

Record of Proceedings: May 11, 2021
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Wong convened the meeting at 6:00 p.m.
Roll Call: Mr. Wong, Mr. Welch, and Mrs. Becker responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

There were no citizen's comments.

Presentations

Trustees presented Recognition and Proclamations as follows:
-Certificate of Recognition presented to Dr. Tisha Menchhofer-Grote for being recognized as the American Legion 2021 Ohio Educator of the Year
- Proclamation presented to Fire Chief Rick Prinz in recognition of Emergency Medical Services Week
- Proclamation presented to Police Chief Joel Herzog in recognition of Police Memorial Week
- Proclamation presented to Services Director Tim Franck in recognition of National Public Works Week

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve the Trustee Work Session Minutes, April 27, 2021. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve the Trustee Meeting Minutes for April 27, 2021. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Fire \$35,520.82 Loth, Inc. - Purchase furniture for Fire Station 73 (CIP# 1580)
2. Police \$9,846.00 Traffic Logix Corporation - Purchase four replacement speed matrix signs (CIP# 1593)

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve payment of requisitions 1 and 2. Discussion: none. **Motion carried unanimously.**

Personnel Items

Mr. Burks introduced the next item by noting Officer Oakes's experience and qualifications. **MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve the promotion of Officer Travis L. Oakes to the rank of Sergeant, effective May 16, 2021, at the bi-weekly rate of \$3,422.47 per the collective bargaining agreement (CBA) with a one year probationary period. Discussion: Trustees commended Officer Oakes for a good job and thanked him for his leadership. **Motion carried unanimously.**

Thereupon Fiscal Officer Jones, accompanied by Chief Herzog, administered the Oath of Office to Sergeant Oakes as a Police Sergeant. Chief Herzog then recognized the Sergeant's father in the audience, a retired police officer, and noted his uncle was a West Chester police officer, both with over 30 years of service.

MOTION made by Mr. Welch, seconded by Mrs. Becker, to hire five seasonal employees: Mr. Connor Lindberg, effective May 20, 2021; Mr. Timothy Weber, effective May 24, 2021; Mr. Evan N. Carras, effective May 24, 2021; Mr. Mason Newton, effective May 24, 2021; and Mr. Sergio E. Negroe, effective June 7, 2021, all at the hourly rate of \$12.00. Discussion: none. **Motion carried unanimously.**

Business Items

Mr. Burks introduced the next item saying such a contract with Lakota Schools has existed for more than 20 years. \$2,100,334.95 is the total estimated cost Lakota will pay for the School Resource Officer's service.

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve School Resource Officer (SRO) agreement between West Chester Township Board of Trustees and Lakota Local School District Board of Education for the 2021-2024 school years; and, authorize the Township Administrator to make non-substantive changes with Law Director approval and execute said agreement. Discussion: The Trustees noted the services provided by the SRO and the trust they create with students. **Motion carried unanimously.**

Mr. Burks introduced the next item saying \$266,876.44 is the total estimated cost Butler Tech will pay for the SRO's services.

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve School Resource Officer agreement between West Chester Township Board of Trustees and Butler Technology and Career Development Schools Board of Education for the 2021-2024 school years; and, authorize the Township Administrator to make non-substantive changes with Law Director approval and execute said agreement. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying Sedgwick was formerly Careworks.

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve agreement between West Chester Township Board of Trustees and Sedgwick Claims Mgmt Services, Inc., not to exceed \$16,225.00 for 2022 BWC third party administrator services. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying this event will occur on August 13th and is the ninth year for the event. West Chester will be reimbursed for expenses realized to support the event. **MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve license agreement between West Chester Township Board of Trustees and Union Centre Boulevard Merchant Association for the use of a portion of township property at 9285 Centre Pointe Drive, and ancillary and adjacent roadways, for the production and presentation of The Union Centre Food Truck Rally. Discussion: Mr. Welch noted this event, as well as the next two agenda items signal that West Chester is opening up. **Motion carried unanimously.**

Mr. Burks introduced the next item saying this event will happen July 2-4 and formerly happened at The Streets of West Chester. The event will raise funds and awareness for the National Voice of America Museum of Broadcasting. **MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve license agreement between West Chester Township Board of Trustees and National Voice of America Museum of Broadcasting Board of Directors for the use of a portion of township property at 8070 Tylersville Road, for the production and presentation of Taps, Tastes and Tunes. Discussion: Mrs. Becker said the VOA is the perfect venue for the event over the Fourth of July weekend, given its advancement of freedom around the world. She thanked Butler County MetroParks for making parking available on their adjoining property. Mr. Welch noted that the VOA is broadcasting worldwide to this day. Mr. Wong expressed his gratitude for the event as well as free parking. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the event is scheduled for Wednesday, September 29th of this year, and entails paintings and writings by Dr. Robert Kroeger about historic barns across Ohio. Proceeds will benefit local charities, including the West Chester Historical Society. Rental fees for Muhlhauser Barn will be waived for the event. **MOTION** made by Mr. Welch, seconded by Mrs. Becker, to approve license agreement between West Chester Township Board of Trustees and Union Centre Boulevard Merchant Association for the use of a portion of township property at 8558 Beckett Road, for the production and presentation of "A Tribute to Historic Barns of Ohio: 88 Counties, 88 Paintings, 88 Essays". Discussion: Mr. Wong, as well as the other two Trustees, noted all of the events about to happen in West Chester Township. **Motion carried unanimously.**

Mr. Burks introduced the next item requesting the Board acknowledge Aaron Wiegand, the Community Development Director, as the Township's alternate appointment to the ICC. **MOTION** made by Mr. Welch Mrs. Becker, seconded by Mr. Welch Mrs. Becker, to reappoint Mr. Tim Franck, Community Services Director, as Township representative to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Intermodal Coordinating Committee (ICC) from July 1, 2021 through June 30, 2022. Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

There were no second readings, or votes on pending resolutions or emergency resolutions.

Discussion Items & Elected Official Comments

Mr. Jones commented that West Chester will have a Memorial Day parade this year, essentially an Independence Day for us, and provided VFWPost7696.com as the website where interested groups could sign up to participate in the parade.

Mr. Burks commented on the Proclamations and Recognitions bestowed that evening, expressing his appreciation for the recipients.

Recess to Executive Session

At 6:47 p.m., Mr. Wong asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of: (1) To consider compensation of a public employee or official; (2) Conference with an attorney for the Township concerning dispute involving the Township that are the subject of pending or imminent litigation; (3) Consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an application for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Motion made by Mr. Welch, seconded by Mrs. Becker. Mr. Wong said the Board would return to adjourn the Executive Session and to adjourn the Regular meeting. Discussion: none. **Motion carried unanimously.** Mr. Wong declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 8:12 p.m. by Mrs. Becker to adjourn the Executive Session, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**

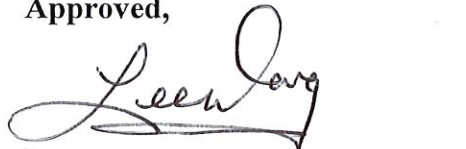
MOTION made by Mr. Welch, seconded by Mrs. Becker, to adjourn the regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



Lee Wong, Chairperson