

Record of Proceedings: January 10, 2023
West Chester Township Board of Trustees –
Organizational and Regular Meeting

2023 Organizational Meeting

Fiscal Officer Jones convened the 2023 Organizational meeting at 5:00 p.m. and called roll. Mr. Welch, Mrs. Becker, and Mr. Wong responded.
Pledge of Allegiance: Repeated by those present.

Mr. Jones asked for nominations for Vice-Chairperson of the Board for 2023 and Mrs. Becker nominated Mr. Wong. There were no other nominations. Nominations were closed. Mr. Wong was subsequently unanimously elected Vice Chairperson of the Board for 2023.
Mr. Jones asked for nominations for Chairperson of the Board for 2023 and Mr. Welch nominated Mrs. Becker. There were no other nominations. Nominations were closed. Mrs. Becker was subsequently unanimously elected Chairperson of the Board for 2023.
Whereupon Mr. Jones handed the gavel over to Mrs. Becker to a rousing round of applause.

Regular Meeting

Convene: Chairperson Becker convened the meeting at 5:03 p.m.
Thereupon., Mr. Welch motioned to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: (1) To consider the purchase of property for public purposes, the sale of property by competitive bid, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section 505.10 of the Revised Code, and (2) conference with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action.
MOTION seconded by Mr. Wong. Mrs. Becker said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Discussion: none. **Motion carried unanimously.**

Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 6:04 p.m. by Mr. Wong to adjourn the Executive Session and resume the January 10, 2023 Regular meeting, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**

Citizen's Comments

There were no citizen comments.

MOTION made by Mr. Welch, seconded by Mr. Wong, to move Personnel agenda Item 5 to this part of the agenda.

MOTION made by Mr. Welch, seconded by Mr. Wong, to promote Jacob Oakes to the position of Fire Lieutenant effective January 15, 2023 at the hourly rate of \$34.19. . Discussion: The Trustees each expressed praise for the West Chester Fire Department and the services performed by our firefighter/EMTs. **Motion carried unanimously.** Thereupon Mr. Jones gave the Oath of Office to Lieutenant Oakes, accompanied by Chief Prinz, and subsequently pinned by his wife.

Presentations

Proclamation-Live the Dream: Our Declaration of Unity: Public Information & Engagement Director Mrs. Wilson read the Proclamation giving recognition and reason for celebrating Martin Luther King, Jr. day, January 15th and the program to be held at the Cornerstone United Methodist Church. Gail Webster, 4308 Tylersville Rd. addressed the meeting and explained the walk beginning at Cabela's and program to be held at the church.

Action Items – For Approval by Motion

MOTION made by Mr. Welch, seconded by Mr. Wong, to set 2023 meeting dates. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for December 20, 2022. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve payment of bills - December 9, 2022 through December 22, 2022. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve Then and Now Certificate(s). Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve the Trustee Special Meeting Minutes for December 7, 2022. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

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|----|----------|-------------|--|
| 1. | Comm Dev | \$15,000.00 | XPEX LLC - Purchase 2023 professional services for plan review assistance |
| 2. | Police | \$8,664.48 | LexisNexis Risk Data Management - Renew annual subscription for access to legal research |
| 3. | Services | \$100,000.0 | Morton Salt, Inc. - Increase Purchase Order S223039 for road salt |

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve payment of requisitions 1 through 3. Discussion: none. **Motion carried unanimously.**

Personnel Items

MOTION made by Mr. Welch, seconded by Mr. Wong, to adopt West Chester Township Policy and Procedure Manual; and, replace all other personnel policies and legislation. Discussion: Ms. Brown had given a brief presentation to the Board as to changes to the personnel policies. **Motion carried unanimously.**

Business Items

MOTION made by Mr. Wong, seconded by Mr. Welch, to set February 14, 2023, 5:00 p.m. for the 2023 Operational Budget work session. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to not object to a TRFO C1 and C2 liquor permit from JN Iqbal Inc., dba West Chester Quick Stop, 8865 Cincinnati-Dayton Road, to DEV Convenience LLC, dba West Chester Quick Stop, 8865 Cincinnati-Dayton Road. Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

There were no second readings & vote on pending resolutions, or vote on emergency resolutions.

Discussion Items & Elected Official Comments

Mrs. Becker praised Services for their performance during the Christmas storm.

Mr. Jones noted it is the bicentennial year for the Township.

Mr. Wong made opening comments on a pickle ball presentation. Subsequently, Ms. Brown gave a presentation noting the popularity of pickle ball as well as pickle ball court options for the township. The Board had substantial discussion. Ms. Brown concluded by saying it appeared there was short term support for installing a windscreen, seating, shading, and additional research. The Board concluded that they would withhold action until after the 2024 Parks Master Plan Project.

Mr. Burks said the Township was still accepting applications for the Zoning Commission and the Board of Zoning Appeals.

Adjournment


MOTION made at 7:26 p.m. by Mr. Wong, seconded by Mr. Welch, to adjourn the January 10, 2023 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bruce Jones", written over a horizontal line.

Bruce Jones, Fiscal Officer

Approved,

A handwritten signature in black ink, appearing to read "Ann Becker", written over a horizontal line.

Ann Becker, Chairperson