

Record of Proceedings: August 27, 2019
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairman Welch convened the meeting at 6:01 p.m.
Roll Call: Mr. Welch, Mrs. Becker, and Mr. Wong responded.
Pledge of Allegiance: Repeated by those present.

Citizen's Comments

Corin Donald, 7263 Basswood Drive, expressed her dissatisfaction for not receiving a response to her inquiries as to the status of the West Chester Activity Center on Cox Road. She also expressed concern with the pending closure of the Center.

Lee Redkey, 6609 Chessie Drive, said she campaigns in the community and residents don't know the trustees or what they do. She suggested the Trustees have coffee chats or town halls in order to engage residents. She also said people love West Chester Township, however they want to know about the status of road repairs and slurry applications.

Jeanette Hatch, 7520 Kingsgate Way, expressed her concern about the Township finding another location for seniors since the Senior Community Activity Center was going to close.

Presentations

There were no presentations.

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for August 13, 2019. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Fire \$8,500.00 Zoll Data Systems, Inc. – Renew annual software maintenance agreement for EMS reporting
2. Services \$64,048.28 John R. Jurgensen Company– Approve paving application for 2019 (Increase PO# S191579)
3. Services \$28,820.00 Mills Fence Company – Replace fence around the Keehner Park multiuse courts

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve payment of requisitions 1 through 3. Discussion: Mrs. Becker asked if the additional fencing around Keehner Park was accounted for within the CIP, or is it over and above what was budgeted. Mr. Burks said it was within budget. **Motion carried unanimously.**

Personnel Items

There were no personnel items.

Business Items

MOTION made by Mr. Wong that, having reviewed the staff report and affidavit, we declare the properties listed on the West Chester Township Board of Trustees meeting agenda dated August 27, 2019 to be public nuisances as authorized by the Ohio Revised Code. Staff is directed to cause removal of the nuisances identified, and monitor these properties for 90 days to require continued compliance. An administrative charge of 25% shall be added to the contractor fee for these properties. Motion seconded by Mr. Welch. Discussion: none. (Fiscal Officer Note: The two subject properties were 6408 Commanche Drive and 9770 McCauly Road.) **Motion carried unanimously.**

Mr. Burks introduced the next item saying made by Mrs. Becker, seconded by Mr. Wong, to not object to a new C1 and C2 liquor permit for Prime Now LLC, 8660 Jacquemin Drive. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying ODOT has a proposed decorative fence on the Tylersville Road overpass slated for 2020 and seeks to have it added as an alternate in their bid process.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve agreement between the West Chester Township Board of Trustees and the Ohio Department of Transportation for a proposed decorative fence in the Tylersville Road Overpass Project as an alternate bid item; and, authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute said agreement. Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

Mr. Burks read Emergency Resolution No. 16-2019 enforcing the Ohio Fire Code (OAC 1301:7-7) with modifications, and declaring an emergency and waiving the second reading. He explained that the Township's current fire code is 19 years old, it needs updating, and will continuously be updated to comply with the Ohio Fire Code, thus not requiring continuous, formal updating. In response to Mrs. Becker's question, Fire Chief Prinz said a previous Board long ago decided to implement fire code language that would address tank farms so as to regulate and curb the attraction of businesses to the Township that store above ground chemicals. Now, however, the Ohio Fire Code includes language to regulate both above ground and below ground chemicals, and he's comfortable with recommending the elimination of the Township Regulation that was approved long ago. Chief Prinz also commented on a facility on Dues Drive that produces chlorine and is registered with Homeland Security as a potential risk. He concluded

by saying the Fire Department and the Community Development Department collaborate when conditional use zoning is sought by a business.

Citizen's Comments

David Corfman, 7568 Kirkwood Drive, said he's been knocking on doors in the township and people are asking about multi-purpose paths. He also asked IT Director Dennis Dick to comment on measures that have been taken to protect the Township's IT system.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

MOTION made by Mrs. Becker, seconded by Mr. Wong, to declare Emergency Resolution No. 16-2019 an emergency and dispense with the second reading. Discussion: none.

Motion carried unanimously.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve Resolution No. 16-2019 as read and as already declared an emergency. Discussion: none. **Motion carried**

unanimously.

Discussion Items & Elected Official Comments

Mr. Burks commented on cyber security initiatives in the Township. In response to Mr. Wong's question, Services Director Tim Franck addressed the Board regarding the status of road projects in the Township, and the benefits to using slurry on streets.

In response to Mr. Jones's question, Mr. Burks commented on the status of programming for Seniors in light of the pending closure of the West Chester Activity Center. Mr. Jones also noted that Butler County Auditor Roger Reynolds will have vans from his office in our neighborhoods through November, moving slowly, taking pictures of homes as part of the Auditor's re-appraisal.

Mr. Wong commented at length regarding the Township's history of supporting Senior activities, the accessibility of Trustees to residents, and opportunities for Seniors in the Township. Discussion followed about the Activity Center and addressing Senior's concerns, as well as having coffees, etc. in the community to increase access to residents.

Recess to Executive Session

At 6:51 p.m., Mr. Welch asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of considering and discussing: For considering the purchase of property for public purposes, the sale of property by competitive bid, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code. O.R.C. 121.22(G)(2). Motion made by Mrs. Becker, seconded by Mr. Wong. Mr. Welch said the Board would return to adjourn the Executive Session and to adjourn the Regular meeting. Discussion: none. **Motion carried unanimously.** Mr. Welch declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 8:12 p.m. by Mrs. Becker to adjourn Executive Session and resume the August 27, 2019 Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

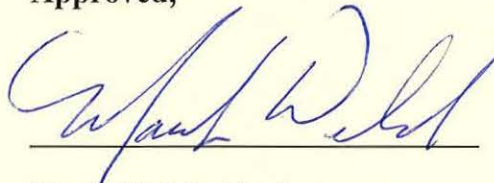
MOTION made by Mrs. Becker, seconded by Mr. Wong, to adjourn the August 27, 2019 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bruce Jones", written over a horizontal line.

Bruce Jones, Fiscal Officer

Approved,

A handwritten signature in blue ink, appearing to read "Mark Welch", written over a horizontal line.

Mark Welch, Chairperson