

Record of Proceedings: May 12, 2020
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Becker convened the meeting at 6:00 p.m.
Roll Call: Mrs. Becker, Mr. Wong, and Mr. Welch responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

There were no citizen's comments.

Presentations

Chief Rick Prinz, West Chester Fire Department, following a video about the activities of the West Chester Township Fire Department, read a Proclamation recognizing Emergency Medical Services Week, and thanked the Board for its support.

Chief Joel Herzog, West Chester Police Department, following a video about the activities of the West Chester Township Police Department, read a Proclamation recognizing Police Memorial Week, and thanked the Board for its support.

Tim Franck, West Chester Services Department, following a video about the activities of the West Chester Township Services Department, read a Proclamation recognizing National Public Works Week, and thanked the Board for its support.

Action Items – For Approval by Motion

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for April 28, 2020. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Services \$132,917.82 Strawser Construction Inc. – Approve slurry application for 2020 (CIP# 1255)
2. Services \$22,770.00 Jackson Construction Inc. – Remove asphalt from curb on Crossbridge and Sprucewood (CIP# 1254)

MOTION made by Mr. Wong, seconded by Mr. Welch, to approve payment of requisitions 1 and 2. Discussion: Mr. Welch said slurry prolongs the life of our streets. **Motion carried unanimously.**

Personnel Items

There were no personnel items.

Business Items

Mr. Burks introduced the next item saying the Board had previously granted the Administrator authorization to obligate the Township up to \$30,000 for emergency response to the Coronavirus. This would be an extended re-authorization. Any expenditure over the \$7,500 cap previously granted the Administrator would be on a future agenda for the Board to address. **MOTION** made by Mr. Welch, seconded by Mr. Wong, to extend emergency status and re-authorize Township Administrator to respond to Coronavirus circumstances through June 9, 2020 at 11:59 p.m.. Discussion: In response to Mrs. Becker's question, Mr. Burks said the expanded authorization previously granted him has only been used four or five times, and that was to purchase PPEs. FEMA will reimburse 75% of those costs. **Motion carried unanimously.**

Mr. Burks introduced the next item saying it would fund for the next two years coronavirus related expenses, such as PPE's and an electro-static sanitizing machine. **MOTION** made by Mr. Wong, seconded by Mr. Welch, to apply for the 2020 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding Program Grant; and, to authorize the Township Administrator to accept said grant if awarded. Discussion: Responding to Mr. Welch's question, Police Chief Herzog said the electro-static sanitizing machine is a fogger and is used for fumigation. He said this grant is an award, there is no required match, and the amount of the grant is based on expenses listed on the application. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

Mr. Burks introduced the next item saying this is a result of expenditures and revenues that are forecast months in advance, and this reflects an adjustment given the current variation that could not be projected so far in advance. These specific adjustments are a result of revenues greater than projected, as well as the need to make the school districts whole. In order to pay them, the adjustment is needed.

Mr. Burks read Resolution No. 10-2020 amending the Township 2020 permanent appropriations, and declaring an emergency and dispensing with the second reading. In response to Mr. Welch's question, Mr. Burks said the increases were attributable to an increase in property valuations. Mrs. Brown said additional properties had since come on that were not previously developed. He said Finance Director Keim could clarify this at another time as he wasn't present.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Mr. Burks introduced the next item saying

MOTION made by Mr. Wong, seconded by Mr. Welch, to declare Emergency Resolution No. 10-2020 an emergency and dispense with the second reading. Discussion: none. **Motion carried unanimously.**

MOTION made by Mr. Welch, seconded by Mr. Wong, to approve Resolution No. 10-2020. Discussion: none. **Motion carried unanimously.**

Discussion Items & Elected Official Comments

In response to Mr. Wong's request, Mr. Burks read an update from West Chester Hospital as to their Coronavirus activity as of May 11th, midnight: 1,361 tests have been conducted for COVID-19 through the Emergency Department, 95 tests were positive, 1,064 were negative, and 31 pending. This totaled 1,195 'unique cases'. Since March 16, the Emergency Department had seen 1016 patients with COVID-like or respiratory symptoms, of which 309 were admitted. Year-to-date the hospital had cared for 21 inpatient within the hospital who were COVID positive.

In response to Mr. Welch's question, Fire Chief Prinz reported on the condition of the six firefighters who recently tested positive for the Coronavirus. They were on the same shift and from the same station. As a precautionary measure, all three shifts were tested and the other two shifts tested negative. Of the six who tested positive, four had no symptoms and two reported they felt poorly. They're recovering and cannot return to work until they test negative twice.

Recess to Executive Session


At 6:30 p.m., Mrs. Becker asked for a motion to recess the Regular meeting and go into Executive Session for the purpose of: considering confidential information related to marketing plans, specific business strategies, production techniques, trade secrets, or financial statements for an applicant for economic development assistance. Motion made by Mr. Welch, seconded by Mr. Wong. Mrs. Becker said the Board would return to adjourn the Executive Session and to adjourn the Regular meeting. Discussion: none. **Motion carried unanimously.** Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 6:35 p.m. by Mr. Wong to adjourn the Executive Session and resume the May 12, 2020 Regular meeting, seconded by Mr. Welch. Discussion: none. **Motion carried unanimously.**


MOTION made by Mr. Welch, seconded by Mr. Wong, to adjourn the May 12, 2020 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



Mrs. Becker, Chairperson