

# West Chester

— OHIO —

## Trustees Meeting Agenda June 8, 2021

### Trustees

Lee Wong, Chair  
Mark S. Welch  
Ann Becker

### Fiscal Officer

Bruce Jones  
Administrator  
Larry D. Burks

5:45 P.M.

### Fire Dependents Board Meeting

6:00 P.M.

### Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

### Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

### Presentations

None

Mr. Wong

### Action Items - For approval by motion

- A. Motion to approve Trustee Meeting Minutes - May 25, 2021
- B. Motion to approve payment of bills

Mr. Burks

### Requisitions - Greater than \$7,500.00

1. Adm                   \$ 26,402.10   Frost Brown Todd LLC - Legal Services through April 30, 2021  
(various departments)
2. Fire                   \$ 277,239.95   Horton Emergency Vehicles - Purchase a 2022 Ford F550 Horton  
Paramedic Unit (CIP# 1190)

Mr. Burks

### Personnel Items

3. Services            Motion to hire one seasonal employee, Mr. Jacob Bitonte, effective June 3, 2021, at  
the hourly rate of \$12.00
4. Services            Motion to accept resignation of Mr. Jared Kirkland effective June 7, 2021

June 8, 2021

**Mr. Burks**

**Business Items**

5. Adm Motion to approve agreement between West Chester Township Board of Trustees and Butler County, Ohio for continued use of space at West Chester Safety Services Building at a cost of \$3,000.00 per month; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement
6. Adm Motion to approve Statutory Resolution No. 10-2021 approving and entering into a consent decree and authorizing submission to the Butler County Court of Common Pleas for approval pursuant to and compliant with ORC 505.07 to settle court action involving West Chester ZV-19-003 at 7378 Sunny Lane, West Chester, Ohio 45241
7. Adm Motion to consider letter of acknowledgement for requested TREX permit transfer for Lori's Roadhouse LLC; and, authorize Township Administrator to execute documentation necessary to effectuate the TREX
8. Services Motion to request to advertise for qualifications (RFQ) for facility preventive maintenance and janitorial services
9. Services Motion to accept bid and approve contract with Benchmark Land Management LLC for the Union Centre Boulevard DDI Landscape Project per the specifications as advertised, not to exceed \$2,673,856.95 from TIF funds; and, authorize Township Administrator to execute said contract and all other necessary documents to effectuate the project (CIP# 821)
10. Services Motion to accept proposal from Kleingers & Associates, Inc. as construction manager for the Union Centre Boulevard DDI Landscape Project; and, authorize payment to said agency not to exceed \$39,675.00; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement (CIP# 821)
11. Services Motion to request to advertise for West Chester Road water main extension (CIP# 1669)

**First Reading of Resolutions & Reading of Emergency Resolutions**

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions**

**Discussion Items & Elected Official Comments**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Adjourn**