

West Chester

— OHIO —

Trustees Meeting Agenda February 22, 2022

Trustees

Mark S. Welch, Chair
Ann Becker
Lee Wong

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Mr. Jack Dominic, National Voice of America Museum of Broadcasting - VOA Update

Mr. Welch

Action Items - For approval by motion

- B. Motion to approve Trustee Meeting Minutes - February 8, 2022
- C. Motion to approve payment of bills

Mr. Burks

Requisitions - Greater than \$7,500.00

- | | | |
|-----------|--------------|---|
| 1. Adm | \$ 24,291.15 | Butler County Emergency Management Agency - Submit 2022 annual fee for operational services |
| 2. Fire | \$ 44,335.14 | Fire Safety Services, Inc. - Purchase 13 sets of turnout gear (CIP# 1540) |
| 3. Police | \$ 27,690.26 | Skydio, Inc. - Purchase drone, equipment and software (CIP# 1803) |

Mr. Burks

Personnel Items

4. Fire Promote Firefighter David Newlin to the position of Fire and EMS Lieutenant effective February 22, 2022 at the bi-weekly rate of \$3,358.15
5. Police Promote Police Officer Eric T. Couch to the rank of Sergeant effective February 23, 2022 at the bi-weekly rate of \$3,516.58

Mr. Burks

Business Items

6. Adm Motion to approve financial contribution for 2022 and remit payment to the National Voice of America Museum of Broadcasting
7. Adm Motion to adopt revised West Chester Township Credit Card Policy
8. Comm Dev Motion to approve agreement between West Chester Township Board of Trustees and XPEX LLC in an amount not to exceed \$20,000 for contract plan review assistance; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said Agreement
9. Comm Dev Motion to appoint Larry Whited to the West Chester Township Zoning Commission
10. Comm Dev Motion to re-appoint Randy Simmons to the West Chester Township Board of Zoning Appeals
11. Police Motion to apply for the Summer Holiday Enforcement Program Grant; and, authorize Township Administrator to accept said grant if awarded
12. Police Motion to authorize Township Administrator to execute documents necessary to participate in the Ford BuyBack program

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

13. 2nd Reading Resolution No. 06-2022 approving Zoning Map Amendment and Preliminary Development Plan for Case # ZMA10-21 Highlands Square Market

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn