



**West Chester Township
Trustees Meeting Agenda
March 12, 2019**

Trustees

Mark Welch, President
Ann Becker, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Ms. Sarah Mead and Mr. Vince Lehman, Johnston Controls – West Chester Township Preliminary Working Session
- B. Mrs. Kellie Byrd, West Chester Township Administration – Open Data

Mr. Welch

Action Items – For approval by motion

- C. Motion to approve Trustee Meeting Minutes – February 26, 2019
- D. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$2,500.00

- | | | |
|-----------|-------------|--|
| 1. Adm | \$55,450.15 | Dell Marketing LP, – Renew annual Microsoft license agreement |
| 2. Adm | \$19,467.51 | Frost Brown Todd, LLC – Legal services through January 2019 |
| 3. Adm | \$3,272.00 | CDW Government, Inc. – Renew annual support for RSA authentication manager software |
| 4. Fire | \$36,785.00 | McCluskey Chevrolet, Inc., – Purchase 2019 Chevrolet Tahoe 4x4 (CIP # 1249) |
| 5. Fire | \$17,200.00 | Ohio Fire Chiefs' Association – Conduct assessment center testing for vacant Shift Lieutenant position |
| 6. Police | \$5,810.00 | Gall's, LLC – Purchase of seven (7) honor guard uniforms to replace current worn and aged uniforms |

- 7. Services \$30,000.00 Magnetic Marketing, LLC – Purchase Union Centre Blvd. banners throughout 2019 (CIP #1084)
- 8. Services \$5,724.40 Viox Services, Inc. – Update Muhlhauser Barn kitchen (CIP #1094)
- 9. Services \$4,000.00 Durable Slate Company, Inc. – Repair Muhlhauser Barn roof
- 10. Services \$2,612.52 Southeastern Equipment Co., Inc. – Replace road mower head motor
- 11. Services \$2,545.00 Triple S Tire Company, Inc. – Replace two (2) rear tires on John Deere road mower

Mr. Burks **Personnel Items**

- 12. Adm Motion to hire Ms. Jacqueline R. Lenard to the vacant position of Human Resources Specialist effective April 1, 2019, at the hourly rate of \$20.40 with a one (1) year probationary period
- 13. Fire Motion to promote Lt. Brandon Tully to the vacant position of Shift Captain effective April 7, 2019, at the annual non-exempt salary of \$89,631.32 with a one (1) year introductory period
- 14. Services Motion to approve an extension of Injury on Duty (IOD) status for thirty (30) days for Services employee Mr. Clyde Needham

Mr. Burks **Business Items**

- 15. Adm Motion to apply for the Duke Energy Powerful Communities: Local Impact Grant and authorize Township Administrator to execute and submit grant application and other documents necessary and accept said grant if awarded

First Reading of Resolutions & Reading of Emergency Resolutions

Citizen’s Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

- 16. 2nd Reading Resolution No. 04-2019 approving a zoning map amendment from B-2 to M-1 for Case #ZMA 01-19 – Munafu Property
- 17. 2nd Reading Resolution No. 05-2019 approving a zoning map amendment from A-1 to SP-PUD and preliminary development plan for Case #ZMA 02-19 – Sharma; Mixed use

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Saturday	April 20	1:00 p.m. to 1:30 p.m.	WCFD Organization Easter Egg Hunt at Keehner Park Tennis Courts, 7211 Barrett Road. Bring your own basket or bag and arrive early for this free community event. Children ages 0 to 8 will be organized into different age groups to search for candy-filled eggs. The annual Easter Egg hunt is presented by the WCFD Organization and sponsored by the Tylersville Rd. Kroger. Questions, please call the West Chester Fire Department at 513-777-1133.
Saturday	April 27	9:00 a.m. to 3:00 p.m.	RASKALS (Random Acts of Simple Kindness Affecting Local Seniors) Volunteer to help senior citizens in the Township. 759-7312 or cstaarmann@westchesteroh.org .
Visit www.WestChesterOH.org for more information			
Recurring Events			
Saturday	March 16	2 p.m. to 4 p.m.	Winter Farmers Market at Muhlhauser Barn, 8558 Beckett Rd. RAIN or SHINE! Vendors offer homemade products and homegrown produce and meats for sale. www.WestChesterOhioFarmersMarket.org
Friday	March 22	7 p.m. to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati – Dayton Rd. Chase away the winter blues and dream of faraway places as local travelers share pictures and stories from their favorite adventures.
Wednesday	April 3	10:30 a.m. to 11:00 a.m.	Nature Basket at Midpointe Library, 9363 Centre Pointe Dr. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Tuesday	March 26 April 9	6 p.m. to 8 p.m.	Board of Trustees Meeting at Township Hall, 9113 Cincinnati-Dayton Rd.
Wednesday	April 3 April 10 April 17 April 24	6 p.m. to 9 p.m.	Citizen Police Academy Class #20 (Week 1) at West Chester Police Department, 9577 Beckett Rd., Suite 500. The Citizen Police Academy is offered each year and class size is limited. Police department personnel teach classes from 6 p.m. to 9 p.m. one night per week for 10 weeks.