

# West Chester

— OHIO —

## Trustees Meeting Agenda October 22, 2019

### Trustees

Mark S. Welch, Chairman  
Ann Becker  
Lee Wong

### Fiscal Officer

Bruce Jones

### Assistant Administrator

Lisa D. Brown

6:00 P.M.

### Regular Meeting

#### Mr. Welch

- Convene
- Roll Call
- Pledge

### Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

#### Ms. Brown

### Presentations

- A. West Chester Board of Trustees, Certificate of Appreciation, Ronald P. Dzikowski
- B. Jared Wojcikowski, Butler County Citizens for Elderly Services Advisory Council — Butler County Elderly Services Program

#### Mr. Welch

### Action Items – For approval by motion

- C. Motion to approve Trustee Meeting Minutes – October 8, 2019
- D. Motion to approve payment of bills

#### Ms. Brown

### Requisitions – Greater than \$7,500.00

- |             |              |   |
|-------------|--------------|---|
| 1. Adm      | \$34,099.21  | Frost Brown Todd, LLC – Legal services through September 30, 2019 (various departments)   |
| 2. Adm      | \$22,572.00  | Violin Systems, LLC – Purchase additional storage space to expand the existing storage area network (SAN) (CIP# 1496)           |
| 3. Adm      | \$16,294.36  | Kronos Incorporated – Renew annual service and support for Telestaff scheduling payroll functions of public safety departments  |
| 4. Adm      | \$8,022.35   | Granicus, LLC – Purchase one year of VisionLive subscription hosting and support services for the West Chester Township website |
| 5. Services | \$100,000.00 | Cargill Inc. – Purchase road salt for 2019-2020 winter season   |
| 6. Services | \$25,000.00  | Snow Plow Contractors – Subcontract for cul-de-sac snow removal for 2019-2020 winter season                                     |

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7. Services \$13,000.00 Univar Solutions USA Inc. – Purchase liquid calcium chloride for 2019 – 2020 winter season

**Ms. Brown** **Personnel Items**

8. Fire Motion to rehire Mr. Adam VonDerHaar to the vacant position of part-time Firefighter effective October 28, 2019 at the non-exempt hourly rate of \$18.11 with a one year probationary period
9. Fire ~~Motion to create the Fire Department Executive Assistant position~~
10. Services Motion to approve complement of 13 on-call snow plow operators and hire on an as needed basis in some instances retroactively for the 2019-2020 winter season

**Ms. Brown** **Business Items**

None

**First Reading of Resolutions and  
Reading of Emergency Resolutions (if any)**

- \*11. Emergency Reading Resolution No. 20-2019 amending the Township 2019 permanent appropriations and declaring emergency and dispensing with the second reading
- \*12. Emergency Reading Resolution No. 21-2019 authorizing the removal of snow and ice from undedicated roads in accordance with Ohio Revised Code section 505.82 and pursuant to limited home rule authority provided under Ohio Revised Code chapter 504 and declaring an emergency and dispensing with the second reading

**Citizen's Comment**

**Second Reading and Vote on Pending  
Resolutions and Vote on Emergency Resolutions (if any)**

13. 2<sup>nd</sup> Reading Motion to approve Resolution No. 19-2019 for a zoning map amendment from B-2 to M-1 for case #ZMA 05-19 – PLAS Industrial Park
- \* Emergency Reading Vote on Emergency Resolution No. 20-2019
- \* Emergency Reading Vote on Emergency Resolution No. 21-2019

**Discussion Items & Elected Official Comment**

Rescheduled Board of Trustees Meeting from November 12, 2019 to November 19, 2019

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Adjourn**

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## FYI

<b>Saturday</b>	Oct 26	10 a.m. to 2 p.m.	<b>Drug Take Back</b> at Walgreens, 7804 Cincinnati Dayton Road. Officers with the West Chester Township Police Department will staff a drop-off location for expired, unused and unwanted prescription drugs.
<b>Wednesday</b>	Oct 30	7 to 9 p.m.	<b>Spooktacular Music Concert</b> at Muhlhauser Barn, 8558 Beckett Road. The West Chester Symphony Orchestra performs its annual Halloween concert. There will be a costume contest for the kids who attend. Light refreshments will be served.
<b>Thursday</b>	Oct 31	6 to 8 p.m.	<b>Trick-or-Treating</b> Halloween will be marked in West Chester with trick-or-treating from 6 to 8 p.m. on Thursday, October 31 <sup>st</sup> . Please plan accordingly for all weather conditions.
<b>Saturday</b>	Nov 9	8:30 a.m. to 2 p.m.	<b>RASKALS</b> (Random Acts of Simple Kindness Affecting Local Seniors) Volunteer to help senior citizens in the Township. (513) 759-7312 or <a href="mailto:cstaarmann@westchesteroh.org">cstaarmann@westchesteroh.org</a>
<b>Sunday</b>	Nov 10	12 to 5 p.m.	<b>Kite Flying</b> at the VOA Museum, 8070 Tylersville Road. Pigs Aloft Kite Association fly their extraordinary kites on the front lawn of the VOA Museum
<b>Monday</b>	Nov 11		<b>Township offices closed</b> in observance of Veterans' Day
Visit <a href="http://www.WestChesterOH.org">www.WestChesterOH.org</a> for more information			
<b>Recurring Events</b>			
<b>Tuesday</b>	<del>Nov 12</del> Nov 19	6 to 8 p.m.	<b>Board of Trustees Meeting</b> at Township Hall, 9113 Cincinnati-Dayton Rd.