

**Record of Proceedings: April 14, 2020**  
**West Chester Township Board of Trustees - Regular Meeting**

Convene: Chairperson Becker convened the meeting at 6:01 p.m.  
Roll Call: Mrs. Becker, Mr. Wong, and Mr. Welch responded.  
Pledge of Allegiance: Repeated by those present.

**Citizen's Comments**

There were no citizen's comments.

**Presentations**

Fire Chief Rick Prinz, West Chester Fire Department, provided a COVID 19 Update.

**Action Items – For Approval by Motion**

**MOTION** made by Mr. Wong, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for March 24, 2020. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

**Requisitions – Greater than \$7,500.00**

1. Adm        \$13,065.75 MP Digital, LLC – Provide professional services, software and training for Laserfiche (CIP# 517)
2. Adm        \$12,378.00 GPS Vehicle Tracking Solutions, LLC - Motion to affirm emergency purchase of 5,000 KN95 masks for personal protection in response to the COVID-19 pandemic
3. Comm Dev \$38,443.77 MP Digital, LLC - Provide professional services, software and training for Laserfiche for on-line plan submittal software
4. Fire        \$122,000.00 Stryker Sales Corporation - Purchase four LifePak 15 cardiac monitors for advanced life support capabilities (CIP #1574)
5. Fire        \$47,682.82 Bound Tree Medical, LLC - Purchase various disposable EMS supply items for annual bulk order
6. Fire        \$8,645.00 Teleflex Medical, Inc. – Purchase interosseous needles and drives for EMS supplies for annual bulk order
7. Services   \$131,791.00 Adleta, Inc. – Replace curb and repair catch basins on TIF streets (Increase PO # S200431)
8. Services   \$10,626.00 Jackson Construction, Inc. – Remove asphalt from curb on Interocean (CIP # 1258)

9. Services           \$4,341.00 Emcor Facilities Services, Inc. - Replace front doors on Muhlhauser Barn (Increase PO# S200760)

**MOTION** made by Mr. Wong, seconded by Mr. Welch, to approve payment of requisitions 1 through 9. Discussion: Mr. Welch questioned the shipping costs associated with item #2, and where the masks were manufactured. Chief Herzog approached the lectern to respond. He said he didn't know where they were manufactured, but would find out about the shipping costs. In response to Mrs. Becker's question, he said identified the lifesaving equipment the police cruisers are equipped with, and noted the related training the officers receive. **Motion carried unanimously.**

#### Personnel Items

There were no personnel items.

#### Business Items

Mr. Burks introduced the next item saying the subject event was scheduled for August 14, and the purpose for the event was to promote the Union Centre Boulevard businesses as well as benefit a designated charity. The beneficiary this year will be Starshine Hospice.

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to approve license agreement between West Chester Township Board of Trustees and Union Centre Boulevard Merchant Association for the use of a portion of Township property, 9285 Centre Pointe Drive and adjacent and ancillary public roadways for the presentation of The Union Centre Food Truck Rally; and, to authorize the Township Administrator to execute said agreement. Discussion: Mr. Wong questioned the Township paying for fireworks for this event, and how the expenditure was authorized. Mr. Burks noted it was below the \$7,500 authorization level granted the Administrator and the Board approved it as a line item on the budget. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the event is scheduled for June 26, will be based out of Beckett Park, and a thousand ticketed persons are anticipated.

**MOTION** made by Mr. Wong, seconded by Mr. Welch, to approve license agreement between West Chester Township Board of Trustees and the Neurosurgery Fitzpatrick Chiari Foundation for the use of a portion of township property at 8630 and 8558 Beckett Road, and ancillary and adjacent public roadways, for the production and presentation of the LEI 5K Run/Walk and Post-Race LEI Bash. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the grants are between \$500 and \$5,000, and the funds would be applied to digitizing the Administration library.

**MOTION** made by Mr. Wong, seconded by Mr. Welch, to apply for Ohio Historical Records Advisory Board matching grant not to exceed \$5,000.00 to offset the cost of document management, organization, and digitization; and, to authorize the Township Administrator to accept said grant if awarded. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the state of Ohio is suing five pharmaceutical companies relative to the manner in which they marketed pain medicines. The terms and conditions were drafted by the Ohio Attorney General and any local government wishing to participate in a settlement must agree to them.

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to approve and enter into a Memorandum of Understanding (MOU) between the West Chester Township Board of Trustees and State of Ohio in a coalition of defendants named "One Ohio" in the State lawsuit for claims made against pharmaceutical companies. Discussion: Mr. Welch questioned how a settlement would be dispersed, specifically the attorney fees. Law Director Don Crain addressed the Board regarding costs and process options. **Motion carried unanimously.**

Mr. Burks introduced the next item by reviewing the recent history of the Corona virus. This item would authorize the Administrator to make emergency expenditures up to \$30,000 which would be authorized at the subsequent Trustee meeting.

**MOTION** made by Mr. Wong, seconded by Mr. Welch, to extend emergency status and re-authorize Township Administrator to respond to Coronavirus circumstances through May 12, 2020 at 11:59 p.m. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying he asked the department heads to consider means by which the Township could help homeowners in light of the Corona virus crisis, and he praised the Community Development Department for thinking of this item.

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to approve a temporary waiver of West Chester Township zoning application fees for specified residential permits through June 26, 2020. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the purpose for the replacement, which has been negotiated with the bargaining unit to allow two sets of turnout gear, is to reduce carcinogen exposure by firefighters.

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to advertise for bids for 2020 turnout gear replacement. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying it pertained to SWAT circumstances.

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to approve and enter into a Memorandum of Understanding between the West Chester Township Board of Trustees and the City of Monroe to form a regional Police Crisis Response Unit. Discussion: Chief Herzog responded to Mr. Wong's question about liability, as well as the nature of the relationship. In response to Mrs. Becker's question, Chief Herzog said they SWAT team is deployed about 10 times a year on average. He also gave an answer to an earlier question about the shipping costs associated with a requisition for masks, saying they reflect part of the cost of shipment from Asia. **Motion carried unanimously.**

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to not object to a new C1 and C2 liquor permit for Marinas International Deli Inc., dba Lakomka Deli, 7743 Tylersville Rd., Unit C. Discussion: none. **Motion carried unanimously.**

### First Reading of Resolutions & Reading of Emergency Resolutions

Mr. Burks read, "Motion to approve Emergency Resolution No. 08-2020 authorizing the Township Administrator to modify or suspend provisions of the collective bargaining agreements, department rules and regulations, and township personnel policies in response to the COVID-19 public health emergency."

He said it may be necessary in light of the Corona virus crisis as it enables the Administration to adopt measures needed to promote public safety if the measure requires negotiating with the bargaining unit and the measure is not successfully resolved with the bargaining unit. The Board had no questions.

### Citizen's Comments

Michael DiSalvo, 8371 Birchstone Court, expressed his concerns about the installation of 5G towers in the township and asked Trustees Welch and Wong to intervene.

Mrs. Brown, Assistant Township Administrator read one email from a constituent as follows: Jeremiah York 9515 Woodland Hills Drive, asked Mr. Wong why he recused himself on the vote the previous week to buy masks from the Chinese Chamber of Commerce, and he asked Mr. Wong to produce the check the chamber used to pay for the masks they bought from China. Mrs. Brown answered for Mr. Wong, saying he recused himself because he's a member of the Board of the Chinese Chamber, and he couldn't produce their check because he's a Trustee and the Township doesn't have access to another organization's financial records.

### Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to declare Emergency Resolution No. 08-2020 an emergency and dispense with the second reading. Discussion: Mr. Welch contributed clarification for the purpose for the Resolution. **Motion carried unanimously.**

**MOTION** made by Mr. Welch, seconded by Mr. Wong, to approve Resolution No. 08-2020 as read and as already declared an emergency. Discussion: none. **Motion carried unanimously.**

### Discussion Items & Elected Official Comments

Mr. Burks said the installation of 5G towers is regulated by the state and the federal government, and the Township doesn't have authority in the matter. Mr. Welch noted the 5G towers are considered a utility and the Township therefore has no jurisdiction. Mrs. Becker asked Mr. Burks to find out what authority the Township has in the matter.

The elected officials and the Administrator engaged in a lengthy discussion about COVID-19 and normalizing commerce while factoring health concerns.

### Recess to Executive Session

At 7:44 p.m., Mrs. Becker asked for a motion to recess the Regular meeting and go into

Executive Session with legal counsel legal counsel for the purpose of considering the compensation of a public employee or official.

Motion made by Mr. Wong, seconded by Mr. Welch. Mrs. Becker said the Board would return to adjourn the Executive Session and to adjourn the Regular meeting. Discussion: none. **Motion carried unanimously.** Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

**MOTION** made at 8:10 p.m. by Mr. Welch to adjourn the Executive Session and resume the April 14, 2020 Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mr. Wong, seconded by Mr. Welch, to adjourn the April 14, 2020 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



**Bruce Jones, Fiscal Officer**

Approved,



**Mrs. Becker, Chairperson**

## Bruce Jones

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**From:** Lisa Brown  
**Sent:** Tuesday, April 14, 2020 5:46 PM  
**To:** Bruce Jones  
**Cc:** Jenna Whittaker  
**Subject:** FW: Question for Mr. Wong

Bruce,

Here is the only citizen comment for the 4/14 Trustees meeting.

### **Lisa D. Brown MPA**

Assistant Township Administrator  
West Chester Township  
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**From:** RepentBelieveSubmit [mailto:RepentBelieveSubmit@protonmail.com]  
**Sent:** Monday, April 13, 2020 12:52 PM  
**To:** Lisa Brown <[lbrown@WestChesterOH.Org](mailto:lbrown@WestChesterOH.Org)>  
**Subject:** Question for Mr. Wong

Hello,

I have a question for Trustee Wong at the next Trustee Meeting. My name is Jeremiah York 9515 Woodland Hills Drive West Chester, Ohio 45011.

Trustee Wong,

Would you please explain why you recused yourself to purchase masks at the last meeting?

Would you please produce a copy of the check the Chinese Chamber of Commerce paid for the masks purchased from China that were later sold to West Chester?

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