

Record of Proceedings: June 28, 2022
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Welch convened the meeting at 6:01 p.m.
Roll Call: Mr. Welch, Mrs. Becker, and Mr. Wong responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

Ed Albers, 7267 Brushwood Drive, said he was pretty disappointed in the Resolution pertaining to "no parking" on Plantation and Cascade Drives. He noted most of the mosque attendees are not residents of Butler County, they choose to not use the parking lot, but park on the streets. He said the Resolution penalizes the residents and the Trustees are siding with the people from outside. He said the no parking signage will result in people parking in other areas of the neighborhood. He suggested the Board implement temporary signage and see what happens.

Sue Fuson, 8056 Twin Creek Trail, said the neighbors developed numerous options for the parking problem on Plantation Drive, and agreed the no parking on Plantation was their first preference, but will see if it solves the problem. There were however four other options which she outlined, and will re-visit if the problem persists.

Presentations

There were no presentations.

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for June 14, 2022. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mrs. Becker, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Adm \$22,700.00 Ohio Plan Management Resources, Inc. - Conduct 2022 West Chester Leadership Academy
2. CIT \$7,898.20 Nuspire Corporation - Renew and upgrade Township Anti-Virus software, license and support
3. Fire \$9,400.00 John Dsuban Spring Service - Repair Vehicle 610 all rear suspension bushings and replace both rear torque rods
4. Services \$40,000.00 DWA Recreation, Inc. - Repair Beckett Park Boundless Playground rubber surface (CIP# 1358)

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve payment of requisitions 1 through 4. Discussion: Mrs. Becker said she was impressed with the Leadership Academy. **Motion carried unanimously.**

Personnel Items

Mr. Burks introduced The Personnel Items consisted of, (1) accepting various employee resignations per a report attached to the agenda; (2) approving a 3.8% raise for West Chester Township Assistant Administrator, Lisa D. Brown, effective May 29, 2022, and (3) hiring Sidney Ewing to the position of Police Officer effective June 27, 2022 at the bi-weekly rate of \$2,521.34. These were identified on the agenda as Personnel Items 5, 6, and 7 respectively.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve Personnel Items 5, 6, and 7. Discussion: The Trustees each expressed praise for the West Chester Police Department and the service performed by police officers. **Motion carried unanimously.**

Subsequently, Mr. Jones administered the Oath of Office to Officer Ewing, accompanied by Chief Herzog and Assistant Chief Rebholtz.

Business Items

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve Statutory Resolution No. 18-2022 establishing a “No Parking Zone” restricting vehicle parking, stopping or standing at any time along the west side of Plantation Drive and south side of Cascade Drive in West Chester Township, Butler County, Ohio. Discussion: Mrs. Becker said this is a solution we can start with and re-visit as necessary. Mr. Wong praise Chief Herzog and his staff for their work on the issue. Mr. Welch concurred. He also expressed his appreciation for the effort by Chief Herzog and his staff. Mrs. Becker again asked that they keep the Trustees up to date so the issue can be re-visited as needed. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve Statutory Resolution No. 19-2022 petitioning the Butler County Board of Commissioners to vacate Township Road “Brate Drive”. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve a 60 month lease with Quadient, Inc. for an iX-5 Series mailing system; and, authorize Township Administrator to make non-substantive changes with Law Director approval, and execute said agreement. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mrs. Becker, to approve Statutory Resolution No. 20-2022 approving a Maintenance Agreement between West Chester Township Board of Trustees and Board of County Commissioners, Butler County, for multi-use paths within West Chester Township; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement. Discussion: In response to Mr. Welch’s question, it was explained that sidewalks on private property are the maintenance responsibility of the property owner. However, the walking path on Smith Road is in the right-of-way and will be the township’s responsibility to maintain. Community Development Director Aaron Wiegand

addressed the Board, saying Mr. Burk's is correct, however there are secondary agreements to transfer responsibility to the property owner. The current multi-purpose paths in the township, the path by the old Trinity Pub and the path from Muhlhauser Barn along Smith Road, continue to be maintained by the township. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mrs. Becker, to apply for the Operation Underground Railroad grant; and, authorize Township Administrator to accept said grant if awarded. Discussion: Chief Herzog responded to Board questions. He explained how the grant will enable the department to purchase equipment that will enable them to crack the password of cellphones when there's an investigation into human trafficking, which he defined for the Board. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

John Whited, 7911 Plantation Drive, thanked everyone who participated in solving the parking problem on Plantation Drive.

Patrick Barnett, 7986 Tylers Way, praised Assistant Administrator Brown because she was professional and kind to him and wanted everyone to know he believed she would be a good Township Administrator.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Mr. Welch read "Resolution No. 17-2022 approving Major Change and Preliminary Development Plan for Case # MC03-22 BC-TID Mike's Carwash".

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve Resolution No. 17-2022. Discussion: Mrs. Becker said the area was different than it was in 2017 given Costco and development at the intersection. She said the carwash would be a good fit for that retail area. Mr. Wong said it was a big change from the original proposed medical facility to a carwash, but acknowledged the area had changed. He was concerned about off-site signage and the precedent that would be set if the Resolution were approved. Community Development Director Aaron Wiegand addressed the Board saying they could implement a condition that would prohibit off-site signage. Mr. Welch said he tended to agree with Mr. Wong, adding that carwashes were expressly prohibited in that zoning. He also noted the West Chester Zoning Commission recommended denial of the request because of the variation from the original plan relative to the surrounding development. Mr. Wiegand said the applicant could resubmit their request in the future with some modifications, but they couldn't submit the exact request. **Motion denied unanimously.**

Discussion Items & Elected Official Comments

Mr. Welch identified coming events in the township.

Mrs. Becker suggested several streets have speeding addressed. Chief Herzog commented as to what his department does and could do.

Mr. Wong advocated expanding pickle ball facilities in West Chester. Substantial discussion ensued. All agreed to discuss it at the forthcoming Strategic Planning Session.

Mr. Jones wished everyone a blessed Independence Day.

Mr. Burks praised his staff and the Trustees for their hard work.

Adjournment

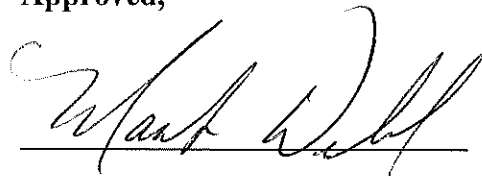
MOTION made at 7:17 p.m. by Mrs. Becker, seconded by Mr. Wong, to adjourn the Regular June 28, 2022 meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Bruce Jones", written over a horizontal line.

Bruce Jones, Fiscal Officer

Approved,

A handwritten signature in cursive script, appearing to read "Mark Welch", written over a horizontal line.

Mark Welch, Chairperson