



**West Chester Township
Trustees Meeting Agenda
February 26, 2019**

Trustees

Mark Welch, President
Ann Becker, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

**6:00 P.M.
Regular Meeting**

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

None

Mr. Welch

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes – January 08, 2019
- B. Motion to approve Trustee Meeting Minutes – January 22, 2019
- C. Motion to approve Operational Budget workshop Meeting Minutes – January 15, 2019
- D. Motion to approve Special Meeting Minutes – January 15, 2019
- E. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$2,500.00

- | | | | |
|----|-----|-------------|--|
| 1. | Adm | \$17,322.58 | Dell Marketing L.P. – Purchase four (4) computers per five (5) year replacement plan and one (1) Network Attached Storage (NAS) device (CIP# 1495, CIP# 1200) |
| 2. | Adm | \$10,206.36 | The Spyglass Group, LLC – Compensate for auditing Township telecommunication services and enacting cost saving measures |
| 3. | Adm | \$6,850.00 | Federal Field Services, LLC – Replace control boards in three (3) outdoor weather warning sirens and perform additional repair as needed |
| 4. | Adm | \$4,269.65 | ESRI, Inc. – Renew annual license and maintenance for Arc-GIS for mapping and asset management software |
| 5. | Adm | \$4,000.00 | First Financial Bank Credit Card – Purchase tickets to attend 35 th annual Community Leader Fly-In, Washington, D.C., Administrator Burks and Trustee Welch |

- 6. Fire \$38,520.00 Fire Safety Services, Inc. – Purchase turnout gear per current Collective Bargaining Agreement (CIP# 1187)
- 7. Fire \$6,055.95 Frank’s Heavy Truck and Collision Repair – Repair vehicle 224 damages (Engine 79 – reserve)
- 8. Police \$5,440.00 Ohio Calibration Laboratories, LLC – Purchase two (2) stalker two-zone directional radar units (CIP# 1417)
- 9. Police \$4,400.00 Intuitive Control Systems, LLC dba All Traffic Solutions, Inc. – Renew annual agreement for data cloud package for traffic suite for four (4) devices and authorize Township Administrator to execute said agreement

Mr. Burks

Personnel Items

- 10. Fire Motion to hire two (2) part-time Firefighter/EMT or Paramedic to fill vacant positions effective March 7, 2019 at the hourly rate of \$17.07 with a one (1) year probationary period and contingent upon successful completion of applicable testing and procedures: Firefighter II/EMT Benjamin Toney; Firefighter II/Paramedic Noah Zimmer
- 11. Fire Motion to hire career Firefighter/Paramedic Jason Jeffers effective March 13, 2019 at the annual salary of \$64,194.59 per Collective Bargaining Agreement with a one (1) year probationary period contingent upon successful completion of applicable testing and procedures
- 12. Fire Motion to hire career Firefighter/Paramedic Jeremy Waldroff effective March 11, 2019 at the annual salary of \$57,675.85 per Collective Bargaining Agreement with a one (1) year probationary period contingent upon successful completion of applicable testing and procedures

Mr. Burks

Business Items

- 13. Adm Motion to approve agreement for a three (3) year term effective June 1, 2019 through the last meter read date in May 2022, between West Chester Township Board of Trustees and Constellation – New Energy-Gas Division, LLC to supply natural gas, and to provide certification and other related administrative services to a Governmental Aggregator and authorize Township Administrator to negotiate a three (3) year fixed price at or below ~~\$0.99~~ \$0.399/ccf to make non-substantive changes with Law Director approval and execute agreement and all other necessary documents
- 14. Adm Motion to contract with Bradley Payne Advisors as Municipal Advisor for 2019 and authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement
- 15. Adm Motion to approve financial contribution for 2019 and remit payment to the National Voice of America Museum of Broadcasting – \$50,000.00
- 16. Fire Motion to apply for the 2019 EMS and Trauma Priority One Grant and authorize Township Administrator to execute and submit grant application and other documents necessary and accept said grant if awarded
- 17. Police Motion to transfer ownership of canine Ciro to police officer Michael Blankenship for the fee of \$1.00 to be paid to West Chester Township by police officer Michael Blankenship

pursuant to Ohio statute, current Collective Bargaining Agreement, and the applicable ownership agreement

- 18. Police Motion to accept donation of one (1) dual purpose canine from the Matt Haverkamp Foundation
- 19. Police Motion not to object to a New D2, D3 liquor permit for Ambiance Nails 9 Inc. dba Ambiance Nail Salon 9, 7996 Princeton Glendale Road
- 20. Police Motion not to object to a TRFO D5, D6 liquor permit from Bistros of Ohio and Kentucky, Inc. dba TGI Friday's, 7656 Cox Lane to 1107 Falcons Food, LLC dba TGI Friday's 7656 Cox Lane
- 21. Services Motion to accept bid and approve contract with WG Stang, LLC for 2019 Storm Pipe Replacement Program per specifications as advertised not to exceed \$220,055.83 and authorize Township Administrator to execute said contract and all necessary documents to effectuate the project (CIP# 1235)
- 22. Services Motion to accept bid and approve contract with Jackson Construction, Inc. for 2019 Curb Replacement Program per specifications as advertised not to exceed \$401,880.96 and authorize Township Administrator to execute said contract and all necessary documents to effectuate the project (CIP# 1195)
- 23. Services Motion to accept the following streets in Grace Meadows Phase 1B (Section 36, Town 3, Range 2) and journalized at 25 MPH, with provision that all decorative signage and landscaping be maintained by HOA

Street	Distance in Feet	Distance in Miles
Grace Meadows, Phase 1B		
Ferdinand Drive	765.98	0.145
Bit O Scotch Court	375.00	0.071
Total	1140.98	0.216

First Reading of Resolutions & Reading of Emergency Resolutions

- *24. Emergency Reading Resolution No. 02-2019 authorizing the issuance of road improvement bonds not to exceed \$14,000,000.00 and declaring an emergency and dispensing with second reading
- *25. Emergency Reading Resolution No. 03-2019 adopting and certifying the Township 2019 Permanent Appropriations and authorizing the transfer of funds from the General Fund to the Road and Bridge Fund and to the Cemetery Fund and declaring an emergency and dispensing with the second reading
- 26. 1st Reading Resolution No. 04-2019 approving a zoning map amendment from B-2 to M-1 for Case No. ZMA 01-19 – Munafo Property
(To be read at public hearing)
- 27. 1st Reading Resolution No. 05-2019 approving a zoning map amendment from A-1 to SP-PUD for a mixed-use development Case No. ZMA 02-19 – Sharma Mixed-Use
(To be read at public hearing)

Citizen's Comments

Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

- * Emergency Reading Vote on Emergency Resolution No. 02-2019
- * Emergency Reading Vote on Emergency Resolution No. 03-2019

Discussion Items & Elected Official Comments

Mr. Burks

Chinese Chamber of Commerce support
Property and liability insurance

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

Public Hearing 7:00 P.M.

ZMA 01-19 Munafo Property
ZMA 02-19 Sharma Mixed-Use

FYI

Wednesday	March 6	7 p.m. to 9 p.m.	Covering the White House and the World at National Voice of America Museum of Broadcasting, 8070 Tylersville Road "The Voice of Truth in America: Celebrating 75 Years of the VOA Bethany Station" This lecture is free and open to the public, but reservations are required. Call 777-0027 or send a request to admin@voamuseum.org
Saturday	March 9	7:30 a.m. to 1:00 p.m.	The Shamrock Shuffle at Union Centre, 9285 Centre Pointe Drive. Nearly 5,000 runners and walkers are expected to participate in the Shamrock Shuffle. The 13th annual run/walk and block party is hosted by and benefits The Community Foundation of West Chester/Liberty and dozens of local charities.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Saturday	March. 2 March. 15	2 p.m. to 4 p.m.	Winter Farmers' Market at Muhlhauser Barn, 8558 Beckett Rd. RAIN or SHINE! Vendors offer homemade products and homegrown produce and meats for sale. www.WestChesterOhioFarmersMarket.org
Wednesday	March 6 April 3	10:30 a.m. to 11:00 a.m.	Nature Basket at Midpointe Library, 9363 Centre Pointe Dr. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Friday	March 8 March 22	7 p.m. to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati – Dayton Rd. Chase away the winter blues and dream of faraway places as local travelers share pictures and stories from their favorite adventures.
Tuesday	March 12 March 26	6 p.m. to 8 p.m.	Board of Trustees' Meeting at Township Hall, 9113 Cincinnati-Dayton Rd.
Wednesday	April 3 April 10 April 17 April 24	6 p.m. to 9 p.m.	Citizen Police Academy Class #20 (Week 1) at West Chester Police Department, 9577 Beckett Rd., Suite 500. The Citizen Police Academy is offered each year and class size is limited. Police department personnel teach classes from 6 p.m. to 9 p.m. one night per week for 10 weeks.