

West Chester

— OHIO —

Trustees Meeting Agenda March 14, 2023

Trustees

Ann Becker, Chair
Lee Wong
Mark S. Welch

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

4:45 P.M.

Fire Dependents' Meeting

5:00 P.M.

Regular Meeting

Mrs. Becker

- Convene
- Roll Call
- Pledge

Executive Session

Property, personnel & pending litigation with Legal Counsel

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Becker

Presentations

None

Mrs. Becker

Action Items - For approval by motion

- A. Motion to approve Trustee Meeting Minutes - February 14, 2023
- B. Motion to approve payment of bills - February 24, 2023 through March 2, 2023

Mr. Burks

Requisitions - Greater than \$7,500.00

- | | | |
|-------------|---------------|---|
| 1. Adm | \$ 24,339.12 | Butler County Emergency Management Agency - Submit 2023 annual fee for operational services |
| 2. Adm | \$14,081.00 | SPARK Grant - Increase Purchase Order S222878 for SPARK Grant Award funding (CIP# 1812) |
| 3. Comm Dev | \$ 16,300.00 | Emcor Facilities Services, Inc. - Renovate Community Development breakroom per specifications (CIP# 1840) |
| 4. Fire | \$ 192,936.70 | Fire Safety Services, Inc. - Purchase 50 sets of turnout gear (CIP# 1543) |
| 5. Fire | \$ 8,600.00 | Vogelpohl Fire Equipment, Inc.- Purchase 25 Cairns 880 fire helmets (CIP# 1781) |

March 14, 2023

- | | | | |
|-----|----------|---------------|--|
| 6. | Services | \$ 125,827.27 | Neyra Construction - Repave drives and parking lots at Township Administration and Baseball Complex (CIP# 1105 & 1454) |
| 7. | Services | \$ 25,000.00 | Emcor Facilities Services, Inc. - Allocate cleaning fees for Muhlhauser Barn |
| 8. | Services | \$ 21,565.50 | TNT Floor Coatings LLC - Refinish concrete floor in Muhlhauser Barn (CIP# 1820) |
| 9. | Services | \$ 13,452.00 | Ace Steel Carports LLC - Install dugouts on Keehner Park baseball fields (CIP# 1460) |
| 10. | Services | \$ 11,715.00 | Soccer Plus, Inc. - Purchase four soccer goals for Beckett Park East |
| 11. | Services | \$ 9,222.00 | Mills Fence Company, Inc. - Install fencing at Keehner Park pickleball courts |

Mr. Burks

Personnel Items

- | | | | |
|-----|--------|--|---|
| 12. | Fire | | Hire Samuel Condron to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68 |
| 13. | Fire | | Hire Thomas Fleming to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68 |
| 14. | Fire | | Hire Tyson Farlaino to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68 |
| 15. | Fire | | Hire Alysha Lawson to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68 |
| 16. | Police | | Hire Trevor Rohe to the position of Police Officer effective April 10, 2023 at the bi-weekly rate of \$2,778.17 |

Mr. Burks

Business Items

- | | | | |
|-----|----------|--|---|
| 17. | Adm | | Motion to approve 2023 financial contribution to the National Voice of America Museum of Broadcasting in the amount of \$50,000.00 |
| 18. | Adm | | Motion to approve 2023 Gold Sustaining Sponsorship of \$10,000.00 to the West Chester Liberty Chamber Alliance; and, authorize Township Administrator to sign Memorandum of Understanding setting the terms for the investment |
| 19. | Adm | | Motion to approve Resolution 15-2023 and amend Lease and Joint Operation of Range Agreement between West Chester Township Board of Trustees and Butler County Board of County Commissioners |
| 20. | Police | | Motion not to object to a New D5 liquor permit for My Lotus Events LLC 9145 Cincinnati Columbus Road |
| 21. | Police | | Motion not to object to a TRFO D5 and D6 liquor permit from Metroparks of Butler County & Patio 7850 VOA Park Drive to Abner Property Management LLC The Lodge & Patio 7850 VOA Park Drive |
| 22. | Services | | Motion to accept bid with Benchmark Land Management LLC for the 2023 Storm Pipe Replacement Program per the specifications as advertised, not to exceed \$884,023.02; and, authorize Township Administrator to execute all other necessary documents to effectuate the project with Law Director approval (CIP# 1620 & 1616) |

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Discussion Items & Elected Official Comments

Adjourn

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Action Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve Trustee Meeting Minutes - February 14, 2023

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

Record of Proceedings: February 14, 2023
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Becker convened the meeting at 5:23 p.m.
Roll Call: Mrs. Becker, Mr. Wong, and Mr. Welch responded.
Pledge of Allegiance: Repeated by those present.

At 5:24 p.m., Mr. Welch motioned to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: (1) Conference with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action. O.R.C. 121.22(G)(3); Consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance (provided both of the criteria specified in O.R.C. 121.22(G)(8)(a) and (b) apply). O.R.C. 121.22(G)(8). Motion seconded by Mr. Wong. Mrs. Becker said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Discussion: none. **Motion carried unanimously.** Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 6:12 p.m. by Mr. Welch to adjourn the Executive Session and resume the February 14, 2023. Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

Citizen's Comments

There were no citizen's comments.

Presentations

There were no presentations.

Action Items – For Approval by Motion

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for January 24, 2023. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve payment of bills - January 13, 2023 through January 26, 2023. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve Then and Now Certificate(s). Discussion: none. **Motion carried unanimously.**

Requisitions – Greater than \$7,500.00

Mr. Burks submitted the following requisitions greater than \$7,500:

- | | | |
|-------------|-------------|---|
| 1. Adm | \$55,668.65 | Frost Brown Todd LLC - Legal Services through January 31, 2023 (various departments) |
| 2. Fire | \$21,884.29 | Lexipol LLC - Renew annual agreement for online subscription services for Fire Department Policy Manual and Fire Rescue 1 Academy |
| 3. Fire | \$9,500.00 | Ohio Fire Chiefs Association - Pay Ohio Fire Chief Executive Program tuition for Battalion Chief Mainwaring |
| 4. PIE | 180,676.65 | iVideo Technologies LLC - Replace and install video production equipment in West Chester TV remote production truck (CIP# 1705) |
| 5. PIE | \$30,000.00 | Sky Elements LLC - Purchase services for drone light show |
| 6. Police | \$12,218.10 | Vance Outdoors, Inc. - Purchase nine rifles (CIP# 1857) |
| 7. Police | \$10,993.40 | Emcor Facilities Services, Inc. - Replace water heater at West Chester Police Department |
| 8. Services | \$12,320.00 | Advanced Underground, Inc. - Replace waterline at Muhlhauser Barn (CIP# 1820) |

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve payment of requisitions 1 through 8. Discussion: In response to Mrs. Becker’s question about item 4, Public Information & Engagement Director Barb Wilson have the history, funding, uses for the production truck and equipment. She also introduced their new application; WCTV. Lastly, she commented on Founders Day, the 200th Anniversary of our township, being celebrated June 1st through 4th, and related events. **Motion carried unanimously.**

Personnel Items

MOTION made by Mr. Welch, seconded by Mr. Wong, to hire Bryan Hellard to the position of Part-time Property Advisor effective January 30, 2023 at the hourly rate of \$25.00. Discussion: none. **Motion carried unanimously.**

Business Items

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve Statutory Resolution 04-2023 authorizing the acceptance of the proposed consent decree resolving the West Chester Township Board of Trustee’s case against Shepherd’s Farm Condominium Unit Owners Association. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Statutory Resolution 05-2023 authorizing the acceptance of the proposed Agreed Judgment Entry resolving the West Chester Township Board of Trustees' case against Fountains Apartments II, LLC et al. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve Statutory Resolution 06-2023 authorizing the acceptance of the proposed Agreed Entry resolving the West Chester Township Board of Trustees’ case against Ruth McRoy. Discussion: Community Development

Director explained this case and the circumstances when the Township will or will not take action in court. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to to approve Statutory Resolution 07-2023 declaring a 1997 Emergency Quint Fire apparatus is not needed and unfit for public use and authorizing the sale of said apparatus by public auction. Discussion: Fire Chief Prinz explained to the Board why the need existed to take this action and responded to Trustee questions. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to apply for the Fiscal Year 2022 Assistance to Firefighters Grant; and, authorize Township Administrator to accept said grant if awarded. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to apply for the 2023 Ohio EMS Trauma Priority One Grant; and, authorize Township Administrator to accept said grant if awarded. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve license agreement between West Chester Township Board of Trustees and National Voice of America Museum of Broadcasting Board of Directors for use of a portion of Township property at 8070 Tylersville Road for the production and presentation of Taps, Tastes and Tunes. Discussion: Mr. Burks explained why the need existed for a license. Mrs. Becker recounted the past Taps, Tastes and Tunes events compared to this year's scheduled event. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Inter-agency agreement between West Chester Township Board of Trustees, National Voice of America Museum of Broadcasting Board of Directors and MetroParks of Butler County to jointly host the Taps, Tastes and Tunes festival. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve contract between West Chester Township Board of Trustees and Rozzi, Inc. for presentation of Fourth of July fireworks not to exceed \$20,000.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said contract. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve license agreement between West Chester Township Board of Trustees and Union Centre Boulevard Merchant Association for the use of a portion of Township property, 9285 Centre Pointe Drive, and ancillary and adjacent roadways, for the production and presentation of the Union Centre Food Truck Rally. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to not object to a new D5, D6 liquor permit for Pickle Lodge LLC 7373 Kingsgate Way. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to authorize Township Administrator to accept Drive to Succeed Grant if awarded. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve Statutory Resolution 08-2023 for a proposed decorative fence in the ODOT Crescentville Road Overpass Project; and, authorize the Township Administrator to enter into an agreement and make non-substantive changes with Law Director approval and execute said agreement. Discussion: Mrs. Becker confirmed the fence would look like signage on the overpass on West Chester Road. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Resolution 03-2023 approving Zoning Map Amendment and Preliminary Development Plan for Case # ZMA05-22 Lyons Property. Discussion: Mr. Welch expressed praise for the project. Mrs. Becker said she looks forward to straightening out LeSourdsville-West Chester Road. Mr. Welch concurred. **Motion carried.** Mr. Wong recused himself.

Discussion Items & Elected Official Comments

Mrs. Becker noted long term residents were interviewed about the history of the township and they're viewable on the Township's YouTube site, as well as the township app. Also, at her request, Chief Prinz addressed the Board about the East Palestine, Ohio train wreck and the extent to which West Chester Township is prepared to respond to such an event. She concluded by noting a Citizen's Police Academy class was beginning a new term. Mr. Welch observed that Gary Cates, former trustee, was in the audience. Mr. Wong observed the passing of the Services Department employee. Mr. Burks observed the passing of a K-9 police officer in Hamilton County.

Adjournment

MOTION made at 7:07 p.m. by Mr. Welch, seconded by Mr. Wong, to adjourn the February 14, 2023 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

Approved,

Bruce Jones, Fiscal Officer

Ann Becker, Chairperson

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Action Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve payment of bills - February 24, 2023 through March 2, 2023

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

REPORT PARAMETERS

ORGANIZATION : 001
BANK : 4
PRINT BY : CHECK DATE
SORT OPTION : CHECK #
PRINT DETAILS : Y
BEGINNING CHECK DATE : 02/24/23
ENDING CHECK DATE : 03/02/23
ORG NAME FOR EXTRACT FILE : WEST

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
4	82884	\$1221.03	03/01/23	00615		4 ALTAFIBER		S	OUTSTANDING
		77.77	101-AD00-5501-000-000000			777-2231 02/23/23-03/22/23	777-2231 MAR 23		
		77.77	101-CD00-5501-000-000000			777-2231 02/23/23-03/22/23			
		38.88	101-PK00-5501-000-000000			777-2231 02/23/23-03/22/23			
		32.40	101-SV00-5501-000-000000			777-2231 02/23/23-03/22/23			
		32.40	203-RD00-5501-000-000000			777-2231 02/23/23-03/22/23			
		259.22	209-PD00-5501-000-000000			777-2231 02/23/23-03/22/23			
		129.61	210-FD00-5501-000-000000			777-2231 02/23/23-03/22/23			
		128.80	101-AD00-5501-000-ACTCTR			755-3148 02/20/23-03/19/23	755-3148 MAR 23		
		172.59	209-PD00-5501-000-000000			755-3764 02/20/23-03/19/23	755-3764 MAR 23		
		172.59	210-FD00-5501-000-000000			755-3764 02/20/23-03/19/23			
		99.00	210-FD00-5501-000-000000			755-7700 02/20/23-03/19/23	755-7700 MAR 23		
4	82885	\$196.17	03/01/23	02162		0 ARROWHEAD FORENSICS INC		S	OUTSTANDING
		196.17	221-PD00-5455-000-000000			OVI URINE/BLOOD KITS (20)	156038		
4	82886	\$219.98	03/01/23	02623		0 BATTERIES PLUS 135		S	OUTSTANDING
		219.98	210-FD00-5353-000-000000			FLASHING LIGHT BATTERIES	P57683317		
4	82887	\$3675.00	03/01/23	03663		0 BENCHMARK LAND MANAGEMENT LLC		S	OUTSTANDING
		3675.00	101-PK04-5353-000-000000			KPW REPLACE VAVLES/HYDRANT	10569		
4	82888	\$1375.57	03/01/23	00087		4 BUTLER COUNTY ENGINEER'S OFFICE		S	OUTSTANDING
		1375.57	201-RD00-5319-000-000000			TRAFFIC SIGNAL MAINTENANCE 202	26716101		
4	82889	\$1050.86	03/01/23	00087		5 BUTLER COUNTY WATER & SEWER DEPARTMENT		S	OUTSTANDING
		74.65	210-FD00-5503-000-000000			4850 DUFF DR 01/11/23-02/09/23	2014474 FEB 23		
		119.48	210-FD00-5503-000-000000			8551 BECKETT 01/11/23-02/10/23	2027759 FEB 23		
		33.43	101-PK13-5503-000-000000			8650 UCB 01/12/23-02/10/23	2041335 FEB 23		
		54.04	101-PK11-5503-000-000000			8558 BECKETT 01/11/23-02/09/23	2049236 FEB 23		
		123.42	101-PK12-5503-000-000000			9285 CNTR PT 01/11/23-02/10/23	2051667 FEB 23		
		126.17	101-PK03-5503-000-000000			8545 BECKETT 01/13/23-02/13/23	2060099 FEB 23		
		15.59	101-AD00-5503-000-000000			9577 BECKETT 01/11/23-02/08/23	2027757 FEB 23		
		10.39	101-CD00-5503-000-000000			9577 BECKETT 01/11/23-02/08/23			
		114.33	203-RD00-5503-000-000000			9577 BECKETT 01/11/23-02/08/23			
		379.36	209-PD00-5503-000-000000			9577 BECKETT 01/11/23-02/08/23			
4	82890	\$32.40	03/01/23	AD000		18 KELLIE BYRD		S	OUTSTANDING
		32.40	101-HR00-5604-000-000000			MENTAL HEALTH CHECKINS	BYRD 02/21/23		
4	82891	\$518.00	03/01/23	02615		0 LIFELINE TRAINING		S	OUTSTANDING
		518.00	209-PD00-5341-000-000000			QUINN & PYLE - STREET SURVIVAL	237625		
4	82892	\$47.23	03/01/23	00615		5 CINCINNATI BELL ANY DISTANCE		S	OUTSTANDING
		5.67	101-AD00-5501-000-000000			LONG DISTANCE 01/20-02/19/23	2323805-02202023		
		5.67	101-CD00-5501-000-000000			LONG DISTANCE 01/20-02/19/23			
		2.83	101-PK00-5501-000-000000			LONG DISTANCE 01/20-02/19/23			
		2.36	101-SV00-5501-000-000000			LONG DISTANCE 01/20-02/19/23			
		2.36	203-RD00-5501-000-000000			LONG DISTANCE 01/20-02/19/23			
		18.89	209-PD00-5501-000-000000			LONG DISTANCE 01/20-02/19/23			

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
		9.45	210-FD00-5501-000-000000			LONG DISTANCE 01/20-02/19/23			
4	82893	\$35887.50 35887.50	03/01/23 219-0000-5701-000-000000	03869		0 DAVID DGEBUADZE CIP 1295 MUHL BARN REPAINT	MIDWAY PY 2/21/23		S OUTSTANDING
4	82894	\$2541.00 2541.00	03/01/23 101-HR00-5319-000-000000	03601		0 HIREKU INC JAZZ HR 2/13/23-2/12/24	INV00537409		S OUTSTANDING
4	82895	\$150.00 150.00	03/01/23 201-RD00-5351-000-000000	03889		0 MATTHEW P KELLY SUV 6251 DETAILING			S OUTSTANDING
4	82896	\$55.41 55.41	03/01/23 507-LT28-5504-000-000000	00641		1 DUKE ENERGY CIVIC CENTRE EX LTG DIST	910117891837MAR23		S OUTSTANDING
4	82897	\$19160.75 0.30 0.20 2.17 7.19 327.94 218.63 2404.91 7979.92 96.45 821.13 117.30 368.67 368.68 693.36 1034.55 96.57 338.92 112.97 44.21 154.72 154.72 1650.38 2150.13 16.73	03/01/23 101-AD00-5504-000-000000 101-CD00-5504-000-000000 203-RD00-5504-000-000000 209-PD00-5504-000-000000 101-AD00-5504-000-000000 101-CD00-5504-000-000000 203-RD00-5504-000-000000 209-PD00-5504-000-000000 101-AD00-5504-000-000000 101-AD00-5504-000-000000 207-TV00-5504-000-000000 209-DS00-5504-000-000000 210-DS00-5504-000-000000 101-PK13-5504-000-000000 101-PK12-5504-000-000000 205-CE00-5504-000-000000 101-AD00-5504-000-000000 207-TV00-5504-000-000000 209-DS00-5504-000-000000 210-DS00-5504-000-000000 210-FD00-5504-000-000000 210-FD00-5504-000-000000 205-CE00-5504-000-000000	01334		0 DUKE ENERGY 9577 BECKETT 11/17/22-02/16/23 9577 BECKETT 11/17/22-02/16/23 9577 BECKETT 11/17/22-02/16/23 9577 BECKETT 11/17/22-02/16/23 9577 BECKETT 01/18/23-02/15/23 9577 BECKETT 01/18/23-02/15/23 9577 BECKETT 01/18/23-02/15/23 9577 BECKETT 01/18/23-02/15/23 6458 ALLEN 01/19/23-02/16/23 9121 CIN-DAY 01/19/23-02/16/23 9121 CIN-DAY 01/19/23-02/16/23 9121 CIN-DAY 01/19/23-02/16/23 9121 CIN-DAY 01/19/23-02/16/23 8650 UCB 01/19/23-02/16/23 9285 CNTR PT 01/19/23-02/16/23 6447 W CHSTR 01/19/23-02/16/23 9119 CIN-DAY 01/19/23-02/16/23 9119 CIN-DAY 01/19/23-02/16/23 9119 CIN-DAY 01/19/23-02/16/23 9119 CIN-DAY 01/19/23-02/16/23 9119 CIN-DAY 01/19/23-02/16/23 9119 CIN-DAY 01/19/23-02/16/23 6425 W CHSTR 01/19/23-02/16/23	910117891887FEB23 910117892953FEB23 910117892440FEB23 910117893003FEB23 910117893144FEB23 910119395751FEB23 910119396190FEB23 910119396231FEB23		S OUTSTANDING
4	82898	\$290.00 290.00	03/01/23 101-CD00-5401-000-000000	03523		0 DEANHOUSTON INC WCT MAP PRINTS	INV-132637		S OUTSTANDING
4	82899	\$130.11 121.84 8.27	03/01/23 101-AD00-5353-000-000000 101-SV99-5356-000-000000	00585		0 GRAINGER INC. AD LIGHT BALLAST AIR TANK PIPE FITTING	9579121220 9596504705		S OUTSTANDING
4	82900	\$500.00 500.00	03/01/23 209-PD00-5352-000-000000	00353		0 JOHN DSUBAN SPRING SERVICE DEDUCTIBLE - UNIT 0885	0152349-IN		S OUTSTANDING

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
4	82901	\$296.73 98.91 98.91 98.91	03/01/23 211-EM00-5351-000-000000 211-EM00-5351-000-000000 210-FD00-5351-000-000000	02282		0 K&M TRUCK, TRAILER & AUTO REPAIR VEH 319 OIL CHANGE VEH 220 OIL CHANGE VEH 1218 OIL CHANGE	6922 6920 6921	S OUTSTANDING
4	82902	\$487.50 487.50	03/01/23 207-TV00-5319-000-000000	02967		0 MICHAEL S. LYONS SVS 1/18,1/20,1/25,1/27,2/7/23	01-2023	S OUTSTANDING
4	82903	\$75.00 75.00	03/01/23 101-CD00-5319-000-000000	03471		0 MCBRIDE DALE ASSOCIATES INC NEW WC ZONING RESOLUTION	4284-35	S OUTSTANDING
4	82904	\$25.00 25.00	03/01/23 101-HR00-5341-000-000000	01220		0 MIAMI VALLEY COMMUNICATIONS COUNCIL HR ROUNDTABLE 02/09/23	4184	S OUTSTANDING
4	82905	\$1266.37 1038.25 228.12	03/01/23 209-PD00-5351-000-000000 209-PD00-5351-000-000000	02776		0 MIKE CASTRUCCI FORD INC UNIT 1826 ROTORS, COILS PLUGS UNIT 2133 ROTOR BRAKES	132862 133118	S OUTSTANDING
4	82906	\$11483.00 11483.00	03/01/23 219-0000-5704-000-000000	00438		0 MILLS FENCE COMPANY INC. PORT UNION BIKE TRAIL FENCE	C221580	S OUTSTANDING
4	82907	\$125.47 125.47	03/01/23 209-PD00-5341-000-000000	PD000		107 TRAVIS OAKES POLYGRAPH ACADEMY	OAKES 2/13/23	S OUTSTANDING
4	82908	\$1900.00 1900.00	03/01/23 210-FD00-5341-000-000000	00465		0 OHIO FIRE CHIEFS ASSOCIATION MAINWARING OFE TRAINING	27399	S OUTSTANDING
4	82909	\$100.00 50.00 50.00	03/01/23 207-TV00-5317-000-000000 207-TV00-5317-000-000000	03524		0 OHIO HIGH SCHOOL ATHLETIC ASSOCIATION LW BASKETBALL TOURNEY LW BASKETBALL TOURNEY	02/24/23 A 02/24/23 B	S OUTSTANDING
4	82910	\$1001.00 1001.00	03/01/23 210-FD00-5301-000-000000	01182		0 OHIO TWP ASSOCIATION RISK MGMT AUTHORITY VEH 123 INSURANCE ADDITION	114297	S OUTSTANDING
4	82911	\$772.44 772.44	03/01/23 101-AD00-5355-000-000000	03852		0 QUADIENT LEASING USA INC POSTAGE METER 12/20/22-3/19/23	N9678954	S OUTSTANDING
4	82912	\$299.00 299.00	03/01/23 209-PD00-5341-000-000000	03644		0 NJ CRIMINAL INTERDICTION LLC HETZER PRO-ACTIVE PATROL	INV-92822	S OUTSTANDING
4	82913	\$90.00 90.00	03/01/23 210-FD00-5319-000-000000	00607		11 TREASURER, STATE OF OHIO VOLUNTEER FF DEPENDENTS FUND 2	ARINV-056931	S OUTSTANDING
4	82914	\$581.94 192.36 21.57 16.34 8.16 14.45 8.25	03/01/23 201-RD00-5472-000-000000 101-PK00-5472-000-000000 101-SV99-5472-000-000000 101-PK00-5472-000-000000 205-CE00-5472-000-000000 101-SV00-5472-000-000000	03759		0 UNIFIRST CORPORATION ROADS UNIFORMS 2/14/23 PARKS UNIFORMS 2/14/23 FACILITY TECH UNIFORMS 2/14/23 UCB UNIFORMS 2/14/23 CEMETERY UNIFORMS 2/14/23 DELIVERY 2/14/23	1340107846	S OUTSTANDING

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	INVOICE #	TYPE	CHECK STATUS
WO #		AMOUNT	G/L ACCT #			DESCRIPTION		INV VEND	
		15.96	201-RD00-5455-000-000000			TOWELS SHOP 2/14/23			
		32.52	101-PK00-5455-000-000000			TOWELS PARKS 2/14/23			
		155.08	201-RD00-5472-000-000000			ROADS UNIFORMS 2/21/23	1340110944		
		21.57	101-PK00-5472-000-000000			PARKS UNIFORMS 2/21/23			
		16.34	101-SV99-5472-000-000000			FACILITY TECH UNIFORMS 2/21/23			
		8.16	101-PK00-5472-000-000000			UCB UNIFORMS 2/21/23			
		14.45	205-CE00-5472-000-000000			CEMETERY UNIFORMS 2/21/23			
		8.25	101-SV00-5472-000-000000			DELIVERY 2/21/23			
		15.96	201-RD00-5455-000-000000			TOWELS SHOP 2/21/23			
		32.52	101-PK00-5455-000-000000			TOWELS PARKS 2/21/23			
4	82915	\$1829.47	03/01/23	00577		0 VERIZON WIRELESS			S OUTSTANDING
		73.23	101-AD00-5502-000-000000			CELL PHONE 01/20/23-02/19/23	9928140134		
		40.11	101-CD00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
		44.17	101-SV00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
		40.11	207-TV00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
		44.17	209-DS00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
		44.17	210-DS00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
		1095.99	209-PD00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
		447.52	210-FD00-5502-000-000000			CELL PHONE 01/20/23-02/19/23			
4	82916	\$80.00	03/01/23	00577		3 VERIZON WIRELESS			S OUTSTANDING
		80.00	209-PD00-5319-000-000000			CASE 22-4953 SEARCH WARRANT	9022314548		
4	82917	\$1400.00	03/01/23	01091		0 VOGT LAWN CARE			S OUTSTANDING
		1400.00	101-CD00-5321-000-000000			NUISANCE 8956 PRINCETON GLENDA	11604		
4	82918	\$34.84	03/01/23	00598		0 WOLF CREEK CO			S OUTSTANDING
		34.84	201-RD00-5354-000-000000			WOODGLEN IRRIGATION REPAIR	0009436668-001		
4	82919	\$445.17	03/02/23	00615		4 ALTA FIBER			S OUTSTANDING
		249.89	210-FD00-5501-000-000000			777-1334 02/23/23-03/22/23	777-1334 MAR 23		
		99.00	210-FD00-5501-000-000000			777-2303 02/23/23-03/22/23	777-2303 MAR 23		
		2.89	101-AD00-5501-000-000000			942-6275 02/23/23-03/22/23	942-6275 MAR 23		
		1.93	101-CD00-5501-000-000000			942-6275 02/23/23-03/22/23			
		21.18	203-RD00-5501-000-000000			942-6275 02/23/23-03/22/23			
		70.28	209-PD00-5501-000-000000			942-6275 02/23/23-03/22/23			
4	82920	\$1534.12	03/02/23	02837		0 FIRST FINANCIAL BANK CREDIT CARD			S OUTSTANDING
		10.00	101-CD00-5502-000-000000			GOTOMEETING AUDIO PORTION	GOTOCOM 2/21/23		
		15.96	207-TV00-5317-000-000000			ZOOM SUBSCRIPTION FEB 23	ZOOM 2/1/23		
		50.00	207-TV00-5317-000-000000			UCBMA MEMBERSHIP 2/2/23-2/1/24	UCB 2/3/23		
		245.00	207-TV00-5603-000-BICNTL			TWP TEAM CHOICE CAKE FEB 23	LULUS 2/13/23		
		30.00	207-TV00-5603-000-FARMER			FACEBOOK ADV 2/16-2/17/23	FACEBK 2/16/23		
		490.00	207-TV00-5317-000-000000			WEBSITE ACCESSIBILITY TOOL	USERWAY 2/24/23		
		85.92	101-HR00-5604-000-000000			TWP TEAM CHOICE DESSERT FEB 23	AANGAN 2/15/23		
		5.99	101-HR00-5604-000-000000			TWP TEAM CHOICE ICE (1 BAG)	UDF 2/15/23		
		324.50	101-HR00-5604-000-000000			TWP TEAM CHOICE DESSERTS (100)	JDCATER 2/15/23		
		126.75	101-HR00-5604-000-000000			TWP TEAM CHOICE DONUTS FEB 23	STAN 2/15/23		
		150.00	101-HR00-5604-000-000000			TWP TEAM CHOICE DESSERTS	ALADDINS 2/16/23		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
4	82921	\$236.40	03/02/23	03371		0 PRE-PAID LEGAL SERVICES, INC.		S OUTSTANDING
		149.60	101-0000-2273-000-000000			GROUP 0156853 - FEB 23	0156853 FEB 23	
		15.56	209-0000-2273-000-000000			GROUP 0156853 - FEB 23		
		71.24	210-0000-2273-000-000000			GROUP 0156853 - FEB 23		
4	166086	\$2720.00	02/24/23	00012		0 ADP, INC.		T CLEARED
		163.50	101-AD00-5319-000-000000			W-2'S 2022	626437075	
		22.30	101-AD02-5319-000-000000			W-2'S 2022		
		7.43	101-AD03-5319-000-000000			W-2'S 2022		
		81.75	101-CD00-5319-000-000000			W-2'S 2022		
		37.16	101-PK00-5319-000-000000			W-2'S 2022		
		44.59	101-SV00-5319-000-000000			W-2'S 2022		
		221.09	204-RD00-5319-000-000000			W-2'S 2022		
		22.30	205-CE00-5319-000-000000			W-2'S 2022		
		44.59	207-TV00-5319-000-000000			W-2'S 2022		
		1031.15	209-PD00-5319-000-000000			W-2'S 2022		
		886.51	210-FD00-5319-000-000000			W-2'S 2022		
		9.00	211-EM00-5319-000-000000			W-2'S 2022		
		7.43	508-RD88-5319-000-000000			W-2'S 2022		
		70.60	209-DS00-5319-000-000000			W-2'S 2022		
		70.60	210-DS00-5319-000-000000			W-2'S 2022		
4	166087	\$477.90	02/24/23	02422		0 AFSCME OHIO COUNCIL 8, LOCAL 3975		T CLEARED
		79.65	101-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL	02/24/23 DUES	
		13.26	209-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL		
		13.28	210-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL		
		13.28	211-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL		
		305.33	204-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL		
		26.55	508-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL		
		26.55	205-0000-2251-000-000000			UNION DUES 02/24/23 PAYROLL		
4	166088	\$1867.50	02/24/23	00754		0 F.O.P. LODGE #186		T CLEARED
		1867.50	209-0000-2251-000-000000			FOP LODGE 186 DUES 02/24/23	FOP 186 02/24/23	
4	166089	\$1160.00	02/24/23	03479		0 PRUDENTIAL RETIREMENT INSURANCE & ANNUITY CO		T CLEARED
		1160.00	210-0000-2252-000-000000			GROUP ANNUITY 02/24/23 PAYROLL	003518 02/24/23	
4	166090	\$1260.00	02/24/23	03909		0 CITY OF TRENTON		T CLEARED
		280.00	209-PD00-5112-000-000000			DETAIL-SPINELLI 4 HR	02/18/23 A	
		280.00	209-PD00-5112-000-000000			DETAIL-HAMILTON 4 HR	02/18/23 B	
		280.00	209-PD00-5112-000-000000			DETAIL-FOLEY 4 HR	02/18/23 C	
		420.00	209-PD00-5112-000-000000			DETAIL-JOHNSON 6 HR	02/18/23 D	
4	166091	\$763.20	03/01/23	00002		0 A & A SAFETY, INC.		T CLEARED
		763.20	201-RD01-5455-000-000000			RED REFLECTIVE STRIPS (96)	189667	
4	166092	\$84.00	03/01/23	01532		0 A-PLUS CONCRETE & EXCAVATION LLC		T CLEARED
		28.00	201-RD00-5354-000-000000			LAWN REPAIR TOPSOIL (1 YD)	9916	
		56.00	201-RD00-5455-000-000000			BARRET ROW REPAIR TOPSOIL 2 YD	9940	

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
4	166093	\$170.48	03/01/23	00008		0 ACE HARDWARE W.C. INC.		T CLEARED
		114.99	201-RD85-5472-000-000000			CHAIN SAW CHAPS	34539/1	
		7.98	101-PK03-5353-000-000000			BPW BRIDGE CAULK	34552/1	
		47.51	101-PK13-5353-000-000000			CONCRETE ANCHOR,STAINLESS HOOK	34577/1	
4	166094	\$1887.50	03/01/23	00016		0 AERO OIL COMPANY OF CINCINNATI, INC.		T CLEARED
		1887.50	201-RD00-5351-000-000000			DEF TANK/PUMP/DEF FUILD (275)	185648	
4	166095	\$392600.62	03/01/23	00019		0 AETNA		T CLEARED
		3718.05	204-0000-2221-000-000000			HEALTH INS MAR 23	J0525794 HEALTH	
		19510.91	204-RD00-5221-000-000000			HEALTH INS MAR 23		
		817.10	205-0000-2221-000-000000			HEALTH INS MAR 23		
		4257.19	205-CE00-5221-000-000000			HEALTH INS MAR 23		
		20810.80	209-0000-2221-000-000000			HEALTH INS MAR 23		
		117279.27	209-PD00-5221-000-000000			HEALTH INS MAR 23		
		19942.38	210-0000-2221-000-000000			HEALTH INS MAR 23		
		105264.47	210-FD00-5221-000-000000			HEALTH INS MAR 23		
		1732.72	211-0000-2221-000-000000			HEALTH INS MAR 23		
		9445.89	211-EM00-5221-000-000000			HEALTH INS MAR 23		
		1022.58	207-0000-2221-000-000000			HEALTH INS MAR 23		
		5794.84	207-TV00-5221-000-000000			HEALTH INS MAR 23		
		582.48	101-0000-2221-000-000000			HEALTH INS MAR 23		
		3300.82	101-AD02-5221-000-000000			HEALTH INS MAR 23		
		115.34	101-0000-2221-000-000000			HEALTH INS MAR 23		
		653.63	101-AD03-5221-000-000000			HEALTH INS MAR 23		
		1478.44	101-0000-2221-000-000000			HEALTH INS MAR 23		
		8378.13	101-CD00-5221-000-000000			HEALTH INS MAR 23		
		690.22	101-0000-2221-000-000000			HEALTH INS MAR 23		
		3538.22	101-PK00-5221-000-000000			HEALTH INS MAR 23		
		2325.64	209-0000-2221-000-000000			HEALTH INS MAR 23		
		12773.56	209-DS00-5221-000-000000			HEALTH INS MAR 23		
		1252.28	210-0000-2221-000-000000			HEALTH INS MAR 23		
		6878.08	210-DS00-5221-000-000000			HEALTH INS MAR 23		
		160.70	508-0000-2221-000-000000			HEALTH INS MAR 23		
		784.62	508-RD88-5221-000-000000			HEALTH INS MAR 23		
		1040.14	101-0000-2221-000-000000			HEALTH INS MAR 23		
		5257.88	101-SV00-5221-000-000000			HEALTH INS MAR 23		
		3064.58	101-0000-2221-000-000000			HEALTH INS MAR 23		
		19642.66	101-AD00-5221-000-000000			HEALTH INS MAR 23		
		238.37	204-0000-2221-000-000000			HEALTH INS MAR 23		
		1257.55	204-RD00-5221-000-000000			HEALTH INS MAR 23		
		238.37	209-0000-2221-000-000000			HEALTH INS MAR 23		
		1257.55	209-PD00-5221-000-000000			HEALTH INS MAR 23		
		238.37	210-0000-2221-000-000000			HEALTH INS MAR 23		
		1257.55	210-FD00-5221-000-000000			HEALTH INS MAR 23		
		238.37	211-0000-2221-000-000000			HEALTH INS MAR 23		
		1257.54	211-EM00-5221-000-000000			HEALTH INS MAR 23		
		115.34	204-0000-2221-000-000000			HEALTH INS FEB 23-D. BROWN		
		653.63	204-RD00-5221-000-000000			HEALTH INS FEB 23-D. BROWN		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	INVOICE #	CHECK STATUS
WO #		AMOUNT	G/L ACCT #			DESCRIPTION		INV VEND
		57.67	204-0000-2221-000-000000			HEALTH INS MAR 23-D. BROWN		
		138.20	204-0000-2221-000-000000			HEALTH INS MAR 23-EARHART		
		674.77	204-RD00-5221-000-000000			HEALTH INS MAR 23-EARHART		
		33.56-	204-0000-2221-000-000000			HEALTH INS MAR 23-CONRAD		
		96.94-	204-RD00-5221-000-000000			HEALTH INS MAR 23-CONRAD		
		33.57-	209-0000-2221-000-000000			HEALTH INS MAR 23-CONRAD		
		96.94-	209-PD00-5221-000-000000			HEALTH INS MAR 23-CONRAD		
		33.57-	210-0000-2221-000-000000			HEALTH INS MAR 23-CONRAD		
		96.94-	210-FD00-5221-000-000000			HEALTH INS MAR 23-CONRAD		
		33.56-	211-0000-2221-000-000000			HEALTH INS MAR 23-CONRAD		
		96.93-	211-EM00-5221-000-000000			HEALTH INS MAR 23-CONRAD		
		61.43	204-0000-2221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		353.91	204-RD00-5221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		61.43	209-0000-2221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		353.91	209-PD00-5221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		61.43	210-0000-2221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		353.91	210-FD00-5221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		61.43	211-0000-2221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		353.91	211-EM00-5221-000-000000			HEALTH INS MAR 23-DANNEMILLER		
		768.97	210-0000-2224-000-000000			HEALTH INS MAR 23 COBRA-BORNEM		
		945.32	210-0000-2224-000-000000			HEALTH INS MAR 23 COBRA-ELDER		
		57.67-	210-0000-2221-000-000000			HEALTH INS FEB 23 RETRO-MOHR		
		115.34	210-0000-2221-000-000000			HEALTH INS MAR 23-MOHR		
		653.63	210-FD00-5221-000-000000			HEALTH INS MAR 23-MOHR		
		338.36-	210-0000-2221-000-000000			HEALTH INS MAR 23-LEITCH		
		1917.42-	210-FD00-5221-000-000000			HEALTH INS MAR 23-LEITCH		
		84.72	204-0000-2227-000-000000			VISION INS MAR 23	J0525794	VISION
		5.76	205-0000-2227-000-000000			VISION INS MAR 23		
		838.56	209-0000-2227-000-000000			VISION INS MAR 23		
		692.45	210-0000-2227-000-000000			VISION INS MAR 23		
		78.51	211-0000-2227-000-000000			VISION INS MAR 23		
		39.33	207-0000-2227-000-000000			VISION INS MAR 23		
		38.72	101-0000-2227-000-000000			VISION INS MAR 23		
		10.91	101-0000-2227-000-000000			VISION INS MAR 23		
		61.95	101-0000-2227-000-000000			VISION INS MAR 23		
		28.38	101-0000-2227-000-000000			VISION INS MAR 23		
		81.20	209-0000-2227-000-000000			VISION INS MAR 23		
		43.73	210-0000-2227-000-000000			VISION INS MAR 23		
		27.58	101-0000-2227-000-000000			VISION INS MAR 23		
		106.47	101-0000-2227-000-000000			VISION INS MAR 23		
		16.90	101-AD00-5221-000-000000			VISION INS MAR 23-BURKS		
		8.18	204-0000-2227-000-000000			VISION INS MAR 23		
		8.19	209-0000-2227-000-000000			VISION INS MAR 23		
		8.18	210-0000-2227-000-000000			VISION INS MAR 23		
		8.18	211-0000-2227-000-000000			VISION INS MAR 23		
		11.52-	209-0000-2227-000-000000			VISION INS FEB 23 RETRO-DILLOW		
		5.76	209-0000-2227-000-000000			VISION INS MAR 23-PYLE		
		7.48-	209-0000-2227-000-000000			VISION INS FEB 23 RETRO-LEADER		
		4.04-	210-0000-2227-000-000000			VISION INS FEB 23 RETRO-LEADER		
		5.76	210-0000-2227-000-000000			VISION INS FEB 23-MOHR		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS TYPE INV VEND
		21.82-	210-0000-2227-000-000000			VISION INS FEB 23-S. SMITH		
4	166096	\$1258.55	03/01/23	02469		0 AFLAC GROUP INSURANCE		T CLEARED
		110.55	101-0000-2225-000-000000			GROUP 9325 - FEB 2023	WCTWP-9325 FEB23	
		97.74	101-0000-2226-000-000000			GROUP 9325 - FEB 2023		
		166.11	209-0000-2225-000-000000			GROUP 9325 - FEB 2023		
		204.39	209-0000-2226-000-000000			GROUP 9325 - FEB 2023		
		314.91	210-0000-2225-000-000000			GROUP 9325 - FEB 2023		
		298.19	210-0000-2226-000-000000			GROUP 9325 - FEB 2023		
		32.88	204-0000-2225-000-000000			GROUP 9325 - FEB 2023		
		16.76	204-0000-2226-000-000000			GROUP 9325 - FEB 2023		
		17.02	207-0000-2225-000-000000			GROUP 9325 - FEB 2023		
4	166097	\$1009.48	03/01/23	03174		0 AMAZON FULLFILLMENT SERVICES INC.		T CLEARED
		29.73	201-RD00-5351-000-000000			SALT TRUCK ANTENNA (8)	1TCM-M199-K97Q	
		309.95	209-PD00-5401-000-000000			EXTERNAL HARD DRIVE 2TB (5)	19RF-N93W-4HKV	
		33.94	101-AD00-5451-000-000000			3-RING WHITE BINDERS	1PR3-941F-NNTG	
		94.78	101-HR00-5604-000-000000			EMPLOYEE APPRECIATION SUPPLIES		
		10.28	101-AD00-5451-000-000000			SHARPIE POCKET STYLE HIGHLIGHT	1DM9-HCXD-MJFQ	
		123.71	101-HR00-5604-000-000000			EMPLOYEE APPRECIATION SUPPLIES		
		261.05	101-CD00-5451-000-000000			OFFICE SUPPLIES	1TGFYGWQ6VV	
		74.94	209-PD00-5401-000-000000			HDMI CONVERTER/CRASH WRAP	1NTC-GKLV-PWQM	
		20.98	209-PD00-5401-000-000000			HDMI CONVERTER	1RHG-RC7T-N1W3B	
		50.12	101-AD00-5451-000-000000			EXTENSION CORDS-HERITAGE ROOM	194W-VWTG-1PFV	
4	166098	\$95.00	03/01/23	03075		0 AT&T		T CLEARED
		95.00	209-PD00-5319-000-000000			CASE 22-4953 SEARCH WARRANT	452030	
4	166099	\$43415.46	03/01/23	03226		0 AXON ENTERPRISES INC.		T CLEARED
		43415.46	209-PD00-5483-000-000000			BWC MTC AGREEMNT/SFTWARE (YR 1)	INUS127057A	
4	166100	\$2462.20	03/01/23	00681		0 BEST ONE TIRE & SERVICE OF MID AMERICA INC.		T CLEARED
		2462.20	210-FD00-5352-000-000000			VEH 610 STEER TIRES	5010015214	
4	166101	\$98.00	03/01/23	00117		0 BETHESDA HEALTHCARE INC.		T CLEARED
		49.00	101-CD00-5323-000-000000			DRUG SCREEN-HELLARD	9920-436395 A	
		49.00	201-RD00-5323-000-000000			DRUG SCREEN-JOHANTGES	9920-436395 B	
4	166102	\$3319.32	03/01/23	02836		0 BLUST MOTOR SERVICE, INC.		T CLEARED
		3319.32	201-RD00-5351-000-000000			TRUCK 21 EXHAUST SYSTEM	01P9393	
4	166103	\$2440.00	03/01/23	00394		0 COHEN & ASSOCIATES		T CLEARED
		305.00	210-FD00-5323-000-000000			PSYCHOMETRIC-REBHOLZ	9212	
		305.00	211-EM00-5323-000-000000			PSYCHOMETRIC-REBHOLZ		
		305.00	210-FD00-5323-000-000000			PSYCHOMETRIC-FARLAINO	9208	
		305.00	211-EM00-5323-000-000000			PSYCHOMETRIC-FARLAINO		
		305.00	210-FD00-5323-000-000000			PSYCHOMETRIC-LAWSON	9207	
		305.00	211-EM00-5323-000-000000			PSYCHOMETRIC-LAWSON		
		305.00	210-FD00-5323-000-000000			PSYCHOMETRIC-FLEMING	9211	
		305.00	211-EM00-5323-000-000000			PSYCHOMETRIC-FLEMING		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
4	166104	\$690.84	03/01/23	00192		0 OHIO NEWSPAPERS INC		T CLEARED
		348.84	201-RD00-5372-000-000000			LEGAL AD 2023 STORM PIPE	I0078634	
		342.00	201-RD00-5372-000-000000			LEGAL AD 2023 TIF STORM PIPE	I00781203	
4	166105	\$957.00	03/01/23	00873		0 DAVID HIRSCHBERG COMPANY, INC.		T CLEARED
		957.00	201-RD00-5455-000-IHCLVT			CATCH BASIN PLATES (2)	26917	
4	166106	\$17546.77	03/01/23	03239		0 DELTA DENTAL		T CLEARED
		196.57	204-0000-2223-000-000000			DENTAL INS MAR 23	CNS0001187206	
		786.11	204-RD00-5223-000-000000			DENTAL INS MAR 23		
		44.30	205-0000-2223-000-000000			DENTAL INS MAR 23		
		177.20	205-CE00-5223-000-000000			DENTAL INS MAR 23		
		1279.63	209-0000-2223-000-000000			DENTAL INS MAR 23		
		5117.91	209-PD00-5223-000-000000			DENTAL INS MAR 23		
		1131.78	210-0000-2223-000-000000			DENTAL INS MAR 23		
		4419.24	210-FD00-5223-000-000000			DENTAL INS MAR 23		
		102.04	211-0000-2223-000-000000			DENTAL INS MAR 23		
		408.15	211-EM00-5223-000-000000			DENTAL INS MAR 23		
		48.59	207-0000-2223-000-000000			DENTAL INS MAR 23		
		194.31	207-TV00-5223-000-000000			DENTAL INS MAR 23		
		49.03	101-0000-2223-000-000000			DENTAL INS MAR 23		
		196.10	101-AD02-5223-000-000000			DENTAL INS MAR 23		
		13.44	101-0000-2223-000-000000			DENTAL INS MAR 23		
		53.75	101-AD03-5223-000-000000			DENTAL INS MAR 23		
		90.68	101-0000-2223-000-000000			DENTAL INS MAR 23		
		362.64	101-CD00-5223-000-000000			DENTAL INS MAR 23		
		35.59	101-0000-2223-000-000000			DENTAL INS MAR 23		
		142.35	101-PK00-5223-000-000000			DENTAL INS MAR 23		
		146.96	209-0000-2223-000-000000			DENTAL INS MAR 23		
		587.77	209-DS00-5223-000-000000			DENTAL INS MAR 23		
		79.14	210-0000-2223-000-000000			DENTAL INS MAR 23		
		316.50	210-DS00-5223-000-000000			DENTAL INS MAR 23		
		6.50	508-0000-2223-000-000000			DENTAL INS MAR 23		
		25.98	508-RD88-5223-000-000000			DENTAL INS MAR 23		
		55.53	101-0000-2223-000-000000			DENTAL INS MAR 23		
		222.08	101-SV00-5223-000-000000			DENTAL INS MAR 23		
		227.87	101-0000-2223-000-000000			DENTAL INS MAR 23		
		996.12	101-AD00-5223-000-000000			DENTAL INS MAR 23		
		12.26	204-0000-2223-000-000000			DENTAL INS MAR 23		
		49.02	204-RD00-5223-000-000000			DENTAL INS MAR 23		
		12.26	209-0000-2223-000-000000			DENTAL INS MAR 23		
		49.03	209-PD00-5223-000-000000			DENTAL INS MAR 23		
		12.26	210-0000-2223-000-000000			DENTAL INS MAR 23		
		49.03	210-FD00-5223-000-000000			DENTAL INS MAR 23		
		12.25	211-0000-2223-000-000000			DENTAL INS MAR 23		
		49.02	211-EM00-5223-000-000000			DENTAL INS MAR 23		
		6.50-	101-0000-2223-000-000000			DENTAL INS JAN 23-SILER		
		22.15	204-0000-2223-000-000000			DENTAL INS MAR 23-M. LEACH		
		88.60	204-RD00-5223-000-000000			DENTAL INS MAR 23-M. LEACH		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS
		176.61-	209-PD00-5223-000-000000			DENTAL INS FEB 23-K. COX		
		22.15	209-0000-2223-000-000000			DENTAL INS RETRO FEB 23-DEPENA		
		88.60	209-PD00-5223-000-000000			DENTAL INS RETRO FEB 23-DEPENA		
		6.50	209-0000-2223-000-000000			DENTAL INS MAR 23-R. PYLE		
		25.98	209-PD00-5223-000-000000			DENTAL INS MAR 23-R. PYLE		
		26.88-	210-0000-2223-000-000000			DENTAL INS JAN/FEB 23 RETRO-S.		
		22.15-	210-0000-2223-000-000000			DENTAL INS FEB 23-HAINS		
		88.60-	210-FD00-5223-000-000000			DENTAL INS FEB 23-HAINS		
		22.15-	210-0000-2223-000-000000			DENTAL INS FEB 23-LEITCH		
		88.60-	210-FD00-5223-000-000000			DENTAL INS FEB 23-LEITCH		
		6.50	210-0000-2223-000-000000			DENTAL INS MAR 23-MOHR		
		25.98	210-FD00-5223-000-000000			DENTAL INS MAR 23-MOHR		
		13.44-	210-0000-2223-000-000000			DENTAL INS FEB 23-PARRETT		
		53.75-	210-FD00-5223-000-000000			DENTAL INS FEB 23-PARRETT		
4	166107	\$67568.61	03/01/23	00634		0 EMCOR FACILITIES SERVICES INC		T CLEARED
		14674.74	209-PD00-5353-000-000000			SSC FACILITY MAINT NOV 22	592304	
		3609.93	101-AD00-5353-000-000000			SSC FACILITY MAINT NOV 22		
		3985.52	201-RD00-5353-000-000000			SSC FACILITY MAINT NOV 22		
		2344.42	101-CD00-5353-000-000000			SSC FACILITY MAINT NOV 22		
		15795.89	209-PD00-5353-000-000000			SSC FACILITY MAINT DEC 22	592882	
		2782.53	101-AD00-5353-000-000000			SSC FACILITY MAINT DEC 22		
		4275.25	201-RD00-5353-000-000000			SSC FACILITY MAINT DEC 22		
		2318.78	101-CD00-5353-000-000000			SSC FACILITY MAINT DEC 22		
		5170.25	101-AD00-5353-000-000000			AD FACILITY MAINT DEC 22	592883	
		711.71	207-TV00-5353-000-000000			AD FACILITY MAINT DEC 22		
		296.55	101-SV00-5353-000-000000			AD FACILITY MAINT DEC 22		
		1197.69	209-DS00-5353-000-000000			CIT FACILITY MAINT DEC 22	592884	
		1197.69	210-DS00-5353-000-000000			CIT FACILITY MAINT DEC 22		
		2395.39	101-AD00-5353-000-000000			CIT FACILITY MAINT DEC 22		
		1237.50	205-CE00-5353-000-000000			CE FACILITY MAINT DEC 22	592887	
		903.33	101-PK11-5353-000-000000			MB FACILITY MAINT DEC 22	592886	
		339.34	101-PK03-5353-000-000000			BP FACILITY MAINT DEC 22		
		72.43	101-PK04-5353-000-000000			KP FACILITY MAINT DEC 22		
		59.32	101-PK12-5353-000-000000			SQ FACILITY MAINT DEC 22		
		8.97	101-PK07-5353-000-000000			VOA BACKFLOW TEST		
		980.91	209-PD00-5353-000-000000			SSC JANITORIAL SUPPLIES DEC 22	592888	
		192.97	101-AD00-5353-000-000000			SSC JANITORIAL SUPPLIES DEC 22		
		273.37	201-RD00-5353-000-000000			SSC JANITORIAL SUPPLIES DEC 22		
		160.80	101-CD00-5353-000-000000			SSC JANITORIAL SUPPLIES DEC 22		
		333.33	101-PK00-5455-000-000000			ROLL OFF DUMPSTER RENTAL		
		2250.00	101-PK11-5353-000-000000			MB EVENT CLEANING NOV 22	592889	
4	166108	\$359.74	03/01/23	03763		0 THE FECHHEIMER BROTHERS COMPANY		T CLEARED
		359.74	209-PD00-5472-000-000000			MOOS SHIRTS (4/LS 4/SS)	000107172	
4	166109	\$497.78	03/01/23	02825		0 FIRST CHOICE COFFEE SERVICES		T CLEARED
		150.11	201-RD00-5453-000-000000			RD COFFEE SERVICE	267371	
		273.28	209-PD00-5453-000-000000			COFFEE	267375	
		74.39	209-PD00-5454-000-000000			COFFEE SUPPLIES		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS
4	166110	\$6000.00 6000.00	03/01/23 101-AD00-5311-000-000000	00273		0 FROST BROWN TODD LLC RETAINER MAR 22	MARCH 2023	T	CLEARED
4	166111	\$762.65 118.99 115.24 115.24 115.24 115.24 66.50 116.20	03/01/23 210-FD00-5472-000-000000 210-FD00-5472-000-000000 210-FD00-5472-000-000000 210-FD00-5472-000-000000 210-FD00-5472-000-000000 209-PD00-5472-000-000000 210-FD00-5472-000-000000	00277		0 GALLS, LLC DIESEL PARKA/WINTER COAT COMARATA PARKA/WINTER COAT ULREY PARKA/WINTER COAT ANDERSON PARKA/WINTER COAT RUNYAN PARKA/WINTER COAT WADL,MARING, DEPENA NAME TAGS CONDIE TODD STATION SHOE ORDER	023438607 023438606-COMARAT 023438606-ULREY 023438606-ANDERSO 023438606-RUNYAN 202212SU163 023330106	T	CLEARED
4	166112	\$108.40 108.40	03/01/23 101-SV99-5401-000-000000	00547		0 THE HABEGGER CORP SWAGING TOOL KIT	78716900	T	CLEARED
4	166113	\$287.33 287.33	03/01/23 201-RD00-5351-000-000000	03175		0 HENDERSON PRODUCTS INC. TRUCK 30 BLOCK OFF PLATES	372717	T	CLEARED
4	166114	\$794.96 794.96	03/01/23 201-RD00-5401-000-000000	02712		0 SNAP-ON INCORPORATED TOOL REPLACEMENT PYLE	ARV/56147278	T	CLEARED
4	166115	\$455.00 215.00 240.00	03/01/23 210-FD00-5317-000-000000 210-FD00-5317-000-000000	01157		0 INTERNATIONAL ASSOCIATION OF PRINZ MEMBERSHIP DUES HANIFEN MEMBERSHIP DUES	FIRE CHIEFS INC PRINZ 04/2023 HANIFEN 04/2023	T	CLEARED
4	166116	\$476.72 312.56 164.16	03/01/23 201-RD01-5455-000-000000 201-RD01-5455-000-000000	00373		0 KLEEM INC. ALUMINUM BLANKS (4) ALUMINUM BLANKS (6)	95356 95364	T	CLEARED
4	166117	\$6733.15 6733.15	03/01/23 218-0000-5701-000-000000	01300		0 THE KLEINGERS GROUP, INC. CIP 1734 WC RD/TURFWAY DESIGN	070702.040-9	T	CLEARED
4	166118	\$21884.29 14437.39 7446.90	03/01/23 210-FD00-5483-000-000000 210-FD00-5317-000-000000	02698		0 LEXIPOL LLC LEXIPOL ONLINE ANNUAL SUBSCRIP FIRE RESCUE 1 ACADEMY	SUB010346 INVPR111977	T	CLEARED
4	166119	\$660.80 306.04 354.76	03/01/23 201-RD00-5455-000-000000 201-RD00-5455-000-000000	00401		0 MARTIN MARIETTA MATERIALS INC MANSONRY SAND (10.93 TON) MANSONRY SAND (12.67 TON)	38112225 38112226	T	CLEARED
4	166120	\$85.75 85.75	03/01/23 209-PD00-5472-000-000000	03210		0 MATHEWSGROUP DALEY CALLOUT JACKET	2023103	T	CLEARED
4	166121	\$5925.00 5925.00	03/01/23 219-0000-5701-000-000000	00410		0 MCGILL SMITH PUNSHON INC. CIP 1221 SSC REMODEL	47244	T	CLEARED
4	166122	\$66.34 13.67 39.00	03/01/23 101-SV99-5401-000-000000 101-AD00-5455-000-EMGTLR	02441		0 MENARD, INC. PLUMBING FITTINGS/EXT CORDS ERT BUNGEE CORDS (31)	59027 58193	T	CLEARED

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	INVOICE #	CHECK STATUS
WO #		AMOUNT	G/L ACCT #			DESCRIPTION		TYPE INV VEND
		13.67	101-SV99-5401-000-000000			DRILL BITS	59415	
4	166123	\$874.50	03/01/23	00447		0 MURPHY SUPPLY COMPANY		T CLEARED
		110.85	201-RD00-5455-000-000000			TRASH LINERS	204419	
		533.75	101-PK00-5455-000-000000			JANITORIAL SUPPLIES		
		229.90	201-RD00-5454-000-000000			PLATES/SPOONS/CUPS		
4	166124	\$800.00	03/01/23	00456		0 NICK'S TOWING		T CLEARED
		300.00	209-PD00-5324-000-000000			CASE 23-678 2015 MERCEDES	38392	
		500.00	210-FD00-5324-000-000000			VEH 610 TOW TRUCK FROM STA 73	13432	
4	166125	\$185.25	03/01/23	03478		0 O'REILLY AUTO ENTERPRISES LLC		T CLEARED
		74.94	201-RD00-5351-000-000000			TRUCK U22 COOLING FAN	1738-231095	
		14.99	205-CE00-5356-000-000000			STABILIZER (1 QT)	5638-261341	
		18.50	207-TV00-5351-000-000000			TV VAN AIR FILTERS	1738-231376	
		29.97	207-TV00-5351-000-000000			TV VAN FUEL FILTER	1738-231220	
		5.29	209-PD00-5351-000-000000			UNIT 6864 OIL FILTER	1739-233140	
		8.83	209-PD00-5351-000-000000			UNIT 6864 CASTLE NUTS	1738-232329	
		32.73	209-PD00-5351-000-000000			UNIT 1826 BRAKE HOSE	1738-234533	
4	166126	\$150.00	03/01/23	00474		0 ONE STOP TOOL RENTAL		T CLEARED
		75.00	101-PK03-5353-000-000000			BPW HYDRO TOW AUGER	46829-1	
		75.00	101-PK03-5353-000-000000			BPW BRIDGE AUGER RENTAL	47037-1	
4	166127	\$725.00	03/01/23	03439		0 PENN CARE INC		T CLEARED
		725.00	211-EM00-5401-000-000000			VEH 123 SURFACE PRO MOUNT	M85286	
4	166128	\$600.00	03/01/23	03885		0 PRO-KLEEN INDUSTRIAL SERVICES, INC.		T CLEARED
		200.00	101-PK04-5355-000-000000			KP PORTABLE RESTROOM RENTAL-PI	1833991	
		200.00	101-PK04-5355-000-000000			KP PORTABLE RESTROOM RENTAL-TE	1833990	
		200.00	207-TV00-5603-000-FARMER			ADA RESTROOM 02/10-03/09/23	1834385	
4	166129	\$6200.00	03/01/23	03915		0 PREMCLLOUD RESOURCES LLC		T CLEARED
		930.00	101-AD00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24	2943	
		372.00	101-CD00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		434.00	201-RD00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		124.00	207-TV00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		2604.00	209-PD00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		744.00	210-FD00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		744.00	211-EM00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		124.00	209-DS00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
		124.00	210-DS00-5483-000-000000			EMAIL ARCHIVE MAINT 3/23-3/24		
4	166130	\$4854.39	03/01/23	02852		0 PRINCIPAL FINANCIAL GROUP		T CLEARED
		634.72	101-0000-2222-000-000000			VOL LIFE INS MAR 23	1040669 MAR 2023	
		1914.91	209-0000-2222-000-000000			VOL LIFE INS MAR 23		
		1730.58	210-0000-2222-000-000000			VOL LIFE INS MAR 23		
		259.20	211-0000-2222-000-000000			VOL LIFE INS MAR 23		
		126.98	204-0000-2222-000-000000			VOL LIFE INS MAR 23		
		188.00	207-0000-2222-000-000000			VOL LIFE INS MAR 23		

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS TYPE INV VEND
4	166131	\$152.00 152.00	03/01/23 209-PD00-5319-000-000000	03475		0 RED BARN KENNELS LLC MAX BOARDING 2/3/23-2/6/23	MAX 2.6.23	T CLEARED
4	166132	\$120.00 120.00	03/01/23 101-PK00-5455-000-000000	00505		0 RUMPKE OF OHIO INC. 40 YD ROLL OFF RENTAL FEB 23	3821637	T CLEARED
4	166133	\$147.99 119.99 28.00	03/01/23 201-RD00-5472-000-000000 101-PK85-5472-000-000000	00508		0 SAFETY SHOE DISTRIBUTORS OF NEEDHAM REPLACEMENT BIBS MILLER SAFETY BOOTS PK	OKI INC I200-21063379 I200-21063888	T CLEARED
4	166134	\$185.00 185.00	03/01/23 262-PD00-5324-000-000000	02453		0 SORA'S TOWING INC. CASE 23-609 2021 DODGE RAM	334916	T CLEARED
4	166135	\$205.64 36.78 6.80 21.67 100.96 39.43	03/01/23 209-PD00-5451-000-000000 101-HR00-5451-000-000000 101-AD00-5454-000-000000 101-AD00-5453-000-000000 101-AD00-5451-000-000000	00761		0 STAPLES INC OFFICE SUPPLIES PAPER ROLLS (10) LYSOL DISINFECTANT SPRAY, BAGS PURE LIFE WATER, SODA LEGAL NOTEPADS, BALLPOINT PENS	3528402444 3529932123	T CLEARED
4	166136	\$75.00 50.00 25.00	03/01/23 209-PD00-5319-000-000000 209-PD00-5319-000-000000	02640		0 T-MOBILE USA INC CASE 22-4953 SEARCH WARRANT CASE 22-4974 SEARCH WARRANT	9523517849 9524268881	T CLEARED
4	166137	\$1010.00 1010.00	03/01/23 209-PD00-5401-000-000000	03219		0 TRI-STATE PUBLIC SAFETY UNIT 2009 SPOTLIGHT	3049	T CLEARED
4	166138	\$280.13 196.53 72.60 11.00	03/01/23 101-SV99-5455-000-000000 209-PD00-5354-000-000000 209-PD00-5354-000-000000	02367		0 UNITED REFRIGERATION, INC. HVAC COPPER TUBING HVAC SYSTEM IGNITOR COIL SHIPPING	88853822-00 88854507-00	T CLEARED
4	166139	\$78.00 78.00	03/01/23 201-RD00-5455-000-IHPAVE	00573		0 VALLEY ASPHALT CORPORATION COLD MIX .52 TON	94682	T CLEARED
4	166140	\$9017.76 4789.88 4227.88	03/01/23 209-PD00-5455-000-000000 209-PD00-5455-000-000000	00616		0 VANCE OUTDOORS, INC AMMUNITION STOCK CDRU MUNITIONS STOCK	3965143-IN 3974320-IN	T CLEARED
4	166141	\$2750.92 1914.34 776.58 60.00	03/01/23 210-FD00-5352-000-000000 210-FD00-5401-000-000000 210-FD00-5401-000-000000	00583		0 VOGELPOHL FIRE EQUIPMENT, INC. VEH 1118 SPECTRA SPOT LIGHT 1 MED SCBA MASK, 1 SMALL SCBA 1 MED SCBA MASK, 1 SMALL SCBA	6001852 4006698 4006705	T CLEARED
4	166142	\$950.00 950.00	03/01/23 209-PD00-5341-000-000000	03921		0 VSTARS US INCORPORATED HERZOG CONSTL POLICING MAY 23	1264	T CLEARED
4	166143	\$18550.74 4989.41	03/01/23 210-FD00-5471-000-000000	03680		0 WEX INC FUEL USAGE 12/08/22-01/07/23	86366935	T CLEARED

WEST CHESTER TOWNSHIP
 CHECK REGISTER
 DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	TYPE INV VEND	CHECK STATUS	
		5265.94	211-EM00-5471-000-000000			FUEL USAGE 12/08/22-01/07/23				
		3996.84	210-FD00-5471-000-000000			FUEL USAGE 01/08/23-02/07/23	87148041			
		4298.55	211-EM00-5471-000-000000			FUEL USAGE 01/08/23-02/07/23				
4	166144	\$305.31	03/01/23	01387		0 WHITE CAP LP		T	CLEARED	
		16.61	201-RD85-5455-000-000000			SAFETY GLASSES (12)	10017578343			
		86.86	201-RD00-5401-000-000000			WATER/CONCRETE BRUSH/BOW RAKE				
		201.84	201-RD00-5455-000-IHCURB			WHITE MARKING PAINT (24)	50021023062			
4	166145	\$1327.50	03/01/23	03802		0 XPEX LLC		T	CLEARED	
		1327.50	101-CD00-5319-000-000000			PLAN REVIEW ASSISTANCE	JANUARY 2023			
4	99230049	\$140.87	03/01/23	00319		0 HOME DEPOT		W	CLEARED	
		140.87	101-PK03-5353-000-000000			BPW BRIDGE MATERIALS	16450			
4	99230050	\$29.34	03/01/23	00319		0 HOME DEPOT		W	CLEARED	
		29.34	201-RD00-5455-000-000000			STOAGE CLOSET WALL HANGERS	4015918			
4	99230051	\$24.64	03/01/23	00319		0 HOME DEPOT		W	CLEARED	
		24.64	101-PK03-5353-000-000000			BPW BRIDGE LUMBER	4015959			
4	99230052	\$26.30	03/01/23	00319		0 HOME DEPOT		W	CLEARED	
		26.30	101-PK03-5353-000-000000			BPW BRIDGE QUIKRETE (4)	7016799			
4	99230053	\$201.60	03/01/23	00319		0 HOME DEPOT		W	CLEARED	
		201.60	101-PK03-5353-000-000000			BPW BRIDGE LUMBER	8016672			
4	99230054	\$2672.80	03/02/23	02837		0 FIRST FINANCIAL BANK CREDIT CARD		W	CLEARED	
		2672.80	101-HR00-5604-000-000000			TWP TEAM CHOICE CATERING (120)	LUIGIS 2/15/23			
4	99230055	\$1260.00	03/02/23	02837		0 FIRST FINANCIAL BANK CREDIT CARD		W	CLEARED	
		1260.00	101-AD00-5317-000-000000			SMK SCRIPT 2/22/23-2/21/24	SMK 2/22/23			
4	99230056	\$347.80	03/02/23	02837		0 FIRST FINANCIAL BANK CREDIT CARD		W	CLEARED	
		347.80	101-AD00-5341-000-000000			BURKS DDC COMM LEADER CONF	DELTA 2/15/23			
4	99230057	\$1850.00	03/02/23	02837		0 FIRST FINANCIAL BANK CREDIT CARD		W	CLEARED	
		1850.00	101-AD00-5341-000-000000			BURKS DDC COMM LEADER CONF	DAYTON 2/15/23			
4	99230058	\$27.00	03/02/23	02837		0 FIRST FINANCIAL BANK CREDIT CARD		W	CLEARED	
		27.00	101-AD00-5341-000-000000			BURKS DDC COMM LEADER CONF	ALLIANZ 2/15/23			
4	99230059	\$35.26	03/02/23	00319		0 HOME DEPOT		W	CLEARED	
		35.26	201-RD00-5401-000-000000			PAINT MARKING WAND (1)	4017127			
4	99230060	\$35.26	03/02/23	00319		0 HOME DEPOT		W	CLEARED	
		35.26	201-RD00-5401-000-000000			PAINT MARKING WAND (1)	4017152			
TOTAL # OF ISSUED CHECKS:			38	TOTAL AMOUNT:			91,114.46			

WEST CHESTER TOWNSHIP
CHECK REGISTER
DATE RANGE: 02/24/23 - 03/02/23

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS	TYPE INV VEND
TOTAL # OF WIRES:				12	TOTAL AMOUNT:		6,650.87		
TOTAL # OF VOIDED/REISSUED/UNCLAIMED CHECKS:				0	TOTAL AMOUNT:		0.00		
TOTAL # OF ACH CHECKS:				60	TOTAL AMOUNT:		638,495.47		
TOTAL # OF UNISSUED CHECKS:				0					

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
-----	-----	-----	-----
101	GENERAL	107,017.01	0.00
201	TOWNSHIP MOTOR VEHICLE TAX	22,192.26	0.00
203	GASOLINE TAX	2,577.35	0.00
204	ROAD & BRIDGE	28,599.98	0.00
205	CEMETERY	6,858.06	0.00
207	MULTI-MEDIA & MARKETING	10,053.52	0.00
209	POLICE LEVY	274,753.44	0.00
210	FIRE LEVY	196,381.86	0.00
211	EMS	26,350.31	0.00
218	UCB TIF SERVICE PAYMENTS	6,733.15	0.00
219	747 TIF SERVICE PAYMENTS	53,295.50	0.00
221	ENFORCEMENT & EDUCATION	196.17	0.00
262	DRUG LAW ENFORCEMENT	185.00	0.00
507	LIGHTING DISTRICT ASSESSMENTS	55.41	0.00
508	UCB LANDSCAPE DISTRICT	1,011.78	0.00
		=====	=====
	TOTAL -	736,260.80	0.00

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Butler County Emergency Management Agency - \$24,339.12 - Submit 2023 annual fee for operational services

Background:
<p>Ohio statute permits County emergency management agencies (EMA) to assess fees to political jurisdictions for emergency management services. Prior to 2010, the Butler County Emergency Management Agency (BCEMA) only assessed cities and counties in Butler County. At its December 14, 2010 meeting, the EMA Board voted to charge Townships the annual fee of approximately \$0.39 per capita for operational expenses.</p> <p>The practice has continued to date, and the 2023 per capita amount of \$0.39 remains the same as last year.</p> <p>Because of the nature of the support provided by the Butler County Emergency Management Agency, the expense can most appropriately be applied equally to and shared by the Police and Fire funds.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:	S230918	Total Encumbrance:	\$ 24,339.12



BUTLER COUNTY, OHIO

EMERGENCY MANAGEMENT AGENCY



315 HIGH STREET, SUITE 670
HAMILTON, OHIO 45011
PHONE: 513.785.5810 – FAX: 513.785.5811
EMAIL: BCEMA@BUTLERCOUNTYOHIO.ORG

January 17, 2023

Mr. Bruce Jones
West Chester Township
9113 Cincinnati Dayton Rd.
West Chester, OH 45069

Dear Mr. Jones,

The Butler County Emergency Management Agency's personnel, administrative and operational costs are shared by all political subdivisions that have entered into the Butler County Emergency Management Cooperative Agreement. The West Chester Township share for the 2023 fiscal year will be **\$24,339.12**.

The per capita amount, .39 represents no increase over the last twelve years, as provided in the Butler County Emergency Management Cooperative Agreement. The West Chester Township population of **62,408** is derived from figures published by Ohio.gov Research Office/A State Affiliate of the U.S. Census Bureau – 2021 Population Estimates. The Butler County EMA Executive Committee approved this funding formula at its December 14, 2010 meeting.

We are providing you this information to assist you in preparing your 2023 budget, **your invoice is attached.**

The window for the 2023 per-capita payment to be received at BCEMA is from January 17, 2023 through March 17, 2023.

Should you or your council have any questions or concerns, please feel free to give me a call at (513) 785-5810.

Thank you,

Matthew Haverkos
Director

Butler County Emergency Management Information Hotline – (513) 785-5800.



[@ButlerCOEMA](https://www.facebook.com/ButlerCOEMA)



www.butlercountyohio.org/ema/



[@butlercountyema](https://twitter.com/butlercountyema)

INVOICE

Butler County
Emergency Management Agency
315 High St., Suite 670
Hamilton, Ohio 45011
Phone (513) 785-5810
Fax (513) 785-5811

INVOICE NUMBER 2023-20018

INVOICE DATE January 17, 2023

DUE March 17, 2023

SOLD TO:

Mr. Bruce Jones
West Chester Township
9113 Cincinnati Dayton Rd.
West Chester, OH 45069

SHIPPED TO:

[Shipped To]

QTY	DESCRIPTION	PRICE	AMOUNT
1	Per Capita 2023	\$24,339.12	\$24,339.12
		SUBTOTAL	\$24,339.12
		TAX RATE	
		TAX	0.00
		FREIGHT	0.00
			\$24,339.12
			TOTAL DUE

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Lisa Brown, Assistant Township Administrator	

Motion:
SPARK Grant - \$14,081.00 -Increase Purchase Order S222878 for SPARK Grant Award funding (CIP# 1812)

Background:
<p>The SPARK Grant is a financial incentive program designed to meet the unique needs of small businesses. Property owners or tenants can apply for funding to make improvements that enhance the business, as well as the aesthetic of the neighborhood.</p> <p>Thirty applications were submitted. The applications were reviewed based on quality of design, business location, and the overall positive effect the project would have on improving the aesthetics of West Chester business corridors.</p> <p>The Committee would like to award eighteen applicants whose projects stand out as having a significant effect on beautifying West Chester's neighborhoods.</p> <p>With this approval, the total SPARK award amount offered will be \$114,081.00.</p>

Finance	Budgeted Item:	Yes; Operational		
	CIP #:	1812		
	TIF Info:			
	Purchase Order:	S222878	Total Encumbrance:	\$ 14,081.00

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Aaron Wiegand, Director of Community Development	

Motion:
Emcor Facilities Services, Inc. - \$16,300.00 - Renovate Community Development breakroom per specifications (CIP# 1840)

Background:
<p>Community Development is requesting permission to renovate the breakroom, which is a budgeted project in 2023.</p> <p>The existing cabinets are falling apart and sit too low for a coffee machine, the walls need repainting, and there is a need for additional counter space. The breakroom has not had any updates since the department moved into the building in late 2002 and is well-utilized by employees every day.</p> <p>The renovation includes installing new wall and base cabinets and laminate countertop, while also adding additional counter space. New wall receptacles will be installed, in addition to installing a water filter line, and all walls will be painted. The renovation is not limited to these items.</p>

Finance	Budgeted Item:	Yes; CIP		
	CIP #:	1840		
	TIF Info:			
	Purchase Order:	S230809	Total Encumbrance:	\$ 16,300.00



EMCOR Facilities Services, Inc.
9655 Reading Road
Cincinnati, OH 45215
513-948-8469

February 23, 2023

John Puthoff
West Chester Township
9113 Cincinnati-Dayton Rd.
West Chester, OH 45069

RE: West Chester, Community Center Break Room, Cabinets & Countertop

Mr. Puthoff:

Emcor Facilities Services, Inc. has visited the site, and has determined our scope of activities to be as follows.

GENERAL CONDITIONS:

1. Project management
2. Daily clean up

SCOPE OF WORK:

1. Provide labor Remove and make 8 base cabinet doors, 8 wall cabinet doors, and 7 base cabinet drawers fronts at EMCOR shop.
2. On site re-laminate base cabinet face, re-laminate wall cabinet face.
3. Install new base cabinet doors, wall cabinet doors, and base cabinet drawer fronts.
4. Remove the existing countertop, after plumbing has been disconnected
5. Provide labor and material to make new countertop with 4" back and side splash for the existing base cabinets.
6. Provide labor and material to raise the existing wall cabinets two (2) inches higher from its original position.
7. Provide labor to touch up paint where cabinets were raised. Color to match as close as possible to the existing wall color.
8. Build one new Twelve (12') foot countertop and back splash to match the new countertop.
9. Provide labor to cut out for new sink and one hole cut for trash can access. New countertop to come off existing kitchenet to create an L shape.
10. Provide labor and material fabricate and install one new 36" sink bae cabinet with 2 doors and false drawer for new sink. Butting into existing cabinet
11. Provide labor and material fabricate and install one new 30" base cabinet 1 drawer and one door will be installed and end of countertop next to existing refrigerator.
12. No wall cabinets above new 12' countertop.
13. **Price has been figured for owner to pick from Formica laminate chains- *Commodity series*. NOTE If owner chose's a different series of Laminate there may be an increase of price.**
14. Provide labor and material to install two (2) dedicated Circuits for Two (2) new receptacles to be positioned above the New Countertop.



EMCOR Facilities Services, Inc.
9655 Reading Road
Cincinnati, OH 45215
513-948-8469

15. Provide labor to extend out the existing wall receptacle by refrigerator to be in new base cabinet at the end of new countertop.
16. Disconnect the water supply lines, drain-lines and remove the sink from the existing kitchen in the Community Center.
17. Provide and install one new Double Bowl stainless steel sink with a new **Touchless faucet** and new **Touchless Soap Dispenser**.
18. Provide labor to relocate existing filtered water dispenser in new sink
19. Provide and install new Double Bowl P-Trap and water supply hoses from the existing shut off valves to the new faucet.
20. Provide labor and material to run new drainpipe from the new location of the sink to the existing drain line. All new water lines and drain lines will be ran under / inside of cabinets) to the existing drain and supply.
21. Provide labor and material to install new inline water filter for Refrigerator Ice Maker.

Note: If existing shut off valves are not working, new ones will be installed for an additional cost.

Cost for labor and materials to perform the work described above for

Fourteen Thousand Seven Hundred Fifty Dollars \$14,750.00

QUALIFICATION

1. All work to be performed **during** normal business hours.
2. Building permits and inspections fees are NOT included in this proposal.
3. Permitting notification and removal and/or abatement of any hazardous material are not included and shall be the responsibility of the owner. This condition could cause a stoppage of work until removal is complete and area is certified to be free of all hazardous contaminants.
4. Emcor Facilities Services, Inc. not responsible for hidden conditions.
5. No other work is implied or covered.
6. Quote is valid for thirty- (30) days.

Thank you for the opportunity to bid your project. If you have any questions or concerns, please contact me at 679-3257.

Sincerely,

Rick Garcia
Estimating Group Manager
Emcor Facilities Services Inc.
rickgarcia@emcor.net



EMCOR Facilities Services, Inc.
9655 Reading Road
Cincinnati, OH 45215
513-948-8469

February 23, 2023

John Puthoff
West Chester Township
9113 Cincinnati-Dayton Rd.
West Chester, OH 45069

RE: West Chester, Community Center Break Room Wall Painting

Mr. Puthoff:

Emcor Facilities Services, Inc. has visited the site, and has determined our scope of activities to be as follows.

GENERAL CONDITIONS:

1. Project management
2. Daily clean up

SCOPE OF WORK:

1. Provide labor and material to prep, patch, and spot prime walls.
2. Provide labor and material to apply two finish coats of Sherwin Williams ProMar 200 Egg-shell finish (SW1002) to walls. approximately 650 Sqft
3. Provide labor and material to apply two finish coats of Sherwin Williams ProMar 200 Egg-shell finish (SW7603) to one wall approximately 225Sqft for an accent wall in the break room. Approximately

Cost for labor and materials to perform the work described above for is:

One Thousand Four Hundred Ninety- Two Dollars \$1,492.00

QUALIFICATION

1. All work to be performed **during** normal business hours.
2. Building permits and inspections fees are NOT included in this proposal.
3. Permitting notification and removal and/or abatement of any hazardous material are not included and shall be the responsibility of the owner. This condition could cause a stoppage of work until removal is complete and area is certified to be free of all hazardous contaminants.
4. Emcors Facilities Services, Inc. not responsible for hidden conditions.
5. No other work is implied or covered.
6. Quote is valid for Fifteen (15) days.



EMCOR Facilities Services, Inc.

9655 Reading Road

Cincinnati, OH 45215

513-948-8469

Thank you for the opportunity to bid your project. If you have any questions or concerns, please contact me at 679-3257.

Sincerely,

Rick Garcia
Estimating Group Manager
Emcor Facilities Services Inc.
rickgarcia@emcor.net

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Fire Safety Services, Inc. - \$192,936.70 - Purchase 50 sets of turnout gear (CIP# 1543)

Background:
<p>In an effort to reduce carcinogen exposure, the current Collective Bargaining Agreement requires that all Collective Bargaining members receive two sets of turnout gear.</p> <p>The National Fire Protection Association 1851 Standard on Selection, Care and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting Section 10.1.2 indicates that turnout gear must be retired 10 years from the manufacture date. Based on the balancing of the 10 year retirement clause, and the number of both Collective Bargaining members that will require two sets of gear and non-contractual Firefighters that require one set of gear, the Fire Department has created CIP# 1543. This CIP affords for the purchase of 60 sets of the approximately 180 sets of turnout gear owned by the West Chester Fire Department to be replaced, up to \$285,000.00. At this time, the Department has assessed the need to purchase 50 sets of turnout gear.</p> <p>The gear is being purchased at a reduced price through Sourcewell, a national buying cooperative that West Chester has membership in. This cooperative purchasing, which is permitted by the Ohio Revised Code in lieu of specification bidding, will save the Fire Department nearly \$2,000.00 in advertising costs. Due to the department's established turnout gear specification, Fire Safety Services, the regional representative for Fire Dex, is the only area regional distributor that is able to provide a quote.</p> <p>The Fire Department requests a Purchase Order in the amount of \$192,936.70 which includes shipping costs and a 10% contingency. The contingency has been added due to the significant inflation we are currently experiencing and the need to execute the purchase(s) upon the hiring of replacement career staff as well as replace gear on the replacement cycle,</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	Yes; Operational, CIP		
	CIP #:	1543		
	TIF Info:			
	Purchase Order:	S230878	Total Encumbrance:	\$ 192,936.70



Fire Safety Services, Inc.

Quotes valid for 15 calendar days
 6228 Township Road 95
 Huntsville
 Ohio
 United States
 43324

SALES QUOTE

QUOTE NUMBER: QT0000006823
 DATE: 2/6/2023
 CREATED BY: Brent Schmerge
 QUOTE REF:

CUSTOMER: West Chester Township Fire
 Department
 ADDRESS: 9119 Cincinnati-Dayton Road
 West Chester
 Ohio
 United States
 45069

CONTACT PERSON: Randall Hanifen
 TEL:
 EMAIL: Rhanifen@westchesteroh.org

Image	Item Code	Description	Quantity	Normal Price	% Discount	Final Price	Subtotal	Taxable	Total
	FIR-181051-C	West Chester FD FXR TECGEN71 core Coat (March)	1.00	\$4,710.00	57.00%	\$2,025.30	\$2,025.30	✓	\$2,025.30
	FIR-181051-P	West Chester FD FXR TECGEN71 core Pant (March)	1.00	\$3,448.00	57.00%	\$1,482.64	\$1,482.64	✓	\$1,482.64
						\$3,507.94			\$3,507.94
Signature						Taxes []: \$0.00 Total: \$3,507.94			
Notes: AFTER MARCH 1ST PRICING PLUS SHIPPING CURRENT SPEC									

Fire-Dex #032620-FDX

Pricing for contract #032620-FDX is provided at 45% discount from catalog list price to Sourcewell participating agencies.

AGENDA ITEM COVER SHEET

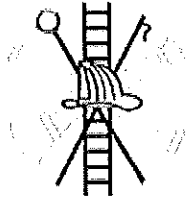
Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Vogelpohl Fire Equipment, Inc.- \$8,600.00 - Purchase 25 Cairns 880 fire helmets (CIP# 1781)

Background:
<p>Due to promotions, retirements, hiring, and replacement use, the Fire Department has realized a need for 25 fire helmets; CIP# 1781 was created to fill this need.</p> <p>NFPA 1971 Standard on Protective Ensembles for Structural Fire Fighting and Proximity Firefighting, as well as Ohio Administrative Code Section 4123:1-21-02, limits the service life of a fire helmet to 10 years.</p> <p>The Fire Department received three quotes from vendors, with a fourth vendor not supplying the requested quote. Vogelpohl Fire Equipment provided a total price of \$8,600.00 for 25 fire helmets with leather front shields that include department unit identifiers used as part of the department accountability system.</p> <p>At this time, the Fire Department requests approval of Purchase Order S230876 to purchase 25 fire helmets, 22 yellow, two red, and one white helmet.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	Yes; Operational, CIP		
	CIP #:	1781		
	TIF Info:			
	Purchase Order:	S230876	Total Encumbrance:	\$ 8,600.00

QUOTE



VOGELPOHL FIRE EQUIPMENT

2770 Circleport Drive Erlanger, KY 41018
www.vogelpohlfire.com

Quote #: Q006721
Date: Mar 06, 2023
Expiration: Mar 24, 2023
Contact: Mike Rust
Cell: 859-653-0183
Email: mike.rust@vogelpohlfire.com

ISSUED TO

Randy Hanifen
West Chester Fire Dept
9119 Cinti-Dayton Road
West Chester OH 45069

Qty	Description	Payment Terms	Freight	Each	Extended
		Net Due in 15 Days	Not Included		
25	MSA, Leather Helmet Fronts (No Charge for Helmet Order over 15 Helmets)			\$0.00	\$0.00
1	MSA Cairns, C-TRD-54M21122100, 880 Helmet with NFPA Compliant Bourkes, Standard Flannel Headband Liners, Yellow Nomex Earlaps, 6" Carved Eagle Front Holder, Color is WHITE			\$336.00	\$336.00
2	MSA Cairns, C-TRD-52M21122100, 880 Helmet with NFPA Compliant Bourkes, Standard Flannel Headband Liner, Yellow Nomex Earlaps, 6" Carved Eagle Front Holder, color is RED			\$336.00	\$672.00
22	MSA Cairns, C-TRD-55M21122100, 880 Helmet with NFPA Compliant Bourkes, Standard Flannel Headband Liners, Yellow Nomex Earlaps, 6" Carved Eagle, color is Yellow			\$336.00	\$7,392.00
					\$8,400.00

Thank you for the opportunity to provide you with this proposal.

2023 Helmet Order

Number	PO Approved	Name	Emp Id	Position	Color	Ordered	Received	Inventoried	Dates Updated
1		Barnhorst, Ben	20419	Existing Employee	Yellow				
2		Cox, James	20145	Existing Employee	Red				
3		Nowicki, Michael	20214	Existing Employee	Yellow				
4		Oakes, Jacob	20549	Existing Employee	Yellow				
5		Mohr, Alexandria	20573	Existing Employee	Yellow				
6		Zimmer, Garry	20168	Existing Employee	Red				
7		Deboard, Logan	20503	Existing Employee	Yellow				
8		Prinz, Rick	20095	Existing Employee	White				
9		Ganz, Philip	20290	Existing Employee	Yellow				
10				New Hire 1	Yellow				
11				New Hire 2	Yellow				
12				New Hire 3	Yellow				
13				New Hire 4	Yellow				
14				New Hire 5	Yellow				
15				New Hire 6	Yellow				
16				New Hire 7	Yellow				
17				New Hire 8	Yellow				
18				New Hire 9	Yellow				
19				New Hire 10	Yellow				
20				New Hire 11	Yellow				
21				New Hire 12	Yellow				
22				New Hire 13	Yellow				
23				New Hire 14	Yellow				
24				New Hire 15	Yellow				
25				New Hire 16	Yellow				
26				PT Hire 1	Yellow				
27				PT Hire 2	Yellow				
28				PT Hire 3	Yellow				
29				PT Hire 4	Yellow				
30				PT Hire 5	Yellow				
31				PT Hire 6	Yellow				
32				PT Hire 7	Yellow				
33				PT Hire 8	Yellow				
34				PT Hire 9	Yellow				
35				PT Hire 10	Yellow				

Perkins

FIRST TACTICAL | SPEND \$150+ GET FREE GIFT & FREE SHIPPING WITH CODE: FIRST



(0)

Home / Helmets / Structural Helmets / Traditional Helmets / Cairns 880 Tradition Fire Helmet



☆☆☆☆ (No reviews yet)

CAIRNS 880 TRADITION FIRE HELMET

Did you know you can earn points for signing up, making purchases and more?

LEARN MORE



design creates a low profile for superior clearance and maneuverability. The tough, high-temperature thermoplastic fire helmet

Station 29 Rewards

FIRST TACTICAL | SPEND \$150+ GET FREE GIFT & FREE SHIPPING WITH CODE: FIRST



(0)

Standard Standard - Black/Brass Economy Deluxe Deluxe - Black

EYE PROTECTION:

4" Tuffshield Cairns ESS Goggles Innerzone 2 Goggles w/ Low Profile Hardware NFPA Bourke Eyeshield

TRIM TYPE:

Reflexite Tetrahedron - Lime/Yellow Scotchlite Tetrahedron - Lime/Yellow

CURRENT STOCK: 13

\$447.75

- 1 + ADD TO CART

BRAND: Cairns

MFR#: C-TRD-52M3A1231A00

UPC:

DETAILS

SUGGESTED PRODUCTS

Did you know you can earn points for signing up, making purchases and more?

LEARN MORE

★★★★★

MSA Cairns 6" Silk-Screened Maltese Cross Front Holder for 880

\$30.75

CHOOSE OPTIONS

★★★★★

MSA Cairns 1010 Traditional Composite Fire Helmet

\$423.00 - \$537.75

○ ○ ○ ⊕

CHOOSE OPTIONS

★★★★★

MSA Cairns 880 Tradition Presentation Helm

\$262.50 - \$408.75

○ ○

CHOOSE OPTION

Station 29 Rewards

619-525-7286

Gift Certificates [Wishlist](#)

Search



Search



FREE Shipping On ALL Boots! Discount automatically applied at checkout.

Shop By Category

Shop by Brand

True North

Ziamatic

Council Tool

Fire Hooks

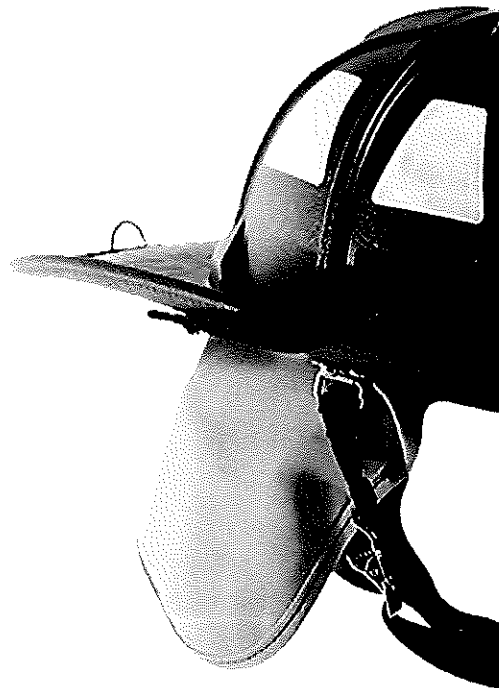
FoxFury

Samson
Economyline

Whites Boots

Wolfpack Gear

Streamlight



Cairns 880 Traditional Thermoplastic Fire Helmet (Black, White or Red)

Cairns

\$354.99

★★★★★

(2 reviews)

[Write a Review](#)

SKU: 880

Weight: 6.00 LBS

Shipping: Calculated at Checkout

* Color:

choose options



Quantity: < 1 >

[Anchor Industries](#)[View all Brands](#)[ADD TO](#)[SAVE TO WISHLIST](#)

OVERVIEW

REVIEWS

PRODUCT DESCRIPTION

Cairns 880 Traditional Thermoplastic Fire Helmet (Black, White or Red)

Cairns® 880 Tradition® Thermoplastic Fire Helmet. The ultra high-temperature (TPR) edge trim will not melt or drip. A Nomex chinstrap with one-hand quick release buckle and postman slide allows quick and easy adjustment. The Nomex earlap offers increased neck/ear coverage and protection. The exclusive SCBA interface front headband adjustment matches the fit of any SCBA face piece and the three-position, rear-ratchet height adjustment ensures a secure and comfortable fit for all head sizes between 5-5/8 and 7-5/8 inches. Flannel cushion liners, removable for washing and upgrading, provides greater ease and comfort. The larger diameter helmet hanger fits on larger hooks and racks. Protect against fireground damage with Cairns five-year shell replacement/warranty. Includes ESS Goggles. Bourkes and Leather front not included.

- 6" Silk screened Eagle
- Non-corroding, high-temperature-resistant goggle hardware.
- Rugged, high-temperature edge will not melt or drip.
- Nomex chinstrap with one-hand quick release buckle and postman slide allows quick and easy adjustment.
- Simple rear ratchet height adjustment to fit all head sizes.
- Headband size (6-3/8 to 8-3/8 fits a wide variety of head sizes.
- Cairns five-year shell replacement/warranty
- NFPA 1971- 2018 certified.

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Neyra Construction - \$125,827.27 - Repave drives and parking lots at Township Administration and Baseball Complex (CIP# 1105 & 1454)

Background:
<p>Due to the condition of the paved lots and drives at Administration and the Baseball Complex at Beckett Park, the Community Services Department is planning on resurfacing the drives and lots associated with these facilities.</p> <p>The Purchase Order includes a 10% contingency for a total of \$125,827.27.</p>

Finance	Budgeted Item:	Yes; CIP, TIF		
	CIP #:	1105 & 1454		
	TIF Info:	218 & 219		
	Purchase Order:	S230913	Total Encumbrance:	\$ 125,827.27

Neyra Paving, Inc.
10750 Evendale Drive
Cincinnati, OH 45241
513-733-1001

www.neyrapaving.com



WEST CHESTER TOWNSHIP 9113

Date: 02/15/2023

Labor Type: STANDARD WAGES

Tax Exempt: TAX-EXEMPT

Plans: ATTACHED IMAGES

Dear Mr. Randy Owens,

Neyra Paving is pleased to submit our proposal for the above referenced project. Please review the following specs. Please do not hesitate to contact [Jim Miller](#) with any questions.

CRACKFILLING (TEAL)

- a. Using Neyra Heat Lance System apply high pressure jet heat to burn/blow all vegetation, debris and oils as needed.
- b. Apply Neyra Industries Thermo-Seal Crackfiller to a uniform 3" width.

Note:

- c. Any cracks less than 1/8" wide and 1/4" deep will not accept Crackfiller and cannot be filled.
- d. Crackfilling work mentioned above should not be applied to Alligatoring or Spider-webbed areas.
- e. Alligatoring or Spider-webbed areas should be Patched.
- f. Any cracks over 1/4" should be Milled out and Patched.



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513-733-1001

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SEALCOATING (TEAL)

- a. Remove all debris with mechanically powered brooms and walk behind blowers.
- b. Furnish and apply two (2) coats of Neyra Industries "Force" Petroleum Resin Sealer with 3 lbs. of #70 silica sand per gal. diluted to 25% or less.

Note:

- c. The new Sealer requires closure for a minimum of 24 hrs. after the sealcoating is completed, for maximum lifespan of the product.
- d. Sprinkler systems need to be turned off for a minimum of 3 days prior to and after sealcoating process.

RESTRIPE PER EXISTING LAYOUT (TEAL)

- a. Restripe per existing layout.

MOBILIZATION

- a. Cost to mobilize men and Equipment

Description	Quantity	Unit	Unit Price	Total
CRACKFILLING	7,000	LF	\$.84	\$5,880.00
SEALCOATING	5,412	SY	\$.85	\$4,600.20
RESTRIPE PER EXISTING LAYOUT	1	LS	-----	\$1,978.00
MOBILIZATION	1	EA	-----	Included
Total Project Cost				\$12,458.20



Neyra Paving, Inc.
10750 Evendale Drive
Cincinnati, OH 45241
513-733-1001

www.neyrapaving.com

Notes:

- All work is to be completed in a workmanlike manner according to standard practices as weather permits. All work is warranted for a period of one year from date of completion. Neyra will not be responsible for cracks caused by weather conditions or ground movements, worn sealer, paving and concrete that is subjected to premature traffic.
- Neyra is not liable for water that does not drain properly on asphalt surfaces with less than 2% slope.
- Neyra is not liable for any existing surface damage that occurs due to normal construction traffic while work is being performed.
- Neyra is not responsible for damage to underground utilities.
- If Additional Mobilizations are required Neyra will add \$2,000.00 per additional requested mobilization.
- Subgrade to be provided to Neyra Paving at +/- .5" when others are performing earthwork or excavation.
- Any testing required by Neyra Paving will be an added charge.
- Project Schedule: the above proposal is based on scheduling our work Monday – Saturday.
- This proposal may be withdrawn if not accepted within 7 days. Our Suppliers have indicated to us that due to the instability of the world oil market pricing precautions need to be taken. Therefore, contracts issued after 7 days of the quote date will need to be confirmed and approved in conjunction with our suppliers.
- Any permits and/or inspection fees required by governmental agencies will be billed extra, at cost.
- Proposal excludes "staged" construction. Any maintenance and/or repairs of temporary base and/or asphalt pavement used by construction traffic will be an extra to the contract.
- All work is to be completed in a workmanlike manner according to standard practices as weather permits. All work is guaranteed to be installed as specified and is warranted for a period of one year from date of completion.
- Our work and workers are fully Insured.
- Terms Net 30 days. There is a 1 1/2% per month service charge on all past due amounts.
- Neyra Paving is a Certified MBE with the Southern Ohio Minority Business Council.
- Due to fuel pricing instability fuel surcharges will apply over \$4.00 per gallon.

Exclusions: (unless included in line item pricing)

Permits	Core Samples	Testing	Bid Bound	Signage	Pipes / Utilities
Underdrain	Integral Sidewalks	Prime Coat	Performance Bond	Asphalt Patching	Fence posts & foundations
Undercuts	Geotechnical Engineer	Staking/Layout	Geotextile Fabrics	Brick Pavers	Excess Cleaning of Asphalt
Excavation			Thermoplastic Striping		Utility Location other than OUPS

Very truly yours,

Jim Miller

NEYRA PAVING

ACCEPTANCE OF PROPOSAL - the above or attached prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Accepted Dollar Amount \$

Signature

Name (Please Print)

Date / /

NEYRA[®] PAVING

Neyra Paving, Inc.
10750 Evendale Drive
Cincinnati, OH 45241
513-733-1001

www.neyrapaving.com





Neyra Paving, Inc.
 10750 Evendale Drive
 Cincinnati, OH 45241
 513-733-1001

www.neyrapaving.com

CITY OF WEST CHESTER
 Date: 02/09/2023
 Labor Type: STANDARD WAGES
 Tax Exempt: TAX-EXEMPT
 Plans: ATTACHED IMAGES

Dear Mr. Randy Owens,

Neyra Paving is pleased to submit our proposal for the above referenced project. Please review the following specs. Please do not hesitate to contact [Jim Miller](#) with any questions.

PATCHING (PURPLE AREA)

- a. Excavate as required. Dispose of material offsite, as directed.
- b. Furnish and install 7" compacted, of ODOT 301 Asphalt base.

MILL ASPHALT TRANSITIONS (RED LINES)

- a. Grind necessary butt joints to ensure a smooth transition and uniform Asphalt thickness between the old & new surfaces.

LEVELING (DARK RED AREA)

- a. Furnish and install 0.5" compacted, of ODOT 448 Asphalt surface leveling course.

ASPHALT SURFACE (RED AREAS)

- a. Apply ODOT 407 Tack Coat.
- b. Furnish and install 1.5" compacted ODOT 448 surface asphalt.

MOBILIZATION

- a. Cost to mobilize men and Equipment

Description	Quantity	Unit	Unit Price	Total
PATCHING	17	SY	\$93.77	\$1,594.09
MILL ASPHALT TRANSITIONS	228	LF	\$7.54	\$1,719.12
LEVELING	800	SY	\$3.13	\$2,504.00
ASPHALT SURFACE	11,014	SY	\$8.44	\$92,958.16
MOBILIZATION	1	EA	-----	Included
Total Project Cost				\$98,775.37

***** BLACKTOP TO EXISTING JOINTS SEALED = INCLUDED IN COST**



Neyra Paving, Inc.
10750 Evendale Drive
Cincinnati, OH 45241
513-733-1001

www.neyrapaving.com

*****ALTERNATE 1*****

EXISTING PARKING BLOCKS
a. Remove and reset existing parking blocks.

RESTRIPE PER EXISTING LAYOUT
a. Restripe per existing layout.

*****ALTERNATE 1*****

Description	Quantity	Unit	Unit Price	Total
EXISTING PARKING BLOCKS	39	EA	\$35.00	\$1,365.00
RESTRIPE PER EXISTING LAYOUT	1	LS	-----	\$1,789.86
Total Project Cost				\$3,154.86

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Emcor Facilities Services, Inc. - \$25,000.00 - Allocate cleaning fees for Muhlhauser Barn

Background:
<p>On November 16, 2021 the Board approved a contract with Emcor Facilities Services for facility maintenance on various township buildings. The cleaning of the Muhlhauser Barn after each rental is not a part of that facility contract.</p> <p>Working with the events staff and the current events schedule, we anticipate 100 cleanings could potentially be needed for 2023. Each year since 2011, the Barn has generated more revenue than expenses as a result of rentals.</p> <p>The Muhlhauser Barn is cleaned after each rental, and prior to the next rental. Cleaning occurs between the hours of 12am and 8am. The \$250.00 cost for cleaning the Barn after each rental is included in the Muhlhauser Barn budget and is passed along to the renter in the rental fee paid by each user.</p>

Finance	Budgeted Item:	Yes; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S230901	Total Encumbrance:	\$ 25,000.00



Cincinnati, OH 45215
Phone 513-948-8469
Fax 513-821-7156

March 8, 2023

E0020R3

Arun Hindurpur
West Chester Township

Reference: Muhlhauser Barn Event Cleanings Cleaning

Scope of Work: Have Sciota Services clean the Barn after each rental event

Cost Per Event \$250.00

John Puthoff
Emcor Facility Services
759-7317

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
TNT Floor Coatings LLC - \$21,565.50 – Refinish concrete floor in Muhlhauser Barn (CIP# 1820)

Background:
<p>The concrete floor in the Muhlhauser Barn is in need of refinishing. The colored coating is coming off and it is a challenge to keep clean. The floor will be stripped, ground down and polished. Also scheduled is a repair to a crack in the floor. These improvements will increase aesthetics and the floor will be easier to maintain.</p> <p>CIP# 1820 was created as a budgeted item for 2023 to replace the waterline at the Barn at an estimated cost of \$40,000.00. The actual cost for this project was quoted at \$12,320.00 and was approved at the February 14, 2023 Board of Trustees meeting. Community Services is planning on using the remaining CIP funds for the refinishing of the concrete floor.</p> <p>This Purchase Order includes a 10% contingency for a total of \$21,565.50.</p>

Finance	Budgeted Item:	No; CIP, TIF		
	CIP #:			
	TIF Info:	219		
	Purchase Order:	S230912	Total Encumbrance:	\$ 21,565.50

TNT Floor Coatings

6144 Hamilton Middletown Road
Middletown, Ohio 45044
5136497463
zane@tntfloorcoating.com | www.tntfloorcoating.com



RECIPIENT:

Joel Woodrum
9577 Beckett Road
West chester, Ohio 45069

Phone: 5137778765

Quote #160

Sent on Feb 06, 2023

Total \$19,605.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Grind and seal	Grind floor with 50, 100,120 grit diamonds. All cracks will be filled with polyuria joint filler. Polyaspartic top coat will be applied 7 mm thick.	4800	\$4.00	\$19,200.00
Polyurea Concrete Crack Filler	Existing crack will be clean and grinder to allow for best adhesion of project. Polyurea crack filler will be applied with top coating of silica sand for texturing.	135	\$3.00	\$405.00

A deposit of \$5,881.50 will be required to begin.

Total **\$19,605.00**

Please let me know if we need to revise anything. Thank you! Zane Tudor.

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Ace Steel Carports LLC - \$13,452.00 - Install dugouts on Keehner Park baseball fields (CIP# 1460)

Background:
<p>At the Trustee meeting on October 11, 2022, a purchase from Northedge Steel for dugouts at Keehner Park was approved. The vendor could not complete the work in a reasonable time frame so Services started looking at other vendors.</p> <p>The player’s benches currently have no covering. Options for dugouts were investigated and metal free standing coverings for each of the four benches were determined to be best option. Ace Steel Carports has been selected to complete the work.</p>

Finance	Budgeted Item:	Yes; CIP		
	CIP #:	1460		
	TIF Info:			
	Purchase Order:	S230906	Total Encumbrance:	\$ 13,452.00



Invoice #:

Order Date: 12/16/2022

IN | OH | KY | IL

Info@acecarports.us
(765) 388-4134
(765) 422-6055

5075 IN-38
New Castle, IN 47362

acecarports.us

USA Carport Garages / O.O.S. is an authorized Dealer / Selling Agent for ACE Steel Carports.

Dealer Name: USA Carport Garages (OOS) / Sales Rep: Craig Hunt Phone: (513) 777-2276
 Buyer Name: West Chester Township c/o Brian Adkins Email: badkins@westchesteroh.org
 Install Address: 9577 Beckett Rd Suite 900 City: West Chester State: Oh Zip: 45069
 Cell: (513) 464-2612 Phone: (513) 777-8765

Width	14	Length <small>Roof</small>	26	Length <small>Frame</small>	25	Height	9x7	NOTE: FRAME IS 1 FT. SHORTER THAN ROOF LENGTH
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DESCRIPTION	PRICE
<input checked="" type="checkbox"/> 14 Gauge <input type="checkbox"/> 12 Gauge	\$ 11,292.00
<input type="checkbox"/> Regular Frame <input checked="" type="checkbox"/> A-Frame <input type="checkbox"/> Vertical Roof	
Additional Leg Height	
<input type="checkbox"/> Both Sides <input type="checkbox"/> One Sides	
<input type="checkbox"/> Both Ends <input type="checkbox"/> One End	
Gable Ends	
<input type="checkbox"/> Roll-Up Door Size:	\$ 0.00
<input type="checkbox"/> Walk-In Door Size:	\$ 0.00
<input type="checkbox"/> Window Size:	\$ 0.00
<input checked="" type="checkbox"/> Standard Anchors Mobile Home Anchors Qty. 32	\$ 960.00
cut two legs from tall side to create 15 ft opening	\$ 1,200.00
This order is for 4 identical dugout covers, individual costs are:	
roof, legs, delivery and install +\$2823	
8 mobile home anchors +\$240	
cut side 15ft opening +\$300= \$3363	

ALL ORDERS ARE C.O.D.	
Total Sale	\$ 13,452.00
Manufactory charge 0%	\$ 0.00
TAX 0.00% <small>Approximate tax</small>	\$ 0.00
Tax Exempt # <small>Include Tax Form.</small>	
Contractor Fees <small>Non-Tax</small>	
Total	\$ 13,452.00
Deposit 16%	\$ 2,152.32
BALANCE DUE	\$ 11,299.68

ALL 4

Colors: Rebble Beige Wainscot: Bottom 3'
 Roof: Sides Ends: Trim:

Is your surface level? Yes No
 Electricity Available? Yes No
 Ready for installation? Yes No
 Installation Surface: ground
 LOT MUST BE LEVEL OR ADDITIONAL FEES MAY APPLY

ACE STEEL CARPORTS LLC. (hereinafter "ASC"), is not responsible for permits, covenant searches or restrictions. Please contact your local building inspector or homeowner's association for (due to site complications, or inaccurate measurements, a \$50 return fee (non-tax) will apply. Any returned checks or refunds for overpayments made by credit card will incur a 5% fee.

Buyer agrees that the balance shall be due and payable in full at the time of installation. If balances due and owing at the time of installation are not paid in full, the buyer shall be in default under this agreement and subject to a \$50 late fee. At its sole discretion ASC may assess an interest rate of 18% per annum on any unpaid balance. In the event of any unpaid balance buyer agrees to allow ASC to the property to repossess the building. Buyer agrees that in the event of any default under this agreement, buyer shall be responsible for reasonable collection agency costs, any attorney's fees and cost incurred because of the default. JURISDICTION: It is expressly agreed that in any dispute, suit, claim or legal proceeding of any nature arising from the obligations under this agreement, shall be filed in a court of competent jurisdiction in 5075 IN-38 New Castle, IN 47362 and be controlled by the law of the state of INDIANA ASC reserves the right to terminate this agreement at any time. ASC must approve all pricing before the contract is valid.

Customer Signature: By PHONET + EMAIL Date: 1-4-23
 Installer: _____ Installer: _____

WAIVER FOR LEAN-TO STRUCTURES

Thank you for choosing Ace Steel Carports for your building needs!

Please note the following information regarding the LEAN-TO building which you are purchasing.

Lean-tos are free-standing structures unless it is being attached to another existing Ace Steel Carports structure. There will be a post every 5FT the entire length of the building. This post can be fabricated on site to prevent the post from blocking window views and door entrances.

A LEAN-TO measurement sheet is required for every lean-to which will show us exact measurements required for your buildings as well as where, up to 2 fabrications need to be made for a window view or door opening. (Only 2 fabrications up to 10 FT wide permitted)

(CUSTOMER INITIALS BELOW ON EACH LINE)

Down payment for lean-to's will be 50% of the cost of the building.

_____The widest fabrication we allow is 10 feet between frame posts.

_____Ace Steel Carports and the contractor assume no liability for failure to complete an installation of the lean-to due to inaccurate measurements or other mistakes made by the customer.

_____The customer agrees to accept building AS IS, unless the fabrication of the lean-to fails to match the measurements provided by the customer to Ace Steel Carports.

_____Customer agrees to pay IN FULL the remaining balance for the building even if mistakes in measurements provided by the customer hinder the contractor from installing the building.

_____Customer understands and agrees that the contractor is not typically able to fabricate changes to the building on site as these fabrications are made in the factory where the building is manufactured.

I understand all of the information and details above and I agree to the terms and conditions of this lean-to waiver.

Customer Name: _____ Inv/Contract#: _____

Signature: _____ Date: _____

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Soccer Plus, Inc. - \$11,715.00 - Purchase four soccer goals for Beckett Park East

Background:
<p>In preparation for the upcoming FCC soccer camp that will be hosted at Beckett Park East, the Community Services department had observed that the existing soccer goal posts which are over 20 years old have deteriorated and are beyond repair. New goals with wheels will allow them to be moved as part of mowing operations without resulting in damage.</p> <p>The Community Services Department requests a Purchase Order in the amount of 11,715.00 for four soccer goals.</p>

Finance	Budgeted Item:	No;		
	CIP #:			
	TIF Info:			
	Purchase Order:	S230908	Total Encumbrance:	\$ 11,715.00



Brody Buckholtz (937) 434-0909

8970 Kingsridge Dr

Dayton, Ohio 45458 brody@soccerplususa.com

Team/School	West Chester Township	Quote/Order	QUOTE
Customer Contact	Danielle Gleason	Quote/Order Date	2/23/2023
Contact Phone	513-759-7232	Purchase Order #	
Contact E-mail	dgleason@westchesteroh.org	School Purchase Order #	
Contact Fax		Date Due	

STYLE #	DESCRIPTION	YM							QTY	Pr	
2B3006	Kwik Goal Euro Club Goal (8x24)								4	\$2,200.00	\$8,800.00
10B410	Kwik Goal Wheel Option								4	\$565.00	\$2,260.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
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									0	\$0.00	\$0.00
									0	\$0.00	\$0.00
									0	\$0.00	\$0.00

Notes: _____

Subtotal	\$11,060.00
<i>shipping</i>	\$655.00
Total	\$11,715.00

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Requisition Item
Submitted By:	
Arun Hindupur, Director of Public Works/Community Services	

Motion:
Mills Fence Company, Inc. - \$9,222.00 - Install fencing at Keehner Park pickleball courts

Background:
<p>The Community Services Department has identified a need to install additional fencing for the pickleball courts at Keehner Park. Fencing contains the ball within the playing area and provides security for players as well as spectators.</p> <p>The Community Services Department requests a Purchase Order in the amount of \$9,222.00 for fencing.</p>

Finance	Budgeted Item:	No;		
	CIP #:			
	TIF Info:			
	Purchase Order:	S23907	Total Encumbrance:	\$ 9,222.00



6315 Wiehe Road | Cincinnati, OH 45237
 (513) 631-0333 | www.millsfence.com

RECIPIENT:

City of West Chester-Keener Park

7211 Barret Road
 Ohio 45069
 Phone: 513-464-2612 Brian Adkins

Estimate #16833

Sent on	02/24/2023
Job	James Rutherford
Estimator:	jamesr@millsfence.com (513) 616-8315

Total \$9,222.00

PRODUCT / SERVICE	DESCRIPTION	TOTAL
Black Commercial Chain Link-REVISED 3-1-23	<p>BLACK CHAIN LINK Furnish and install 72 feet of 4' high, 2-rail, 9 gauge black chain link fence with (3) 4' wide gates. 3" SS20 weight terminal posts. 2.5" SS20 weight line posts. 1.625" SS20 weight top and bottom rail. Posts set with concrete footers.</p> <p>Includes Red Rail Guard.</p> <p>GALVANIZED CHAIN LINK GATE 1-4' wide x 7' high with header on existing posts</p>	\$9,222.00

Total \$9,222.00

Terms and Conditions of Sale
 Terms of payment are noted on Mills Fence's invoice. Interest will be charged at 1-1/2% per month (18% per year) on all past due accounts. With respect to commercial customers only, all costs of enforcement of these terms and conditions of sale and collection of any balance due, including, but not limited to, reasonable attorney's fees incurred by Mills Fence, shall be paid by customer. Mills Fence reserves the right to cancel this order, delay delivery, repossess materials or demand immediate full or partial payment in advance of delivery if customer's credit standing, or ability or willingness to pay, is called into question by an event or circumstance, including, but not limited to customer's default of any obligation owed to Mills Fence. 50% deposit required upon proposal acceptance for all residential installations. Deposit only refundable within 72 hours of transferring funds to Mills Fence. Installation dates and times are approximate, are not



6315 Wiehe Road | Cincinnati, OH 45237
(513) 631-0333 | www.millsfence.com

Notes Continued...

guaranteed and are subject to change.

Mills Fence will arrange to have public underground utilities marked prior to installation. Mills Fence assumes no responsibility for any unmarked public or private underground obstructions such as underground utilities, sprinkling systems, pipes, cables, drain tiles, tree roots, vegetation, or property lines. Customer understands that the fence line must be clear of all obstructions and that s/he will stake or mark the fence line. All customers are required to obtain their own permit, by contacting their local municipality.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Mills Fence will repair or replace at our option any of our work that may prove to be defective in its workmanship or materials within a period of one year from the date of installation. As a condition precedent to this warranty, Customer grants Mills Fence the right to place a sign on the fence that is no more than 12" wide and no more than 6" high in a location solely determined by Mills Fence. MILLS FENCE HEREBY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AS TO THE QUALITY OF MATERIAL (i.e., WOOD PRODUCTS) SOLD BY MILLS FENCE. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN MILLS FENCE ARE THEIRS, NOT MILLS FENCE'S, AND ONLY SUCH MANUFACTURER OR SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES.

Wood will warp, twist, and develop small cracks during the drying process. Wood privacy fence will also develop small gaps between boards due to shrinkage. This is natural and expected and is not covered under warranty. Gates should be kept in a locked position when not in use. All agreements contingent upon strikes, accidents, or delays that are beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation insurance.

The laws of the State of Ohio shall apply in the construction of these terms of the contract or any dispute arising hereunder without giving effect to such jurisdiction's conflict of laws principles. Customer submits to jurisdiction in the courts of Hamilton County, Ohio.

In the event any one or more of the provisions contained herein should be invalid, illegal, or unenforceable in any respect, the remaining provisions contained herein shall not be affected or impaired in any manner.

This proposal may be withdrawn if not accepted within 30 days

Signature: _____ Date: _____

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Personnel Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Hire Samuel Condron to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68

Background:
<p>Due to recent resignations, the Fire Department has a Firefighter vacancy.</p> <p>The Fire Department would like to recommend to the Board Career Firefighter/Paramedic Samuel Condron to fill the vacancy. Firefighter Condron currently works as a Career Paramedic for the Joint Emergency Medical Services covering Warren County, OH and has been an American Red Cross instructor for over 6 years.</p> <p>It is my recommendation that Firefighter Condron be placed at Step 1 of the 2023 Firefighter Pay Scale with a hourly rate of \$24.68, per the Collective Bargaining Agreement, with a one-year probationary period.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**

9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

February 22, 2023

Sam Condron

Dear Sam:

I am pleased make a final offer of employment for the position of Career Firefighter/Paramedic for West Chester Township. Although your official appointment will be March 14, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of March 27, 2023, the commitment to you regarding compensation, benefits, and related provisions is outlined herein.

General

Position:	Career Firefighter/Paramedic
Employer:	West Chester Township
Effective Hire Date:	March 27, 2023
Probationary Period:	365 days commencing on Start Date

Candidates without Paramedic certification must be able to complete and pass Paramedic school at the employer's expense, and must pass the West Chester Paramedic proficiency skills test within 30 months of enrolling Paramedic School.

Compensation

Base Salary:	\$64,757.12 Annually (2023 CBA Step 1 Annual Base)
--------------	--

Benefits/Other Provisions

Medical/Dental/Vision:	Employee may elect to receive medical benefits unless benefits can be or are currently obtained elsewhere. If eligible, plan options are currently offered with employee premium share currently at 15% or 17% for medical. The plan options and employee premium share are subject to Employer discretion.
------------------------	---

Insurance Waiver:	Employee may elect to receive a \$2,000 annual stipend in lieu of Employer-offered medical coverage.
-------------------	--

Pension:	Employee and Employer shares as determined by Ohio Police & Fire Pension Fund (OP&F)
----------	--

Deferred Compensation:	Plan provided at current federal maximum contribution.
------------------------	--

Leave: Vacation: As granted to all full-time contract employees after successful completion of probationary period;
Holidays Eleven established holidays
Personal/EDO You will receive twenty-four hours on your hire date for you to use during your probationary period **
Please refer to current IAFF Collective Bargaining Agreement
Sick Please refer to current IAFF Collective Bargaining Agreement

Longevity Pay Seventy-five dollars (\$75) per year after five years of continuous service

Life Insurance: At Employer's discretion and as provided to other Employees - currently \$50,000 term life

Disability: Please refer to the OP&F website for more information

COLA/Merit Increase: Please refer to the current IAFF Collective Bargaining Agreement

Continuing Education: Please refer to the current IAFF Collective Bargaining Agreement

If you have any questions or need clarification on any item regarding the compensation package, please contact Tonya Pointer at 513-759-7213.

Sincerely,



Larry D. Burks
Township Administrator

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Personnel Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Hire Thomas Fleming to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68

Background:
<p>Due to creation of additional Firefighter positions, the Fire Department has a Firefighter vacancy.</p> <p>The Fire Department would like to recommend to the Board Career Firefighter/Paramedic Thomas Fleming to fill the vacancy. Firefighter Fleming currently works as a Career Firefighter/Paramedic for the City of Franklin, OH Fire Department, has almost 5 years of Fire/EMS experience, and is a certified paramedic.</p> <p>It is my recommendation that Firefighter Fleming be placed at Step 1 of the 2023 Firefighter Pay Scale with a hourly rate of \$24.68, per the Collective Bargaining Agreement, with a one-year probationary period.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**
9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

February 24, 2023

Thomas Fleming

Dear Thomas:

I am pleased make a final offer of employment for the position of Career Firefighter/Paramedic for West Chester Township. Although your official appointment will be March 14, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of March 27, 2023, the commitment to you regarding compensation, benefits, and related provisions is outlined herein.

General

Position:	Career Firefighter/Paramedic
Employer:	West Chester Township
Effective Hire Date:	March 27, 2023
Probationary Period:	365 days commencing on Start Date

Candidates without Paramedic certification must be able to complete and pass Paramedic school at the employer's expense, and must pass the West Chester Paramedic proficiency skills test within 30 months of enrolling Paramedic School.

Compensation

Base Salary:	\$64,757.12 Annually (2023 CBA Step 1 Annual Base)
--------------	--

Benefits/Other Provisions

Medical/Dental/Vision:	Employee may elect to receive medical benefits unless benefits can be or are currently obtained elsewhere. If eligible, plan options are currently offered with employee premium share currently at 15% or 17% for medical. The plan options and employee premium share are subject to Employer discretion.
------------------------	---

Insurance Waiver:	Employee may elect to receive a \$2,000 annual stipend in lieu of Employer-offered medical coverage.
-------------------	--

Pension:	Employee and Employer shares as determined by Ohio Police & Fire Pension Fund (OP&F)
----------	--

Deferred Compensation:	Plan provided at current federal maximum contribution.
------------------------	--

Leave: Vacation: As granted to all full-time contract employees
 Holidays after successful completion of probationary period;
 Personal/EDO Eleven established holidays
 You will receive twenty-four hours on your hire date
 for you to use during your probationary period **
 Please refer to current IAFF Collective Bargaining
 Agreement
 Sick Please refer to current IAFF Collective Bargaining
 Agreement

Longevity Pay Seventy-five dollars (\$75) per year after five years of continuous service

Life Insurance: At Employer's discretion and as provided to other Employees -
 currently \$50,000 term life

Disability: Please refer to the OP&F website for more information

COLA/Merit Increase: Please refer to the current IAFF Collective Bargaining Agreement

Continuing Education: Please refer to the current IAFF Collective Bargaining Agreement

If you have any questions or need clarification on any item regarding the compensation package,
 please contact Tonya Pointer at 513-759-7213.

Sincerely,


Larry D. Burks
 Township Administrator

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Personnel Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Hire Tyson Farlino to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68

Background:
<p>Due to creation of additional Firefighter positions, the Fire Department has a Firefighter vacancy.</p> <p>The Fire Department would like to recommend to the Board Career Firefighter/Paramedic Tyson Farlino to fill the vacancy. Firefighter Farlino currently works as a Career Firefighter/Paramedic for the Hamilton Township, OH Fire Department, has over 16 years of Fire/EMS experience and is a certified paramedic.</p> <p>It is my recommendation that Firefighter Farlino be placed at Step 1 of the 2023 Firefighter Pay Scale with an hourly rate of \$24.68, per the Collective Bargaining Agreement, with a one-year probationary period.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**
9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

February 28, 2023

Tyson Farlino

Dear Tyson:

I am pleased make a final offer of employment for the position of Career Firefighter/Paramedic for West Chester Township. Although your official appointment will be March 14, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of March 27, 2023, the commitment to you regarding compensation, benefits, and related provisions is outlined herein.

General

Position:	Career Firefighter/Paramedic
Employer:	West Chester Township
Effective Hire Date:	March 27, 2023
Probationary Period:	365 days commencing on Start Date

Candidates without Paramedic certification must be able to complete and pass Paramedic school at the employer's expense, and must pass the West Chester Paramedic proficiency skills test within 30 months of enrolling Paramedic School.

Compensation

Base Salary:	\$64,757.12 Annually (2023 CBA Step 1 Annual Base)
--------------	--

Benefits/Other Provisions

Medical/Dental/Vision:	Employee may elect to receive medical benefits unless benefits can be or are currently obtained elsewhere. If eligible, plan options are currently offered with employee premium share currently at 15% or 17% for medical. The plan options and employee premium share are subject to Employer discretion.
------------------------	---

Insurance Waiver:	Employee may elect to receive a \$2,000 annual stipend in lieu of Employer-offered medical coverage.
-------------------	--

Pension:	Employee and Employer shares as determined by Ohio Police & Fire Pension Fund (OP&F)
----------	--

Deferred Compensation:	Plan provided at current federal maximum contribution.
------------------------	--

Leave: Vacation: As granted to all full-time contract employees after successful completion of probationary period;
Holidays Eleven established holidays
Personal/EDO You will receive twenty-four hours on your hire date for you to use during your probationary period **
Please refer to current IAFF Collective Bargaining Agreement
Sick Please refer to current IAFF Collective Bargaining Agreement

Longevity Pay Seventy-five dollars (\$75) per year after five years of continuous service

Life Insurance: At Employer's discretion and as provided to other Employees - currently \$50,000 term life

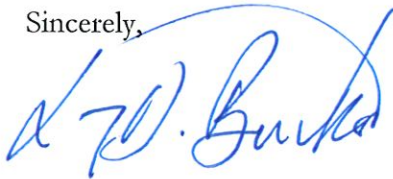
Disability: Please refer to the OP&F website for more information

COLA/Merit Increase: Please refer to the current IAFF Collective Bargaining Agreement

Continuing Education: Please refer to the current IAFF Collective Bargaining Agreement

If you have any questions or need clarification on any item regarding the compensation package, please contact Tonya Pointer at 513-759-7213.

Sincerely,



Larry D. Burks
Township Administrator

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Personnel Item
Submitted By:	
Rick L. Prinz, Fire Chief	

Motion:
Hire Alysha Lawson to the position of Career Firefighter/Paramedic effective March 27, 2023, at the hourly rate of \$24.68

Background:
<p>Due to creation of additional Firefighter positions, the Fire Department has a Firefighter vacancy.</p> <p>The Fire Department would like to recommend to the Board Career Firefighter/Paramedic Alysha Lawson to fill the vacancy. Firefighter Lawson currently works as a Career Firefighter/Paramedic for the Deerfield Township, OH Fire Department. Firefighter Lawson previously worked Part-time for the West Chester Township, OH Fire Department, has 3 years of fire/ems experience and is a certified paramedic.</p> <p>It is my recommendation that Firefighter Lawson be placed at Step 1 of the 2023 Firefighter Pay Scale with an hourly rate of \$24.68, per the Collective Bargaining Agreement, with a one-year probationary period.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**

9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

February 28, 2023

Alysha Lawson

Dear Alysha:

I am pleased make a final offer of employment for the position of Career Firefighter/Paramedic for West Chester Township. Although your official appointment will be March 14, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date of March 27, 2023, the commitment to you regarding compensation, benefits, and related provisions is outlined herein.

General

Position:	Career Firefighter/Paramedic
Employer:	West Chester Township
Effective Hire Date:	March 27, 2023
Probationary Period:	365 days commencing on Start Date

Candidates without Paramedic certification must be able to complete and pass Paramedic school at the employer's expense, and must pass the West Chester Paramedic proficiency skills test within 30 months of enrolling Paramedic School.

Compensation

Base Salary:	\$64,757.12 Annually (2023 CBA Step 1 Annual Base)
--------------	--

Benefits/Other Provisions

Medical/Dental/Vision:	Employee may elect to receive medical benefits unless benefits can be or are currently obtained elsewhere. If eligible, plan options are currently offered with employee premium share currently at 15% or 17% for medical. The plan options and employee premium share are subject to Employer discretion.
------------------------	---

Insurance Waiver:	Employee may elect to receive a \$2,000 annual stipend in lieu of Employer-offered medical coverage.
-------------------	--

Pension:	Employee and Employer shares as determined by Ohio Police & Fire Pension Fund (OP&F)
----------	--

Deferred Compensation:	Plan provided at current federal maximum contribution.
------------------------	--

Leave: Vacation: As granted to all full-time contract employees after successful completion of probationary period;
Holidays Eleven established holidays
Personal/EDO You will receive twenty-four hours on your hire date for you to use during your probationary period **
Please refer to current IAFF Collective Bargaining Agreement
Sick Please refer to current IAFF Collective Bargaining Agreement

Longevity Pay Seventy-five dollars (\$75) per year after five years of continuous service

Life Insurance: At Employer's discretion and as provided to other Employees - currently \$50,000 term life

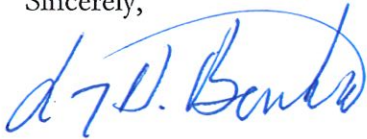
Disability: Please refer to the OP&F website for more information

COLA/Merit Increase: Please refer to the current IAFF Collective Bargaining Agreement

Continuing Education: Please refer to the current IAFF Collective Bargaining Agreement

If you have any questions or need clarification on any item regarding the compensation package, please contact Tonya Pointer at 513-759-7213.

Sincerely,



Larry D. Burks
Township Administrator

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Personnel Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Hire Trevor Rohe to the position of Police Officer effective April 10, 2023 at the bi-weekly rate of \$2,778.17

Background:
<p>The West Chester Police Department would like to request Trustee approval to hire Trevor Rohe as a full-time police officer. The hiring of Trevor Rohe will fill one police officer vacancy.</p> <p>Trevor Rohe will be coming to us with 9 years experience as a police officer and is currently a sergeant with the Kenton County Police Department in Kentucky.</p> <p>Trevor Rohe’s effective date of hire will be April 10, 2023, at the bi-weekly rate of \$2,778.17 with a one-year probationary period contingent upon the successful completion of applicable testing and procedures.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00



**WEST CHESTER TOWNSHIP
ADMINISTRATION**
9113 Cincinnati-Dayton Road
West Chester, OH 45069-3840

T | 513-777-5900
F | 513-779-9369

westchesteroh.org

February 24, 2023

Trevor Rohe

Dear Trevor,

I am pleased to make a final offer of employment for the position of Police Officer for West Chester Township. Although your official appointment will be March 14, 2023 at a regular West Chester Board of Trustees' meeting with an effective hire date April 10, 2023, the commitment to you regarding compensation, benefits, and related provisions is outlined herein.

General

Position:	Police Officer
Employer:	West Chester Township
Effective Hire Date:	April 10, 2023
Probationary Period:	Three hundred sixty-five (365) calendar days from the first day that Employee reports to work as a certified peace officer.

Compensation

Base Salary:	\$72,232.49 (Step 2) Annually. Employee will move to Step 3 upon completion of peace officer certification within 6 months.
--------------	---

Benefits/Other Provisions

Medical/Dental/Vision:	Employee may elect to receive medical benefits unless benefits can be or are currently obtained elsewhere. If eligible, plan options are currently offered with employee premium share currently at 15% or 17% for medical. The plan options and employee premium share are subject to Employer discretion.
Insurance Waiver:	Employee may elect to receive a \$2,000 annual stipend in lieu of Employer-offered medical coverage.
Voluntary Insurance(s)	Available at Employee cost; coverage may be elected even if medical insurance is denied.
Pension:	Employee and Employer shares as determined by Ohio Public Employee Retirement System
Deferred Compensation:	Plan provided at current federal maximum contribution.

Leave: Vacation: As granted to all full-time contract employees after successful completion of probationary period;
Holidays Ten established holidays
Personal Three (3) days annually
Sick Ten hours accrued monthly;
Please refer to the current FOP Collective Bargaining Agreement

Retention Pay At Employer's discretion, one hundred dollars per year after five years of continuous service

Life Insurance: At Employer's discretion and as provided to other Employees - currently \$50,000 term life per Collective Bargaining Agreement

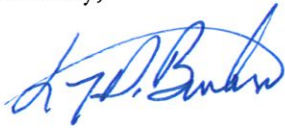
Disability: As provided under Public Employee Retirement System.

Performance Merit Increase: Please refer to the current FOP Collective Bargaining Agreement

Professional Development: As budgetary circumstances permit and when approved at the discretion of the Police Chief.

If you have any questions or need clarification on any item regarding the compensation package, please contact Tonya Pointer at 513-759-7213.

Sincerely,



Larry D. Burks
Township Administrator

cc: Chief Herzog

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Business Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve 2023 financial contribution to the National Voice of America Museum of Broadcasting in the amount of \$50,000.00

Background:
<p>The West Chester Board of Trustees approved a lease agreement with the National Voice of America Museum of Broadcasting in March 2013.</p> <p>Although the lease agreement requires the Museum Board to be financially independent and self-sustaining, the Township endeavors an annual contribution during the lease's initial term, which is based on a declining schedule.</p> <p>During budget work sessions, the Board has considered for the museum Board's operations, subject to annual approval and budgetary constraints, a declining financial contribution schedule commencing at and continuing during the five years of the initial lease. The Township already contributed \$85,000 the first year, \$75,000 in years two and three, and \$50,000 in year four. The last and final year, year five, proposed \$50,000.</p> <p>The Agreement does not specify continued contributions. However, as proposed and presented to the Board of Trustees at its 2023 Operational Budget work session on February 14, 2023, this year's budget considers a \$50,000 contribution. The Museum Board understands the financial contribution is subject to annual Board of Trustee approval, appropriations, and budgetary constraints.</p>

Finance	Budgeted Item:	Yes; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S230513	Total Encumbrance:	\$ 50,000.00



January 30, 2023

Larry Burks
Administrator
West Chester Township
9113 Cincinnati Dayton Road
West Chester, OH 45069

Board of Directors

Ken Rieser
President

Mark Hecquet
Vice President

Jeff Monroe
Treasurer

Sara Wolf
Secretary

Jay Adrick
Patti Alderson
Clyde Haehnle
Terry Jacobs
Jim Jaeger
Mike Martini
Denny Perry
Susan Redman-Rengstorf
Dave Snyder
Greg Stevens
Gary West
Bob White
Chris Wunnenberg
Melinda Zemper

Honorary Members

Gary Cates
Alan Heil
William Zerkle

Executive Director

John T. Dominic
jtdvoamuseum@cinc1.rr.com

Dear Larry,

Enclosed you will find the 2022 annual report to West Chester Township required by the agreement between the Township and the National Voice of America Museum of Broadcasting. Please let me know if you have any questions. I am sharing this information with the Township Trustees.

Just as it was with the last few years, 2022 was challenging for the Museum as it was with many organizations, institutions, governmental entities and businesses. COVID has reshaped all segments of our lives. Slowly the number of weekly visitors is rebounding but has not yet reached pre-COVID levels.

On a positive note, we had another successful Annual Fall Campaign and continue to make progress finding significant private donations. We also have a 99% completion of the Elliott Block Pavilion, and, as you know, we held an opening reception last week.

We were allocated \$500,000 in Ohio Capital funds for the 2023-2024 biennium. We will begin a major building upgrade to the areas not already addressed with the previous grant from Mr. Block and others. I think you will agree that we have been good custodians of Bethany Station and are creating a real asset for the township and community.

We continue to be fortunate to have generous financial support coupled with extraordinary volunteer labor and professional expertise. This has allowed us to stretch scarce financial resources to the maximum. By my calculation we are still getting almost two dollars in value for every dollar we have spent on these recent capital projects.

I think you will agree the Museum has developed into a major community asset that is garnering attention locally, regionally, nationally and even internationally.

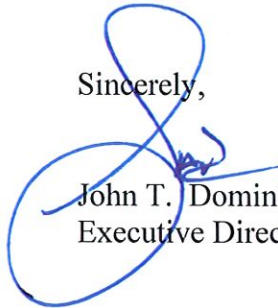
About one half of the visitors to the Museum come from outside the Cincinnati, West Chester, Dayton area. We are confident that we have more than exceeded the Township's expectations when we entered into the agreement almost eight years ago to develop an extraordinary institution.

As in years past, West Chester Township is an indispensable partner contributing both in-kind and financial support. This year it is even more critical to maintain that investment. We are requesting that the Township consider continued operational support for the Museum with an annual investment of \$50,000 for 2023.

I think it is worth repeating that your investment is perhaps one of the most effective that the Township makes. It assures that the VOA building and property are maintained at a high level with minimal day to day responsibility of Township staff or resources. It is truly a wonderful example of a viable efficient public private partnership.

We look forward to having this request placed before the Trustees and of course we can provide any supplemental materials you may require. We would be more than happy to make a formal report at a Trustees Meeting if that would be appropriate. I think last year's session was beneficial and enlightening for the Trustees and others attending the meeting.

Sincerely,



John T. Dominic
Executive Director

Copies to - Township Trustees, Bruce Jones
Ken Rieser
Chris Wunnenberg

Date: January 30, 2022

To: Larry Burks, Township Administrator

From Jack Dominic, Executive Director

Re: National Voice of America Museum of Broadcasting Annual Report

Please find the two reports which by our lease agreement are to be submitted for your review.

***RE: 6.6.1** By March 31 of each calendar year, VOA Museum shall submit for Township's review and approval, VOA Museum's plan for the use of Property beyond the Premises during the ensuing calendar year, including planned activities, programs, and events at the Premises if impacting the Property beyond the Premises. Any changes during the year to the approved annual submittal shall require subsequent discussion and approval by Township.*

The museum has some plans for museum events which may impact the Property beyond the Premises. We continue to work with organizations like West Chester Township, MetroParks and Pigs Aloft. We are working with local partners for a Fourth of July event similar to the one presented in 2022. We also will host again the Youth on the Air program. Plans are underway to host America's Voice, a three-day major Country and Western Music festival in August 2023. We do open the grounds to Pigs Aloft for kite flying on the first Sunday of each month. We will continue to consider other events that are appropriate to the Museum's mission and within our limited capacity in order to make the Museum a community asset. For example, the West Chester Liberty Rotary is now meeting weekly at the Museum. Now that The Block Pavilion and new restrooms are completed, we plan to open the facility to local groups for meetings and appropriate community events.

***RE: 6.6.2** VOA Museum shall submit annually for Township's review three (3) year operational and capital budgets, illustrating revenues and expenditures for general operations and development and maintenance of Premises, and identification, schedule, and implementation of mutually agreed upon and approved capital improvements. The required budgets shall demonstrate financial feasibility and self-sufficiency and shall meet Township's requirements for revenues to cover annual capital and operational costs. VOA Museum shall provide the first Annual Report on or before January 31, 2013. Subsequent Annual Reports shall be provided on or before January 31 of each year during the Initial Term and any Renewal Term or on or before another mutually selected date.*

cf. Attached Spreadsheet

1/30/2023

Annual Report to West Chester Township

National Voice of America Museum of Broadcasting

Three Year Operations and Capital Budgets 2023-2025

EXPENSES

Operations	2023	2024	2025
Salary & Benefits	72,000	73,000	73,000
Utilities	40,000	42,000	45,000
Insurance	4,000	4,100	4,500
Repairs & Maintenance	13,500	15,000	12,000
Promotion	2,000	2,500	3,000
Fund Raising	2,500	5,000	6,000
Travel	100	200	300
Misc.	1,000	1,200	1,300
Total Operating Expenses	135,100	143,000	145,100
Capital			
Equipment	15,000	25,000	30,000
Building Renovation	400,000	100,000	1,000,000
Exhibit Design and Construct.	20,000	25,000	10,000
Total Capital Expense	435,000	150,000	1,040,000
Total Ops. & Cap Expense	570,100	293,000	1,185,100

Revenue	2023	2024	2025
Local Government	50,000	50,000	50,000
State Government	250,000	250,000	500,000
Federal Government	0	0	70,000
Major Donors	75,000	75,000	125,000
Foundations	75,000	50,000	85,000
Corporations/Businesses	50,000	60,000	75,000
Planned Gifts	7,000	6,000	10,000
Admissions	12,000	15,000	18,000
Other	4,000	4,000	4,000
Total Projected Revenue	523,000	510,000	937,000

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Business Item
Submitted By:	
Larry D. Burks, Township Administrator	

Motion:
Motion to approve 2023 Gold Sustaining Sponsorship of \$10,000.00 to the West Chester Liberty Chamber Alliance; and, authorize Township Administrator to sign Memorandum of Understanding setting the terms for the investment

Background:
<p>In 2001, the West Chester Liberty Chamber Alliance instituted a Sustaining Sponsorship program to allow members the opportunity to invest in the local Chamber while receiving cost benefits. West Chester Township has been a sustaining member, at some level, since 2001.</p> <p>The Chamber is requesting the Board’s consideration to participate as a Gold member in 2023. The 2023 Operational Budget assessed the Township’s financial contributions to service organizations. The Chamber has been funded at the Gold Sponsorship level (\$10,000.00) since 2019.</p> <p>The \$10,000.00 contribution promotes the Township at Chamber events and in Chamber publications. The attached proposal outlines the sustaining sponsorship benefits for 2023.</p> <p>Thank you for your consideration.</p>

Finance	Budgeted Item:	Yes; Operational		
	CIP #:			
	TIF Info:			
	Purchase Order:	S230917	Total Encumbrance:	\$ 10,000.00

**MEMORANDUM OF UNDERSTANDING
BETWEEN WEST CHESTER TOWNSHIP, BUTLER COUNTY, OHIO
AND THE WEST CHESTER-LIBERTY CHAMBER ALLIANCE**

This Memorandum of Understanding (“MOU”) is made and entered into as of this 14th day of March 2023 (the “MOU Effective Date”) by and between **WEST CHESTER TOWNSHIP, BUTLER COUNTY, OHIO**, (the “Township”), and the **WEST CHESTER-LIBERTY CHAMBER ALLIANCE** (the “Chamber”) as follows:

WHEREAS, as a member of the Ohio Chamber of Commerce & the U.S. Chamber of Commerce, the Chamber has been connecting people with possibilities since 1976; and

WHEREAS, a partnership with the Chamber offers success geared to businesses and organizations looking for growth in the West Chester & Liberty Township areas, as well as the I-75 Growth Corridor; and

WHEREAS, with a **West Chester-Liberty Chamber Alliance Gold Sustaining Sponsorship** West Chester will have a presence in Chamber programs and events throughout 2023; and

WHEREAS, the *Gold Sustaining Sponsorship* is official recognition that West Chester supports the initiatives and services that the Chamber provides to member businesses and organizations.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

1. As a **West Chester-Liberty Chamber Alliance Gold Sustaining Sponsor**, West Chester is offered benefits described in Attachment A and summarized as follows:
 - A. Annual Celebration, Event Sponsor
 - B. Regional Business Expo, Booth Participant – July 18, 2023
 - C. Sixty-Second Connect, Fourth Tuesday of every month
 - D. Annual Website Sponsor (limit four)
 - E. Four seats at Chamber luncheons
 - F. Leadership 21 – Class of 2023 – Full Scholarship
 - G. A representative from the Chamber will attend West Chester Board of Trustee meetings on two occasions in 2023 (date TBD) and provide business engagement numbers to the Board demonstrating their value to the township
2. In consideration of the benefits offered by the Chamber, West Chester Township Board of Trustees will become a Gold Sustaining Sponsor and remit \$10,000.00 to The Chamber.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the date first written above.

**On behalf of the West Chester
Township Board of Trustees**

West Chester-Liberty Chamber Alliance

Larry D. Burks, Township Administrator

Title

Date

Date

DRAFT



Invoice
1390

West Chester - Liberty Chamber Alliance
8763 Union Centre Blvd., Suite 400
West Chester, OH 45069

Invoicing Date: 03/01/2023
Member ID: 731
Invoice Due: 03/01/2023

Larry Burks
West Chester Township
9113 Cincinnati-Dayton Road
West Chester, OH 45069

Description	Qty	Rate	Amount
2023 Sustaining Sponsorship - Gold Level.	1	10,000.00	10,000.00

Sustaining Sponsor - Gold Level.

Total:	10,000.00
Amt Paid:	0.00
Balance Due:	10,000.00

2023 Sustaining Sponsorship - Gold Level.



Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
731	1390	03/01/2023	\$10,000.00	\$

Please verify address and provide corrections

Larry Burks
West Chester Township
9113 Cincinnati-Dayton Road
West Chester, OH 45069

Correct Address

Make checks payable to:

West Chester - Liberty Chamber Alliance
8763 Union Centre Blvd., Suite 400
West Chester, OH 45069

MasterCard Visa Discover American Express

Card No. _____ Exp. Date _____ Signature _____ Sec. Code _____

Convenient online payment option at: <https://www.thechamberalliance.com/>

2023 SUSTAINING SPONSORSHIP PROGRAM



Company: West Chester Twp.

Total Points

40

Annual Investment

\$10,000

Thank you for considering being a West Chester • Liberty Chamber Alliance Sustaining Sponsor. This investment for your organization will allow you to have a presence within the region and in The Chamber Alliance events and programs throughout 2023.



Sustaining Sponsorship Benefits

Your organization will be recognized:

1. On our website, *TheChamberAlliance.com*, with your logo and link to your website
2. On our Sponsorship Wall prominently located in The Chamber Alliance office lobby
3. In WCLCA publications
4. At all signature events and MANY MORE

As a Sustaining Sponsor, please select and allocate your points for the year below.

Signature Event Sponsorships

points	✓	Annual Celebration March 9, 2023
20		Presenting Sponsorship <ul style="list-style-type: none"> • Website advertisement • Digital promotional opportunity for your organization • Logo and verbal recognition • Corporate table of 8
10	10	Event Sponsorship <ul style="list-style-type: none"> • Website advertisement • Logo and verbal recognition • 4 Event Registrations
2		Reception Sponsorship <ul style="list-style-type: none"> • Verbal recognition during event • 2 event registrations
points	✓	Regional Business Expo July 18, 2023
20		Presenting Sponsorship <ul style="list-style-type: none"> • Website advertisement • Digital promotional opportunity for your organization • Premier Booth • Logo on banner displayed at event • Name in EXPO guide and on website

10		Event Sponsorship	<ul style="list-style-type: none"> • Website advertisement • Premier Booth • Logo on banner displayed at event • Name in the EXPO guide and on website
3	3	Booth Participant	<ul style="list-style-type: none"> • Standard Booth • Name in the EXPO guide and on website
points	<input checked="" type="checkbox"/>	Annual Golf Outing – WCLCA Open October 2, 2023	
20		Presenting Sponsorship	<ul style="list-style-type: none"> • Website advertisement • Logo on banner displayed at Clubhouse and on website • Exclusive hole sponsorship • Golf Foursome
10		Event Sponsorship	<ul style="list-style-type: none"> • Website advertisement • Half hole sponsorship • Logo on banner displayed at Clubhouse and on website • Golf Foursome
6		Golf Foursome Participant	<ul style="list-style-type: none"> • Quarter hole sponsorship and signage with three other non-competitive organizations • Name on website • Golf Foursome
points	<input checked="" type="checkbox"/>	Annual Women of Excellence November 17, 2023	
20		Presenting Sponsorship	<ul style="list-style-type: none"> • Website advertisement • Digital promotional opportunity for your organization • Logo and verbal recognition • Corporate table of 8
10		Event Sponsorship	<ul style="list-style-type: none"> • Website advertisement • Logo and verbal recognition • Corporate table of 8
2		Reception Sponsorship	<ul style="list-style-type: none"> • Verbal recognition during event • 2 event registrations

Monthly Event Sponsorships

10	10	<p>Women 4 Women Sponsor 1st Friday of every month from 8:00-9:30am (except holidays)</p> <p>Annual Sponsorship Women's event</p> <ul style="list-style-type: none"> • Verbal recognition and logo during each event • Logo on promotional materials 		
3	3	<p>Sixty-Second Connect 4th Tuesday of every month from 12-1pm</p> <p>Monthly Lunch Sponsorship</p> <ul style="list-style-type: none"> • Verbal recognition and logo during each event • Logo on promotional materials • Opportunity to host event <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Preferred Month</td> <td style="width: 50%; padding: 2px;">2nd Choice</td> </tr> </table>	Preferred Month	2nd Choice
Preferred Month	2nd Choice			
3		<p>Luncheon Sponsor</p> <p>Filled by first come, first served Jan, Feb, April, June, Aug, Sept, Oct, Dec</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Preferred Month</td> <td style="width: 50%; padding: 2px;">2nd Choice</td> </tr> </table> <ul style="list-style-type: none"> • Skirted display table • Corporate table of 8 • Logo on screen and verbal recognition • 75 word description read during announcements 	Preferred Month	2nd Choice
Preferred Month	2nd Choice			
1		<p>Luncheon Display Table</p> <p>Filled by first come, first served July is not available</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Preferred Month</td> <td style="width: 50%; padding: 2px;">2nd Choice</td> </tr> </table> <ul style="list-style-type: none"> • Skirted display table for your organization with one luncheon ticket • Your organization's name on the video screen and mention during the luncheon 	Preferred Month	2nd Choice
Preferred Month	2nd Choice			
1		<p>Luncheon Corporate Table</p> <p>Filled by first come, first served</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Preferred Month</td> <td style="width: 50%; padding: 2px;">2nd Choice</td> </tr> </table> <ul style="list-style-type: none"> • Corporate table of 8 • Your organization's name on the video screen and mention during the luncheon 	Preferred Month	2nd Choice
Preferred Month	2nd Choice			
2		<p>Membership Orientation Date TBD</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Preferred Quarter</td> <td style="width: 50%; padding: 2px;">2nd Choice</td> </tr> </table> <ul style="list-style-type: none"> • Verbal recognition and logo during event • Logo on promotional materials • Opportunity to host event at your location on assigned date 	Preferred Quarter	2nd Choice
Preferred Quarter	2nd Choice			

Online Media Advertising

points	✓	Website				
4	4	Annual Website Sponsor (Limit 4)				
		· Your logo & link to your website on the bottom of every page of the Chamber website				
2		Quarterly Member Spotlight (Limit 2 per quarter)				
		· Your photo or logo, 100 words about your organization and link to your website on the Member Spotlight page				
		<table border="1" style="width: 100%; text-align: center;"> <tr> <td>1st Quarter</td> <td>2nd Quarter</td> <td>3rd Quarter</td> <td>4th Quarter</td> </tr> </table>	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			
		Preferred quarter(s) _____				
points	✓	Email				
1		Chamber Monthly Email Sponsor (Logo)				
		· Logo and link on Chamber email				
		<table border="1" style="width: 100%;"> <tr> <td>Preferred Week</td> <td></td> <td>2nd Choice</td> <td></td> </tr> </table>	Preferred Week		2nd Choice	
Preferred Week		2nd Choice				
2		Chamber Weekly Email Sponsor (Banner Ad)				
		· Banner ad on Chamber weekly email				
		<table border="1" style="width: 100%;"> <tr> <td>Preferred Month</td> <td></td> <td>2nd Choice</td> <td></td> </tr> </table>	Preferred Month		2nd Choice	
Preferred Month		2nd Choice				
2		Dedicated Email Blast (Limit 1)				
		<table border="1" style="width: 100%;"> <tr> <td>Preferred Month</td> <td></td> <td>2nd Choice</td> <td></td> </tr> </table>	Preferred Month		2nd Choice	
Preferred Month		2nd Choice				
points	✓	Social Media				
2		Video Facebook/Instagram Post				
		<table border="1" style="width: 100%;"> <tr> <td>Preferred Month</td> <td></td> <td>2nd Choice</td> <td></td> </tr> </table>	Preferred Month		2nd Choice	
Preferred Month		2nd Choice				

Professional Development Sponsorships

points	✓	Leadership 21 – Class of 2024
10		Program Sponsor
		· Promotion at all session and marketing materials
4		Session Sponsor
		· Promoted in Chamber communications · Verbal recognition and logo displayed during event

6	6	Full Scholarship	- West Chester Twp. Employee
			<ul style="list-style-type: none"> Given in your organization's name Promoted in Chamber communications
4		Partial Scholarship	
			<ul style="list-style-type: none"> Given in your organization's name Promoted in Chamber communications
4		L21 Shirt Sponsor	
			<ul style="list-style-type: none"> Logo on sleeve of shirt

To Support the Chamber

points		Please donate my remaining points to support the activities, programs and events of The Chamber Alliance.
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Customized Requests

Customized Requests	Points
Four seats a luncheons	4
_____	_____
_____	_____
_____	_____

Please make your selections and sign and return to your Chamber contact listed below. Sponsorships are on a first come, first serve basis and can fill up quickly. **Customization of sponsorships, based on your organization's needs, is possible.**

Laurie Moher, LMoher@thechamberalliance.com or 513-298-2281

Organization Name West Chester Township Date 01/03/2023
(as it should appear in published material)

Printed Name Larry D. Burks Signature 

Phone 513-777-5900 Email lburks@westchesteroh.org

Additional Contact Person Jenna Whittaker

Phone 513-759-7206 Email jwhittaker@westchesteroh.org

Payment Options Check Credit Card (subject to a transaction fee) EFT (Electronic Funds Transfer)

***Please Note:** If selection sheets are not returned to The Chamber within 30 days, The Chamber reserves the right to assign your points according to availability. Events and offerings are subject to change.



WEST CHESTER TOWNSHIP

2023 GOLD Sustaining Sponsorship Confirmation Sheet

Sustaining Sponsorship Benefits:

Displayed at all signature events and MANY MORE

Your organization will be recognized:

- On our website, TheChamberAlliance.com, with your logo and link to your website
- On our Sponsorship Wall prominently located in The Chamber Alliance office lobby
- Listed in WCLCA publications

2022 Selection Confirmations:

Annual Celebration – March 9th, 2023

Event Sponsorship/10 Points – Website advertisement, logo and verbal recognition, 4 Event Registrations

Regional Business Expo – July 18th, 2023

Booth Participant/3 Points - Standard Booth, Name in EXPO guide and on website

Women 4 Women Sponsor - 1st Friday of every month from 8:00-9:30am (except holidays)

Annual sponsorship/10 Points - Verbal recognition and logo during each event, Logo on promotional materials

Sixty – Second Connect | 4th Tuesday of every month from 12-1pm

Monthly Luncheon Sponsor/3 Points – Verbal recognition and logo during each event, logo on promotional materials, opportunity to host event

Online Media Advertising

Website

Annual Website Sponsor/4 Points – Your logo & link to your website on the bottom of every page of The Chamber's website.

Leadership 21- Class of 2024

Full Scholarship/6 Points – Given in your organization's name, Promoted in Chamber communications

To Support The Chamber

(4) Points – Donation of remaining points to support the activities, programs and events of The Chamber Alliance. – Four seats at luncheons

Organization Name: West Chester Township

Main Contact: Larry Burks, 513-777-5900, lburks@westchesteroh.org

Secondary Contact: Jenna Whittaker, 513-759-7206, jwhittaker@westchesteroh.org

Selections Received: 1/3/23

Confirmation Sent: 1/4/23

Annual Investment: \$ 10,000

/ Total Points: 40



AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Business Item
Submitted By:	
Lisa Brown, Assistant Township Administrator	

Motion:
Motion to approve Resolution 15-2023 and amend Lease and Joint Operation of Range Agreement between West Chester Township Board of Trustees and Butler County Board of County Commissioners

Background:
<p>The Township and Butler County entered into a partnership agreement in August 2000 to construct and operate a joint firing range utilized by West Chester Township Police Department and the Butler County Sheriff's Department. The original agreement was based on Butler County providing the land and the Township providing funding to construct needed improvements. The Township was also responsible for maintaining a targeting system that was disposed of a few years after the original lease was executed.</p> <p>For the last 23 years, the County and the Township have enjoyed great benefits from operating the joint firing range. However, both parties felt it was appropriate to reevaluate the relationship and make changes where needed.</p> <p>Under the current agreement, the County is responsible for all operating and capital costs. The Township has made some repairs to the facility, but the County has been responsible for major upgrades to the facility. To continue in the spirit of cooperative operation, the amendment to the agreement splits the cost of operating and capital expenditures.</p> <p>Operating costs will be paid through a monthly contribution, and capital expenditures will be funded through annual payments into a capital improvement fund by each party. In the first year of the amendment, West Chester will pay approximately \$71,000 into the capital improvement fund as a one-time catch-up payment in recognition of a large capital expenditure absorbed by the County in 2021.</p> <p>The amendment to the lease agreement is effective for a term of 20 years, with an option for the Township to extend the lease for an additional 20-year period. Annual operating expenditures will be approximately \$5,000 and the annual capital improvement contribution is \$20,000. Contributions to the Capital Improvement Fund will stop when the fund balance reaches \$100,000.</p> <p>The Township has reaped great benefits by having a dedicated firing range. This amendment to the existing agreement will ensure equitable operation in the future.</p>

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

AMENDMENT TO LEASE AND JOINT OPERATION OF RANGE AGREEMENT

This Amendment to Lease and Joint Operation of Range Agreement (“Amendment and Agreement”) is entered into by and between the Board of Commissioners, Butler County, Ohio on behalf of the Butler County Sheriff here after referred to as the “County”, and, The Board of Township Trustees, West Chester Township, Ohio, a political subdivision of the State of Ohio on behalf of the West Chester Police Department, here after referred to as the “Township” (collectively, “Parties”). The Effective Date of this Amendment and Agreement shall be _____, 2023.

BACKGROUND

Whereas, County owns real property located off Woodsdale Road in Madison Township, Butler County, Ohio ("County's Property"); and

Whereas, County and Township, together, funded the construction of a training facility including a firing range, (“Range”) on property owned by County; and

Whereas, County and Township, intending to jointly use the Range, entered into a Lease Agreement executed in August 2000, and caused a Memorandum of Lease to be recorded in Book 6517, Page 20 of the Official Records of Butler County, Ohio; and

Whereas, County altered the Range, by adding a rifle range to the Range which necessitates a new survey of the property; and

Whereas, County and Township have reviewed and agreed to amend the Lease Agreement and enter into a joint Operation of Range Agreement; and

Whereas, County and Township have agreed to share the costs of maintenance and upgrades of the Range including, but not limited to, sharing the costs of Utilities, and Maintenance, and such Capital Improvements as may be mutually agreed; and

Whereas, County and Township have agreed to amend the Lease Agreement executed in August 2000 with the terms set forth in this Amendment and Agreement; and

Whereas, any terms of the Lease Agreement which are not specifically amended herein, including but not limited to, Section 9. Damages; Section 10. Condemnation; Section 14. Assignment and Subletting; Section 15. Remedies on Default; Section 16. Quiet Enjoyment; Section 18. Liens; Section 19. Holdover; Section 21. Superiority of Lease; Option to Subordinate; Section 22. Amendment; Section 23. Brokerage; Section 24. Memorandum; Section 25. Complete Understanding; and Section 26. Severability, shall continue to be in full force and effect. Further, Exhibit's “A”, “B”, and “C” of the Lease Agreement are hereby deleted and replaced herein as needed.

Now, therefore, in consideration of the mutual covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the Parties agree as follows:

1. **Background.** The background information set forth above is an integral part of this Amendment and Agreement and shall have the same contractual significance as any other language set forth in this Amendment and Agreement.

2. **Range.** County owns real property located off Woodsdale Road in Madison Township, Butler County, Ohio where the Range consisting of a pistol range, rifle range, shoot house, and class room is located (“Range”) which is more particularly described in the attached Exhibit “A”. This Section specifically amends and supersedes Section 1. Premises of the Lease Agreement in its entirety.

3. **Term.**
 - A. The term for this Amendment and Agreement shall be twenty (20) years ("Term").
 - i. The Term shall start on the first day of the month of _____, 2023, and shall continue for 20 years.
 - ii. The Term shall end on the last day of the month of _____, 2043.

 - B. **Renewal.** Township, so long as it is not in default of this Amendment and Agreement, is hereby granted the right and option to renew this Amendment and Agreement for one (1) additional period of twenty (20) Years ("Renewal Term"). Township is required to provide written notice of its decision to exercise its renewal option to County at least ninety (90) days prior to the expiration of the Term. Except as may be otherwise mutually agreed, the Renewal Term will be upon the same terms, covenants and conditions as provided in this Amendment and Agreement.

 - C. This Section specifically amends and supersedes Section 2. Term of the Lease Agreement in its entirety.

4. **Range Committee.** County and Township agree to form a committee to operate, maintain, and make suggestions for improvements to the Range, including capital improvements (“Range Committee”). The committee will be responsible for meeting, as needed, to direct the maintenance of the range, discuss the status of the Range and its facilities, and make recommendations regarding capital improvements and any extraordinary expenses needed to ensure the Parties have a safe and productive training facility and firearm range.
 - A. **Membership.** The Range Committee will consist of two employees of the Butler County Sheriff’s Office and two employees of the West Chester Police Department as chosen by each agency’s head law enforcement officer.

 - B. **Voting.** Every recommendation made by the Range Committee must be voted on by the Range Committee, and only those recommendations that receive a majority vote shall be presented to the Township Trustees and the County Commissioners.
 - i. Each member of the Range Committee shall have one (1) vote.
 - ii. A quorum of the Range Committee requires all four members of the Range Committee to be present.
 - iii. If a vote of the Range Committee results in a tie, then the Range Committee may submit a written request the Butler County Engineer to review the matter and cast a tie breaking vote.

- C. Recommendations of the Range Committee shall be joint recommendations and shall be approved by both Township Trustees and the County Commissioners as necessary. As such, both Parties acknowledge and accept responsibility for the necessary improvements to the Range.
- D. The parties agree to attempt to resolve all disputes arising from this Agreement and the use of the Range via the Range Committee. The parties further agree that in no circumstances will either party cause any interruption to the other party's access to and use of the Range.

5. **Maintenance Expenses.** The County shall cause the Butler County Auditor to establish a Range Maintenance Project Division within the Butler County Sheriff's General Fund annual budget. Each party shall contribute the sum of money as set forth below, which sum may be adjusted from time to time as may be mutually agreed by the Parties. All maintenance expenses will be paid out of the Range Maintenance Project division appropriation budget for the sole purpose as defined below. The following items will be included in arriving at the total maintenance expenses to be shared by the Parties:

- A. **Utilities.** County and Township agree to share the cost of utility bills including, but not limited to, electricity, gas, power, heating, and all other utilities and services present now or later added. The Parties acknowledge that there is currently no water or sewer service to Range.
- B. **Maintenance.** County and Township agree to share the cost of maintaining the Range including, but not limited to, landscaping and mowing, upkeep of the backstop/mound, maintaining targets including shooting plates, maintenance of other buildings and structures including the classroom, remediation of lead impacts associated with operation of the Range as required by applicable Environmental Laws or by agreement of the Parties, and any other maintenance issues that may arise from time to time on all areas commonly used by both Parties.
- C. County will be responsible for making arrangements for maintenance to be done upon direction of the Range Committee.
- D. **Contribution.** Both County and Township agree to make monetary payments ("Contributions") to the Sheriff Maintenance Project Division in the General Fund to cover the Maintenance Expenses. County and Township agree that the current approximate average annual cost to maintain the Range is \$10,869.72.
 - i. County agrees to appropriate 54 percent of the cost, which is an annual total of \$5,869.68, or a monthly contribution of \$489.14.
 - ii. Township agrees to contribute 46 percent of the cost, which is an annual total of \$5,000.04, or a monthly contribution of \$416.67.
- E. Monthly Contribution shall be paid to County at the address stated in Section 16, or at such other address as County may from time to time designate in a written notice to Township, on the first day of every month for Township's share of such costs.
- F. Both County and Township agree that at the end of each Year of the Amendment and Agreement, the Range Committee will evaluate the preceding years Maintenance Expenses to determine if an increase of Monthly Contribution is necessary to ensure Maintenance

Expenses of the Range are covered. The Range Committee can make recommendations in accordance with Section 4 (B) of this Amendment and Agreement.

G. Remaining Maintenance Appropriations. At the end of each Year, any unencumbered appropriation budget remaining for the Range Maintenance Project division, by unanimous vote of the Range Committee, may be transferred by County Commissioner resolution, from the General Fund into the Capital Improvement Fund. If the Range Committee does not vote, or the vote is not unanimous, then the remaining unencumbered budget will be appropriated, pending approval by the County Commissioners, for the Range Maintenance Project division the following year. Any unencumbered budget in the Range Maintenance Project division which is not either transferred to the General Fund following a unanimous vote of the Range Committee, or appropriated for the Range Maintenance Project division for the following year by the County Commissioners, shall be returned to the Township and County on a pro rata basis.

H. Monthly Contribution upon Renewal. If Township exercises its renewal option, both Township and County will review three years of previous Maintenance Expenses of Range to determine a new Monthly Contribution for the Renewal Term.

I. This Section specifically amends and supersedes the following sections of the Lease Agreement in their entirety: Section 3. Rent; Section 4. Taxes and Assessments; Section 5. Utilities; and Section 6. Maintenance.

6. Shoot House Replacement Plan; The County and Township agree that the Shoot House is in need of replacement. The County and Township will endeavor within the first six (6) months of this agreement to meet and form a plan to finance the Shoot House replacement. The Shoot House replacement shall occur within three (3) years of the date of execution of this agreement.

7. Capital Improvement Fund. Both County and Township agree to make contributions to a separate fund to be used for capital improvements of the Range (“Capital Improvement Fund”) to be created by the Butler County Auditor upon approval by the County Commissioners solely for the purposes defined in this paragraph. Except as otherwise agreed below, no funds shall be dispersed from the Capital Improvement Fund without the recommendation of the Range Committee and approval of the County Commissioners and the Township Trustees. The amount to be contributed by both Parties shall be an annual amount of Twenty Thousand Dollars and No Cents (\$20,000.00).

8. Return of Funds. Upon termination of this Amendment and Agreement, any money remaining in the Capital Improvement Fund and the Range Maintenance Project Division in the Sheriff’s General Fund will be returned to the Township and the County on a pro rata basis.

9. The County and Township agree to make annual contributions to the Capital Improvement Fund beginning January 2024. The Capital Improvement Fund shall be capped at One Hundred Thousand Dollars and No Cents (\$100,000.00). If the Capital Improvement Fund reaches the capped level, then no additional contributions will be required of either County or Township. If the Capital Improvement Fund balance is less than \$100,000.00 but an annual \$20,000

contribution by both the County and Township would cause the balance to exceed \$100,000, then the County and Township shall each contribute half the difference between the balance in the fund and \$100,000.00. Based on O.R.C. Capital Projects fund 5705.13 paragraph C, the County Commissioners shall not accumulate money in a capital projects fund for more than ten (10) years after the resolution establishing the fund is adopted. The Capital Improvement Fund shall be reviewed and request for re-establishment would be required every ten (10) years. If the Capital Improvement Fund is not re-established as contemplated in this section, then the remaining funds shall be returned to the Township and County on a pro rata basis.

10. Capital Improvements recommended by the Range Committee, and agreed to by both the West Chester Police Department and the Butler County Sheriff's Office, may be approved and implemented through the normal approval and expenditures process of each political subdivision.
11. **Extraordinary Expense.** Unplanned expenses or catastrophic expenses occurring to the Range and other areas commonly used by both Parties, that are neither expenses for capital improvements nor routine utility expenses or maintenance expenses and are not incurred and do not occur on a regular basis shall be reviewed by the Range Committee and recommendations shall be made to the West Chester Township Trustees and the Butler County Ohio County Commissioners. The Parties agree to negotiate in good faith to share any such expenses, but no extraordinary expense funds shall be allocated without mutual agreement by both the West Chester Township Trustees and the Board of County Commissioners of Butler County, Ohio.
12. **Township Catch-Up Contribution.** Township acknowledges that County recently incurred an Extraordinary Expense in the form of gravel and resurfacing of the driveway entrance and parking lot. The expense was in the amount of \$71,084. As a one-time catch up contribution, the Township agrees to contribute to the Capital Improvement Fund the sum of \$71,084.00 in the spirit of sharing the burden and extraordinary expense incurred by the County.
13. **Insurance.** County and Township agree for the Term of this Amendment and Agreement to obtain and keep in full force the following policies of insurance:
 - A. **County:**
 - i. County will obtain and keep the Range insured against loss or damage by fire and all risks of direct physical loss except the normal exclusions contained in an "all risks" policy for not less than one hundred percent (100%) of the replacement cost thereof.
 - ii. County will obtain and keep in full force a policy of commercial general public liability insurance covering the legal liability of County against claims for bodily injury, death and/or property damage arising out of the use, maintenance and/or operation of the Range and all areas appurtenant thereto, and also County's contractual liability in such amounts as County may deem appropriate. Such insurance will name Township as an additional insured, as its interests may appear. If Township requests, County will furnish Township with a certificate evidencing the required coverage and payment of premiums.

B. Township:

- i. Township will obtain and keep in full force a policy of commercial general public liability insurance covering the legal liability of Township against claims for bodily injury, death and/or property damage arising out of the use, maintenance and/or operation of the Range by Township, and also Township's contractual liability in such amounts as Township may deem appropriate. Such insurance will name County as an additional insured, as its interests may appear. If County requests, Township will furnish County with a certificate evidencing the required coverage and payment of premiums.

C. This Section specifically amends and supersedes Section 8. Insurance of the Lease Agreement in its entirety.

14. Party Liability.

- A. The County will be responsible for the consequences of its negligence or failure to perform in accordance with the Amendment and Agreement and will defend the Township against claims based upon the County's negligence or failure to perform.
- B. The Township will be responsible for the consequences of its negligence or failure to perform in accordance with the Amendment and Agreement and will defend the County against claims based upon the Township's negligence or failure to perform.
- C. Due to the deteriorated condition of the structure, the Township does not and will not utilize live ammunition in the Shoot House. If the County utilizes live ammunition in the Shoot House, the County hereby expressly assumes all liability for that activity. Further, the parties agree that any outside agency that utilizes the Shoot House will be required to agree in writing to not utilize live ammunition in the Shoot House.
- D. This Section specifically amends and supersedes Section 12. Indemnifications of the Lease Agreement in its entirety.

15. Use of Range.

- A. **Shared Use.** Township and its police department may use Range for firearms training purposes and associated activities. Range will also be used by County's sheriff's department for firearms training purposes and associated activities. Both Parties agree that Range will not be operated for any commercial purposes. County and Township shall work cooperatively together to develop a mutually agreeable schedule for the use of the Range so as to avoid interfering with one another's use. The schedule can be altered in advance by agreement of both Parties. Unless otherwise altered in writing between the Parties:
 - i. Township shall have exclusive use of the Range for the Third and Fourth week of each calendar month.
 - ii. County shall have exclusive use of the Range at all other times.
 - iii. As may be mutually agreed, the Parties may allow other local law enforcement agencies limited access to the Range during the weeks that may be reserved to either County or Township. The Range Committee will establish a reasonable fee to be charged to any other law enforcement agencies for their use of the Range. Those fees shall be deposited into the Range Maintenance Fund.

B. Range Conditions. Both County and Township will keep the Range clean and free of rubbish and trash at all times and will store all trash and garbage in leak-proof containers. Neither County nor Township will burn or bury any trash or garbage of any kind on or about the Range.

C. Range Safety. Both County and Township will strictly abide by all rules, regulations, and safe practices related to range safety.

D. Compliance with Laws. County and Township will not commit or suffer any waste on Range nor use Range for any unlawful purpose. County and Township will comply with all applicable laws, ordinances, rules, orders, regulations and requirements of any regularly constituted public authority which in any way affect Range, or the use thereof, or this Amendment and Agreement, including, but not limited to, the correction, prevention, and abatement of nuisances in, upon, or about Range.

E. This Section 12 specifically amends and supersedes Section 11. Use of Premises of the Lease Agreement in its entirety.

16. Alterations other than to the Range. County may make any changes, alterations, improvements or additions to the property surrounding Range or install any buildings, fixtures, signs or structures on the property surrounding Range so long as the same does not interfere with Township's use of the firing range. The costs of any such changes, alterations, improvements, additions, construction and installation will be at the sole expense of County. Any changes, alterations, improvements or additions to Range itself shall be made pursuant to Range Committee in accordance with Paragraph 4. This Section 13 specifically amends and supersedes Section 7. Alterations of the Lease Agreement in its entirety.

17. Environmental Requirements and Hazardous Substances. County represents and warrants to Township that County is the owner/operator of the landfill located on Range. County will be responsible, at its sole cost and expense, for ensuring compliance with Environmental Laws and will hold harmless Township from and against any and all obligations, claims, orders, demands, causes of action, proceedings, judgments, or suits and all liabilities, losses, costs or expenses (including, without limitation, technical consultant fees, court costs, expenses paid to third parties and reasonable attorneys' fees) and damages arising out of conditions at or liability associated with the landfill, including the existence of any Hazardous Substances in, upon, under, about, migrating or threatening to migrate, to or from Range, except for lead impacts to the extent attributed to the operation of the Range which is provide for solely in Section 5.B.. As used in this Amendment and Agreement, the term Hazardous Substances means any chemicals, substances and/or other materials listed under or otherwise governed or regulated by any Environmental Laws including without limitation, hazardous or toxic substances, wastes or materials, petroleum products or any constituents thereof. The term Environmental Laws means any federal, state, or local laws, ordinances, regulations, or orders relating to the protection or regulation of the environment or public health or safety or contamination or cleanup of Hazardous Substances or other materials regulated under Environmental Laws. Without limitation of the foregoing, County shall be fully responsible, at its sole cost and expense, for any action required to be taken pursuant to Environmental Laws with respect to the former landfill at Range including but not limited to properly closing the landfill, properly monitoring the landfill, and properly maintaining or caring

for the landfill. County shall maintain any financial assurance required by law to take such actions. Failure of County to comply with any provision of this Section shall be treated as a default, and Township shall be entitled to remedies as set forth in Sections 14B and 14C. This Section amends and supersedes Section 13. Hazardous Substances of the Lease Agreement in its entirety.

18. Personal Property on Range; Risk of Damage. Both Parties agree to assume full responsibility for their own personal property of every kind or description, or that of their employees or agents, which may at any time be on the Range. Neither party will be liable for any damage to property belonging to the other or for any loss suffered by either party or its employees or agents unless the same is caused by the negligence or willful misconduct of any officer, employee, invitee, agent or contractor of the party. This Section amends and supersedes Section 17. Personal Property on Premises; Risk of Damage of the Lease Agreement in its entirety.

19. Notices. All notices and other communications required to be given or which may be given in connection with this Amendment and Agreement shall be in writing and will be directed to the applicable party at its address specified below and sent by (a) certified or registered mail, return receipt requested, postage prepaid, (b) national prepaid overnight delivery service, (c) personal delivery with receipt acknowledged in writing, or (d) electronic mail, followed by any one of the methods described in (a), (b), or (c) of this Section. Any notice so sent by certified or registered mail will be deemed given on the date of receipt or refusal as indicated on the return receipt. All other notices will be deemed given when actually received or refused by the party to whom the same is directed. Either party may change its address for notices by giving written notice to the other party in accordance with this Section.

County's address:
Chief Deputy
705 Hanover Street
Hamilton, Ohio 45011
Email:

Township's address:
Township Administrator
9113 Cincinnati Dayton Rd.
West Chester, Ohio 45069
Email: LBurks@WestChesterOH.org

This Section amends and supersedes Section 20. Notices of the Lease Agreement in its entirety.

20. Approval of Governing Body. This Amendment and Agreement shall be of no force or effect until it is fully executed by both Parties' duly authorized officers or representatives and approved by the Board of County Commissioners of Butler County, Ohio and the West Chester Township Trustees. Upon request of either party, the other shall furnish a copy of the resolution authorizing the execution of this Amendment and Agreement. This Section amends and supersedes Section 28. Approval of Governing Body of the Lease Agreement in its entirety.

21. Mutual Cooperation. The Parties each agree to use good faith efforts to cause satisfaction of all conditions to their obligations under this Amendment and Agreement, and to exercise good faith in fulfilling their obligations under this Amendment and Agreement and in cooperating with the other party with respect to that party's satisfaction and fulfillment of all that party's conditions and obligations under this Amendment and Agreement.

22. Governing Law and Venue. This Amendment and Agreement shall be governed by the laws of Ohio. Venue for any judicial proceeding concerning this Amendment and Agreement shall be

exclusively in the Court of Common Pleas for Butler County, Ohio. This Section amends and supersedes Section 27. Law and Benefit of the Lease Agreement in its entirety.

DRAFT

IN WITNESS WHEREOF, Landlord and Tenant have caused this Lease to be executed by their authorized officers or representatives on the dates set forth below.

Signed and acknowledged
in the presence of:

TENANT:

WEST CHESTER TOWNSHIP, OHIO

Print Name _____

By _____
Print Name _____
Title _____
Date Signed _____

Print Name _____

STATE OF OHIO, COUNTY OF BUTLER) ss.

The foregoing instrument was acknowledged before me this ____ day of _____, 2023
by _____ of WEST CHESTER TOWNSHIP, OHIO, a
political subdivision of the State of Ohio, on behalf of the Township.

Print Name _____

Notary Public

My commission expires _____

Signed and acknowledged
in the presence of:

LANDLORD:

BUTLER COUNTY, OHIO

By _____

Print Name _____

Date Signed _____, 2023

Print Name _____

By _____

Print Name _____

Date Signed _____, 2023

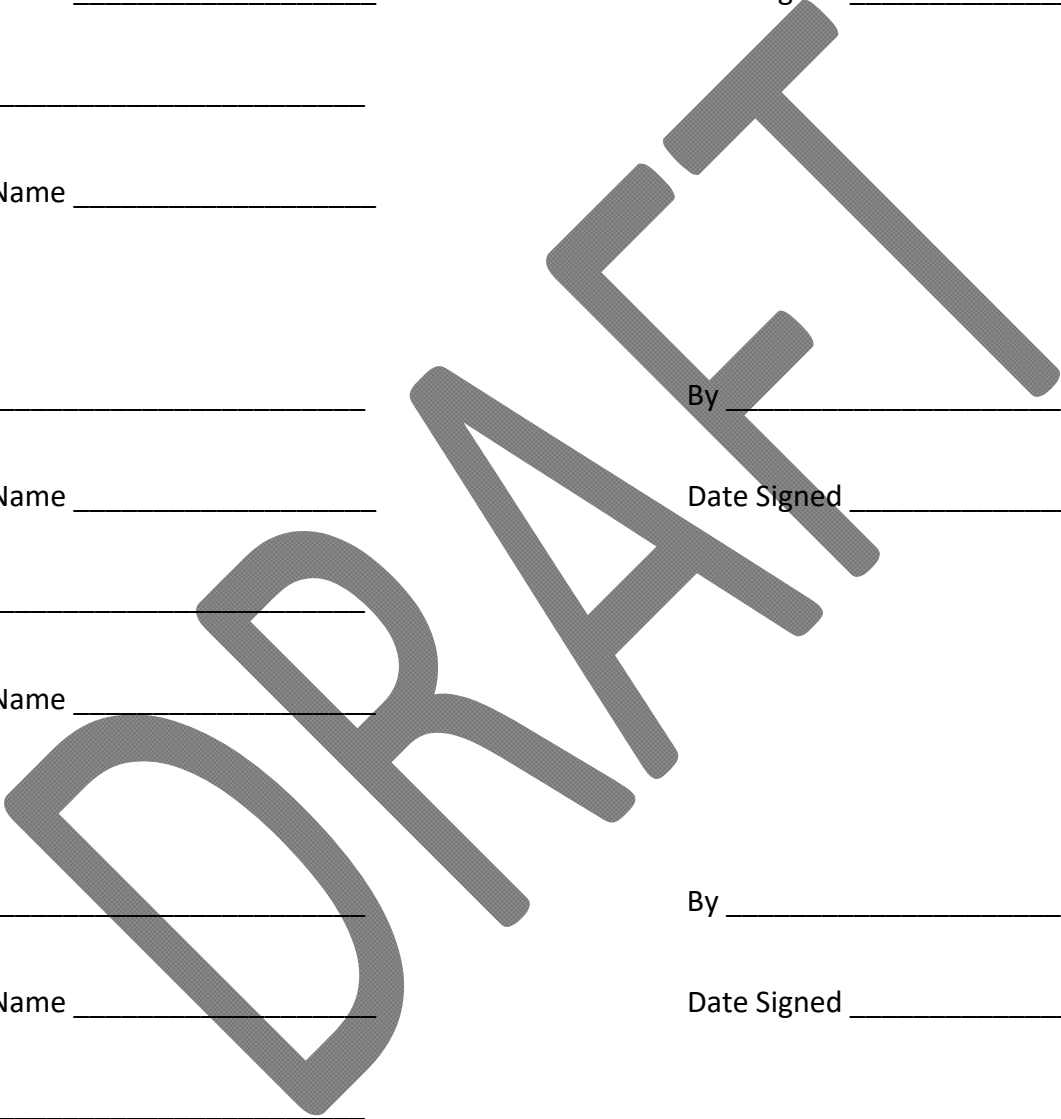
Print Name _____

By _____

Print Name _____

Date Signed _____, 2023

Print Name _____



RESOLUTION NO. 15-2023

Resolution approving Amendment to Lease and Joint Operation of Range Agreement between the West Chester Township Board of Trustees and the Board of Commissioners, Butler County, Ohio; and authorizing Township Administrator to make non-substantive changes with Law Director approval and execute said amendment

WHEREAS, Butler County owns real property located off Woodsdale Road in Madison Township, Butler County, Ohio; and

WHEREAS, Butler County and West Chester Township, together, funded the construction of a training facility, including a firing range on property owned by Butler County; and

WHEREAS, Butler County and West Chester Township, intending to jointly use the Range, entered into a Lease Agreement executed in August 2000 and caused a Memorandum of Lease to be recorded in Book 6517, Page 20 of the Official Records of Butler County, Ohio; and

WHEREAS, Butler County altered the Range by adding a rifle range which necessitates a new survey of the property; and

WHEREAS, Butler County and West Chester Township have reviewed and agreed to amend the Lease Agreement and enter into a joint Operation of Range Agreement; and

WHEREAS, Butler County and West Chester Township have agreed to share the costs of maintenance and upgrades of the Range, including, but not limited to, sharing the costs of Utilities, Maintenance, and such Capital Improvements as may be mutually agreed; and

WHEREAS, Butler County and West Chester Township have agreed to amend the Lease Agreement executed in August 2000 with the terms set forth in this Amendment and Agreement; and

WHEREAS, any terms of the Lease Agreement which are not specifically altered shall continue to be in full force and effect.

NOW THEREFORE BE IT RESOLVED that the West Chester Township Board of Trustees does hereby agree to:

Section 1. Approve the Amendment to Lease and Joint Operation of Range Agreement between the West Chester Township Board of Trustees and the Board of Commissioners, Butler County, Ohio.

Section 2. Authorize Township Administrator to make non-substantive changes with Law Director approval and execute said amendment.

Adopted this _____ day of _____, 2023.

Ann Becker, Chair

Yes/No

ATTEST:

Lee Wong, Vice Chair

Yes/No

Bruce Jones, Fiscal Officer

Mark Welch, Trustee

Yes/No

APPROVED AS TO FORM:

Donald L. Crain, Law Director

DRAFT

AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Business Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Motion not to object to a New D5 liquor permit for My Lotus Events LLC 9145 Cincinnati Columbus Road

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
8808 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43088-9005
(614)644-2360 FAX(614)644-3166

TO

6235915		NEW	MY LOTUS EVENTS LLC 9145 CINCINNATI COLUMBUS RD WEST CHESTER TWP WEST CHESTER OH 45069
PERMIT NUMBER		TYPE	
ISSUE DATE			
02 08 2023			
FILING DATE			
D5			
PERMIT CLASSES			
09	948	A	D71986
TAX DISTRICT			RECEIPT NO.

FROM 02/22/2023

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 02/22/2023

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/27/2023

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 6235915**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

WEST CHESTER TOWNSHIP TRUSTEE
ATTN TOWNSHIP FISCAL OFFICER
9113 CINCINNATI DAYTON RD
WEST CHESTER OHIO 45069



WEST CHESTER POLICE DEPARTMENT LIQUOR PERMIT INVESTIGATION

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Date application received: <u>2/28/23</u>		Report date: <u>3/1/23</u>
<u>6235915</u> Liquor Permit Number	<u>NEW</u> Type of Permit Requested	
Applicant 1: <u>Manan Raval</u> <small>Name</small> <u>7675 Ivy Grove Pl</u> <small>Address</small> <u>Mason OH 45040</u> <small>City, State, Zip Code</small>	Local law enforcement history: No local history.	
Applicant 1: _____ <small>Name</small> _____ <small>Address</small> _____ <small>City, State, Zip Code</small>	Local law enforcement history:	
Applicant 1: _____ <small>Name</small> _____ <small>Address</small> _____ <small>City, State, Zip Code</small>	Local law enforcement history:	
Applicant 1: _____ <small>Name</small> _____ <small>Address</small> _____ <small>City, State, Zip Code</small>	Local law enforcement history:	

Description of projected location:

My Lotus Events at 9145 Cincinnati Columbus Rd. is part of a strip style plaza at the north east corner of Cox Rd and Cincinnati Columbus Rd.

Diagram/Map attached: Yes

Description of projected business operation: **My Lotus Events will be available for rent for wedding receptions, parties and corporate events.**

Public institutions within 500 feet of projected site (May object to permit issue) ex. Schools, Churches, Libraries, Public Playgrounds and Township Parks Additional Institutions should be listed in the investigator's narrative.	
1. Zion Global Ministries	467 feet
Name of Institution	Distance
2.	
Name of Institution	Distance
3.	
Name of Institution	Distance

Impact on surrounding business: **No impact projected.**

Investigator's narrative: **On 3/2/23 I called and spoke with Manan Raval the permit applicant. He was polite and forthcoming with information. He advised that he recently acquired this location and has transformed it into an event center. The building is leased and under contract. The square footage is 12,500 feet but he was not sure of the maximum occupancy. He intends to rent this for weddings, parties or corporate events. The hours of operation will mainly be evenings and weekends with some weekdays based on demand. He intends on employing 15 persons none will be underage. This building has been many things over the years but most recently operated as a church. There should be no impact on the surrounding area. Mr. Raval has had liquor permits in the past but it has expired. Mr. Raval said that the grand opening will be held on March 25 when he hosts a rally for a local political candidate. Zion Global Ministries has been notified.**

There are no concerns that the approval of this permit will have an adverse effect on public safety efforts. I see no reason to object to this application for D5 (Spirituous liquor for on premises consumption only. Beer, wine and mixed beverages for on premises or off premises in original sealed containers until 2:30am) liquor permit.

Objecting to Liquor Permit? No If yes, please explain reason for objection:

Investigator Name/ ID#

§ 4303.292. Grounds for refusal to issue, transfer or renew permit

(A) The division of liquor control may refuse to issue, transfer the ownership of, or renew, and shall refuse to transfer the location of any retail permit issued under this chapter if it finds:

(1) That the applicant, any partner, member, officer, director, or manager thereof, or any shareholder owning ten per cent or more of its capital stock:

(a) Has been convicted at any time of a crime which relates to fitness to operate a liquor establishment;

(b) Has operated liquor permit businesses in a manner that demonstrates a disregard for the laws, regulations, or local ordinances of this state or any other state;

(c) Has misrepresented a material fact in applying to the division for a permit;

(d) Is in the habit of using alcoholic beverages or dangerous drugs to excess, or is addicted to the use of narcotics.

(2) That the place for which the permit is sought:

(a) Does not conform to the building, safety, or health requirements of the governing body of the county or municipality in which the place is located. As used in division (A)(2)(a) of this section, "building, safety, or health requirements" does not include local zoning ordinances. The validity of local zoning regulations shall not be affected by this section.

(b) Is so constructed or arranged that law enforcement officers and duly authorized agents of the division are prevented from reasonable access to rooms within which beer or intoxicating liquor is to be sold or consumed.

(c) Is so located with respect to the neighborhood that substantial interference with public decency, sobriety, peace, or good order would result from the issuance, renewal, transfer of location, or transfer of ownership of the permit and operation thereunder by the applicant.

(d) Has been declared a nuisance pursuant to Chapter 3767. of the Revised Code since the time of the most recent issuance, renewal, or transfer of ownership or location of the liquor permit.

(B) The division of liquor control may refuse to issue or transfer the ownership of, and shall refuse to transfer the location of any retail permit issued under this chapter if it finds:

(1) That the place for which the permit is sought is so situated with respect to any school, church, library, public playground, or hospital that the operation of the liquor establishment will substantially and adversely affect or interfere with the normal, orderly conduct of the affairs of those facilities or institutions.

(2) That the number of permits already existent in the neighborhood is such that the issuance or transfer of location of a permit would be detrimental to and substantially interfere with the morals, safety, or welfare of the public, and, in reaching a conclusion in this respect, the division shall consider, in light of the purposes of Chapters 4301., 4303., and 4399. of the Revised Code, the character and population of the neighborhood, the number and location of similar permits in

the neighborhood, the number and location of all other permits in the neighborhood, and the effect the issuance or transfer of location of a permit would have on the neighborhood.

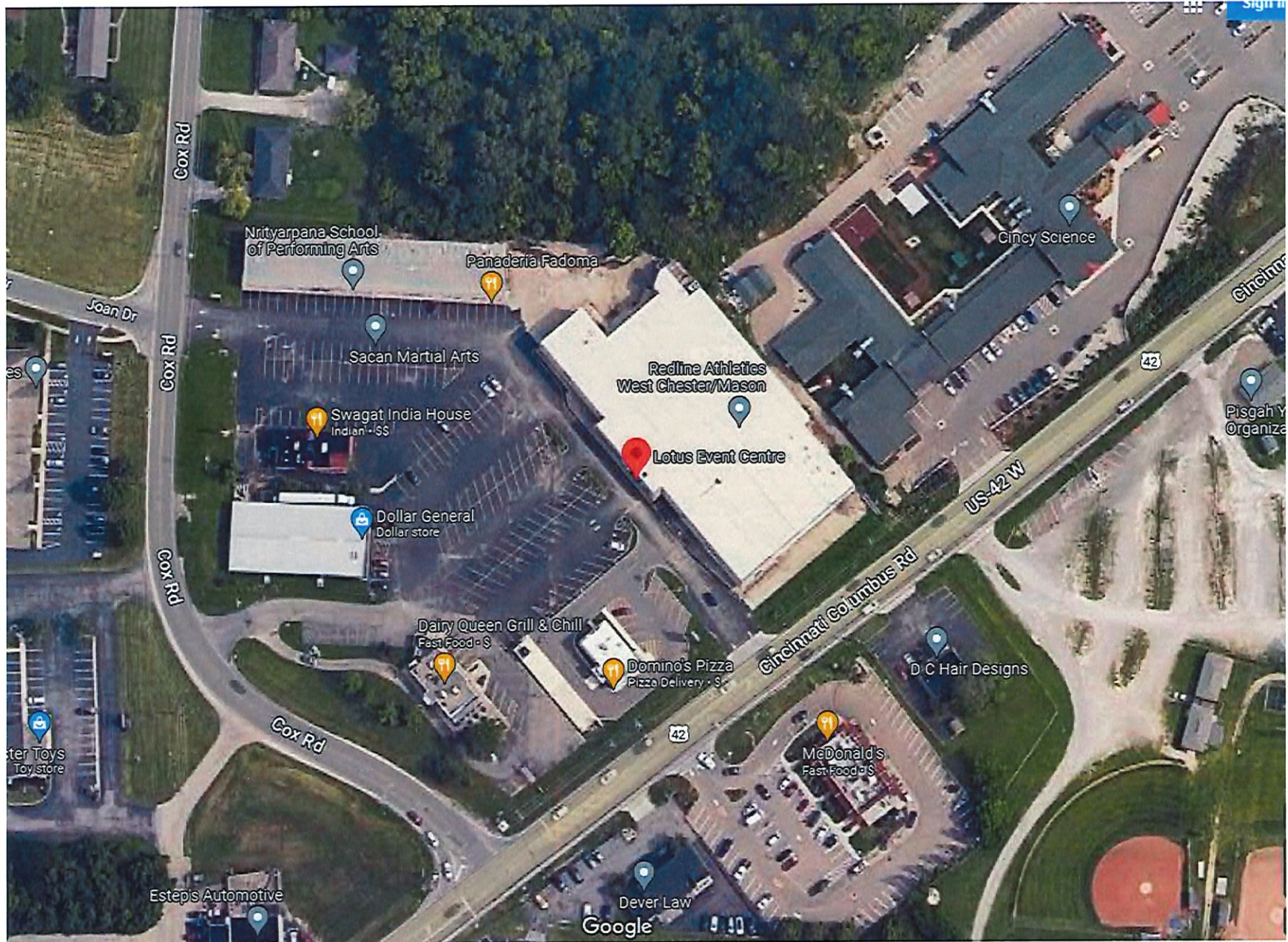
(C) The division of liquor control shall not transfer the location or transfer the ownership and location of a permit under division (B)(3)(b) of section 4303.29 of the Revised Code unless the permit is transferred to an economic development project.

(D) The division of liquor control shall refuse to issue, renew, transfer the ownership of, or transfer the location of a retail permit under this chapter if the applicant is or has been convicted of a violation of division (C)(1) of section 2913.46 of the Revised Code.

(E) The division of liquor control shall refuse to transfer the ownership of or transfer the location of a retail permit under this chapter while criminal proceedings are pending against the holder of the permit for a violation of division (C)(1) of section 2913.46 of the Revised Code. The department of job and family services shall notify the division of liquor control whenever criminal proceedings have commenced for a violation of division (C)(1) of section 2913.46 of the Revised Code.

(F) The division shall refuse to issue, renew, or transfer the ownership or location of a retail permit under this chapter if the applicant has been found to be maintaining a nuisance under section 3767.05 of the Revised Code at the premises for which the issuance, renewal, or transfer of ownership or location of the retail permit is sought.

My Lotus Events 9145 Cincinnati Columbus Rd.



My Lotus Events 9145 Cincinnati Columbus Rd.



AGENDA ITEM COVER SHEET

Trustee Meeting Date:	Agenda Item Type:
March 14, 2023	Business Item
Submitted By:	
Colonel Joel M. Herzog, Chief of Police	

Motion:
Motion not to object to a TRFO D5 and D6 liquor permit from Metroparks of Butler County & Patio 7850 VOA Park Drive to Abner Property Management LLC The Lodge & Patio 7850 VOA Park Drive

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Order:		Total Encumbrance:	\$.00

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)844-2360 FAX(614)844-3168

TO

0025870		TRFO	ABNER PROPERTY MANAGEMENT LLC	
PERMIT NUMBER		TYPE	THE LODGE	
06	01	2022		
ISSUE DATE		7850 VOA PARK DR		
02	16	2023		
FILING DATE		WEST CHESTER TWP		
D5 D6		WEST CHESTER OHIO 45069		
PERMIT CLASSES				
09	948	A	F29143	
TAX DISTRICT		RECEIPT NO.		

FROM 02/21/2023

5870787			METROPARKS OF BUTLER COUNTY	
PERMIT NUMBER		TYPE	& PATIO	
06	01	2022		
ISSUE DATE		7850 VOA PARK DR		
02	16	2023		
FILING DATE		WEST CHESTER TWP		
D5 D6		WEST CHESTER OHIO 45069		
PERMIT CLASSES				
09	948			
TAX DISTRICT		RECEIPT NO.		



MAILED 02/21/2023

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/24/2023

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 0025870

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

WEST CHESTER TOWNSHIP TRUSTEE
ATTN TOWNSHIP FISCAL OFFICER
9113 CINCINNATI DAYTON RD
WEST CHESTER OHIO 45069



WEST CHESTER POLICE DEPARTMENT LIQUOR PERMIT INVESTIGATION

Jack
57

Date application received: <u>2/28/23</u>		Report date: <u>3/1/23</u>	
0025870 Liquor Permit Number		TRFO Type of Permit Requested	
Applicant 1: Jacquelyn VanLieu Name 4088 Withrow Rd Address Hamilton OH 45011 City, State, Zip Code		Local law enforcement history: No local history.	
Applicant 1: _____ Name _____ Address _____ City, State, Zip Code		Local law enforcement history:	
Applicant 1: _____ Name _____ Address _____ City, State, Zip Code		Local law enforcement history:	
Applicant 1: _____ Name _____ Address _____ City, State, Zip Code		Local law enforcement history:	

Description of projected location: **The Lodge at 7850 VOA Park Dr. is part of a standalone building with in the Butler County Metro (VOA) Park. The location operates as an event center as well a concession stand for the lake and boathouse.**

Diagram/Map attached: Yes

Description of projected business operation: **The Lodge will operate as an event center as well a concession stand for the lake and boathouse.**

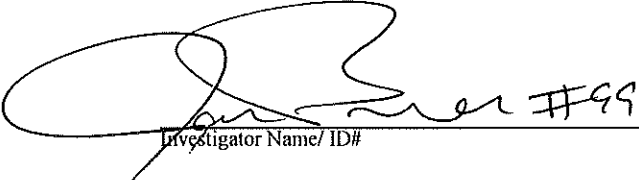
Public institutions within 500 feet of projected site (May object to permit issue) ex. Schools, Churches, Libraries, Public Playgrounds and Township Parks	
Additional Institutions should be listed in the investigator's narrative.	
1. N/A	
Name of Institution	Distance
2.	
Name of Institution	Distance
3.	
Name of Institution	Distance

Impact on surrounding business: **No projected impact.**

Investigator's narrative: **On 3/2/23 I stopped into The Lodge and spoke with Crystal. She is the sister to the permit applicant and an employee for Abner Property Management. She was polite and forthcoming with information. She said that Abner recently acquired this location and will be operating the multi roomed event center in this building. In addition, during peak season they will operate the concession stand located on the lake side of the building. The property is leased and under contract. She did not know the square footage but said the total occupancy was 260 inside. They will hold wedding receptions, parties and corporate events. They intend to offer beer, wine and spirituous liquor to their guests. They currently employ 10 persons but hope to increase that to 30. The hours of operation will mainly be evenings and weekends with some weekdays based on demand. This location operated as an event center previously so there should be no impact on the surrounding area. The applicant does operate another business in Monroe which holds an Ohio liquor license.**

There are no concerns that the approval of this permit will have an adverse effect on public safety efforts. I see no reason to object to this application for D5 (Spirituous liquor for on premises consumption only. Beer, wine and mixed beverages for on premises or off premises in original sealed containers until 2:30am) and D6 (Sale of intoxicating liquor on Sunday between the hours 10:00am or 11:00am and midnight) liquor permit.

Objecting to Liquor Permit? No If yes, please explain reason for objection:


Investigator Name/ ID#

§ 4303.292. Grounds for refusal to issue, transfer or renew permit

(A) The division of liquor control may refuse to issue, transfer the ownership of, or renew, and shall refuse to transfer the location of any retail permit issued under this chapter if it finds:

(1) That the applicant, any partner, member, officer, director, or manager thereof, or any shareholder owning ten per cent or more of its capital stock:

(a) Has been convicted at any time of a crime which relates to fitness to operate a liquor establishment;

(b) Has operated liquor permit businesses in a manner that demonstrates a disregard for the laws, regulations, or local ordinances of this state or any other state;

(c) Has misrepresented a material fact in applying to the division for a permit;

(d) Is in the habit of using alcoholic beverages or dangerous drugs to excess, or is addicted to the use of narcotics.

(2) That the place for which the permit is sought:

(a) Does not conform to the building, safety, or health requirements of the governing body of the county or municipality in which the place is located. As used in division (A)(2)(a) of this section, "building, safety, or health requirements" does not include local zoning ordinances. The validity of local zoning regulations shall not be affected by this section.

(b) Is so constructed or arranged that law enforcement officers and duly authorized agents of the division are prevented from reasonable access to rooms within which beer or intoxicating liquor is to be sold or consumed.

(c) Is so located with respect to the neighborhood that substantial interference with public decency, sobriety, peace, or good order would result from the issuance, renewal, transfer of location, or transfer of ownership of the permit and operation thereunder by the applicant.

(d) Has been declared a nuisance pursuant to Chapter 3767. of the Revised Code since the time of the most recent issuance, renewal, or transfer of ownership or location of the liquor permit.

(B) The division of liquor control may refuse to issue or transfer the ownership of, and shall refuse to transfer the location of any retail permit issued under this chapter if it finds:

(1) That the place for which the permit is sought is so situated with respect to any school, church, library, public playground, or hospital that the operation of the liquor establishment will substantially and adversely affect or interfere with the normal, orderly conduct of the affairs of those facilities or institutions.

(2) That the number of permits already existent in the neighborhood is such that the issuance or transfer of location of a permit would be detrimental to and substantially interfere with the morals, safety, or welfare of the public, and, in reaching a conclusion in this respect, the division shall consider, in light of the purposes of Chapters 4301., 4303., and 4399. of the Revised Code, the character and population of the neighborhood, the number and location of similar permits in

the neighborhood, the number and location of all other permits in the neighborhood, and the effect the issuance or transfer of location of a permit would have on the neighborhood.

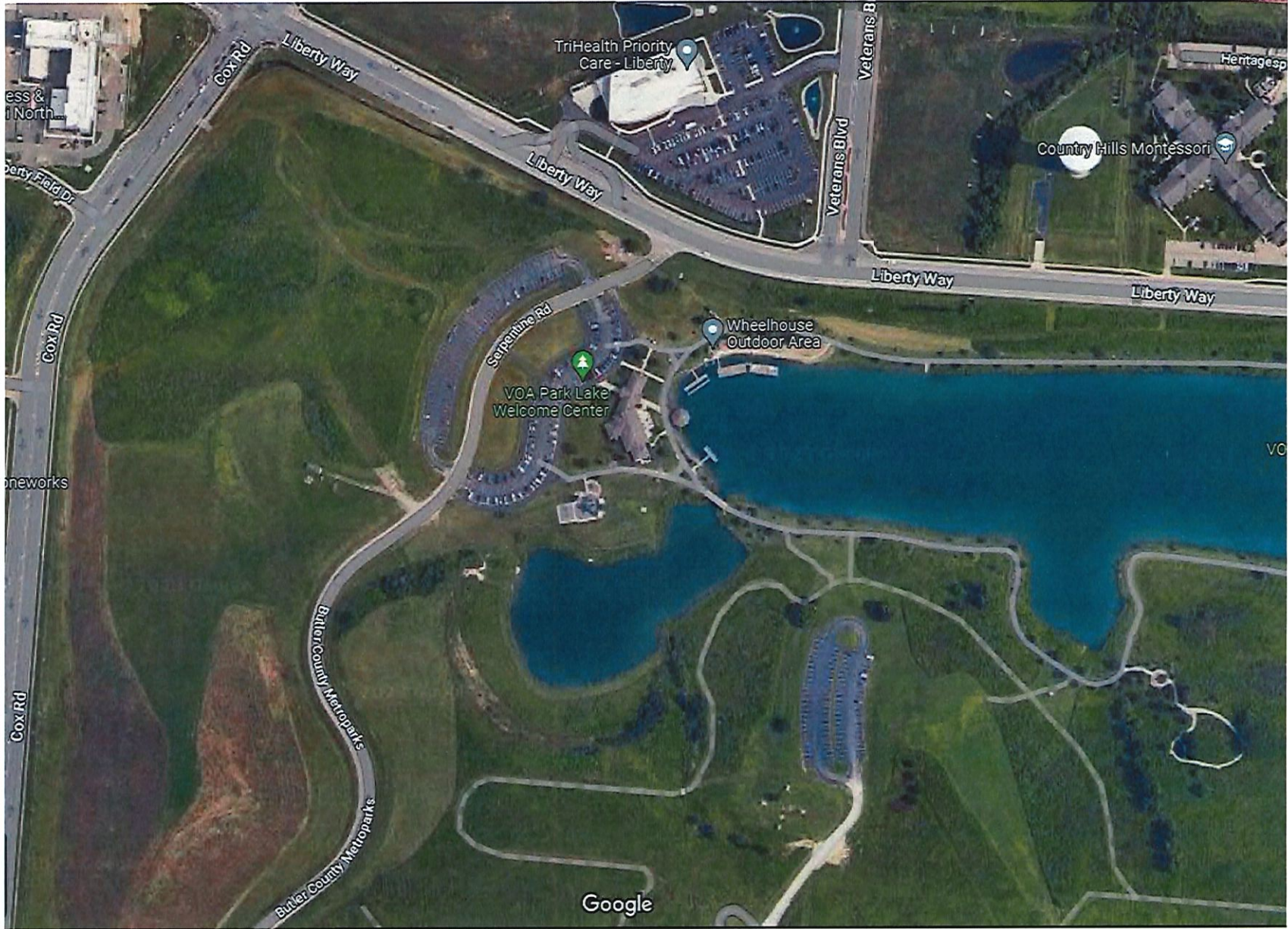
(C) The division of liquor control shall not transfer the location or transfer the ownership and location of a permit under division (B)(3)(b) of section 4303.29 of the Revised Code unless the permit is transferred to an economic development project.

(D) The division of liquor control shall refuse to issue, renew, transfer the ownership of, or transfer the location of a retail permit under this chapter if the applicant is or has been convicted of a violation of division (C)(1) of section 2913.46 of the Revised Code.

(E) The division of liquor control shall refuse to transfer the ownership of or transfer the location of a retail permit under this chapter while criminal proceedings are pending against the holder of the permit for a violation of division (C)(1) of section 2913.46 of the Revised Code. The department of job and family services shall notify the division of liquor control whenever criminal proceedings have commenced for a violation of division (C)(1) of section 2913.46 of the Revised Code.

(F) The division shall refuse to issue, renew, or transfer the ownership or location of a retail permit under this chapter if the applicant has been found to be maintaining a nuisance under section 3767.05 of the Revised Code at the premises for which the issuance, renewal, or transfer of ownership or location of the retail permit is sought.

The Lodge and Patio 7850 VOA Park Dr.



The Lodge and Patio 7850 VOA Park Dr.

