

# West Chester

— OHIO —

## Trustees Meeting Agenda July 13, 2021

### Trustees

Lee Wong, Chair  
Mark S. Welch  
Ann Becker

### Fiscal Officer

Bruce Jones  
Administrator  
Larry D. Burks

**6:00 P.M.**

### Regular Meeting

#### **Mr. Wong**

- Convene
- Roll Call
- Pledge

### Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

#### **Mr. Burks**

### Presentations

- A. Mrs. Lisa D. Brown, West Chester Township Administration - Strategic Plan Update

#### **Mr. Wong**

### Action Items - For approval by motion

- B. Motion to approve Trustee Meeting Minutes - June 22, 2021  
C. Motion to approve payment of bills

#### **Mr. Burks**

### Requisitions - Greater than \$7,500.00

- |             |               |   |
|-------------|---------------|---|
| 1. Adm      | \$ 35,088.93  | Frost Brown Todd LLC - Legal Services through May 31, 2021 (various departments)  |
| 2. Adm      | \$ 14,900.00  | Ohio Plan Management Resources, Inc. - Conduct 2021 West Chester Leadership Academy   |
| 3. Fire     | \$ 13,041.90  | Fire Safety Services, Inc. - Purchase five sets of turnout gear   |
| 4. Fire     | \$ 9,817.72   | Columbus Supply - Purchase rope rescue equipment (CIP# 1665)  |
| 5. Services | \$ 168,234.00 | National Shotcrete LLC dba National Gunite - Repair storm pipes on Lake Park Drive, Cox Road, Brookdale Drive, Rambling Ridge, and Bach Drive (CIP# 1371) |
| 6. Services | \$ 9,762.50   | Emcor Facilities Services, Inc. - Purchase two replacement grinder pumps at Voice of America (CIP# 1361)  |

**Mr. Burks**

**Personnel Items**

7. Adm Motion to authorize Township Administrator to move existing employees between job tiers within their job category
8. Adm Motion to hire Ms. Kelly Jensen to the position of Part-time HR Assistant at the hourly rate of \$15.50 effective July 14, 2021
9. Services Motion to hire Mr. Brady Miller to the position of seasonal employee at the hourly rate of \$12.00 effective July 12, 2021

**Mr. Burks**

**Business Items**

10. Adm Motion to expand Union Centre Boulevard (UCB) Lighting District to include Phase III and combine with existing Union Centre Boulevard Lighting District Phases I and II
11. Adm Motion to authorize Township Administrator to enter into energy supply service agreement for West Chester Township facilities, not to exceed 4.79¢/kWh, for a term not to exceed ~~36~~ 24 months, commencing in February 2022; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement
12. Comm Dev Motion to declare public nuisance properties at 7826 Hollow Oak Court, 8282 Rollingwood Way, and 7260 Jerry Drive
13. Police Motion to apply for the Ohio Attorney General's Ohio Law Enforcement Body Armor Program Grant; and, authorize Township Administrator to accept said grant if awarded
14. Police Motion not to object to a D2, D2X and D3 liquor permit transfer from Ravis Hyderabad House, Inc. dba Ravis Hyderabad House, Units 4 & 5 & 6, 9536 Cincinnati Columbus Road to Ravis Food LLC dba Ravis Hyderabad House, Units 4 & 5 & 6, 9536 Cincinnati Columbus Road
15. Police Motion not to object to a D1, D2, D3, D3A and D6 liquor permit transfer from Seltzer Holdings LLC dba The Show on 42 & Deck & Patio, 9933 Cincinnati Columbus Road to Rek Maloney LLC dba Trillions Sports Bar and Grill & Deck & Patio, 9933 Cincinnati Columbus Road
16. Services Motion to approve agreement between West Chester Township Board of Trustees and Ohio Department of Transportation for a proposed decorative fence in the West Chester Road Overpass Project as an alternate bid item; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement

**First Reading of Resolutions & Reading of Emergency Resolutions**

- \*17. Emergency Reading Resolution No. 11-2021 amending the Township 2021 Permanent Appropriations and authorizing the transfer of funds from the CBD TIF Debt Service to the CBD TIF and advance back from the Coronavirus Relief Fund to the General Fund and declaring an emergency and dispensing with the second reading
- \*18. Emergency Reading Resolution No. 12-2021 adopting the 2022 Tax Budget and declaring an emergency and dispensing with the second reading
- 19. 1st Reading Resolution No. 13-2021 approving a Zoning Map Amendment for Case # ZMA 04-21 Ackerman / Smith Property (To be read at public hearing)
- 20. 1st Reading Resolution No. 14-2021 approving a Zoning Map Amendment and Preliminary Development Plan for Case # ZMA 05-21 Jeffrey J. Honerlaw Property; Southview (To be read at public hearing)

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions**

- \* Emergency Reading Vote on Emergency Resolution No. 11-2021
- \* Emergency Reading Vote on Emergency Resolution No. 12-2021

**Discussion Items & Elected Official Comments**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Adjourn**

**Public Hearing 7:00 P.M.**

Union Centre Boulevard Lighting District  
Case # ZMA 04-21 Ackerman / Smith Property  
Case # ZMA 05-21 Jeffrey J. Honerlaw Property