

Record of Proceedings: May 10, 2022
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Welch convened the meeting at 6:00 p.m.
Roll Call: Mr. Welch, Mrs. Becker, and Mr. Wong responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

Gary Rossignol, 7844 Wise Court, praised the quality of life in West Chester, noted, however, it does not have a performing arts center for its orchestra. He asked the Board to create such a center.

Presentations

Mr. Welch had introductory comments for the following presentations, including expressions of appreciation for their work:

Proclamation- Police Memorial Week: Chief Herzog said President Kennedy created this memorial week recognizing fallen police officers. He also thanked the Board for recognizing Police Memorial Week.

Proclamation- Emergency Medical Services Week: Chief Prinz expressed his appreciation to the other departments, saying they work as a team. He said he was proud to lead the organization.

Proclamation- National Public Works Week: Services Director Tim Franck also recognized the departments as a team working together, for which he was appreciative. He also expressed his appreciation to the Board for its support.

Mrs. Becker, Mr. Wong, Mr. Jones, Mr. Burks, and Mr. Welch expressed their respective appreciation for their service to West Chester Township.

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for April 26, 2022. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Adm \$ 69,597.82 Frost Brown Todd LLC - Legal Services through March 31, 2022
(various departments)

2. CIT \$ 9,938.06 Vercom Systems, Inc. - Renew Service and Support Agreement for Township VOIP phone system
3. PIE \$ 8,436.00 VIP Printing Center - Printing of Spring/Summer 2022 West Chester Community Report
4. Police \$ 28,790.00 Drellishak & Drellishak, Inc. - Purchase tactical ballistic vests for SWAT
5. Services \$1,875,000.00 John R. Jurgensen Company - Approve paving application for 2022 (CIP# 1394 & 1395)

MOTION made by Mr. Wong, seconded by Mrs. Becker, to approve payment of requisitions 1 through 5. Discussion: In response to Mrs. Becker's question, Services Director Franck said a list of the streets that will be paved, pursuant Item 5, will be posted on the township website once the requisition is approved. **Motion carried unanimously.**

Personnel Items

There were no Personnel Items.

Business Items

Mr. Burks introduced Assistant Township Administrator Lisa Brown to comment on the next item. She said ADP isn't able to meet the needs of the Township, and this item will enable the creation of software that will merge the needs of payroll, finance, and HR departments, thereby creating greater efficiencies.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to accept cost proposal from Tyler Technologies for provision of Finance and Human Resources ERP software solution and implementation services; and, authorize Township Administrator to negotiate all documents necessary to effectuate and execute contract, with Law Director approval (CIP# 1807).

Discussion: In response to Mrs. Becker's question, Ms. Brown stated the start-up and annual renewal costs, adding that the renewals will be comparable to what's currently being paid, but with greater efficiency. **Motion carried unanimously.**

Mr. Burks introduced the next item saying it is codified in ORC 153.71A and 5575.01.

MOTION made by Mr. Wong, seconded by Mrs. Becker, to advertise for RFQ's for consultants for small project selection services. Discussion: In response to Mr. Welch's question, Mr. Burks said this applies to projects under the \$50,000 threshold and keeps the Township compliant with the ORC. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

There were no second readings, or votes on pending resolutions or emergency resolutions.

Discussion Items & Elected Official Comments


Mr. Burks said the Township will be submitting a Letter of Support for the Brent Spence bridge project to the Department of Transportation. Mr. Franck said ODOT is leading the project and is trying to garner community support so the project is well funded.

Mr. Burks then announced that Mr. Franck has accepted a position with Washington Township, and June 1st will be his last day, though his last work day will be May 26th, and Mr. Franck has worked for West Chester Township 11 years effective that day. Mr. Burks also said, as it relates to Police Memorial Week, he has a "soft spot" for the K9 members of the Police Department.

Adjournment

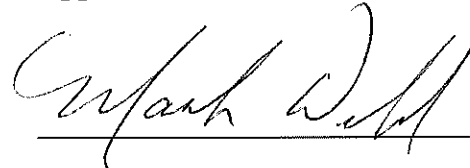
MOTION made at 6:34 p.m. by Mrs. Becker, seconded by Mr. Wong, to adjourn the May 10, 2022 Trustee meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



Mark Welch, Chairperson