

West Chester

— OHIO —

Trustees Meeting Agenda September 14, 2021

Trustees

Lee Wong, Chair
Mark S. Welch
Ann Becker

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

- Mr. Wong**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Ms. Brown Presentations

None

Mr. Wong Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes - August 24, 2021
- B. Motion to approve payment of bills

Ms. Brown Requisitions – Greater than \$7,500.00

- 1. Adm \$ 32,724.53 Frost Brown Todd LLC - Legal Services through July 31, 2021
(various departments)
- 2. Fire \$ 8,500.00 Zoll Data Systems, Inc. - Renew annual EMS reporting software
maintenance agreement

Ms. Brown Personnel Items

- 3. Adm Motion to approve collective bargaining agreement between West Chester Township Board of Trustees and American Federation of State, County and Municipal Employees (AFSCME), Local 3975, effective June 1, 2021 to May 31, 2024
- 4. Adm Motion to approve collective bargaining agreement between West Chester Township Board of Trustees and Fraternal Order of Police, Ohio Labor Council, Inc. (FOP-OLC), effective October 1, 2021 to September 30, 2024
- 5. Services Motion to hire Danielle Gleason to the position of Administrative Professional I effective September 20, 2021 at the non-exempt hourly rate of \$15.00

September 14, 2021

Ms. Brown

Business Items

- 6. Adm Motion to advertise Request for Proposals to select vendor to provide Finance and HR Enterprise Resource Planning Software
- 7. Comm Dev Motion to declare public nuisance properties at 7987 Millwheel Way and 7721 West Whitehall Circle
- 8. Comm Dev Motion to recommend terms of an Enterprise Zone Agreement with Midwest Filtration for a five year, 50% abatement to the Butler County Commissioners
- 9. PIE Motion to approve license agreement between West Chester Township Board of Trustees and The Rotary Club of West Chester/Liberty for use of a portion of Township property at 9285 Centre Pointe Drive and ancillary and adjacent public roadways for a Pop-Up Concert on The Square
- 10. Services Motion to accept bid from JNT Excavating, LLC for the West Chester Road water main extension, not to exceed \$314,325.00 from TIF funds; and, authorize Township Administrator to execute said contract and all other documents necessary to effectuate the project (CIP# 1669)
- 11. Services Motion to accept proposal from Kleingers & Associates, Inc. for design of a roundabout at West Chester Road and Turfway Trail not to exceed \$49,994.00; and, authorize Township Administrator to execute said contract and all other documents necessary to effectuate the project
- 12. Services Statutory Resolution No. 18-2021 granting a perpetual, non-exclusive easement to Duke Energy Ohio, Inc. for extension of electric service on Township property located at 9363 Centre Pointe Drive

First Reading of Resolutions & Reading of Emergency Resolutions

- *13. Emergency Reading Resolution No. 19-2021 accepting the amounts and rates as determined by the Butler County Budget Commission and authorizing the necessary tax levies and certifying them to the Butler County Auditor and declaring an emergency and dispensing with the second reading

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

- * Emergency Reading Vote on Emergency Resolution No. 19-2021

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn