

# Trustees Meeting Agenda February 25, 2020

<u>Trustees</u>	Fiscal Officer
Ann Becker, Chair	Bruce Jones
Lee Wong	<u>Administrator</u>
Mark S. Welch	Larry D. Burks

# 6:00 P.M. Regular Meeting

#### Mrs. Becker

- Convene
- Roll Call
- Pledge

### **Citizen's Comments**

(2 minutes per person limited to a total of 10 minutes)

#### Mr. Burks

## **Presentations**

A. Mrs. Lisa Brown, West Chester Township - Strategic Plan Update

#### Mrs. Becker

### <u>Action Items - For approval by motion</u>

- B. Motion to approve Operational Budget Workshop Meeting Minutes January 21, 2020
- C. Motion to approve Trustee Meeting Minutes January 28, 2020
- D. Motion to approve Trustee Meeting Minutes February 11, 2020
- E. Motion to approve payment of bills

#### Mr. Burks

#### Requisitions - Greater than \$7,500.00

1.	Adm	\$ 47,730.27	Frost Brown Todd, LLC - Legal Services through January 31, 2020	
			(various departments)	
2.	Fire	\$ 40,650.00	McCluskey Chevrolet, Inc. – Purchase 2020 Chevrolet Tahoe 4WD	
			4-Door LS Custom Edition (CIP# 1250)	

## Mr. Burks

#### **Personnel Items**

3.	Police	Motion to hire Mrs. Kayla Cox to the position of Administrative Assistant –
		Accounting effective March 2, 2020 at the hourly rate of \$17.30 with a 90 day
		introductory period

4. Services Motion to authorize the 2020 hiring of a complement of 15 seasonal employees, March through November, at the hourly rate of \$12.00 - \$14.00 based on

experience and contingent upon successful completion of applicable testing and

procedures

Mr. Burks		Business Items			
5.	Adm	Motion to approve 2020 Gold Sustaining Sponsorship of \$10,000.00 to the West Chester Liberty Chamber Alliance; and, to authorize Township Administrator to sign a Memorandum of Understanding setting the terms for the investment			
6.	Adm	Motion to approve three year agreement with ADP, LLC; and, to authorize the Township Administrator to execute said agreement			
7.	Adm	Motion to approve 2020 financial contribution to the National Voice of America Museum of Broadcasting in the amount of \$50,000.00			
8.	Adm	Motion to approve agreement with Parlay Consulting Firm to provide strategic planning services at a not to exceed amount of \$8,400; and, to authorize Township Administrator to execute said agreement			
9.	Comm Dev	Motion to recommend terms of an Enterprise Zone Agreement of 50% abatement for a five year term with Sugar Creek Packing Co.			
10.	Comm Dev	Motion to appoint one regular member to the West Chester Township Board of Zoning Appeals to fill an expired five year term (March 1, 2020 through February 28, 2025)			
11.	Comm Dev	Motion to appoint one regular member to the West Chester Township Zoning Commission to fill an expired five year term (June 1, 2020 through May 31, 2025)			
12.	Fire	Motion to approve Statutory Resolution No. 06-2020 finding a 2008 Ford Expedition (Vehicle 408) is not needed and is unfit for use; and authorizing the sale of said vehicle at public auction			
13.	Police	Motion not to object to a new D5I liquor permit for ABE West Chester LLC dba Another Broken Egg, 7701 Voice of America			
14.	Services	Motion to accept bid and approve contract with JNT Excavating, LLC for the 2020 Storm Pipe Replacement Program per the specifications as advertised not to exceed \$419,544.30 from various funds; and, to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute said contract (CIP# 1252 and 1258)			
15.	Services	Motion to approve Statutory Resolution No. 05-2020 requesting the director of highways to review the engineering and traffic investigation to determine and declare a reasonable and safe prima facie speed limit on Mauds Hughes Road between Cincinnati Dayton Road and Hamilton Mason Road			

# First Reading of Resolutions & Reading of Emergency Resolutions

# **Citizen's Comments**

# <u>Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions</u>

# **Discussion Items & Elected Official Comments**

## **Executive Session**

Property, personnel & pending litigation with Legal Counsel

# <u>Adjourn</u>

		]	FYI		
Thursday	Mar 5	9 to 11 a.m.	Coffee With A Cop at UC Health West Chester Hospital, 7700 University Drive 2. All are invited to UC Health West Chester Hospital for coffee and conversation at Coffee with a Cop. No speeches and no agendas, just time to mingle with your local law enforcement community. This event is family-friendly.		
Sunday	Mar 8	12 to 5 p.m.	<b>Kite Flying</b> at VOA Museum, 8070 Tylersville Road. Pigs Aloft Kite Association fly their extraordinary kites each month on the front lawn of the VOA Museum (weather permitting). This group typically meets the second Sunday of each month.		
Visit www.WestChesterOH.org for more information					
Recurring Eve	ents				
Tuesday	Mar 10 Mar 24	6 to 8 p.m.	<b>Board of Trustees Meeting</b> at Township Hall, 9113 Cincinnati-Dayton Road		
Wednesday	Mar 4	10:30 to 11 a.m.	Nature Basket at MidPointe Library, 9363 Centre Pointe Drive. Nature Basket programs are suited for preschool children, ages 3-5, and their adult companions. All programs include a story, a talk about seasonal nature and a craft. Adult help with the craft is required. Registration is required for all programs. Call 513-759-7312.		
Friday	Mar 6	7 to 8 p.m.	<b>Armchair Program</b> at Township Hall, 9113 Cincinnati Dayton Road. Guests are invited to share pictures and stories from travels around the world.		
Saturday	Mar 7	2 to 4 p.m.	<b>Winter Farmers' Market</b> at the Muhlhauser Barn in Beckett Park		