



West Chester Township Trustees Meeting Agenda

August 14, 2018

Trustees

Lee Wong, President
Ann Becker, Vice President
Mark Welch, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

Citizen’s Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

None

Mr. Wong

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes – July 24, 2018
- B. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$2,500.00

- | | | | |
|----|--------|--------------|--|
| 1. | Fire | \$241,185.46 | Horton Emergency Vehicles - Purchase of 2019 Ford F550 Horton paramedic unit and purchase options (CIP# 1052) |
| 2. | Fire | \$3,700.00 | Bethesda Healthcare Inc. - Purchase physicals and drug screens for processing of six (6) new Firefighter Paramedic career positions |
| 3. | Police | \$11,008.49 | IVideo Technologies, LLC - Replace audio visual equipment in police Chief’s conference room (CIP# 1442) |
| 4. | Police | \$7,845.00 | Shaw Polygraph Services, Inc. DBA National Polygraph Academy - Attend basic polygraph examiner training program tuition, dormitory, and meals for ten (10) week polygraph course |
| 5. | Police | \$6,750.00 | Cellebrite, Inc. - Renew software and upgrade to Cellebrite Universal Forensic Extraction Device (UFED-PC4) system for mobile data recovery |
| 6. | Police | \$4,993.32 | Stallings Bicycle, LLC - Trek Bicycle Store of Cincinnati- Purchase three (3) fully equipped Trek police mountain bikes – (CIP# 1092) |

- 7. Services \$ 27,408.71 Clark Equipment Company DBA Bobcat Company – Purchase utility vehicle for Union Centre Boulevard (CIP# 1366)
- 8. Services \$11,324.00 Econ-O-Wise Rental - Purchase new Exmark mower (CIP# 1077)

Mr. Burks **Personnel Items**

- 9. Admin Motion to Hire Kaylee Schriver to fill vacant position of Communications Officer effective August 26, 2018 at the annual salary of \$43,853.54 with a one year probationary period contingent upon successful completion of applicable testing and procedures

Mr. Burks **Business Items**

- 10. Admin Motion to accept and award bid from Deltawrx for professional consulting services for replacement of Township public safety system(s) software not to exceed \$168,363.00 and to authorize the Township Administrator to execute any and all necessary documentation to effectuate said service
- 11. Admin Permission to submit Annual Financial Information Statement (AFIS)
- 12. Admin Motion to approve a five (5) year contract with First Financial Bank effective January 1, 2019 to December 31, 2023 for depository and banking services and authorize the Township Administrator to execute said agreement

**First Reading of Resolutions
& Reading of Emergency Resolutions**

- 13. 1st Reading Resolution No. 15-2018 denying a zoning map amendment from B-2 to R-PUD and preliminary development plan for case #ZMA 05-18 – Lofts of West Chester
(To be read at public hearing)

Citizen’s Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions**

2nd Reading None

Discussion Items & Elected Official Comments

None

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

Public Hearing 7 P.M.

Case # ZMA05-18/ Lofts of West Chester

FYI			
Saturday	Aug. 25	7 p.m.	Shakespeare in the Park - Keehner Park 7211 Barret Road, 7411 Barret Road. Arts Council of West Chester & Liberty present "Julius Caesar". Families are encouraged to pack a picnic-style meal and bring chairs or a blanket
Monday	Sept. 3		Township offices closed in observance of Labor Day
Sunday	Sept. 9	6:30 p.m.	Second Sunday Arts in the Park - Amphitheatre Shelter, 7211 Barret Road. The Arts Council of West Chester & Liberty brings music, dance and visual arts to the community this summer
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	Aug. 28 Sept. 11	6 to 9 p.m.	Board of Trustee Meeting at Township Hall, 9113 Cincinnati – Dayton Rd.
Wednesday	Sept. 5 Sept. 12	6 to 9 p.m.	Citizen Police Academy Class - West Chester Police Department, 9577 Beckett Rd., Suite 500. The Citizen Police Academy is designed to give civilians a closer look at the workings of the Police Department
Wednesday	Sept. 12 Oct. 17	10:30 to 11 a.m.	Nature Basket Program - Keehner Park Owl Shelter 7211 Barret Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Thursday's	Aug. 16 Aug. 23 Aug. 30	6 to 9 p.m.	The Takeover on The Square at Union Centre 9285 Centre Pointe Dr. Rock out at the clock tower with some of the region's best live music acts, and take part in contests, games and more. Each Takeover night comes with unique experiences provided by community partners, area businesses and local organizations