

# West Chester

— OHIO —

## Trustees Meeting Agenda November 30, 2021

### Trustees

Lee Wong, Chair  
Mark S. Welch  
Ann Becker

### Fiscal Officer

Bruce Jones  
**Administrator**  
Larry D. Burks

6:00 P.M.

### Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

### Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Ms. Brown

### Presentations

None

Mr. Wong

### Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes - November 16, 2021  
(No documentation at this time)
- B. Motion to approve payment of bills

Ms. Brown

### Requisitions – Greater than \$7,500.00

- |             |               |   |
|-------------|---------------|---|
| 1. Adm      | \$ 49,343.50  | N. Harris Corporation - Renew annual license and support agreement for GEMS financial accounting software (January 1, 2022 – December 31, 2022) |
| 2. Adm      | \$ 40,689.26  | Frost Brown Todd LLC - Legal Services through October 31, 2021 (various departments)  |
| 3. PIE      | \$ 56,167.10  | Kmgrafx, Inc. - Manufacture and install signage system at Keehner Park (CIP# 1699)  |
| 4. PIE      | \$ 9,644.07   | The Plant Detail - Install holiday decor on The Square @ Union Centre and at Township Administration Offices                                    |
| 5. Police   | \$ 17,810.00  | Butler Tech & Career Dev Schools - Pay tuition for Basic Police Academy course  |
| 6. Services | \$ 100,000.00 | Morton Salt, Inc. - Purchase road salt for the 2021-2022 winter season  |
| 7. Services | \$ 75,547.86  | Zimmer Tractor - Purchase Kubota Tractor (CIP# 1725)  |

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- 8. Services           \$ 25,000.00   Snow Plow Subcontractors - Contract snow plow services for the 2021-2022 winter season
- 9. Services           \$ 16,000.00   Univar Solutions USA, Inc. - Purchase calcium chloride for the 2021-2022 winter season

**Ms. Brown**                   **Personnel Items**

- 10. Adm                Motion to affirm probationary release of Laborer Operator Jason Swearingen effective November 19, 2021
- 11. Fire               Motion to hire career Firefighter/Paramedic Logan Debord effective December 27, 2021 at the annual salary of \$61,188.31
- 12. Fire               Motion to hire career Firefighter/Paramedic Jesse Hellweg effective December 27, 2021 at the annual salary of \$61,188.31
- 13. Fire               Motion to hire career Firefighter/Paramedic Benjamin Lause effective December 27, 2021 at the annual salary of \$61,188.31

**Ms. Brown**                   **Business Items**

- 14. Adm                Motion to approve Statutory Resolution No. 27-2021 authorizing the establishment of a “No Parking Zone” restricting vehicle parking, stopping or standing at any time along the west side of Harwood Court, including the entire cul-de-sac; and, the north side of Commercial Drive, including the entire cul-de-sac, in West Chester Township, Butler County, Ohio
- 15. Adm                Motion to approve Statutory Resolution No. 28-2021 authorizing the establishment of a “No Parking Zone” restricting vehicle parking, stopping or standing at any time along the south side of Knights Knoll, including the entire cul-de-sac; and, the east side of Dukes Drive in West Chester Township, Butler County, Ohio
- 16. Fire                Motion to apply for the 2021 Assistance to Firefighters Grant; and, authorize Township Administrator to accept said grant if awarded
- 17. Police             Motion not to object to a TRFO D5J & D6 liquor permit from Espinoza Martinez II LLC dba El Rancho Nuevo 9229 Floer Drive & Patios to Lion Food Industries LLC dba El Rancho Margarita 9229 Floer Dr & Patios
- 18. Services           Motion to approve Statutory Resolution No. 29-2021 finding the 1988 Ford 340B tractor not needed or unfit for public use; authorizing the sale of said equipment to Zimmer Tractor; and crediting the sale price of said equipment to the purchase of a new tractor

**First Reading of Resolutions & Reading of Emergency Resolutions**

- \*19. Emergency Reading       Emergency Resolution No. 30-2021 to accept the material terms of the Settlement Agreement dated July 21, 2021 with Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil- Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc.; and, authorize Township Administrator to execute the Participation Agreement for the Janssen settlement consistent with the terms of the July 21, 2021 Janssen Settlement Agreement and declaring an emergency and dispensing with the second reading

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions**

- \* Emergency Reading Vote on Emergency Resolution No. 30-2021
- 20. 2<sup>nd</sup> Reading Resolution No. 26-2021 approving Zoning Map Amendment for Case # ZMA08-21 West Chester Trade Center, Bldgs. 10 & 11

**Discussion Items & Elected Official Comments**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Adjourn**