



West Chester Township Trustees Meeting Agenda

June 12, 2018

Trustees

Lee Wong, President
Ann Becker, Vice President
Mark Welch, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

None

Mr. Wong

Action Items – For approval by motion

- A. Motion to approve Trustee Meeting Minutes – May 22, 2018
- B. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$2,500.00

- | | | | |
|----|--------|--------------|--|
| 1. | Adm | \$157,922.52 | Hexagon Safety & Infrastructure – Renew annual license and support for public safety systems and software applications |
| 2. | Adm | \$18,015.00 | Mobile Tek Consulting, LLC. – Replace five (5) mobile computer terminals for the Police Department (CIP# 1426) |
| 3. | Adm | \$8,216.44 | Vertiv Services, Inc. – Replace batteries in the Communications and Information Technology building uninterruptible power supply (UPS) |
| 4. | Adm | \$5,000.00 | Ohio Pyrotechnics Art Guild – Purchase fireworks for display at the UCBMA 2018 Food Truck Rally event |
| 5. | Police | \$7,766.67 | Viox Services Inc. – Replace flooring in briefing/training room (CIP# 1012) |

- 6. Police \$3,685.00 Crash Data Group, Inc. – Purchase Electronic Data Recorder (EDR) crash data retrieval basic tool and software subscription – (CIP# 1245)
- 7. Services \$1,748,040.80 John R Jurgensen Company – Approve contractor and amount for 2018 paving contract (CIP# 1113, CIP# 1150 & CIP# 1353)
- 8. Services \$63,346.80 Viox Services Inc. – Replace administration building attic sprinkler piping (CIP# 1393)
- 9. Services \$34,917.00 CT Consultants, Inc. – Increase to purchase order S180636 (total \$49,272.00) for professional services on joint project between City of Sharonville and West Chester for Fields Ertel Road Phase 2 Improvement Project (CIP# 1113)

Mr. Burks **Personnel Items**

- 10. Adm Motion to hire Justin Eckstein to fill a vacant position of Multimedia Production Specialist at the hourly rate of \$18.75 effective June 18, 2018 with a one-year probationary period and contingent upon successful completion of applicable testing and procedures
- 11. Services Motion to hire three to the position of Seasonal Laborer all at the hourly rate of \$11.25: Mr. Nicholas Henry Bretl (UCB) effective May 29, 2018; Mr. Joshua Carl Michael Finkes (Parks) effective May 30, 2018; Mr. Mitchell James Trentman (Parks) effective June 6, 2018
- 12. Services Motion to approve a Collective Bargaining Agreement effective June 1, 2018 to May 31, 2021 in substantially the same form as attached between the West Chester Township Board of Trustees and the American Federation of State, County, and Municipal Employees (AFSCME), Local 3975

Mr. Burks **Business Items**

- 13. Adm Motion to approve license agreement between West Chester Township and the Union Centre Boulevard Merchant Association for the use of a portion of township property at 9285 Centre Pointe Drive and ancillary and adjacent roadways, for the Union Centre Food Truck Rally
- 14. Comm Dev Motion to declare four properties as public nuisances:

7846 Chantilly Drive	8485 Cottonwood Drive
6999 Dimmick Road	7762 Dimmick Road
- 15. Fire Motion to advertise a (RFQ) Request For Qualifications from qualified contractors to evaluate our current and future needs of Fire Station 73 and to determine our options moving forward with an addition remodel or new construction
- 16. Fire Motion to approve Statutory Resolution No. 13-2018 authorizing West Chester Township to enter into an automatic mutual aid agreement with surrounding adjacent fire department jurisdictions
- 17. Police Motion not to object to a C1, C2, D6 transfer liquor permit from Incept 16 Inc. DBA Fine Wine and Spirits, 9153 Cincinnati-Columbus Rd. to Giant Liquor LLC, DBA Fine Wine & Spirits, 9153 Cincinnati-Columbus Rd.

18. Services Motion to accept bid and approve contract with R. B. Jergens Contractors, Inc. \$262,499.78 for the Fields Ertel Road Phase 2 improvement per the specifications as advertised and to authorize the Township Administrator to execute said contract and all other necessary documents to effectuate the project (CIP# 334)

First Reading of Resolutions & Reading of Emergency Resolutions

19. 1st Reading Resolution No. 14-2018 Approving a zoning map amendment from R-1A to R-PUD and preliminary development plan for case #ZMA 04-18 – Honerlaw property; Westview (*To be read during public hearing*)

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions**

None

Discussion Items & Elected Official Comments

Northpoint Development Agreement
Proclamations

Executive Session

Property, personnel & pending litigation with Legal Counsel

Public Hearing 7 P.M.

Case # ZMA04-18 Honerlaw Property; Westview

Adjourn

FYI

Friday	June 15	11 to 3 p.m.	Touch a Truck at 9285 Centre Pointe Drive. West Chester flings open the garage doors and shares with the community all of the cool trucks that serve our community every day. For more information visit our website calendar www.westchesteroh.org
Saturday	July 7	10 – 2 p.m.	Fourth Annual Bicycle Safety Rally , at West Chester Hospital East Parking Lot; 7700 University Dr. The Bicycle Safety Rally is a free event for families presented by the West Chester Police Department and UC Health Public Safety activities include a bicycle giveaway, bicycle registration and a bicycle course for kids
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	June 26 July 10	6 to 9 p.m.	Board of Trustee Meeting at Township Hall, 9113 Cincinnati – Dayton Rd.
Sunday	July 1 August 5	3 to 5 p.m.	Acoustic Jam at Keehner Park, 7211 Barrett Rd. Local musicians invited to gather at the Keehner Park Amphitheatre on the first Sunday of the month May – October, rain or shine. For more information please call (513) 608-4109
Thursday's	June 14 June 21 June 28	6 to 9 p.m.	The Takeover on The Square @ Union Centre 9285 Centre Pointe Dr. Rock out at the clock tower with some of the region's best live music acts, and take part in contests, games and more. Each Takeover night comes with unique experiences provided by community partners, area businesses and local organizations