment Tax \$ _____
 - Property Tax \$ _____
 - Sales Tax \$ _____
 - State Withholding Tax \$ _____
 - Other: _____ \$ _____

You may also be asked to provide a projected earnings statement (brand new business), or a profit and loss statement (existing business), or a copy of building plans/drawings outlining any construction plans.

2023 FEB 22 10:00

Section F – Applicant Signature

* This section **MUST** be signed by either the applicant in:

- Section A if the seller **REMAINS** the owner of the permit and is **ONLY** moving the permit address to a **NEW** city, village, or township from where it is currently issued; **OR**
- Section B if the ownership of the permit is changing **AND** the new permit address will be in a **NEW** city, village, or township from where the permit is currently issued.

By signing below, I certify and understand that:

- I have authority to execute this document;
- The information provided is true, correct, and complete to the best of my knowledge and belief;
- Failing to complete this form, consistent with the above listed instructions, will result in this form and/or transfer application being returned to me, unprocessed, until a corrected, complete application is received by the Division;
- During the review of this form and/or my transfer application, further documentation may be needed, and I agree to comply timely and understand that failure to comply could delay the processing of my application;
- Even if the city, township, or village approves my TREX transfer application, the Division **MUST** still notify the applicable legislative authority about your transfer application and that legislative authority has the right to object to the issuance of the permit even for those permit classes that it approved as part of this TREX process; **AND**
- If this TREX form is required, the Division **CANNOT** process the transfer application until it is submitted with this completed (in its entirety) and signed form.



(Signature of Individual, Partner, Officer, Managing Member, or 5% or more Shareholder or Member)

Kanravee Thitirungrojkul

Owner

1/22/23

(Please Print Name)

(Title)

(Date)

[Redacted]

[Redacted]

(Street Address, City, State, Zip Code)

(Telephone with Area Code)

RECEIVED 2/21/22 9:00
OHIO DIV. LIQUOR CONTROL

SECTION G – NEW City, Village, or Township Signature

* This section MUST be completed by the City, Village or Township in which this Economic Development Project (TRES) will be located. Legislative officials who can sign this section are, as applicable, the/a:

- Mayor,
- City Council Member,
- Law Director,
- Clerk of Council,
- Township Fiscal Officer,
- County or Township Trustee Board Member; or
- Other legislative office holder not specified with the authority to act on behalf of the applicable jurisdiction where the permit will be located.

THE APPLICANT MUST PROVIDE AN EXECUTED COPY OF THIS FORM WITH ITS TRANSFER APPLICATION.

The City, Village or Township of Westchester has considered the above-named applicant's TRES application consistent with the factors outlined in R.C. 4303.29(B)(2)(b) and hereby agrees and accepts that this transfer will be an economic development project within its jurisdiction.

By signing this form, I, the city, village, or township official listed below, acknowledges and understands that:

- I have the authority on behalf of my local government to sign this form;
- My signature, on behalf of my jurisdiction, means the Division can continue to process the applicant's transfer application for the applicable TRES'd permit classes;
- The city, village, or township will still be notified about the potential issuance of this permit and that it retains the right to object to this transfer for any and all permit classes applied for by the applicant;
- Once the applied for permit classes are transferred to the applicant within the city's, village's, or township's jurisdiction, the permit can then be transferred to other owners at the same location or to other locations within the city, village, or township by either the current or future owners subject to notice and hearing provisions under R.C. 4303.26;
- The TRES process ONLY contemplates the Division's ability to start processing the applicant's transfer application for the affected permit classes, the applicant MUST still meet any rules and regulations before the permit can be issued and the new location must also be wet for the type of permit classes that the applicant seeks to operate at the new location; and
- It is within the city, village, or township's sole discretion, consistent with Ohio law, to decide whether to approve the applicant's TRES application as an economic development project.

(Signature of Local Official specified above)

(Please Print Name)

(Title)

(Date)

(Government Email Address)

(Telephone with Area Code)

Applicant MUST submit the transfer application, this TRES form, and any other required forms to:

Ohio Department of Commerce – Division of Liquor Control
c/o Licensing New & Transfer Section
6606 Tussing Road
Reynoldsburg, OH 43068-9005

For Questions call (614) 644-3155
Or email fileinquiry@com.ohio.gov

Office Hours: 8:00 a.m. - 5:00 p.m. EST



**WEST CHESTER TOWNSHIP
ADMINISTRATION**

9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

April 4, 2023

Ohio Department of Commerce
Division of Liquor Control
PO Box 4005
Reynoldsburg, OH 43068

Re: TREX Transfer- Permit Number 5303707

West Chester has considered the request of L&M Spiceporium dba Sawasdee Thai Cuisine LLC for a TREX transfer of a D-1 class liquor permits to the premises located at 6064 West Chester Road, West Chester, Ohio 45069. Upon said consideration, West Chester acknowledges the TREX transfer as a designated and continuing economic development project.

Sincerely,

A handwritten signature in black ink, reading "Larry D. Burks". The signature is written in a cursive style with a large, sweeping initial "L".

Larry D. Burks, MPA, CED, ICMA-CM
Township Administrator

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Kenneth Keim, Director of Finance	

Motion:
Motion to advertise Request for Proposals on depository and banking services for January 1, 2024 through December 31, 2028

Background:
<p>On August 14, 2018 the Board of Trustees approved a Depository and Banking Services Contract with First Financial Bank. The agreed upon five year term was January 1, 2019 through December 31, 2023.</p> <p>Per the direction of the Trustees, the Township is requesting to advertise for Request for Proposals (RFP) in advance of the expiration of the current agreement.</p> <p>I have attached a copy of the proposed RFP for your review. It requests specifications for the Township’s banking and depository services and proposes a five-year term from January 1, 2024 through December 31, 2028. The Township reserves the right to reject proposals or reduce the term.</p> <p>As in previous practice, the RFP will be sent to all banks that operate within the Township whether with headquarters, corporate, or local branches.</p> <p>Please contact me with any questions or concerns.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

Request for Proposals
for
Depository and Banking Services

West Chester Township
Butler County, Ohio

June 5, 2023

Inquiries may be addressed to:

West Chester Township
Kenneth Keim
Finance Director
9113 Cincinnati Dayton Road
West Chester, OH 45069
kkeim@westchesteroh.org
513.759.7218 direct • 513.779.9369 fax

Submittal Deadline:

Monday, July 3, 2023 by 2:00 p.m. EST

The West Chester Township Board of Trustees invites banking institutions that maintain an office in West Chester Township, Ohio and who possess the capability and expertise to provide depository and various banking services for the Township, to submit proposals for the provision of those services according to the requirements of this Request for Proposal. The purpose of this process is to obtain the necessary depository and banking services for the Township operations at a competitive price.

A. Period

The selected institution shall be considered as the Township's depository for up to a five-year term commencing January 1, 2024 and ending December 31, 2028. West Chester Township also reserves the right to award a contract term as determined by the Township Trustees up to a five-year term.

B. Description of the Service

The following services will be required under the depository agreement:

1. Checking Accounts

a. Main

To account for all deposits, expenditure checks, wire transfers and ACH payments as well as transfers to other Township accounts.

This account has a Target Balance \$4Mil (periodically adjusted to reflect market conditions) to offset fees. Everything above the target balance gets swept into an interest earning account

b. Payroll

To account for payroll transactions for Township employees. Township employees are paid bi-weekly with an average total payroll of \$733,000. Each payroll consists of 4 ACH pulls from ADP and approximately 4 checks for new hires. The direct deposit withdrawals administrated by ADP. In 2024, West Chester plans to begin self-administration of the payroll. This change in practice will not change the size of overall payroll but will significantly change the number of transactions. West Chester has 250-300 employees.

This is a Zero Balance account resourced from the Main Account.

c. FSA/HSA Management

- To account for employee reimbursement checks through the Flexible Spending Account. Checks are written daily. It is a zero balance account.
- To account for Health Saving Account activities. West Chester budgeted for 85 employees to opt for the HSA program for 2023. Funds will be provided via Township contributions and pre-tax employee withholding. The number of participants will likely increase each year.

d. Interest Account

The Township maintains a resource of readily available funds that also earns a Modest Interest rate. As of Dec 31 2022 this account held \$69.0 Mil whereas on Dec 31 2021 the account was nearly at \$54.3

2. Lock Box

The Township uses a third party to bill for EMS services. Payments are collected through a lock box and deposited into our Main Account. Billing paperwork is forwarded directly to the third party for administration of accounts.

3. Purchase of Investments

The Township will follow the practice of bidding and investing part or all of its surplus or excess funds. Being the vendor for depository services does not prohibit the Township from seeking investment opportunities from other sources. The Township will be happy to allow the winning vendor for depository services to have the opportunity to compete for investment services as those opportunities arise.

4. Credit Card Purchasing

The Township has 17 department Visa Cards that are used to make purchases in the course of business. These 17 cards are not to leave the local area. We also have 4 Travel cards that employees can take with them for traveling expenses when appropriate. 2022 average monthly Credit Card Spend was \$14,278.91.

5. Credit Card Receipts

The Township currently accepts credit cards payments at two locations, with the possibility of adding a third location. Both locations are considered face-to-face have chip reading capability. For details, see Appendix B.

Please provide a detailed breakdown of what the Visa, MasterCard, Amex, and Discover discount rates would be. You should also include a listing of what terminals are available and the cost associated with either renting/lease or purchase.

Current terminals are Verifone VX 520 CTLS .

We also have the capability to accept credit card payments via Authorize.net.

C. Qualifications

The following requirements must be met at all times by the depository in order to maintain the depository agreement in good standing:

1. Accessible

Maintain a full-service corporate office or branch convenient to 9113 Cincinnati Dayton Road. Branch hours should be open from a minimum of 10 a.m. to 5 p.m.

2. Personal Service

Provide a high level of personal service to the Township. While the services requested

are diverse and require specialized talent to achieve success, West Chester desires a single individual be responsible for the relationship.

3. Online Capabilities

Track, report, query, initiate ACH, wires, stop payments, download monthly activity, and pull images for 60 days.

4. Monthly Statements

Provide monthly statements by the third business day. It would be preferred that they be available by the first business day. This requirement can be satisfied via the online capabilities.

5. Check Images

Provide a method for long term check images. The Township currently gets a CD monthly which we store and can access as needed. Any method would need to be accessible for a min of 2 years.

6. Pooled Collateral

West Chester is a government entity and bound to comply with the Ohio Revised Code chapter 135 including the requirement to have deposits protected by Pooled Collateral. We are interested in maintaining the 105% threshold. Provide a solution for such compliance. In 2018 we transitioned to the Ohio Pooled Collateral System and are willing to continue that arrangement.

7. Fraud Control

West Chester currently uses Positive Pay for checks and ACH transactions. List this and any other Fraud Control on checks and ACH transactions and the estimated annual cost of each.

8. Hard Charge versus Compensating Balance

Complete Schedule D of Services. Please fill out a Per Unit Cost in the spread sheet and allow the monthly fee to calculate as if it were billed via Hard Charge. Also enter the Reserve Requirement, Earning Credit Rate, and Interest Rate that would be earned on balances above the compensating balance. If there is a service that you are not seeing that is typical for an organization like West Chester Township, seek clarification to ensure that we are not already getting that service under another name. It is likely West Chester Township will wish to defer these charges via a Compensating Balance which we can negotiate after award.

Explain how the Reserve Requirement, Earnings Credit Rate, and Interest Rate are either fixed or any dynamic features such as indexing. And if these metrics are indexed, explain to what they are indexed.

9. Additional Product Suggestions

Indicate any additional products that you feel would be beneficial to the Township currently or in the future. Include a description of the potential fee but do not include in

schedule D.

10. Remote Deposit

The Township has been using Remote Deposit and has one device.

11. BAI file

The Township wishes to clear transactions as soon as practical and a link between our accounting system and the bank will optimize the reconciliation of activity.

12. Access to Bank Records

Allow reasonable access to bank records by the Township's external auditors for the purpose of examining records related to the use of Township funds.

13. ID theft controls

Explain the banks controls directed toward protecting identity theft as well as bank account information.

14. Community Involvement

Slight consideration will be made for a bank that is involved with the community. Please provide the examples of the Bank's involvement in the community.

Bidding Instructions

Each proposal should include at least the following:

1. Four (4) completed proposals explaining how your institution plans to provide the list of services requested.
2. Four (4) completed copies of the '**APPLICATION AND AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS**' See Appendix A
3. Four (4) completed copies of the Memorandum of Agreement for Deposit of Public Funds. Most recent available
http://www.tos.ohio.gov/Documents/CMS/About_financialinstitutions/2018/Depository-App-2018-2020.pdf

The Township encourages all financial institutions to submit both the 'Application' and 'Memorandum of Agreement' forms. The submission of these documents permits the financial institutions to bid competitively for interim deposits of the Township.

4. Complete Schedule D of Services. Please fill out a Per Unit Cost in the spread sheet and allow the monthly fee to calculate as if it were billed via Hard Charge. Also enter the Reserve Requirement, Earning Credit Rate, and Interest Rate that would be earned on balances above the compensating balance. If there is a service that you are not seeing that is typical for an organization like West Chester Township, seek clarification to ensure that we are not already getting that service under another name. It is likely West Chester

Township will wish to defer these charges via a Compensating Balance which we can negotiate after award.

5. Explain how the Reserve Requirement, Earnings Credit Rate, and Interest Rate are either fixed or any dynamic features such as indexing. And if these metrics are indexed, explain to what they are indexed.
6. Audited financial statements of the parent organization for the last fiscal year. Financial data as specified by the request for proposal.
7. Please provide the most recent SCALE report as administrated by the Ohio Pooled Collateral system if one is available.

The inclusive package of the proposal should be marked "BANK PROPOSAL" and forwarded to:

West Chester Township
Kenneth Keim
Finance Director
9113 Cincinnati Dayton Road
West Chester, OH 45069

The submittal deadline is Monday, July 03, 2023 by 2:00 p.m. EST.

The following schedule will be adhered to:

- | | |
|-----------------|---|
| May 1, 2023 | Pre-Proposal Meeting to discuss RFP format and evaluation process. 10:00 am |
| June 5, 2023 | Request for RFP will be distributed. |
| June 20, 2023 | Deadline for questions from vendors. |
| June 27, 2023 | Reponses to questions will be sent to all prospective vendors. |
| July 18, 2023 | Proposals must be in the possession of the Finance Director by 2:00 p.m. on this date. No exceptions! |
| August 15, 2023 | Staff will have a recommendation prepared for the Trustees' consideration. |
| August 22, 2023 | Trustees to consider recommendation. |
| August 23, 2023 | Notification of selection (if available). |
| January 1, 2024 | Target date for transition of services and implementation date of banking contract. |

D. Selection Process

The Selection Committee will evaluate all proposals and a written recommendation will be made to the Administrator and the Board of Trustees.

West Chester Township reserves the right to reject any and all proposals and to accept the proposal the Township considers most advantageous including the option of continuing the current contract. West Chester Township also reserves the right to accept a contract term as deemed appropriate by the Township Trustees up to a five-year term. Acceptance of a proposal will be based on the total package of services offered by the banking institution.

West Chester is a local government bound by Public records act. We will not share proposals during the deliberative process but after award, will not be able to prohibit the distribution of proposals should such records be requested. If you feel that you have a claim of proprietary information, then we suggest you not include such information in your proposal or choose not to respond in totality.

E. Pre-Bid Conference and Questions

Any questions arise about the request for proposal should be directed to:

West Chester Township
Kenneth Keim
Finance Director
9113 Cincinnati Dayton Road
West Chester, OH 45069
kkeim@westchesteroh.org
513.759.7218 direct · 513.779.9369 fax

Your interest and effort to respond to this request for proposal is deeply appreciated. We look forward to working with all bidders during the next few weeks.

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Lisa Brown, Assistant Township Administrator	

Motion:
Motion to approve service agreement between West Chester Township Board of Trustees and Pinpoint Behavioral Health Solutions not to exceed \$100,000.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval

Background:
<p>In June 2022, the Board of Trustees approved the Township’s application for the American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention, and Resiliency Grant. This grant is administered by the Ohio Department of Public Safety and provides funding for first responder wellness, hiring, and retention for police officers, firefighters, and communication officers. In November 2022, the Township was awarded \$179,200 for First Responder Wellness (the remaining portions of the grant are under review by a different board). The Township’s First Responder Wellness Program will provide annual mental health check-ins for all first responders, which includes all personnel from the Police, Fire/EMS, and Communications Departments.</p> <p>The Township has worked with Strategic Benefits, department, and union leadership to develop the Request for Proposals (RFP), evaluate proposals, and design and implement the program. The Township received three RFPs (Birkley Consulting LLC, Pinpoint Behavioral Health Solutions, and TriHealth EAP). The Township’s selection committee reviewed and scored the proposals against various standards; Pinpoint was identified as the recommended provider. This recommendation was shared with union leaders, who also agreed to proceed with Pinpoint.</p> <p>Representatives from Pinpoint interviewed with Township personnel across the organization. The interview committee was pleased with the outcome of the interview and recommended proceeding with Pinpoint as the Township’s First Responder Wellness provider. While there were many factors that influenced the decision, below are several of the qualities that stood out to the interview committee:</p> <ul style="list-style-type: none"> • Pinpoint is currently the largest first responder-focused clinician in the state • Each Pinpoint clinician has the cultural competency and experience required to work with the Township’s first responder population • 95% of Pinpoint’s clients are first responder/military • Flexible to Township/personnel needs – provide casual check-ins and also when aware of traumatic/critical incidents, facilitate resources, serve as a resource to peer support teams

Finance	Budgeted Item:	Yes;		
	CIP #:			
	TIF Info:			
	Purchase Order:	S231207	Total Encumbrance:	\$ 100,000.00

WEST CHESTER TOWNSHIP MENTAL HEALTH CHECKUP PROGRAM SERVICES AGREEMENT

This Agreement is entered into effective as of April 12, 2023 ("Effective Date"), by and between Pinpoint Behavioral Health Solutions ("PBHS"), an Ohio limited liability company, and West Chester Township, Butler County, Ohio ("Township").

WHEREAS, West Chester Township First Responders stand ready to protect, defend and provide life-saving services to the citizens of West Chester Township, 24 hours a day, 365 days a year; and

WHEREAS, the nature of work performed by West Chester Township's First Responders is stressful, demanding and can put them at risk, both physically and mentally; and

WHEREAS, Township is establishing a First Responder Mental Health Checkup Program (MHCP) to provide annual Mental Health Checkups (MCP) for all First Responders; and

WHEREAS, Pinpoint Behavioral Health Solutions provides skilled mental health services; and

WHEREAS, PBHS employs appropriately licensed clinicians who are qualified to provide mental health services and mental health training for Township's First Responders; and

WHEREAS, Township desires to engage PBHS to facilitate, through one or more clinicians, the MHCP to promote prevention, education, and mental health support services described herein pursuant to the terms and conditions of this Agreement and the , and PBHS desires to provide such services to Township.

NOW, THEREFORE, Township and PBHS agree as follows:

1. Statement of Mental Health Services

PBHS shall provide an adequate number of qualified clinicians to furnish the Services (as defined below) under this Agreement. PBHS shall ensure that clinicians perform the Services in accordance with the terms and conditions of this Agreement and in a manner that is in compliance with professional standards and with federal, state and local laws, rules, and regulations. Township acknowledges that PBHS utilizes a team approach to providing mental health services to Township's First Responders.

1.1 Mental Health Check Ups. Once per calendar year, PBHS's culturally competent clinician(s) shall conduct a private Mental Health Checkup with each Township First Responder. Each Mental Health Checkup will last 30 to 60 minutes, depending on the needs of the employee.

1.2 Department Trainings. During each calendar year, PBHS shall provide two hours of behavioral health training to all Township first responders, for a total of approximately 20 hours of combined training for all three first responder departments. Separate training sessions shall be provided to the following employee groups:

- (a) Police Department: 1st shift, 2nd shift, and 3rd shift
- (b) Fire Department: Units Day 1, Unit Day 2, and Unit Day 3
- (c) Communications Department: 1st shift, 2nd shift, and 3rd shift

1.3 Mental Health Therapy. PBHS shall provide up to three follow-up therapy sessions for each first responder who elects to engage in provider-recommended follow-up services.

1.4 Crisis and Consultation. PBHS shall be available to Township for consultation regarding critical incidents and traumatic events. A PBHS provider shall be available for consultation services twenty-four hours per day, three hundred and sixty-five days per year. Access for consultations shall be by telephone or as otherwise agreed upon by the parties. Crisis consultation includes on-scene and post-incident response.

1.5 Referrals. PBHS clinicians shall provide and connect First Responders with referrals and other resources, as needed.

2. Request for Proposal. The Request for Proposal dated January 25, 2023 (the "RFP") and the PBHS Proposal dated February 24, 2023 (the "Proposal") are incorporated herein by reference.
3. Designated PBHS Contact. PBHS will designate a Service Coordinator to work with Township regarding the services covered by this Agreement. The Service Coordinator will communicate directly with the HR Director, or the HR Director's designee. All information regarding individual employees shall only be communicated to the HR Director. A department liaison may be appointed to communicate with the Service Coordinator regarding scheduling Mental Health Checkups.
4. Schedule. PBHS shall provide the Services at such times as mutually agreed by PBHS and Township. Any changes in times, dates, or location of Service delivery shall require the approval of Township.
5. Confidentiality. The MHCs are 100% confidential; no personal information disclosed during a MHC will be relayed to Township. PBHS will not release any information provided by personnel during Mental Health Checkups in accordance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Clinicians will only break confidentiality if an individual identifies thoughts, plan, and intent of suicide or homicide.
6. Other Duties. In addition to the general duties set forth in Section 1 above, PBHS shall ensure the following:
 - 6.1 Reports and Records. PBHS shall prepare quarterly aggregate reports relating to all Services rendered under this Agreement (the "Reports and Records"), all of which shall be the property of West Chester Township; provided, however, PBHS shall have access to and the right upon request to inspect and make copies of the Reports and Records for its business purposes. PBHS shall cause clinician(s) to prepare and maintain, or cause to be prepared and maintained, all records, correspondence and reports relating to Professional Services in a manner reasonably

satisfactory to West Chester Township and in material accordance with all federal and state statutes and regulations, and reasonable policies adopted by West Chester Township.

6.2 Licenses. Each clinician shall hold a currently valid license to practice within the clinician’s scope of practice in the State of Ohio. PBHS agrees to provide a copy of said license for each clinician to West Chester Township upon request.

6.3 Insurance. PBHS, at PBHS sole cost and expense, shall carry and maintain general and professional liability insurance, through an authorized commercial carrier or self-insurance fund, insuring PBHS and each clinician against any and all claims, actions, causes of action, cost and expenses relating to or arising out of the performance of Services under this Agreement on an occurrence basis. The minimum amount of coverage shall be \$1,000,000 for each occurrence and \$3,000,000 aggregate. Upon West Chester Township’s request, PBHS shall provide evidence of such insurance coverage. PBHS shall also maintain at all times during the term hereof all other commercially appropriate insurance coverage, including without limitation workers' compensation.

6.4 Use of Facilities. West Chester Township agrees to provide office and/or work space (to the extent practical), personnel, equipment, and supplies reasonably required by PBHS to satisfactorily perform the Services hereunder. PBHS agrees that the use of the personnel, space, equipment, and supplies provided by Township will be solely for the purpose of fulfilling the clinical and administrative duties under this Agreement.

7. Compensation. In consideration of PBHS 's provision of Services pursuant to this Agreement, Township agrees to pay PBHS based on the following program structure and budget:

Service	Estimated Use	Unit Cost	Annual Cost
Mental Health Checkups	190 personnel	\$150/pp	\$28,500
Trainings	9 days (3 per department)	\$333/day	\$3,000
3 Follow-up Sessions	Est. 40% (76 personnel)		\$11,400
Crisis Care	24/7/365	\$500/month	\$6,000
TOTAL			\$48,900

This fee includes all clinician costs and materials outlined above. Special arrangements can be made for inclusion of non-First Responder personnel, at the discretion of Township. Both parties acknowledge and agree that the terms of this Agreement are commercially reasonable and the payments provided are consistent with fair market value for general commercial purposes without regard directly or indirectly to the volume or value of any referrals or other business generated or which could in the future be generated between parties. In addition, both parties acknowledge and agree that the Services to be provided do not involve the promotion of a business arrangement or other activity that violates any state or federal law.

7.1 Invoices. Services shall be invoiced on a monthly basis. The invoice shall include an itemized list of services provided and related charges. Invoices shall be paid within 15 days of receipt of invoice.

Payment(s) to be remitted to:

Pinpoint Behavioral Health Solutions
8050 Beckett Center Drive, Suite 103
West Chester, OH 45069

8. Changes in Law. This Agreement may be modified or revised if at any time or from time to time counsel to either party advises that such modification or revision is necessary to comply with newly issued applicable laws, rules, or regulations, or a newly issued interpretation or guidance of any applicable laws, rules, or regulations. If, after good faith negotiations, the parties are unable to reach agreement as to such modification or revision, a party may terminate this Agreement without penalty if that party believes that it will not be in compliance with its obligations under such newly issued interpretation, guidance, or applicable law, rule, or regulation in the absence of such modification or revision.

9. Term and Termination.

9.1 Term. The term of this Agreement will be two years and shall begin on April 12, 2023 and end April 11, 2025, unless sooner terminated in accordance with the terms hereof (the "Initial Term"). Fees shall be pro-rated if this Agreement is terminated prior to the end of the term. Upon the expiration of the Initial Term and each Renewal Term (defined below), the Agreement will automatically renew for additional one (1) year periods (each a "Renewal Term").

9.2 Termination.

(a) Either party may terminate this Agreement if the other party materially breaches any provision of this Agreement and fails to cure such breach within thirty (30) days of receipt of written notice thereof.

(b) Either party may terminate this Agreement without cause, upon giving sixty (60) days written notice to the other party.

10. Miscellaneous

10.1 Independent Contractors. It is mutually understood and agreed that PBHS is and shall at all times be considered to be engaged by Township to perform Services pursuant to this Agreement as an independent contractor. Neither PBHS nor any clinicians shall be deemed to be an agent or employee of Township by virtue of this Agreement and shall not be entitled to any of the benefits provided by Township to its employees, including but not limited to workers' compensation insurance, unemployment insurance or any other benefit. Township shall neither exercise control or direction over the methods by which PBHS shall perform the Services under this Agreement, provided that all Services shall at all times be performed in a manner consistent with all relevant professional standards and the provisions of this Agreement. Township shall have the right to control the result achieved, but not the manner in which the Services are performed, subject to PBHS's compliance with the other provisions of this Agreement. PBHS shall be responsible for all

income and related taxes on remuneration paid hereunder. Each party shall be liable and responsible for any negligent acts or omissions by its agents and employees, which cause (or are alleged to have caused) material damage or injury to the party or to its employees, patients, or visitors.

10.2 Ownership of Information; Confidentiality. All Township business, medical and other records, and all information generated by or relating to Township or clinical management information systems (including, but not limited to, patient information and information concerning Township's employees, services, and operations, whether in oral, written, or electronic form), shall remain the sole property of Township. PBHS agrees to keep such information strictly confidential. PBHS shall not disclose any portion of such information except as expressly permitted by Township or as required by law or pursuant to a valid court order or subpoena. PBHS agrees to comply with all applicable federal, state and local laws and regulations regarding confidential patient information, including the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA").

10.3 Non-discrimination. Township and PBHS will not discriminate on the basis of race, color, sex, age, religion, national origin, disability, or any other status protected by applicable law while performing its obligations under this Agreement.

10.4 No Obligation to Refer Patients. It is expressly understood and agreed that nothing in this Agreement is intended to or shall obligate or require Township to refer patients to PBHS.

10.5 Notices. Any notices permitted or required by this Agreement shall be sufficiently given if personally delivered or sent by registered or certified mail, postage prepaid, return receipt requested, to the other party at the address set forth below or to such other person and address as either party may designate in writing:

If to PBHS:

Pinpoint Behavioral Health Solutions
8050 Beckett Center Drive, Suite 103
West Chester, OH 45069
Attn: Alison Fienning, LISW-S

If to Township:

West Chester Township Human Resources
9113 Cincinnati-Dayton Road
West Chester, OH 45069
Attn: HR Director

10.6 Severability. The invalidity or unenforceability of any provisions of this Agreement will not affect the validity or enforceability of any other provision.

10.7 Headings. The headings used herein are for convenience only and do not limit the contents of this Agreement.

- 10.8 Governing Law. The interpretation and enforcement of this Agreement will be governed by the internal laws of the State of Ohio, without regard to any conflicts of law provisions contained therein,
- 10.9 Assignability. The rights and obligations under this Agreement will inure to the benefit of and be binding upon the successors and assigns of the parties. Neither Township nor PBHS may assign its rights or obligations under this Agreement without the other party's written consent.
- 10.10 Waiver of Breach. Any waiver of any breach of this Agreement shall not be construed to be a continuing waiver or consent to any subsequent breach on the part of either party to this Agreement.
- 10.11 Entire Agreement. This Agreement, including exhibits and attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding all prior agreements and understandings, whether written or oral, this Agreement may only be amended in a writing executed by the parties to this Agreement.
- 10.12 Responsibility for Own Acts. Township and PBHS shall be responsible for their own acts or omissions and any and all claims, liabilities, injuries, suits, demands, and expenses of all kinds which may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by a party, its employees or representatives, in the performance or omission of any act or responsibility of that party under this Agreement. In the event that a claim is made against any party, it is the intent of Township and PBHS to cooperate in the defense of the claim and to cause their insurers to do likewise. However, Township and PBHS shall have the right to take any and all actions they deem necessary to protect their interest.
- 10.13 Independent Medical Judgement. PBHS shall freely and independently exercise its professional judgment in accordance with good medical practice in the care and treatment of patients to the extent included within the Services being provided hereunder. Each PBHS Team Member shall exercise his or her skill, learning, intelligence and experience in the evaluation, diagnosis, medication, treatment and hospitalization of patients according to such PBHS Team Member's informed judgment, and shall not be constrained in the exercise of his or her independent judgment by the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date:

PINPOINT BEHAVIORAL HEALTH
SOLUTIONS

WEST CHESTER TOWNSHIP:

Printed Name: Alison Fienning

Printed Name:

Title: Owner

Date: _____

Title:

Date: _____

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Lisa Brown, Assistant Township Administrator	

Motion:
Motion to approve Statutory Resolution 18-2023 authorizing the acceptance of the proposed Settlement Agreement and Release Resolving United States District Court, Southern District of Ohio, Case No. 1:23-Cv-00079

Background:
A lawsuit was filed against West Chester Township in the United States District Court, Southern District of Ohio. In order to settle all claims, the Board of Trustees has determined that it is in the best interests of the Township to enter into a Settlement Agreement and Release, attached as Exhibit A, as a resolution to the suit filed.

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Aaron Wiegand, Director of Community Development	

Motion:
Motion to approve Statutory Resolution 19-2023 accepting the agreed Court Order with Kings Furniture and Mattress located at 3105 Dixie Highway

Background:
<p>West Chester Township Community Development has had numerous zoning and property maintenance violations with Kings Furniture located in Hamilton over the previous years. This resulted in filing a Court action requesting remediation of these various issues. The major issue was the continued placement of illegal signs throughout West Chester.</p> <p>This judgment entry provides all of the relief the Township was seeking. This Court Order prevents them from placing illegal signage throughout West Chester.</p> <p>This judgment entry continues the Township’s goals of using all means necessary to ensure compliance with our zoning and property maintenance codes and protects neighboring properties from further disregard of these policies.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

RESOLUTION NO. 19-2023

Statutory Resolution authorizing the acceptance of the Proposed Agreed Final Entry resolving the West Chester Township Board of Trustee’s case against Kings Furniture and Mattress and Dayton Enterprises, LLC

WHEREAS, the Township has dealt with repeated violations of its Zoning Resolution via the illegal posting of signs by Kings Furniture & Mattress and Dayton Enterprises, LLC (collectively, the “Defendants”);

WHEREAS, the Township has received multiple complaints from citizens about the illegal signs placed in the Township by Defendants;

WHEREAS, the Township filed a case for injunctive relief to prevent further violations under Butler County Court of Common Pleas Case Number CV 2022 12 2074 (the “Zoning Case”);

WHEREAS, the Township’s primary goal in the Zoning Case is to obtain and maintain Defendants’ compliance with the Zoning Resolution;

WHEREAS, the Board of Trustees has determined that it is in the best interests of the public health, safety and welfare to enter into the Agreed Final Entry, attached as Exhibit A, as a resolution to the Township’s claims in the Zoning Case;

NOW THEREFORE, BE IT RESOLVED that on the basis of the above actions and findings, the West Chester Township Board of Trustees:

SECTION 1. That the Board of Trustees does hereby authorize the Township’s legal counsel to sign the Agreed Final Entry in substantially the same or similar form as the attached Exhibit A, on behalf of the Township, and to sign any other documents necessary to effectuate the settlement.

Adopted this _____ day of _____, 2023.

Ann Becker, Chair

Yes/No

ATTEST:

Lee Wong, Vice Chair

Yes/No

Bruce Jones, Fiscal Officer

Mark Welch, Trustee

Yes/No

APPROVED AS TO FORM:

Donald L. Crain, Law Director

0091532.0315629 4876-1999-5227v2

DRAFT

EXHIBIT A

DRAFT

**BOARD OF TRUSTEES OF
WEST CHESTER
TOWNSHIP,
BUTLER COUNTY, OHIO,**

Plaintiff,

v.

**KINGS FURNITURE &
MATTRESS**

and

**DAYTON ENTERPRISES,
LLC**

Defendants.

:
: **Case No.: CV 2022 12 2074**
:
: **Judge: DANIEL E.**
: **HAUGHEY**
:
: **AGREED FINAL ENTRY**
:
:
:
:
:
:
:
:
:
:

Now come Plaintiff the Board of Trustees of West Chester Township (the “Township”) and Defendants Kings Furniture & Mattress and Dayton Enterprises, LLC (collectively the “Defendants”) and agree to the following relief as a complete and final resolution of the Township’s Complaint, as against Defendants.

1. The Township and Defendants voluntarily submit to the Court’s jurisdiction.
2. The Township and Defendants, having had the opportunity to consult with legal counsel, knowingly and voluntarily agree to the following as his, her, or its free act.
3. Kings Furniture & Mattress is the registered trade name of Dayton Enterprises, LLC, an Ohio limited liability company.
4. Defendants operate a retail business selling furniture and related items at 3105 Dixie Highway, Hamilton, Ohio 45015.
5. Defendants have violated the Township Zoning Resolution by illegally placing and/or displaying signs advertising for Defendants throughout West Chester Township.

6. The Court grants a permanent injunction against the improper placement, display, or creation of signs in violation of the Township Zoning Resolution by Defendants, including specifically:
 - a. A permanent injunction against the display or placement of portable commercial signs by Defendants, pursuant to Section 10.265(c) of the Township Zoning Resolution, unless said Section is repealed, amended to no longer prohibit the display or placement of portable commercial signs, or held unconstitutional.
 - b. A permanent injunction against the placement or display of signs in the right of way by Defendants, pursuant to Section 10.266 of the Township Zoning Resolution, unless said Section is repealed, amended to no longer prohibit the placement or display of signs in the right of way, or held unconstitutional.
 - c. A permanent injunction against the placement, display, or creation of signs by Defendants without first obtaining a zoning certificate from the Township, pursuant to Section 10.262 of the Township Zoning Resolution, unless said Section is repealed, amended to no longer require a zoning certificate from the Township to place, display or create signs, or held unconstitutional.
7. The Township is authorized to remove any of Defendants' signs that it finds placed in the public right of way in the Township in the future, and the Township is authorized to dispose of any signs it removes pursuant to this Paragraph.
8. As a penalty for prior violations, Defendants shall immediately pay a \$4,500 fine to the Township and the court costs of this action.
9. Failure to comply with this Agreed Final Entry is punishable by contempt. In the event Defendants are found in contempt of this Agreed Final Entry, Defendants shall pay a \$250

per day fine to the Township for each day Defendants have violated the terms of this Agreed Final Entry.

10. The court retains jurisdiction to enforce the terms of this Agreed Final Entry.

IT IS SO ORDERED.

Date

Judge

Agreed:

Jonathan E. Roach (0092498)
Counsel for West Chester Township Board of Trustees

Dayton Enterprises, LLC dba
Kings Furniture & Mattress

Michael Columbus (0076799)
Counsel for Defendants

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Aaron Wiegand, Director of Community Development	

Motion:
Motion to approve Statutory Resolution 20-2023 accepting the agreed Court Order with Kayden Clark located at 6964 Forest View Court

Background:
<p>West Chester Township Community Development has dealt with repeated violations of zoning and property maintenance violations following a fatal fire at 6964 Forest View Court. The Township has received multiple complaints from neighbors over the past few years regarding these violations. This resulted in filing Court action requesting demolition of this property.</p> <p>This judgement entry provides all of the relief the Township was seeking. Defendant will completely demolish and remove the Property within sixty days of the date of this Agreed Final Entry.</p> <p>This judgement entry continues the Township’s goals of using all means necessary to ensure compliance with our zoning and property maintenance codes and protects neighboring properties.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

RESOLUTION NO. 20-2023

**Statutory Resolution authorizing the acceptance of the Proposed Agreed Entry
Resolving the West Chester Township Board of Trustee’s case involving the
property at 6964 Forest View Court, West Chester, Ohio 45069**

WHEREAS, the Township has dealt with repeated violations of its Zoning Resolution and Property Maintenance Code following a fatal fire at the single-family home located at 6964 Forest View Court, West Chester, Ohio 45069 (the “Property”).

WHEREAS, the Township has received multiple complaints from neighbors over the past few years regarding these violations at the Property;

WHEREAS, the Township filed a case for injunctive relief to demolish the Property under Butler County Court of Common Pleas Case Number CV 2022 08 1329 (the “Nuisance Case”);

WHEREAS, the Township’s primary goal in the Nuisance Case is to demolish the Property;

WHEREAS, the Board of Trustees has determined that it is in the best interests of the public health, safety, and welfare to enter into the Agreed Entry, attached as Exhibit A, as a resolution to the Township’s claims in the Nuisance Case;

NOW THEREFORE, BE IT RESOLVED that on the basis of the above actions and findings, the West Chester Township Board of Trustees:

SECTION 1. That the Board of Trustees does hereby authorize the Township’s legal counsel to sign the Agreed Entry in substantially the same or similar form as the attached Exhibit A, on behalf of the Township, and to sign any other documents necessary to effectuate the settlement.

Adopted this _____ day of _____, 2023.

Ann Becker, Chair

Yes/No

ATTEST:

Lee Wong, Vice Chair

Yes/No

Bruce Jones, Fiscal Officer

Mark Welch, Trustee

Yes/No

APPROVED AS TO FORM:

Donald L. Crain, Law Director

0091532.0315629 4881-9108-1563v1

DRAFT

EXHIBIT A

DRAFT

**IN THE COURT OF COMMON PLEAS
BUTLER COUNTY, OHIO**

BOARD OF TRUSTEES, WEST CHESTER : Case No. CV 2022 08 1329
TOWNSHIP, OHIO, : :
: Judge: Noah E. Powers

Plaintiff,	:	
	:	<u>AGREED FINAL ENTRY</u>
-vs-	:	
	:	
KAYDEN CLARK, et al.	:	
	:	
Defendants.	:	
	:	

Now comes Plaintiff Board of Trustees of West Chester Township (hereinafter the “Township”), Defendant Jordan Erica Clark (“Defendant”), and the Butler County Treasurer and agree to the following relief as a complete and final resolution of the Township’s Complaint against Defendant.

1. The Township and Defendant, having had the opportunity to consult with legal counsel, knowingly and voluntarily agree to the following as his, her, or its free act.
2. Defendant owns the real property and single-family home located at 6964 Forest View Court, West Chester, Ohio 45069, Butler County Auditor’s Parcel No. M5620-158-000-004 (the “Property”).
3. The Property is in a serious state of disrepair due, primarily to a fire in May 2021. The Property has not been repaired since the fire in May 2021.
4. The Property is a public nuisance as defined by R.C. 3767.41(A)(2) because it is a menace to the public health, welfare, or safety; the structure is unsafe and unsanitary; and the structure is no longer fit and habitable.
5. Due to its deteriorated condition, it is not feasible to repair or rehabilitate the Property.
6. To abate the public nuisance at the Property, Defendant will completely demolish and remove the Property within sixty days of the date of this Agreed Final Entry. Upon completion of the demolition and removal of the Property, Defendant shall file a notice with this court showing that such demolition is complete.

7. If the Property is not demolished and removed within sixty days of the date of this Agreed Final Entry, the Township is entitled to demolish and remove the Property itself, pursuant to R.C. 3767.41.
- a. If the Township demolishes the Property pursuant to Paragraph 7, the Township's demolition costs of \$24,445 are approved pursuant to R.C. 3767(H)(2)(a);
 - b. The demolition costs of \$24,445 will become a first lien upon the Property and will be superior to all prior and subsequent liens or other encumbrances associated with the Property, pursuant to R.C. 3767(H)(2)(a).

IT IS SO ORDERED.

Date

Judge Noah E. Powers

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Motion to approve Statutory Resolution 21-2023 finding a 2010 Ford Expedition is not needed and unfit for public use and authorizing the sale of said vehicle at public auction

Background:
<p>Vehicle 1009-1, a 2010 Ford Expedition, is 13 years old with 136,972 miles. It was designated as a Spare Battalion vehicle at Station 71.</p> <p>The vehicle was recently taken to K and M Auto and Truck Repair as it was running very poorly. Upon inspection, multiple cylinders were found to be non-functional, requiring a new engine to fix. The cost to rebuild/replace the engine, per the attached quote, is \$10,299.62. The current Kelly Blue Book for the vehicle on private sale is \$5,154.00.</p> <p>Since the cost of repair exceeds the vehicle’s value, the Department is requesting approval to declare the vehicle unfit for public use and authorizing the sale of said vehicle at public auction.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

RESOLUTION NO. 21-2023

Statutory Resolution finding a 2010 Ford Expedition is not needed and unfit for use; and authorizing the sale of said vehicle at public auction

WHEREAS, the Ohio General Assembly amended Ohio Revised Code, Section 505.10 (3) and enacted procedures for Townships to dispose of property including motor vehicles, road machinery, equipment and tools which are not needed, obsolete, or are unfit for public use; and,

WHEREAS, it has been determined a 2010 Ford Explorer (Vehicle 1009-1) is not needed, obsolete, or unfit for public use and for the use for which it was purchased; and,

WHEREAS, when the value of said items, in the opinion of the Board of Township Trustees, is in excess of two thousand five hundred dollars (\$2,500.00) the Board may sell the property by public auction to the highest bidder.

NOW, THEREFORE BE IT RESOLVED the West Chester Township Board of Trustees does hereby agree to:

SECTION 1. Determine said vehicle in the opinion of the Board of Trustees has a value in excess of two thousand five hundred dollars (\$2,500.00).

SECTION 2. Find said vehicle is not needed, obsolete, and is unfit for public use and for the use it was acquired.

SECTION 3. Declare said vehicle as surplus and offer for sale at public auction.

Adopted this _____ day of _____, 2023.

Ann Becker, Chair Yes/No

ATTEST:

Lee Wong, Vice Chair Yes/No

Bruce Jones, Fiscal Officer

Mark Welch, Trustee Yes/No

APPROVED AS TO FORM:

Donald L. Crain, Law Director

 VIEW INVOICE

 APPROVE TOTAL / ESIGNATURE

Estimate # 6989



K And M Auto And Truck Repair

9260 Cincinnati Dayton Rd
West Chester, OH. 45069
info@kmauto.repair
(513) 777-1148
Created: 02/28/2023

West Chester Fd

2010 FORD EXPEDITION XLT 4WD SPORT UTILITY 4-DR RED
Vin: 1FMJU1G56AEA70943
License: OG1985

Customer Concern: NEEDS MOTOR.

? PENDING

Part: 5.4L REMAN ENGINE	Quantity: 1 \$5,332.00
Part: (615-188) ENGINE INTAKE MANIFOLD/ENGINE INTAKE MANIFOLD	Quantity: 1 \$465.00
Part: OIL FILTER	Quantity: 1 \$5.95
Part: 5W-30 OIL (QUART)	Quantity: 6 \$19.50

Part: UPPER RADIATOR HOSE	Quantity: 1 \$62.37
Part: LOWER RADIATOR HOSE	Quantity: 1 \$88.36
Part: BELT	Quantity: 1 \$59.64
Part: SHOP SUPPLIES	Quantity: 1 \$500.00
Part: IGNITION COIL	Quantity: 8 \$646.80
Labor: LONG BLOCK, R&R, EXPEDITION, NAVIGATOR, 4WD	\$3,120.00

 APPROVE / DECLINE REPAIR

Total for this concern: **\$10,299.62**

Fees	\$0.00
Subtotal	\$10299.62
Tax	\$0.00
Total	\$10299.62
Payments Received	\$0.00

Remaining Balance
\$10299.62

SIGNATURE DISCLOSURE

REPLACED PARTS MAY BE REQUESTED BY CUSTOMER. I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH ALL NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE THE ABOVE VEHICLE FOR THE PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON THE ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. THE SHOP WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN

VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL. IN THE EVENT LEGAL ACTION IS NECESSARY TO ENFORCE THIS CONTRACT, I UNDERSTAND THAT I AM SOLELY RESPONSIBLE FOR ALL COSTS INCLUDING ATTORNEY'S FEES AND COURT COSTS. I HAVE READ THE ABOVE AND ACKNOWLEDGE RECEIPT OF AN ESTIMATE.

WARRANTY DISCLOSURE

WARRANTY: FROM THE DATE OF DELIVERY FOR A PERIOD OF 24 MONTHS OR 24,000 MILES, WHICHEVER COMES FIRST, THIS FIRM WILL REPAIR FREE OF CHARGE ANY DEFECTS IN MATERIAL AND WORKMANSHIP TO THE REPAIRS STATED ON THE INVOICE. ALL WORK TO BE DONE IN OUR SHOP OR BY ANY FEDERATED CAR CARE CENTER. THIS DOES NOT INCLUDE BRAKE PADS OR ROTORS, THESE ITEMS WILL ONLY BE COVERED FOR FACTORY DEFECTS. THIS ALSO DOES NOT INCLUDE ANY TOWING CHARGES OR CUSTOMER SUPPLIED PARTS. A STORAGE FEE OF 25.00 PER DAY WILL BE CHARGED 24 HOURS AFTER NOTIFICATION THAT WORK IS COMPLETE. NEGLIGENCE/ABUSE OF VEHICLE WILL IMMEDIATELY VOID ANY AND ALL WARRANTIES.

 APPROVE TOTAL

Options Next Steps

Advertisement

My Car's Value

2010 Ford Expedition XLT Sport Utility 4D 4.6 ★ (379 Ratings)



[Edit options](#) [Write a review](#)



Can You Save on Car Insurance?

[Compare rates on KBB.com](#)



Repair Estimator: **See Pricing**

[What's a fair price?](#)



1 Your Options

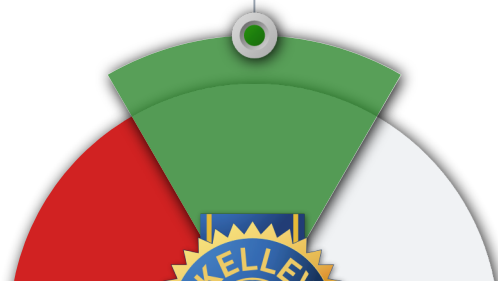
Instant Cash Offer

Trade-in

Private Party

Donate Your Car

Private Party Range
\$3,951 - \$6,356
Private Party Value
\$5,154



Advertisement

Check that yours are correct below.

Condition: Fair ▼

Mileage: **136,972** ZIP Code: **45201**

Why Sell Your Car Yourself?

- Make more money!
- Reach millions of buyers
- Our tools make it easy
- One-time charge of \$49



Place My Ad Now

2 See How Others Price Your Car

Set a competitive price when you know what others are asking.

Search Cars for Sale Near You

3 Place an Ad

Reach serious car shoppers on both KBB.com and Autotrader.

Advertisement

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Motion to purchase a 2013 E-One Rescue Pumper from Monrovia Alabama Volunteer Fire Department for \$425,000.00, pending award of bid and completion of vendor documentation (CIP# 1921)

Background:
<p>West Chester Fire Administration has been searching for a used fire engine for our reserve fleet since we removed reserve unit 797 from service due to a cracked frame rail. New apparatus is budgeted for 2024 but won't arrive until 2026-2027. The purchase of this used engine will fill the current need and provide reserve for many years. It is budgeted for 2024 but due to the scarcity of used vehicles, we recommend moving this purchase to the current year. This purchase will be funded out of the UCB TIF.</p> <p>After months of looking and examining used fire engines, West Chester Fire Administration has found a suitable 2013 E-One engine that will adequately serve as a reserve unit for our fleet. This 2013 E-One has 21,498 miles and 1,936 engine hours, for a combined total of 137,658 miles. This engine is equipped with all of the features we would normally specify when ordering a new engine to suit our needs when deploying as a front line apparatus while another front line unit is down for service.</p> <p>This Apparatus is located with the Monrovia Alabama Volunteer Fire Department where their annual call volume is about 2,000. The truck is lightly used and in very good condition and the frame has not been subjected to salt or brine. The asking price was \$450,000.00. The Fire Chief began negotiating at \$400,000.00 and learned there was a bidding war with another department. Our best and final offer was \$425,000.00. The bid will be awarded on Wednesday April 12, 2023. Should our bid be accepted, we would like to have purchase approval to take ownership of the engine immediately.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



Contact Us

Office : 256.776.7786
Email : sales@firetruckmall.com
Website: www.firetruckmall.com

15410 US Highway 231,
Union Grove, AL 35175
Stock #: 16852
Price: \$450,000



2013 E-One eMax Rescue Pumper

- 2013 E-One eMax Rescue Pumper
- Cummins ISX 450 HP Diesel Engine
- 750 Gallon Polypropylene Tank
- Driver's Side Discharges: (2) 2 1/2"
- Officer's Side Suction: 6"
- Crosslays/Speedlays: Crosslays: (2) 1 1/2"
- Hydraulic Reels: (2)
- Engine Hours: 1,936
- Length: 32' 6"
- Wheelbase: 190"
- Quest E-One Chassis
- Allison EVS4000 Automatic Transmission
- Foam Pro 1600 Foam System
- Driver's Side Suction: 6", 2 1/2"
- Front Discharges: 1 1/2"
- 10KW Generator
- Air Conditioning
- Mileage: 21,498
- Height: Truck Height: 9' 10"
- Smart Dock SCBA Pack Holders
- AM/FM/CD Player w/ 4 speakers in Cab
- Slide-out Tool-Boards and Trays Included
- Fire Body Roof Compartments
- Rear Hydraulic Pump Tray w/ 2x Integrated 100' Hydraulic Reels (TNT High Pressure)
- Seating for 6; 5 SCBA seats
- eMax 1500 GPM Side-Mount 1-Stage Pump
- 30 Gallons Foam Cell
- Officer's Side Discharge: (1) 2 1/2", (1) 3"
- Rear Discharges: 2 1/2"
- Electric Reels: 200'
- Federal Q Siren
- Additional equipment not included with purchase unless otherwise listed.
- GVWR: 47,000

Kris West Chief
256-683-0943



Brindlee Mountain Fire Apparatus is one of the world's largest used fire truck sales and service companies. Based just outside of Huntsville, Alabama, the company has forty-five full-time personnel occupying over 12,000 square feet. Our mechanics, all of whom are EVT certified, perform pump tests, general repairs, preventative maintenance, and body, collision, and paint work on over 500 used fire trucks every year. Visit us online at www.firetruckmall.com

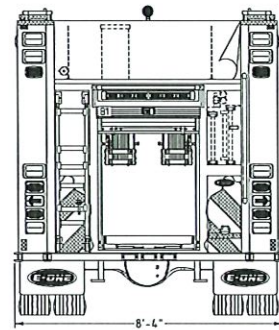
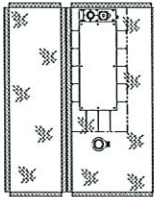


MONROVIA VOLUNTEER FIRE DEPT
MADISON, AL.
SO.137842 / Q52733
EMAX RESCUE PUMPER
E-ONE QUEST LONG CAB 4X2 CHASSIS

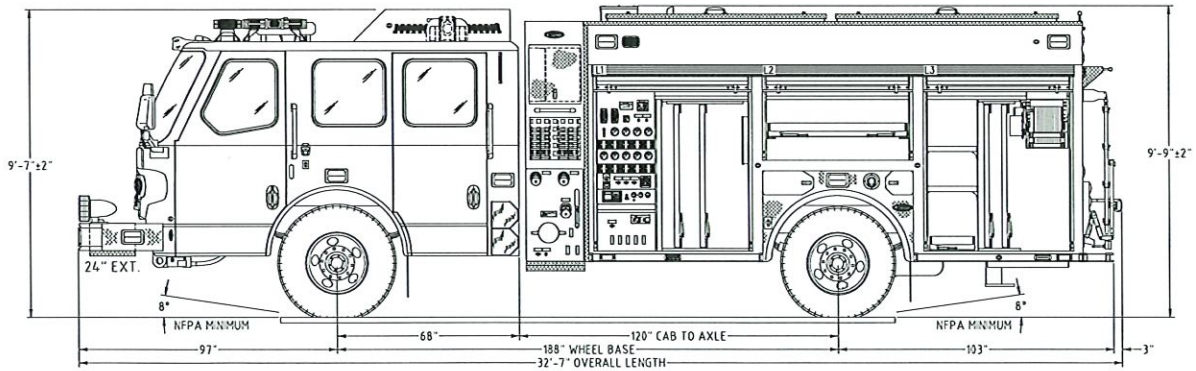
COMPT.	OPENING		INTERIOR DIMENSION	
	L1	58W	59H	56W
L2	54W	25H	52W	24H
L3	54W	59H	52W	58H
R1	58W	59H	56W	58H
R2	54W	25H	52W	24H
R3	54W	59H	52W	58H
B1	36W	44H	38W	60H

THIS DRAWING IS FOR REFERENCE PURPOSES. ALL DIMENSIONS ARE SUBJECT TO MINOR VARIATIONS DUE TO MANUFACTURING PROCESSES.

APPROVED FOR PRODUCTION
DESIGNER: _____ DATE: 11-15-2012



HOSEBED HEIGHT:
(FOR REFERENCE ONLY)
TO TAILBOARD: 65"
TO GROUND: 69"



NO.	REV.	DATE	BY	CHKD.	APP'D.
1	1	11-15-2012	MONROIA	MONROIA	MONROIA

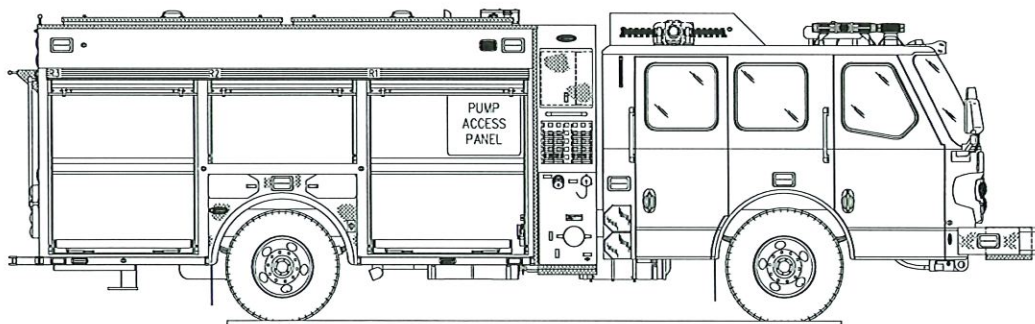
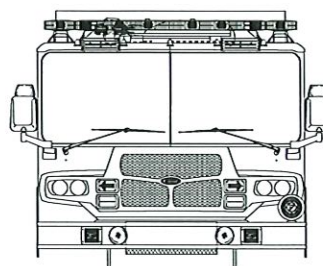


MONROVIA VOLUNTEER FIRE DEPT
MADISON, AL.
SO.137842 / Q52733
EMAX RESCUE PUMPER
E-ONE QUEST LONG CAB 4X2 CHASSIS

THIS DRAWING IS FOR REFERENCE PURPOSES. ALL DIMENSIONS ARE
SUBJECT TO MINOR VARIATIONS DUE TO MANUFACTURING PROCESSES.

APPROVED FOR PRODUCTION

DESIGNER: _____ DATE: 11-15-2012



NO.	REV.	DATE	BY	CHKD.	APP'D.
1	1	11-15-2012	_____	_____	_____

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Motion to apply for the 2023-2024 U.S. Department of Justice Bulletproof Vest Grant; and, authorize Township Administrator to accept said grant if awarded

Background:
<p>The Police Department is requesting permission from the Trustees to reapply for the 2023-2024 U.S. Department of Justice Bulletproof Vest Grant. If approved and accepted, the program will reimburse the West Chester Police Department 50% of the cost for each new bulletproof vest purchased for incoming officers and when replacements are necessary for expired vests. There is no match required for this grant.</p> <p>The 2023 proposed purchase for bulletproof vests in the amount of \$17,890.56 would be eligible for submission to this grant.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

BULLETPROOF VEST PARTNERSHIP

OVERVIEW

The Bulletproof Vest Partnership initiative provides critical resources to state, local, and tribal jurisdictions for the sole purpose of purchasing body armor for sworn law enforcement officers.

Enacted in 1998 by the Bulletproof Vest Partnership Grant Act (Public Law 105-101) and reauthorized by the Bulletproof Act of 2000 (Public Law 106-519), the Bulletproof Vest Partnership (BVP) Program is a U.S. Department of Justice (DOJ) initiative designed to provide critical resources to state, local, and tribal jurisdictions for the sole purpose of purchasing bullet-resistant body armor for sworn law enforcement officers. This initiative is administered by the Office of Justice Programs' Bureau of Justices Assistance (BJA).

Through the BVP Program, states, units of local government, and tribal governments are reimbursed up to 50 percent of the cost of each unit of eligible body armor purchased for law enforcement officers. As indicated by Attorney General Holder in October 2010, agencies requesting funding under the BVP Program must have a written mandatory wear policy in effect for uniformed officers. Under current legislation, jurisdictions with fewer than 100,000 residents receive priority funding, up to 50 percent of the amount they request. Any remaining funds are distributed on a pro rata basis to jurisdictions with more than 100,000 residents. In order to qualify for this reimbursement, body armor must comply with the National Institute of Justice (NIJ) standards, as of the date the body armor was ordered. For more information on qualifying or on current NIJ standards, please visit www.ojp.usdoj.gov/nij/.



AS OF MARCH 2011, BVP FUNDS HAVE SAVED THE LIVES OF SIX LAW ENFORCEMENT OFFICERS THIS YEAR ALONE.

-DOJ Office of Public Affairs Press Release

BULLETPROOF VEST PARTNERSHIP

APPLICATION AND FUNDING PROCESS

The entire application-through-payment process for the BVP Program is managed via the online BVP system. To participate in BVP, state, local, and tribal jurisdictions must follow four simple steps:

1. Register as a jurisdiction
2. Submit an application
3. Purchase vests
4. Submit receipt information

For more information regarding the Bulletproof Vest Partnership/Body Armor Safety Initiative, please visit the Web site at www.ojp.gov/bvpbasi.

BVP HAS DISTRIBUTED MORE THAN
\$196 MILLION
TO OVER 13,000 JURISDICTIONS

THROUGHOUT THE NATION TO ASSIST THEM IN
PURCHASING MORE THAN 800,000 BULLETPROOF VESTS
(OFFICE OF JUSTICE PROGRAMS, AUGUST 2010).

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Motion to approve Statutory Resolution 22-2023 declaring surplus items for disposal

Background:
<p>We recommend the Trustees approve the disposal of the attached list of items per the guidelines in Section 505.10 of the ORC, concerning property that has a fair market value of two thousand five hundred dollars (\$2,500.00) or less, and no longer meets the needs or demands of the Township, is not needed for public use, is obsolete or is unfit for the use for which it was acquired.</p> <p>Property listed on the Resolution will be assigned a disposal method observed as follows:</p> <ul style="list-style-type: none"> • Auction: Property and vehicles in this category will be offered at an auction site for sale to the highest bidder. • Discard/Salvage: Property in this category have no intrinsic value and will be disposed of by whatever means are appropriate. • Recycle: The item has no intrinsic value and will be recycled. • Trade-in: The item will be used as trade-in against the purchase of another item. • Sell: Property is available for purchase. <p>The Community Services Department requests the Board approve Statutory Resolution No. 22-2023 declaring surplus items for disposal.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

RESOLUTION NO. 22-2023

Statutory Resolution declaring surplus items for disposal

WHEREAS, the Ohio General Assembly amended Ohio Revised Code, Section 505.10 and enacted procedures for Townships to dispose of motor vehicles, road machinery, equipment and tools which are not needed, obsolete, or are unfit for public use; and,

WHEREAS, when the value of said items, in the opinion of the Board of Township Trustees, is two thousand five hundred dollars (\$2,500.00) or less, the Board may sell the property by private sale without advertisement or public notification.

NOW, THEREFORE BE IT RESOLVED the West Chester Township Board of Trustees does hereby agree to:

SECTION 1. Determine that the items on the attached “Surplus Items for Disposal” list are unfit for the use for which the items were acquired, are not needed for public use, and/or are obsolete.

SECTION 2. Determine that the items on the attached “Surplus Items for Disposal” list are valued two thousand five hundred dollars (\$2,500.00) or less.

SECTION 3. Declare that the selling price of said items may be credited to the person or firm against the purchase price of other motor vehicles, road machinery, equipment, or tools.

SECTION 4. Declare that the selling price of said items may be subtracted from the price of future purchases for new motor vehicles, road machinery, equipment, or tools.

SECTION 5. Declare that if the other disposal options do not apply and no offers for purchase or trade are received, the Township personal property may be discarded or salvaged.

SURPLUS ITEMS FOR DISPOSAL LESS THAN \$2,500 IN VALUE PER ORC 505.10

APRIL 11, 2023

Quantity	Item	ID #	Department	Disposal Method
1	Little Giant Leaf Vac	5068	Roads	Discard/Salvage
1	1958 Ford Workmaster Tractor	5000	Roads	Auction
1	Wall Cabinet/White Board	4417	Roads	Discard/Salvage
1	1999 Chevrolet Kodiak, 2½ ton Serial # 1GBL7H1B1XJ108045	8045	Roads	Auction
1	1999 GMC -7500 Dump Truck, 2½ ton Serial # 1GDL7H1B8XJ501449	1449	Roads	Auction
1	table, picnic - wooden	13355	Parks	Discard/Salvage
1	table, picnic - wooden	13356	Parks	Discard/Salvage
1	table, picnic - wooden	13357	Parks	Discard/Salvage
SURPLUS ITEMS FOR DISPOSAL CONTINUED				
1	table, picnic - wooden	13358	Parks	Discard/Salvage
1	table, picnic - wooden	13359	Parks	Discard/Salvage
1	table, picnic - wooden	13360	Parks	Discard/Salvage

1	table, picnic - wooden	13361	Parks	Discard/Salvage
1	table, picnic - wooden	13362	Parks	Discard/Salvage
1	table, picnic - wooden	13363	Parks	Discard/Salvage
1	table, picnic - wooden	13364	Parks	Discard/Salvage
1	table, picnic - wooden	13365	Parks	Discard/Salvage
1	table, picnic - wooden	13366	Parks	Discard/Salvage
1	table, picnic - wooden	13367	Parks	Discard/Salvage
1	table, picnic - wooden	13368	Parks	Discard/Salvage
1	table, picnic - wooden	13391	Parks	Discard/Salvage
1	table, picnic - wooden	13392	Parks	Discard/Salvage
1	table, picnic - wooden	13393	Parks	Discard/Salvage
1	table, picnic - wooden	13394	Parks	Discard/Salvage
1	table, picnic - wooden	13395	Parks	Discard/Salvage
1	table, picnic - wooden	13396	Parks	Discard/Salvage
1	table, picnic - wooden	13397	Parks	Discard/Salvage
1	table, picnic - wooden	13398	Parks	Discard/Salvage
1	table, picnic - wooden	13399	Parks	Discard/Salvage
1	table, picnic - wooden	13400	Parks	Discard/Salvage
1	table, picnic - wooden	13401	Parks	Discard/Salvage
1	table, picnic - wooden	13402	Parks	Discard/Salvage
1	table, picnic - wooden	13403	Parks	Discard/Salvage
1	table, picnic - wooden	13404	Parks	Discard/Salvage
1	table, picnic - wooden	13405	Parks	Discard/Salvage
1	table, picnic - wooden	13406	Parks	Discard/Salvage
1	table, picnic - wooden	13407	Parks	Discard/Salvage
1	table, picnic - wooden	13408	Parks	Discard/Salvage
1	table, picnic - wooden	13409	Parks	Discard/Salvage
1	table, picnic - wooden	13410	Parks	Discard/Salvage
1	table, picnic - wooden	13412	Parks	Discard/Salvage
1	table, picnic - wooden	13413	Parks	Discard/Salvage
1	table, picnic - wooden	13414	Parks	Discard/Salvage
1	table, picnic - wooden	13415	Parks	Discard/Salvage
1	table, picnic - wooden	13416	Parks	Discard/Salvage
1	table, picnic - wooden	13417	Parks	Discard/Salvage
1	table, picnic - wooden	13418	Parks	Discard/Salvage
1	table, picnic - wooden	13419	Parks	Discard/Salvage
1	table, picnic - wooden	13420	Parks	Discard/Salvage
1	table, picnic - wooden	13421	Parks	Discard/Salvage
1	table, picnic - wooden	13422	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13211	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13212	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13213	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13214	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13215	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13216	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13217	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13218	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13219	Parks	Discard/Salvage
SURPLUS ITEMS FOR DISPOSAL CONTINUED				
1	Trash Can Lid, green metal dome	13220	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13221	Parks	Discard/Salvage
1	Trash Can Lid, green metal dome	13222	Parks	Discard/Salvage

1	Trash Can Lid, green metal dome	13223	Parks	Discard/Salvage
1	Sports Art Fitness Treadmill		Fire	Auction
3	Glass Garage Door Panels for station		Fire	Auction
1	Power Systems Dumb Bell Set and Stand		Fire	Auction
1	Rogue squat rack and weight plate set		Fire	Auction
1	Wood furniture bundled		Fire	Auction
14	Wooden box Chairs		Fire	Auction
8	Wooden Box Ottoman		Fire	Auction
1	Wooden bookshelf		Fire	Auction
14	sets of cushions		Fire	Auction
1	Free-motion Fitness Equipment: Lift Machine	F00406	Fire	Auction
1	Free-motion Fitness Equipment: Lift Machine	700359	Fire	Auction
1	Free-motion Fitness Equipment: Lift Machine		Fire	Auction
1	Free-motion Fitness Equipment: Lift Machine		Fire	Auction
1	Squat Machine	F00407	Fire	Auction
1	Squat Machine		Fire	Auction
1	Squat Machine		Fire	Auction
1	Squat Machine		Fire	Auction
1	Cable Cross Machine	F004087	Fire	Auction
1	Cable Cross Machine		Fire	Auction
1	Cable Cross Machine		Fire	Auction
53	1 3/4 hose sections		Fire	Discard/Salvage
27	2 1/2 hose sections		Fire	Discard/Salvage
4	1 3/4 hose sections OOS		Fire	Discard/Salvage
6	2 1/2 hose sections OOS		Fire	Discard/Salvage
1	Used and Broken Command Box		Fire	Discard/Salvage
1	Rogue Weight Rack		Fire	Sell
1	FreeMotion Weight Bench		Fire	Sell
14	CPR mannequin Trainers		Fire	Discard/Salvage
1	MSA TIC OOS		Fire	Discard/Salvage
5	MSA Evolution TIC Chargers		Fire	Discard/Salvage
3	OOS Box Lights		Fire	Discard/Salvage
1	200 ft OOS air line		Fire	Discard/Salvage
1	Backpack Vac OOS		Fire	Discard/Salvage
5	Miscellaneous Tires		Fire	Discard/Salvage
1	Large corrugated pipe		Fire	Discard/Salvage
1	OOS Large Sump Pump		Fire	Discard/Salvage
1	OOS sound system		Fire	Discard/Salvage
1	FD Association Easter Costume		Fire	Discard/Salvage
1	OOS backpack Vac		Fire	Discard/Salvage
1	OOS amplifier		Fire	Discard/Salvage
1	Brother Fax Machine 575	05254	Administration	Discard/Salvage
1	Lamp		Administration	Discard/Salvage
1	Desk Hutch		Administration	Discard/Salvage
SURPLUS ITEMS FOR DISPOSAL CONTINUED				
3	Old Coffee Equipment		Administration	Discard/Salvage
2	Office Chairs		Administration	Discard/Salvage
1	2 Drawer File Cabinet	13084	Administration	Discard/Salvage

1	Hunt Manufacturing Binder Holder	424	Administration	Discard/Salvage
1	Steelmaster Binder Holder		Administration	Discard/Salvage
1	Navy Plastic Magazine Holder		Administration	Discard/Salvage
2	Silver metal sorting holders		Administration	Discard/Salvage
1	Black metal binder holder		Administration	Discard/Salvage
1	FL Red Ink Cartridge	787-8	Administration	Discard/Salvage
3	Pitney Bowes Postage Meter Tape	613-H	Administration	Discard/Salvage
1	Jennifer Brashears 7 Chminey's Print		Administration	Discard/Salvage
1	TricasterControl Surface	1079	PIE	Trade-in
1	Tricaster Timewarp	1080	PIE	Trade-in
1	Tricaster Keyboard	1086	PIE	Trade-in
12	2-way event radios		PIE	Recycle

Adopted this _____ day of _____, 2023.

Ann Becker, Chair Yes/No

ATTEST:

Lee Wong, Vice Chair Yes/No

Bruce Jones, Fiscal Officer

Mark Welch, Trustee Yes/No

APPROVED AS TO FORM:

Donald L. Crain, Law Director

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
April 11, 2023	Business Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Motion to advertise Request for Qualifications for consultants for small project selection

Background:
<p>Community Services Department intends to utilize a small project selection process for services estimated to be less than \$50,000 for the 2023-2024 planning and design year as part of the West Chester Township Consultant Selection Policy. A provision enacted in 2011 (O.R.C. §153.71 (A)) allows a public authority to select a single design professional or firm from among those that have submitted a current statement of qualifications within the immediately preceding year, "based on the public authority's determination that the selected design professional or firm is the most qualified to provide the required professional design services."</p> <p>Per ORC 5575.01, we will be advertised in a newspaper published of general circulation within the Township. Notification will also be posted on the Township website.</p> <p>The Community Services Department requests permission from the Board to advertise for RFQs for consultants for small project selection services.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

PUBLIC ANNOUNCEMENT

May 10, 2023

2023 REQUEST FOR UPDATED QUALIFICATIONS

The West Chester Township Community Services Department intends to utilize a small project selection process for services estimated to be less than \$50,000 for the 2023 planning and design year as part of the West Chester Township *Consultant Selection Policy*. A provision enacted in 2011 (O.R.C. §153.71 (A)) allows a public authority to select a single design professional or firm from among those that have submitted a current statement of qualifications within the immediately preceding year, "based on the public authority's determination that the selected design professional or firm is the most qualified to provide the required professional design services." Firms interested in being considered for direct selection for the 2023 design year, should reply with the firm's updated qualifications **no later than 4:30pm on May 31st, 2023**.

The updated qualifications should include information regarding the firm's history; education and experience of owners and key technical personnel; the technical expertise of the firm's current staff; the firm's experience in performing engineering studies, design, construction administration and construction observation; availability of staff; the firm's equipment and facilities; references; and any previous work performed for West Chester Township. Also, please include any of the following categories the firm is requesting prequalification for:

- Roadway Engineering
- Structural Engineering
- Geotechnical Engineering
- Surveying
- Stormwater Services
- Landscape Engineering
- Architectural Services
- Parks Planning
- Asset Management
- Traffic Studies
- Facility Assessments

Updated qualifications should be emailed electronically to Mr. Arun Hindupur (hard copies are not necessary).

Mr. Arun Hindupur
ahindupur@WestChesteroh.org