

**Record of Proceedings: July 26, 2022**  
**West Chester Township Board of Trustees - Regular Meeting**

Convene: Chairperson Welch convened the meeting at 6:00 p.m.  
Roll Call: Mr. Welch, Mrs. Becker, and Mr. Wong responded.  
Pledge of Allegiance: Repeated by those present.

**Citizen's Comments**

There were no citizen's comments.

**Presentations**

West Chester Township Chief of Police Herzog gave a presentation on the abilities, merits, and costs of implementing Flock Cameras.

**Action Items – For Approval by Motion**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for July 12, 2022. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mr. Wong, seconded by Mrs. Becker, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve Then and Now Certificates. Discussion: At Mr. Welch's request, Mr. Burks explained Then and Now Certificates since they are new to the agenda. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

**Requisitions – Greater than \$7,500.00**

1. Adm    \$72,866.28 Frost Brown Todd LLC - Legal Services through June 30, 2022  
(various departments)
2. Fire    \$45,890.00 McCluskey Chevrolet, Inc. - Purchase 2023 Chevrolet Silverado  
1500 Crew Cab Pickup (CIP# 1539)
3. Fire    \$16,100.00 Tri-State Public Safety - Equip 2023 Chevrolet Silverado 1500  
Crew Cab Pickup with lights, sirens, bed cap, radio, console install,  
and bed slider (CIP# 1539)

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve payment of requisitions 1 through 3. Discussion: none. **Motion carried unanimously.**

**Personnel Items**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to hire Patricia Nickels to the position

of Police Records Specialist effective August 1, 2022 at the hourly rate of \$19.48. Discussion: Mr. Wong, observing Ms. Nickels' 31 years of current service to the township as a dispatcher, would now have a permanent day job. **Motion carried unanimously.**

### Business Items

**MOTION** made by Mr. Wong, seconded by Mrs. Becker, to approve a three-year service contract with Castus Corporation to provide closed captioning and streaming video services, not to exceed \$53,394.00 (CIP# 1709). Discussion: In response to Trustee questions, Public Information and Engagement Director Barb Wilson addressed the Board. She said the audio through Spectrum will not be able to be repaired through this solution, but customers could choose closed captioning. Though there will be 95% accurate closed captioning and a transcript will be created. It will give the Township a channel on Roku, Fire Stick, and Amazon for our programming which is currently limited to Spectrum. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve two year Services Agreement between West Chester Township Board of Trustees and Flock Group, Inc. for the lease of automated license plate reader cameras not to exceed \$189,200.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement. Discussion: In response to Trustee questions, Police Chief Herzog addressed the Board. He said HOAs could purchase their own cameras and share the information with his department. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve scope of architectural design services with McGill Smith Punshon for Safety Service Center renovations not to exceed \$40,500 to be paid out of SR 747 TIF (CIP# 1221); and, authorize Township Administrator to negotiate all documents necessary to effectuate and execute contract, with Law Director approval. Discussion: Noting our former Services Director was not stationed with the Services Department personnel at the Safety Service Center, Mr. Wong said the Services Director should be located with his personnel and this is overdue. In response to Mrs. Becker's question, Mr. Burks said they should complete this work by this fall, with renovations budgeted for next year. In response to Mr. Welch's question, Mr. Burks suggested solar panels could be considered at a later date. **Motion carried unanimously.**

### First Reading of Resolutions & Reading of Emergency Resolutions

Mr. Burks read Resolution No. 24-2022 authorizing establishment of a Special Revenue Fund entitled "OneOhio Opioid Settlement Fund" and declaring an emergency and dispensing with the second reading. He explained the Board passed Resolution 16-2021 on August 10, 2021 which authorized the Township to participate in a settlement agreement with a group of pharmaceutical companies concerning their actions concerning the opioid epidemic. The settlement will generate just over \$32,000 a year over the next 18 years. The Board had no questions.

### Citizen's Comments

There were no citizen's comments.

## Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

**MOTION** made by Mr. Wong, seconded by Mrs. Becker, to declare Emergency Resolution No. 24-2022 an emergency and dispense with the second reading. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to approve Resolution No. 24-2022 as read and already declared an emergency. Discussion: none. **Motion carried unanimously.**

## Discussion Items & Elected Official Comments

Mrs. Becker promoted the upcoming Touch-A-Truck program on August 5<sup>th</sup>, and thanked IKEA for allowing a part of their parking lot for the event.

Mr. Jones extended his comments from the last Trustee meeting about potential land banking on Route 42, adding that it could produce heightened activity and property valuations in properties surrounding a banked property. Mrs. Becker referenced Hamilton land banking, saying West Chester doesn't have comparable properties for land banking. He also commented on the increased talk about COVID, said the same authorities who previously provided conflicting, discredited analysis of the pandemic when shutting down businesses and schools may once again soon impose shutdowns on our businesses and schools. He cautioned the Board to be ready and have a response, though he may not personally be so compliant this time. Mr. Welch commented how we need to have a balanced approach. Mrs. Becker said she had COVID the week before.

Mr. Burks had Mrs. Wilson, Public Information and Engagement Director, give a presentation on the current Muhlhauser Barn rental rates and proposed adjustment, and responded to Trustee questions. Mr. Burks noted a Food Truck Rally was coming August 12<sup>th</sup>.

## Recess to Executive Session

At 7:11 p.m., Mr. Welch asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of considering: (1) To consider the purchase of property for public purposes, the sale of property by competitive bid, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code.; and (2) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. **MOTION** made by Mrs. Becker, seconded by Mr. Wong. Mr. Welch said the Board would return to adjourn the Executive Session and to adjourn the Regular meeting. Discussion: none. **Motion carried unanimously.** Mr. Welch declared the meeting in recess.

## Post Executive Session/ Adjournment


**MOTION** made at 8:50 p.m. by Mrs. Becker to adjourn the Executive Session and resume the July 26, 2022 Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to amend the agenda to add a Business Item for the sale or purchase of township owned property. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mr. Welch, seconded by Mrs. Becker, to approve contract between West Chester Township Board of Trustees and Quattro Development LLC for the purchase of township owned property located at 7900 Cox Road, and authorize the Township Administrator to negotiate all documents necessary to effectuate and execute the contract with Law Director Approval. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mrs. Becker, seconded by Mr. Wong, to adjourn the July 26, 2022 Regular meeting. Discussion: none. **Motion carried unanimously.**

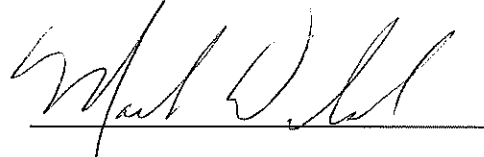
**Respectfully Submitted,**

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**Bruce Jones, Fiscal Officer**

**Approved,**

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**Mark Welch, Chairperson**