

West Chester

— OHIO —

Trustees Meeting Agenda April 14, 2020

Trustees

Ann Becker, Chair
Lee Wong
Mark S. Welch

Fiscal Officer

Bruce Jones
Administrator
Larry D. Burks

6:00 P.M.

Regular Meeting

Mrs. Becker

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Chief Rick Prinz, West Chester Fire Department - COVID 19 Update

Mrs. Becker

Action Items – For approval by motion

- B. Motion to approve Trustee Meeting Minutes - March 24, 2020
- C. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$7,500.00

- | | | |
|-------------|---------------|--|
| 1. Adm | \$ 13,065.75 | MP Digital, LLC – Provide professional services, software and training for Laserfiche (CIP# 517) |
| 2. Adm | \$ 12,378.00 | GPS Vehicle Tracking Solutions, LLC - Motion to affirm emergency purchase of 5,000 KN95 masks for personal protection in response to the COVID-10 pandemic |
| 3. Comm Dev | \$ 38,443.77 | MP Digital, LLC - Provide professional services, software and training for Laserfiche for on-line plan submittal software |
| 4. Fire | \$ 122,000.00 | Stryker Sales Corporation - Purchase four LifePak 15 cardiac monitors for advanced life support capabilities (CIP #1574) |
| 5. Fire | \$ 47,672.92 | Bound Tree Medical, LLC - Purchase various disposable EMS supply items for annual bulk order |
| 6. Fire | \$ 8,645.00 | Teleflex Medical, Inc. – Purchase interosseous needles and drives for EMS supplies for annual bulk order |
| 7. Services | \$ 131,791.00 | Adleta, Inc. – Replace curb and repair catch basins on TIF streets (Increase PO # S200431) |

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- 8. Services \$ 10,626.00 Jackson Construction, Inc. – Remove asphalt from curb on InterOcean (CIP # 1258)
- 9. Services \$ 4,341.00 Emcor Facilities Services, Inc. – Replace front doors on Muhlhauser Barn (Increase PO# S200760)

Mr. Burks Personnel Items

None

Mr. Burks Business Items

- 10. Adm Motion to approve license agreement between West Chester Township Board of Trustees and Union Centre Boulevard Merchant Association for the use of a portion of Township property, 9285 Centre Pointe Drive and adjacent and ancillary public roadways for the presentation of The Union Centre Food Truck Rally; and, to authorize the Township Administrator to execute said agreement
- 11. Adm Motion to approve license agreement between West Chester Township Board of Trustees and the Neurosurgery Fitzpatrick Chiari Foundation for the use of a portion of township property at 8630 and 8558 Beckett Road, and ancillary and adjacent public roadways, for the production and presentation of the LEI 5K Run/Walk and Post-Race LEI Bash
- 12. Adm Motion to apply for Ohio Historical Records Advisory Board matching grant not to exceed \$5,000.00 to offset the cost of document management, organization, and digitization; and, to authorize the Township Administrator to accept said grant if awarded
- 13. Adm Motion to approve and enter into a Memorandum of Understanding between the West Chester Township Board of Trustees and State of Ohio in a coalition of defendants named “One Ohio” in the State lawsuit for claims made against pharmaceutical companies
- 14. Adm Motion to extend emergency status and re-authorize Township Administrator to respond to Coronavirus circumstances through May 12, 2020 at 11:59 p.m.
- 15. Comm Dev Motion to approve a temporary waiver of West Chester Township zoning application fees for specified residential permits through June 26, 2020
- 16. Fire Motion to advertise for bids for 2020 turnout gear replacement
- 17. Police Motion to approve and enter into a Memorandum of Understanding between the West Chester Township Board of Trustees and the City of Monroe to form a regional Police Crisis Response Unit
- 18. Police Motion not to object to a new C1 and C2 liquor permit for Marinas International Deli Inc dba Lakomka Deli, 7743 Tylersville Rd Unit C

First Reading of Resolutions & Reading of Emergency Resolutions

- *19. Emergency Reading Motion to approve Emergency Resolution No. 08-2020 authorizing the Township Administrator to modify or suspend provisions of the collective bargaining agreements, department rules and regulations, and township personnel policies in response to the COVID-19 public health emergency

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

- * Emergency Reading Vote on Emergency Resolution No. 08-2020

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn