

**Record of Proceedings: July 24, 2018**  
**West Chester Township Board of Trustees - Regular Meeting**

Convene: President Wong convened the meeting at 6:01 p.m.  
Roll Call: Mr. Wong, Mrs. Becker, and Mr. Welch responded.  
Pledge of Allegiance: Repeated by those present.

**Citizen's Comments**

There were no citizen's comments.

**Presentations**

There were no presentations.

**Action Items – For Approval by Motion**

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve the Trustee Meeting Minutes for July 10, 2018. Discussion: none. **Motion carried unanimously.**

**MOTION** made by Mr. Welch, seconded by Mrs. Becker, to approve payment of bills. Discussion: none. **Motion carried unanimously.**

Mr. Burks submitted the following requisitions greater than \$2,500:

**Requisitions – Greater than \$2,500.00**

- |    |          |             |  |
|----|----------|-------------|--|
| 1. | Adm      | \$20,355.73 | Frost Brown Todd, LLC – Legal services through June 30, 2018 (various departments)                                       |
| 2. | Adm      | \$3,280.00  | iVideo Technologies, LLC – Purchase cables and connectors that need to be replaced for remote production truck           |
| 3. | Fire     | \$22,000.00 | Galls, LLC – Purchase approximately 100 winter coats for current and future department members not to exceed \$22,000.00 |
| 4. | Police   | \$11,165.55 | Galls, LLC – Purchase twelve (12) bulletproof vests  |
| 5. | Services | \$31,779.00 | I.T. Verdin Company – Replace the square clock tower clock controls and carillon system (CIP# 1263)                      |

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve payment of requisitions 1 through 5. Discussion: none. **Motion carried unanimously.**

**Personnel Items**

Mr. Burks introduced the next item saying the applicant already had experience with law enforcement record keeping. He said the Records Clerk will be responsible for inputting reports resulting from the police department's I-Leads system.

**MOTION** made by Mr. Welch, seconded by Mrs. Becker, to approve the revised job description for Records Clerk and to hire Mrs. Angela M. Sousa to the vacant position of Full Time Records Clerk effective August 8, 2018 at the hourly rate of \$17.25 with a one year probationary period, and contingent upon successful completion of applicable testing and procedures. Discussion: In response to Mr. Wong's question, Colonel Herzog said there would be 3 full time positions and one part time position working in this capacity, which is less than in the past. **Motion carried unanimously.**

#### Business Items

**MOTION** made by Mr. Welch, seconded by Mrs. Becker, to not object to a new D1 liquor permit Nonu Inc., DBA as The Wine List, 7381 Tylers Corner Drive. Discussion: none. **Motion carried unanimously.**

Mr. Burks introduced the next item saying Viox Services, Inc. was the only company that submitted a proposal, and the administration was in the process of negotiating the contract with them, including a three year addendum. He noted the township's facilities that would be serviced.

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to extend contract between West Chester Township Board of Trustees and Viox Services, Inc. through September 30, 2018, on a monthly basis for predictive and preventative facility maintenance and janitorial services for multiple township buildings and facilities; not to exceed the current monthly contracted and variable rates; and authorize the Township Administrator to execute said extension. Discussion: none. **Motion carried unanimously.**

#### First Reading of Resolutions & Reading of Emergency Resolutions

A case had been advertised to be addressed at 7:00 p.m. as a Public Hearing.

#### Citizen's Comments

Dennis Bradbury, 9023 and 9031 Cincinnati-Dayton Road, said he did receive the content of a meeting he had on April 9<sup>th</sup> at township hall. He said one of the topics that was omitted was a comment attributed to Mr. Welch that a neighbor should not associate with him, Mr. Bradbury. He asked that he receive a version of the meeting that included that account.

#### Recess to Executive Session

At 6:14 p.m., Mr. Wong asked for a motion to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of considering and discussing (1) the employment and compensation of a public employee, (2) sale and disposition of public property, (3) negotiations with public employees concerning compensation and other items of employment, (4) pending or imminent litigation. Motion made by Mr. Welch, seconded by Mrs. Becker. Mr. Wong said the Board would return to adjourn the Executive Session and resume the Regular meeting. Discussion: none. **Motion carried unanimously.** Mr. Wong declared the meeting in recess.

**MOTION** made at 7:06 p.m. by Mr. Welch to adjourn the Executive Session and resume the July 24, 2018 Regular meeting, seconded by Mrs. Becker. Discussion: none. **Motion carried unanimously.**

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**Public Hearing 7:00 p.m.**

Case # ZMA05-18/ Lofts of West Chester

Mr. Wong announced that the applicant had requested that their hearing be postponed. He noted that it had been previously postponed, adding it would not be granted another postponement after that evening.

**MOTION** made by Mr. Welch to postpone Case #ZMA 05-18 until the next Trustee meeting, seconded by Mrs. Becker. Discussion: none. **Motion carried unanimously.**

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Second Reading & Vote on Pending Resolutions & Vote on Emergency Resolutions

Mr. Burks introduced the next item, identifying Resolution 16-2018 as adopting proposed text amendments to the West Chester Township Zoning resolution concerning and governing the Olde West Chester Road Corridor Overlay District.

**MOTION** made by Mrs. Becker, seconded by Mr. Welch, to approve Resolution No. 16-2018 as read. Discussion: none. **Motion carried unanimously.**

Discussion Items & Elected Official Comments

Mr. Burks advised the Board that the documentation from the April 9<sup>th</sup> meeting he had with West Chester residents regarding Locust Street were his personal notes and he would not be making any edits to them.

Mrs. Becker asked if a resident could ask for her notes resulting from a meeting with that resident, as were a matter of public information. The answer was they are not subject to public information requirements.

Mrs. Becker noted the Food Truck Rally would be on August 10<sup>th</sup>.

Adjournment

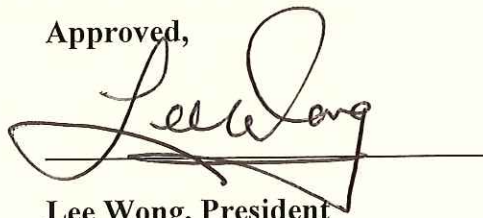
**MOTION** made at 7:12 p.m. by Mr. Welch, seconded by Mrs. Becker, to adjourn the July 24, 2018 Regular meeting. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,



**Bruce Jones, Fiscal Officer**

Approved,



**Lee Wong, President**