

West Chester

— OHIO —

Trustees Meeting Agenda August 24, 2021

Trustees

Lee Wong, Chair
Mark S. Welch
Ann Becker

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

None

Mr. Wong

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes - August 10, 2021
- B. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$7,500.00

- | | | |
|-------------|---------------|--|
| 1. CIT | \$ 50,231.56 | Dell Marketing L.P. - Purchase 52 computers and 40 monitors per five year replacement plan (CIP#s: 1297, 1298, 1299, 1300, 1301, 1302, 1303, 1304) |
| 2. Fire | \$ 300,574.99 | Horton Emergency Vehicles - Purchase One 2022 Ford F550 Horton Medic Unit (CIP# 1484) |
| 3. Fire | \$ 50,444.00 | Gaumard Scientific Company, Inc. - Purchase HAL Advanced Life Support Manikin (CIP# 1478) |
| 4. Services | \$ 480,740.85 | Granite Inliner LLC - Repair storm pipes (CIP# 1371) |
| 5. Services | \$ 91,024.00 | Jack Doheny Companies, Inc. - Purchase new storm pipe inspection camera |
| 6. Services | \$ 54,563.64 | Jamie's Mulch and Topsoil, Inc. - Install landscaping for roundabout at West Chester Road and Butler Warren Road (CIP# 1726) |
| 7. Services | \$ 45,250.00 | Pattie Byron Studios - Purchase two West Chester Towers for UCB Landscape Project (CIP# 821) |

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- 8. Services \$ 17,987.20 Benchmark Land Management LLC - Repair storm pipes on Applewood and Christine Drives (CIP# 1371)
- 9. Services \$ 17,500.00 Art's Rental Equipment - Rent a John Deere 544 Wheel Loader

Mr. Burks **Personnel Items**

- 10. Adm Motion to create the position of Director of Human Resources and promote Ms. Tonya Charles to said position effective August 23, 2021 at the bi-weekly rate of \$3,802.98
- 11. Adm Motion to hire Ms. Randi Hom to the position of Administrative Professional I effective September 7, 2021 at the non-exempt hourly rate of \$18.00
- 12. Police Motion to hire Mr. Robert Merriweather to the position of full-time Police Officer effective August 30, 2021 at the bi-weekly rate of \$2,453.86

Mr. Burks **Business Items**

- 13. Adm Motion to appoint Mr. Bruce Jones as the West Chester Township representative to the Butler County Transportation Improvement District (TID) Board to fill an unexpired term effective August 25, 2021
- 14. Adm ~~Motion to approve Memorandum of Understanding between West Chester Township Board of Trustees and Butler County Land Reutilization Corporation~~
- 15. Adm Motion to authorize Township Administrator to execute all necessary documents to accept Duke Energy "Powerful Communities" Local Impact Grant, if awarded
- 16. Comm Dev Motion to approve contract between West Chester Township Board of Trustees and Allgeier & Son, Inc. for a nuisance/demolition cleanup at 8939 Seminary Street; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement
- 17. Services Motion to approve Statutory Resolution No. 17-2021 requesting the Director of Highways review engineering and traffic investigation to determine and declare a reasonable and safe speed limit on Windisch Road between Allen Road and Crescentville Road

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

- 18. 2nd Reading Resolution No. 15-2021 approving a Zoning Map Amendment and Preliminary Development Plan for Case # ZMA 06-21 North Pointe

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn