

Record of Proceedings: March 9, 2021
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Wong convened the meeting at 6:00 p.m.
Roll Call: Mr. Wong, Mr. Welch, and Mrs. Becker responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

There were no citizen's comments.

Presentations

Mr. Jack Dominic, Director of the National Voice of America Museum of Broadcasting, provided an update on past, current, and future projects at the museum.

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for February 23, 2021. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Jones then asked Mr. Wong if he wanted to address his concern about the previously approved minutes from February 9, 2021. Mr. Jones explained to the Board that Mr. Wong had approached him two days after he and Mrs. Becker had voted to approve the 2/9/2021 minutes asking that his "Elected Officials" comments be modified. He, Mr. Jones, said they cannot make changes to the minutes, however seemingly small, once the Board has approved them. Mr. Wong interjected that he had not received a copy of the minutes before approving them. Mr. Jones noted Mr. Wong apparently doesn't read emails sent to his township address, and wanted the minutes change. Mr. Jones said the approved read, "Mr. Wong promoted the Chinese New Year", and Mr. Wong wanted it changed to "Mr. Wong noted February was the Lunar New Year and Year of the Ox". Mr. Jones asked if his comment should include, "... in China". Mr. Wong concurred.

MOTION made by Mr. Welch, seconded by Mrs. Becker, to approve the deletion of the previously approved minutes and approval of the modified statement attributed to Mr. Wong as noted above. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Adm \$ 30,063.00 Kings Ford, Inc. - Purchase a 2021 Ford Explorer (CIP# 1631)
2. Services \$157,378.00 FYDA Freightliner Cincinnati, Inc. - Purchase two 2022 Freightliner truck cab and chassis (CIP# 1596 and 1597)

3. Services \$151,474.00 Henderson Products Inc. - Purchase snow removal equipment and installation for two new salt trucks (CIP# 1596 and 1597)
4. Services \$47,434.00 O'Reilly Auto Enterprises LLC - Purchase lifts for vehicle repair (CIP# 1730)
5. Services \$25,000.00 Emcor Facilities Services Inc. - Allocate cleaning fees for Muhlhauser Barn

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve payment of requisitions 1 through 5. Discussion: none. **Motion carried unanimously.**

Personnel Items

Mr. Burks introduced the next item by stating the applicant's background and qualifications. **MOTION** made by Mr. Welch, seconded by Mrs. Becker, to hire Mr. Warlin Alberto Compres to the position of full-time police officer effective March 15, 2021 at the bi-weekly rate of \$2,599.83 per the collective bargaining agreement (CBA) with a one year probationary period. Discussion: The Trustees expressed their support for Mr. Compres and our First Responders. **Motion carried unanimously.** Thereupon Mr. Jones swore in Mr. Compres, accompanied by Chief Herzog. Mr. Compres introduced his family.

Business Items

Mr. Burks introduced the next item saying this item is required for continued use and support of all Microsoft products used by the Township, and will cost \$60,431.51 annually. **MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve three year renewal with Dell Marketing LLP for Microsoft License Agreement for the period April 1, 2021 through March 31, 2024; and, to authorize the Township Administrator to execute said agreement. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the Shamrock Shuffle is planned for September 11, It was moved back from its usual St. Patrick's Day schedule due to public health restrictions. He said they anticipate about 5,000 people will participate in the day's activities. He added that Police and Services Department personnel expenses will be paid by The Community Foundation, which uses proceeds for the event to benefit local charities. **MOTION** made by Mr. Welch, seconded by Mrs. Becker, to approve license agreement between West Chester Township Board of Trustees and The Community Foundation of West Chester/Liberty for the use of a portion of township property at 9285 Centre Pointe Drive, and ancillary and adjacent public roadways, for the production and presentation of the Shamrock Shuffle 5k/10k – walk/run and block party; and, to authorize the Township Administrator to execute said agreement. Discussion: In response to Mrs. Becker's question, Public Information & Engagement Director Barb Wilson addressed the Board regarding events scheduled for this summer. She said a Summer Takeover Concert Series is scheduled for July and August, but may start sooner or be extended depending on public health considerations. She said the annual Food Truck Rally will be in August and the Alzheimer's Walk at The Square will be in September.

Mr. Burks observed that numerous logistical considerations are to be factored in. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the walk will be September 18, beginning at 10:00 a.m. He said they anticipate about 1,000 to 1,500 people will participate in the walk. He added that Police and Services Department personnel expenses will be paid by Alzheimer's Association of Greater Cincinnati, which uses proceeds for the event to Alzheimer research, care and support in Butler, Warren, and Clinton counties.

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve license agreement between West Chester Township Board of Trustees and the Alzheimer's Association of Greater Cincinnati for the use of a portion of township property at 9285 Centre Pointe Drive, and ancillary and adjacent public roadways, for the production and presentation of the Walk to End Alzheimer's; and, to authorize the Township Administrator to execute said agreement.

Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mrs. Becker, to not object to a D1, D2, D3 and D6 liquor permit transfer from OWC Restaurants Inc., dba UNO Chicago Grill, 9246 Schulze Drive & Patio, to First Watch Restaurants Inc., dba First Watch 65, 9233 Floer Drive. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the Board had previously approved selling the three vehicles, but this item will allow the proceeds - \$18,000 - to be credited to purchasing eight new vehicles, pursuant the ORC.

MOTION made by Mrs. Becker, seconded by Mr. Welch, to approve Statutory Resolution No. 06-2021 finding three police vehicles are not needed or are unfit for public use; authorizing the sale of said vehicles and existing equipment to Cincyautos, Inc.; and crediting the sale price of the vehicles and existing equipment to the purchase of eight new 2021 police vehicle

Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying \$700,000 from the Roads Fund has been authorized and \$20,000 will be applied from a TIF fund for the expense. Benchmark Land Management was determined to be the lowest and most responsive bidder.

MOTION made by Mr. Welch, seconded by Mrs. Becker, to accept bid and approve contract with Benchmark Land Management LLC for the 2021 Storm Pipe Replacement Program per the specifications as advertised, not to exceed \$417,850.27; and, to authorize the Township Administrator to execute said contract and all other necessary documents to effectuate the project (CIP# 1371 and 1373). Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

There were no second readings, or votes on pending resolutions or emergency resolutions.

Discussion Items & Elected Official Comments

Mr. Burks announced and promoted the newly redesigned township website. He said it's all about transparency as it identifies township salaries, contract costs, etc.

Mr. Jones praised the Lakota West Men's 4 x 800 meter indoor relay team for having just posted the best time in the nation.

Mrs. Becker observed that her oldest child became 21 years old that day.

Recess to Executive Session

At 6:48 p.m., Mr. Wong asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of considering: Compensation of a public employee or official; conference with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action.

MOTION made by Mrs. Becker, seconded by Mr. Welch. Mr. Wong said the Board would return to adjourn the Executive Session and to adjourn the Regular meeting. Discussion: none.

Motion carried unanimously.

Post Executive Session/ Adjournment

MOTION made at 7:40 p.m. by Mrs. Becker to adjourn the Executive Session, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**

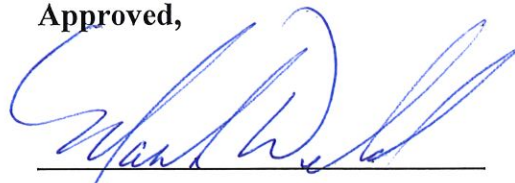
MOTION made by Mr. Welch, seconded by Mrs. Becker, to adjourn the Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



Lee Wong, Chairperson