

West Chester

— OHIO —

Trustees Meeting Agenda November 17, 2020

Trustees

Ann Becker, Chair
Lee Wong
Mark S. Welch

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mrs. Becker

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Mr. Matt Latham, MetroParks of Butler County - Vision Plan

Mrs. Becker

Action Items – For approval by motion

- B. Motion to approve Trustee Meeting Minutes - October 27, 2020
- C. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$7,500.00

- | | | |
|---------|---------------|--|
| 1. Adm | \$ 310,462.00 | Ohio Township Association Risk Management Authority (OTARMA) - Renew Township liability and property insurance coverage (December 1, 2020 - November 30, 2021) |
| 2. Adm | \$ 52,669.21 | Presidio Holdings, Inc. - Purchase, configure and install four network switches and renew annual support on 15 existing switches |
| 3. Adm | \$ 28,179.19 | Nuspire Corporation - Replace two existing firewall appliances and purchase one additional, with one year support on all devices |
| 4. Adm | \$ 22,698.95 | Frost Brown Todd, LLC - Legal Services through October 31, 2020 (various departments) |
| 5. Adm | \$ 9,892.48 | The Plant Detail - Install and maintain holiday light displays on The Square @ Union Centre and the Township Administration Building |
| 6. Fire | \$ 9,920.00 | Tri-State Public Safety - Purchase and install equipment to outfit new 2021 Tahoe (CIP# 1481) |

November 17, 2020

- 7. Police \$ 14,280.00 Lexipol LLC - Renew annual agreement for online subscription services for Law Enforcement Risk Management Policies and Resources (December 1, 2020 - November 30, 2021)
- 8. Services \$ 53,000.00 R.B. Jergens Contractors, Inc. - Improvements to Fields Ertel Road Infrastructure (Increase PO# S181768)

Mr. Burks Personnel Items

- 9. Adm Motion to hire Ms. Eileen Clines to the position of Administration Secretary at the hourly rate of \$17.00 effective December 7, 2020 with a one year probationary period

Mr. Burks Business Items

- 10. Adm Motion to affirm the plan to expend the monies allocated to West Chester Township from Ohio HB 481 & HB 614 as presented to the Trustees
- 11. Adm Motion to apply for the \$500.00 Ohio Township Association Risk Management Authority (OTARMA) MORE Grant for the purchase of safety cones; and, to authorize the Township Administrator to accept said grant if awarded
- 12. Comm Dev Motion to declare private drive on Shepherds Lane as a public nuisance
- 13. Police Motion to transfer ownership of Canine Jax to Police Officer Michael Blankenship for the fee of \$1.00, to be paid to West Chester Township by Police Officer Michael Blankenship, pursuant to Ohio Statute, Current Collective Bargaining Agreement, and the applicable ownership agreement
- 14. Police Motion to apply for the Matt Haverkamp Foundation Grant; and, to authorize the Township Administrator to accept said grant if awarded

First Reading of Resolutions & Reading of Emergency Resolutions

- *15. Emergency Reading Resolution No. 43-2020 amending the Township 2020 permanent appropriations and Advancing from the General Fund to the Coronavirus Relief Fund and declaring an emergency and dispensing with the second reading

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

- * Emergency Reading Vote on Emergency Resolution No. 43-2020

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn