

Record of Proceedings: June 25, 2019
West Chester Township Board of Trustees - Regular Meeting

Convene: Chairman Welch convened the meeting at 6:01 p.m.

Roll Call: Mr. Welch, Mrs. Becker, and Mr. Wong responded.

Pledge of Allegiance: Lead by John Martin from Boy Scout Troop 962 and repeated by those present.

Citizen's Comments

There were no citizen's comments.

Presentations

Chief Rick Prinz, West Chester Fire Department, presented the Chief's Award to Lieutenant Garry Zimmer for his "selfless and courageous act" while off-duty on June 15th to save the driver of a vehicle that had caught fire on Route 123 following an auto crash. The dash-cam from a cruiser was aired showing Lt. Zimmer's courageous actions. The award is to recognize members of the department who go above and beyond. Lt. Zimmer then spoke, saying his actions were consistent with their calling to help people in need. He also said he's interacted with the young man he rescued, a recent graduate from Franklin High School.

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve the Trustee Meeting Minutes for June 11, 2019. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$7,500:

Requisitions – Greater than \$7,500.00

1. Adm \$16,396.50 Frost Brown Todd, LLC – Legal services through May 31, 2019 (various departments)
2. Services \$149,732.00 J.K. Meurer Corporation – Resurface and repair Keehner Park multiuse courts (CIP #226)

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve payment of requisitions 1 and 2. Discussion: The Trustees expressed their approval of and had questions pertaining to requisition item 2 which Services Director Tim Franck answered. **Motion carried unanimously.**

Personnel Items

Mr. Burks introduced the next item saying the current Human Resource Manager was retiring July 1st and this position was essential while the search continues for a full-time Human Resource Manager and would continue through a transition period. He said the proposed wage range for this non-exempt position was \$27.50 per hour.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to create a temporary part-time Human Resources Manager position; and to approve attached job description and wage range. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item by identifying Mrs. Germann's background and willingness to assist with transitioning to a new Human Resource Manager.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to transfer Mrs. Joan Germann to the position of part-time Human Resources Manager effective July 2, 2019 at the non-exempt hourly rate of \$27.50 and pursuant to the attached terms of employment. Discussion: In response to Mrs. Becker's question, Mr. Burks said Mrs. Germann might be working between 20 and 30 hours a week, or as needed. Mr. Welch asked if the position would "remain on the books", to which Mr. Burks replied it was budgeted for, and there may be occasions staff could use her expertise. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to hire Mr. Austin Eldridge as a 2019 May through September seasonal employee (Parks) effective June 17, 2019 at the hourly rate of \$12.00. Discussion: none. **Motion carried unanimously.**

Business Items

Mr. Burks introduced the next item saying this year would be the seventh year of the Union Centre Food Truck Rally, it would be a one day event - August 9th, and all expenses realized for maintenance and police security would be paid by the Union Centre Boulevard Merchant Association. He added that the Township is the sponsor of the fireworks.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve license agreement between West Chester Township and Union Centre Boulevard Merchant Association for the use of a portion of Township property, 9285 Centre Pointe Drive, and ancillary and adjacent roadways, for the production and presentation of the Union Centre Food Truck Rally. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the property appears to be occupied, is not in foreclosure, and is a public nuisance pursuant ORC 505.87

MOTION made by Mr. Welch that, having reviewed the staff report and affidavit, we declare 7110 Tylersville Road to be public nuisances as authorized by the Ohio Revised Code. Staff is directed to cause removal of the nuisances identified, and monitor this property for 90 days to require continued compliance. An administrative charge of 25% shall be added to the contractor fee for these properties. Motion seconded by Mrs. Becker. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying the contract would be effective August 1, 2019, is prorated, and will align effective November, 2019 with the existing contract with Axon for the cameras currently in use.

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve a four year contract with Axon Enterprises, Inc. for the purchase of 10 additional body worn cameras, not to exceed \$22,733.00; and, to authorize the Township Administrator to make non-substantive changes with Law Director approval and to execute said contract. Discussion: In response to Mrs. Becker's question, Police Chief Herzog said they currently have 50 body worn cameras, this purchase of 10 would total 60, and the purchase would enable School Resource Officers to be so equipped, plus have a spare camera as needed. Furthermore, they can redact the camera footage as needed to fulfill juvenile privacy requirements. All expressed appreciation for the increased transparency afforded by recorded interactions. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to not object to a D5I and D6 liquor permit transfer from Main Event Entertainment LP, dba Main Event Entertainment, 9477 Oxford Way, to Main Event Entertainment, Inc., dba Main Event Entertainment, 9477 Oxford Way. Discussion: none. **Motion carried unanimously.**

MOTION made by Mrs. Becker, seconded by Mr. Wong, to not object to a new D4 liquor permit for Cincinnati Curling Club, dba Cincinnati Curling Club, 5150 Duff Drive. Discussion: none. **Motion carried unanimously.**

First Reading of Resolutions & Reading of Emergency Resolutions

There were no first readings of resolutions or readings of emergency resolutions.

Citizen's Comments

There were no citizen's comments.

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

MOTION made by Mrs. Becker, seconded by Mr. Wong, to approve Resolution No. 12-2019 approving a Zoning Map Amendment from R-PUD to R-1A for Case #ZMA 04-19. Discussion: Mrs. Becker said she would be abstaining because she lived across the street. Mr. Wong expressed his concern with septic tanks, but hoped it would be converted to the public sewer line someday. **Motion carried. Mrs. Becker abstained.**

Discussion Items & Elected Official Comments

Mr. Burks introduced the Township's new secretary, Kristi Williams, who would fulfill staffing the Administration for the first time since he began with the Township.

Mrs. Becker congratulated the Fire Department for receiving the American Heart Association Mission Lifeline Gold Plus Award, the highest award for treatment of cardiac patients in transport. She noted several music performances in the Township that week.

Recess to Executive Session

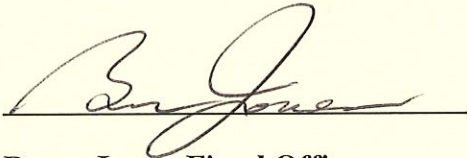
At 6:33 p.m., Mr. Welch asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of considering and discussing (1) the employment and compensation of a public employee, and (2) negotiations with public employees concerning compensation and other terms of employment. Motion made by Mrs. Becker, seconded by Mr. Wong. Mr. Welch said the Board would return from Executive Session to adjourn the Executive Session and to resume the Regular meeting. Discussion: none. **Motion carried unanimously.** Mr. Welch declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made at 7:20 p.m. by Mrs. Becker to adjourn the Executive Session and resume the June 25, 2019 Regular meeting, seconded by Mr. Wong. Discussion: none. **Motion carried unanimously.**

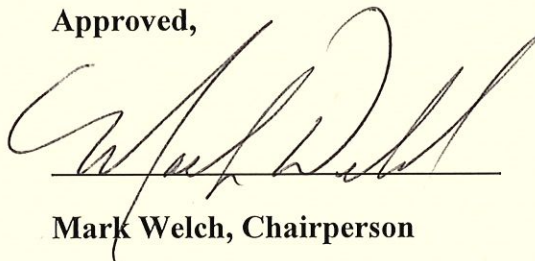
MOTION made by Mrs. Becker, seconded by Mr. Wong, to adjourn the June 25, 2019 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



Bruce Jones, Fiscal Officer

Approved,



Mark Welch, Chairperson