

West Chester

— OHIO —

Trustees Meeting Agenda March 23, 2021

Trustees

Lee Wong, Chair
Mark S. Welch
Ann Becker

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

None

Mr. Wong

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes - March 9, 2021
- B. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$7,500.00

- | | | |
|-------------|--------------|---|
| 1. Adm | \$ 45,689.82 | Frost Brown Todd LLC - Legal Services through February 28, 2021 (various departments) |
| 2. Adm | \$ 25,686.67 | Emcor Facilities Services, Inc. - Update camera and door security in Administration Building (CIP# 1697) |
| 3. Adm | \$ 10,000.00 | Cohen & Associates - Provide training and leadership development services |
| 4. Fire | \$ 91,012.99 | Bound Tree Medical LLC - Purchase various disposable EMS supply items for annual bulk order |
| 5. Fire | \$ 23,254.00 | Strategic Sourcing, Inc. - Replace six and purchase one additional mobile computer for EMS patient care reporting (CIP# 1270) |
| 6. Fire | \$ 7,549.00 | All-American Fire Equipment, Inc. - Purchase Paratech Highway Stabilization kit for Vehicle 820 (CIP# 1577) |
| 7. Services | \$ 75,856.00 | National Shotcrete LLC - Repair storm pipes on Cox Road and Lake Park Drive (CIP# 1371) |

March 23, 2021

Mr. Burks

Personnel Items

8. Adm

Motion to approve 3.5% merit pool for the 2021 merit performance increases; and, a not to exceed 4% individual increase for qualified non-contract exempt and non-exempt employees; and authorize the Township Administrator to approve and apply said merit performance increases effective the pay period closest to July 1, 2021 subject to approved and related policies and procedures

Mr. Burks

Business Items

9. Adm

Motion to approve 2021 Gold Sustaining Sponsorship of \$10,000.00 to the West Chester Liberty Chamber Alliance; and, authorize Township Administrator to sign a Memorandum of Understanding setting the terms for the investment

10. Police

Motion to apply for the 2021-2022 U.S. Department of Justice Bulletproof Vest Grant and to authorize the Township Administrator to accept said grant if awarded

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Discussion Items & Elected Official Comments

Small Business CARES Grant Update

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn